LeMoyne-Owen COLLEGE



2026-2027 CATALOG

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Welcome to LeMoyne-Owen College



Dear Students, Faculty, Staff, Alumni, and Friends,

Welcome to the 2026–2027 academic year at LeMoyne-Owen College!

For more than 160 years, LeMoyne-Owen College has stood as a living testament to perseverance, promise, and possibility in the heart of Memphis. As the 14th President of this storied institution, I remain profoundly honored to lead a community that embodies both historic legacy and bold innovation.

This year, we continue advancing the vision of **Making MAGIC, "Making Academic Greatness Institutional and Cultural"**. Our commitment is unwavering:

- Raising graduation and retention rates through intentional support and academic excellence,
- Expanding leadership development and civic engagement opportunities,
- Strengthening global awareness in an increasingly interconnected world,
- Elevating market readiness so our students leave not just with degrees, but with direction, and
- Enhancing the student experience through improved campus culture, high-impact learning, and expanded wrap-around support.

We are equally focused on empowering the "magic makers" who make this mission possible, our world-class faculty, dedicated staff, and committed partners. Their passion and professionalism shape the transformation we see across our campus and in the lives of our students. Together, we are building an institution that reflects ambition, accountability, and aspiration at every level.

As you engage with this catalog, I encourage you to see it as more than a collection of programs and policies. It is a blueprint for your success, a guide for your growth, and a reminder that you are part of something larger than yourself. Whether you are beginning your journey, continuing your studies, supporting from near or far, or carrying the LOC legacy into the world, you are an essential part of the LeMoyne-Owen story.

Thank you for choosing to be part of the LeMoyne-Owen College family. With shared purpose and collective determination, let's continue to make MAGIC, on this campus, in this community, and throughout our city and world.

In service and solidarity,

Christopher Davis

14th President

LeMoyne-Owen College

About LeMoyne-Owen College

Located in the scenic south, LeMoyne-Owen College (LOC) is a four-year liberal arts college that provides a transformative experience for students, with the ultimate goal of preparing them for future professional endeavors. Our enrollment size, coupled with a one-campus academic footprint, allows for a “home away-from-home,” environment. Our students form meaningful connections with one another — as well as with college faculty and staff. We are a launching pad for success, no matter where a scholar is on their academic journey. Our students and faculty are also actively involved outside our campus community through volunteer opportunities including mentoring and student teaching. Our graduates become change agents of the future, with an overwhelming majority choosing to dedicate their professional talents to the local economy and the soul of Bluff City. The following information tells more about LOC:

Mission Statement

The mission of LeMoyne-Owen College, a private urban HBCU serving a diverse population of students, is to deliver transformative and inspiring educational experiences to prepare students for a lifetime of leadership, scholarship, service, and success through liberal arts, career, and professional studies using various modalities of teaching and learning at the undergraduate and graduate levels.

Vision Statement

To be an exemplary historically black college providing an excellent liberal arts education that transforms urban students, institutions and communities.

Disability Statement

It is the policy of LeMoyne-Owen College to comply with Section 504 of the Rehabilitation Act of 1973, and with the Americans with Disabilities Act of 1990 providing reasonable accommodations to qualified students with disabilities.



Title IX Statement

Title IX of the Education Amendments of 1972 is the federal law the prohibits discrimination on the basis of sex (gender) in any educational program or activity that receives federal funding. For more information about Title IX, see the Office of Civil Rights website.

LeMoyne-Owen College expects that all members of the college community, students and employees, should be able to pursue their education and work in a safe environment, free from sex/gender-based harassment and discrimination. To this end, the college is committed to maintaining a learning and working environment free from sexual and gender-based discrimination, pregnancy discrimination, harassment, sexual assault, sexual exploitation, sexual intimidation, stalking, dating violence, domestic violence, or any other behavior that is non-consensual or has the purpose of effect of coercing a person or persons. This applies to same-sex members of the opposite sex as well as actions occurring through the use of social media. The college's policy aims to eradicate sexual harassment through education, training, campus resources, clear procedures for responding to reports of sexual harassment, and consequences for violations of this policy.

Report an incident: Mr. James Durant, 901-435-9936.



History of the College

The merger of LeMoyne College and Owen Junior College in 1968 joined two institutions, which had rich traditions as private, church-related colleges that have historically served Black students, founded and developed to provide higher education to students in the Mid-South area.

