Student Financial Aid
807 Walker Avenue
Memphis, TN 38126
Main: 901.435-1550
Email: financialaid@loc.edu

2026-2027 DEPENDENT STUDENT VERIFICATION WORKSHEET

INSTRUCTIONS:
Your FAFSA was selected by the U.S. Department of Education for a review process called "Verification." **Verification must be completed before your financial aid can be finalized and before any federal aid may be credited to your student account.** If there are differences between your FAFSA and this information, we will update your FAFSA, recalculate your aid eligibility, and process a revised financial aid package. Please complete **ALL** sections of this worksheet, attach requested documentation, and sign and return to the LOC Financial Aid Office. **Verification cannot be completed until all requested documents are received and reviewed.**

A. Student Information

Student Name: _____ **ID Number:** _____

SSN: (last four): XXX-XX-_____ **Date of Birth:** _____

Permanent Address: _____

City/State/Zip: _____ **Phone:** _____

B. Household Information

List the names, ages, and relationship to the student for **all persons in your household including:**
- Yourself and your spouse, if married.
- Your children if you will provide more than half of their support from July 1, 2026 through June 30, 2027, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2026 through June 30, 2027 **(additional documentation may be requested).**
- Also, write the name of the college for any household member who will be enrolled in a degree or certificate program at least half-time between July 1, 2026 and June 30, 2027. **If you need more space attach a separate page.**

Full Name	Age	Relationship to Student	College
		Self	**LOC**

ID: _____

C. Student Tax Income Information

Did you file a Federal Tax Return for 2024? _____**Yes** _____ **No**

Were you required to file a Federal Tax Return for 2024? _____**Yes** _____ **No**

1. **If you answered YES, you did file,** check the circle that applies:
   - ○ I **have used** the IRS Data Exchange (DDX) tool to transfer my **2024** IRS income information into my FAFSA.
   - ○ I will submit my **2024 IRS tax return transcript(s):** (You can obtain a free federal tax transcript by going to the IRS website at www.irs.gov/Individuals/Get-Transcript, or call the IRS transcript request line at 1-800-908-9946.)

2. **If you answered NO**, you did not file, please submit:
   - ○ A Verification of Non-Filing from the IRS. (This can be requested at www.irs.gov/Individuals/Get-Transcript using the "Get Transcript by Mail" option, or by using IRS form 4506-T, selecting option 7. Please have the verification mailed to yourself so that you can add your LOC ID number before submitting it to our office.
   - ○ If you worked in 2024, also attach a photocopy of your 2024 W-2s and unemployment documents (if applicable).

Income Source	2024 Amount
a.	$
b.	$
c.	$

D. ParentTax/Income Information (if student is married)

Did your parent file a Federal Income Tax Return for 2024? _____**Yes** _____**No**

Was your spouse required to file a Federal Tax Return for 2024? _____**Yes** _____**No**

1. **If you answered YES, they did file,** check the circle that applies:
   - ○ We **have used** the IRS Data Exchange (DDX) tool to transfer my **2024** IRS income information into my FAFSA.
   - ○ I will submit my spouse's 2024 IRS tax return transcript(s): (You can obtain a free federal tax transcript by going to the IRS website at www.irs.gov/Individuals/Get-Transcript, or call the IRS transcript request line at 1-800-908-9946.)

2. **If you answered NO, they did not file, please submit:**
   - ○ A Verification of Non-Filing from the IRS. This can be requested at www.irs.gov/Individuals/Get-Transcript using the "Get Transcript by Mail" option, or by using IRS form 4506-T, selecting option 7. Please have the verification mailed to yourself so that you can add your LOC ID number before submitting it to our office.

Income Source	2024 Amount
a.	$
b.	$
c.	$

ID: _____

E. Certification

I hereby certify that all statements and information provided on the worksheet are true, complete, and correct to the best of my knowledge. If asked by authorized official, I agree to give proof of the information that I have given on this worksheet. I understand it is a federal crime to purposefully give false or misleading information on this worksheet, which may be subject to a fine, imprisonment, or both.

Student Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____