SSN _____

Office of Student Financial Aid
807 Walker Avenue Memphis, TN 38126
Main: 901.435.1550
Email: FinancialAid@loc.edu
Web: https://www.loc.edu/enrollment-management/financial-aid/

Verification Worksheet Checklist
2026- 2027 V4 Verification Group
Identity and Statement of Educational Purpose

The student must appear in person at **LeMoyne-Owen College** to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

IN PERSON (To be signed at the Institution)

The student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

If the student is unable to appear in person at LeMoyne-Owen College to verify his or her identity, the student must provide to the institution:

a. A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
b. The original Statement of Educational Purpose provided below must be signed in front of an authorized official of the Financial Aid Office.

Statement of Educational Purpose

I certify that I (Print Name) _____ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending LOC for 2025-2026.

Signing below certifies that all the information reported on this form is complete and correct.

_____ _____
Student's Signature Date

STAFF WITNESS SIGNATURE AND DATE:

_____ _____

SSN:_____

By Mail (Originals required, fax not acceptable)

If the student is unable to appear in person at the LOC Financial Aid Office to verify his or her identity, the student must provide both: **(To Be Signed By A Notary)**

a. A copy of an unexpired valid government-issued photo identification (ID) such as, but not limited to, a driver's license, other state-issued ID or U.S. passport that is acknowledged in a notary statement or that is presented to a notary; and
b. The original notarized Statement of Educational Purpose provided on this form.

Notary's Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me,_____
, (Date) (Notary's name)

personally appeared, _____ , and proved to me
(Printed name of signer)

on basis of satisfactory evidence of identification _____
(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal
(seal)

_____
(Notary signature)

My commission expires on _____
(Date)

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.