LeMoyne Normal and Commercial School opened officially in 1871, but it initially began in 1862 when the American Missionary Association sent Lucinda Humphrey to open an elementary school for freedmen and runaway slaves to Camp Shiloh soon after the occupation of Memphis by federal troops under General Ulysses S. Grant. The School was moved to Memphis in 1863, but was destroyed by fire in the race riots, which followed the withdrawal of federal troops in 1866. Lincoln Chapel, as the school was then known, was rebuilt and reopened in 1867 with 150 students and six teachers, but the small school was beset by financial problems.

In 1870, Dr. Francis J. LeMoyne, a Pennsylvania doctor and abolitionist, donated $20,000 to the American Missionary Association to build an elementary and secondary school for prospective teachers. The first years were difficult ones, primarily because of the toll that the yellow fever epidemic took on school personnel, but under the leadership of the third principal, Andrew J. Steele, the institution experienced three decades of growth and development.

In 1914, the school was moved from Orleans Street to its present site on Walker Avenue. In that same year, the first building, Steele Hall, was erected on the new campus. LeMoyne developed rapidly; it became a junior college in 1924 and a four-year college in 1930, chartered by the State of Tennessee just four years later.

Owen College began in 1947, when the Tennessee Baptist Missionary and Educational Convention bought property on Vance Avenue to build a junior college. After several years of planning, the school opened in 1954 as S.A. Owen Junior College, named in honor of a distinguished religious and civic leader, but the name was later changed to Owen Junior College. The merger of Owen and LeMoyne Colleges in 1968 joined two religious' traditions as it reinforced the institutions' shared purpose of combining a liberal arts education with career training in a Christian setting.



Accreditations, Affiliations and Memberships

LeMoyne-Owen College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award the baccalaureate degree and the associate degree. Questions about the accreditation of LeMoyne-Owen College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

The Accreditation Council for Business Schools and Programs (ACBSP) has accredited the College's Business programs.

The Accreditation Board for Engineering and Technology (ABET) has accredited the College's Computer Science Program

LOC is designated as a National Center of Academic Excellence in Cybersecurity in Cyberdefense Education through the Department of Homeland Security and National Security Agency (2019-2029).

LeMoyne-Owen College is affiliated with:

United Church of Christ

The Tennessee Baptist Missionary & Educational Convention.

The Tennessee Independent Colleges & Universities Associations (TICUA).

LeMoyne-Owen College is a member of:

The American Association for Collegiate Registrars and Admissions Officers (AACRAO).

The College Board

The Council of Independent Colleges (CIC).

National Association of Colleges and Employers (NACE).

Association for Institutional Research

Southern Association of Collegiate Registrars and Admissions Officers (SACRAO).

Tennessee Association of Collegiate Registrars and Admissions Officers (TACRAO).

United Negro College Fund (UNCF).



The Council for Higher Education Accreditation (CHEA).



2026 – 2027 Academic Calendar

Fall 2026: August 10 – November 20	
Full Fall Semester	
Event	**Dates**
New Students Move In	August 4
Faculty & Staff Institute	August 5
Orientation/Advising/Registration	August 6 – 7 (New & Returning Students)
1st Day of Classes (Late Registration/Add & Drop)	August 10 August 10 – 14
Fall Convocation	August 12
Last Date to Drop a Class (Census Date)	August 24
Last Date to Report No Shows	August 24
Non-Attendance & Fiscal Purges	August 25
Last Date to Reinstate after Purges	August 28
Labor Day (College Closed)	September 7
Constitution Day	September 17
Mid-Term Week	September 28 – October 2
Mid-Term Grades Due by 11:59 p.m.	October 5
Fall Break	October 15 – 16
Advising/Pre-registration begins for Spring 2027	October 19
Last Date to Withdraw (WD)	October 23
Last Date to remove “I” grade from previous semester	October 23
Last Date to apply for Graduation for Fall 2026	October 23
FAFSA available for 2027-2028	October 1
Last Day of Classes	November 13
Final Exam Review Day	November 16
Final Exam Period	November 17 – 20
Final Grades Due by 11:59 p.m.	November 25
Grades Available for Student View	November 26
Thanksgiving Observance (College Closed)	November 25 – 27
Faculty – SOAPs & Transcript Audits	December 1 – 9

Fall 1 Session 2026	
Event	**Dates**
1st Day of Classes (Late Registration/Add & Drop)	August 10 August 10 – 14
Last Date to Drop a Class	August 24
Last Date to Report No Shows	August 24
Non-Attendance & Fiscal Purges	August 25
Last Date to Reinstate after Purges	August 28
Last Date to Withdraw Fall 1	September 7
Midterm Grades Due	September 7
Last Day of Classes	October 2
Final Grades Due by 11:59 p.m.	October 5
Fall 1 Grades Available for Student View	October 6
Fall 2 Session 2026	
Event	**Dates**
1st Day of Classes (Late Registration/Add & Drop)	October 5 October 5
Last Date to Drop a Class	October 12
Last Date to Report No Shows	October 12
Non-Attendance & Fiscal Purges	October 13
Last Date to Reinstate after Purges	October 16
Last Date to Withdraw Fall 2	October 23
Midterm Grades Due	November 2
Last Day of Classes	November 20
Final Grades Due by 11:59 p.m.	November 25
Fall 2 Grades Available for Student View	November 26
Winter Intersession 2026	
Event	**Dates**
1st Day of Classes (Late Registration/Add & Drop)	December 7 December 8
Last Date to Drop a Class without receiving a grade of W	December 9
Last Date to Drop a Class and Receive Tuition Refund	December 9
Last Date to Report No Shows	December 10
Last Date to Withdraw from a Course	December 22
End of Intersession	January 8
Final Grades Due by 11:59 p.m.	January 11

No classes on December 24, 25, 31 and January 1, 2027

Spring 2027: January 11 – April 30

Full Spring Semester

Event	Dates
Faculty/Staff Return to Campus	January 4
Orientation/Advising/Registration	January 7 – 8 (New Students Move In, 1/5 Returning Students Move In, 1/6)
1st Day of Classes (Late Registration/Add & Drop)	January 11 January 11 – 15
MLK Observance (College Closed)	January 18
Last Date to Drop a Class (Census Date)	January 25
Last Date to Report No Shows	January 25
Non-Attendance & Fiscal Purges	January 26
Last Date to Reinstate after Purges	January 29
Mid-Term Week	March 1 – 5
Mid-Term Grades Due by 11:59 p.m.	March 5
Spring Break	March 8 – 12
Advising/Pre-registration begins for Fall/Summer 2027	March 15
Last Date to Withdraw (WD)	March 19
Last Date to remove “I” grade from previous semester	March 19
Last Date to apply for Graduation for Spring 2027	March 19
Good Friday (College Closed)	March 26
Honors Convocation	April 7
Last Day of Classes	April 23
Final Exam Review Day	April 26
Final Exam Period	April 27 – April 30
Final Grades Due by 11:59 p.m.	May 3
Grades Available for Student View	May 4

Commencement	May 8
Faculty Last Day of Semester	May 14
Spring 1 Session 2027	
Event	**Dates**
1st Day of Classes (Late Registration/Add & Drop)	January 11 January 11 – 15
Last Date to Drop a Class	January 25
Last Date to Report No Shows	January 25
Non-Attendance & Fiscal Purges	January 26
Last Date to Reinstate after Purges	January 29
Midterm Grades Due	February 8
Last Date to Withdraw: Spring 1	February 12
Last Day of Classes	March 5
Final Grades Due by 11:59 p.m.	March 5
Spring 1 Grades Available for Student View	March 8
Spring 2 Session 2027	
1st Day of Classes (Late Registration/Add & Drop)	March 8 March 8
Last Date to Drop a Class	March 22
Last Date to Report No Shows	March 22
Non-Attendance & Fiscal Purges	March 23
Last Date to Reinstate after Purges	March 26
Midterm Grades Due	April 5
Last Date to Withdraw: Spring 2	April 9
Last Day of Classes	April 23
Final Grades Due by 11:59 p.m.	May 3
Spring 2 Grades Available for Student View	May 4

STUDENT SERVICES

Admissions

LeMoyne-Owen College does not discriminate in its admission of students on the basis of race, color, age, religion, sex, national origin, disability, sexual orientation, marital status, citizenship or other protected criteria.

Priority deadlines are as follows: **April 1st for the fall semester; November 1st for the spring semester; and March 1st for the summer term.**

The Office of Admissions and Recruitment receives and processes all applications, evaluates credentials, and issues notices of acceptance to students. Inquiries regarding admission to the College should be addressed to the Office of Admissions and Recruitment, (901) 435-1500 or 1 (800) 737-7778 or admission@loc.edu.

Student Admission Types

First time college students:
The following materials are required for admission:

- Application for admission
- $25 non-refundable application fee or fee waiver
- Official final high school transcript or equivalent provided by previous school attended (with graduation date)
- Must have a minimum 2.0 cumulative grade point average (GPA)
- Proof of immunization: Documentation of 2 MMR immunizations or proof of immunity for Measles, Mumps, and Rubella and documentation of 2 Varicella immunizations or proof of immunity for Varicella (Chicken Pox) are required.

Transfer Students:
Transfer applicants may transfer appropriate courses from regionally accredited institutions to LeMoyne-Owen College if the grade received was "C" or better. However, to receive transfer credit, official transcripts from the previous institution(s) must be received before a student begins classes. Credits that are more than ten years old will be reviewed to determine if they are transferable. Students will not be awarded credit for coursework not at the college level or that is not appropriate to the curriculum at the College. All transfer evaluations are subject to final approval by the Office of the Registrar. Transfer credit is not calculated into the LeMoyne-Owen College grade point average.

Transfer applicants must submit the following:

- Application for admission
- $25 non-refundable application fee
- Official college transcripts from any current/previous institution higher education attended
- Must have a minimum 2.0 cumulative grade point average (GPA)

If the applicant has attempted fewer than 30 college credit hours, then they must submit:

- High school transcript or equivalent (if fewer than 30 college credit hours attempted)

Readmission: students who **have not** attended another college or university since leaving LeMoyne-Owen College**:**

All students wishing to re-enter the College must submit the Application for Readmission. Students in financial and academic good standing may re-enter. Readmit forms and applications must be approved by several campus departments (e.g., Admissions, Fiscal Office, Financial Aid, Academic Affairs, Records Office and Student Affairs).

Students who were dismissed from the College for academic or disciplinary reasons, may apply for readmission. The application should include a petition describing changes that might warrant readmission. These petitions will be acted on by the Academic Standards, Honors and Selection Committee in the case of academic dismissal and by the Judiciary Committee in the case of disciplinary dismissal.

Readmit/Transfer Students:

Students applying for readmission who have attended other colleges or universities since leaving LeMoyne-Owen must submit official transcripts from each institution attended.

Transient Students

Transient Students are individuals, regularly enrolled in other institutions, who wish to take courses at LeMoyne-Owen College. LeMoyne-Owen College is not responsible for transfer of credit to the home institution.

To enroll as a transient student, the following must be submitted:

- Application for admission
- $25 non-refundable application fee
- Official letter from the home institution allowing you to enroll in courses at LeMoyne- Owen.

Non-Degree Seeking Students

Applicants who do not intend to work toward a degree at LeMoyne-Owen College may be accepted as non-degree seeking students. A non-degree seeking student who has completed at least 12 credit hours of work at LeMoyne-Owen College and who is in good academic standing may request a change in status to that of degree-seeking student. The College's registrar must approve such changes.

To enroll as a non-degree seeking student, the following must be submitted:

- Application for admission
- $25 non-refundable application fee
- High school transcript or equivalent
- Official college transcripts from any current/previous institution of higher education attended

International Students

International students, whether living abroad or in the United States, who seeks admission to LeMoyne-Owen College on a student visa, must submit the following:

- All foreign applicants must have transcripts evaluated by a foreign credential evaluation service and sent directly to the college. Applicants are responsible for the costs. Costs may vary from $50 to $250.
- A notarized financial statement from a United States Embassy showing that the applicant has enough support for at least one year in the United States. This statement must be submitted with the application for admission. This amount should be at least $19,226.00 to cover tuition fees, living expenses and other necessities for the 2026-2027 academic year. The statement must show who will provide the funds and the amount.
- An application for admission
- $25 non-refundable application fee
- College transcripts from any higher education institution previously attended.
- All international students must submit proof of immunization. Documentation of 2 MMR immunizations or proof of immunity for Measles, Mumps, and Rubella, and documentation of 2 Varicella immunizations (or proof of immunity for Varicella 'Chicken Pox') are required.
- Some students whose first language is not English may be required to take the TOEFL exam.

Veterans

Veterans Educational Benefit information and certification is managed in the Veterans Affairs Office, which is currently housed in the Office of Student Records. The designated "certifying official" of the College cooperates with the Veterans Administration in providing educational opportunities for veterans and eligible persons under the appropriate laws. The office is responsible for maintaining veterans' needs related to educational benefits, providing information for counseling and tutorial assistance to eligible persons on campus.

Please read the information below regarding the requirements for continued eligibility:

Upon accepting veterans' educational assistance, the student assumes responsibility for all rules and regulations of the Veterans Administration. Veterans wishing to apply for educational benefits (except for students who transfer from regionally accredited schools) **must submit high school/GED transcripts and/or transcripts from accredited colleges attended, including Joint Services Transcripts and DD-214. All veterans and Guard/Reserve recipients must submit a DD-214 copy to the Records Office for transfer credit evaluation.**

- These documents must be submitted within the first semester of attendance or further registration for courses will not be permitted. The VA Form 22-1990 and 22-1999, Veterans Application for Program of Education or Training and Enrollment Certification, must be completed. Reserve and Guard benefit recipients must submit DD Form 2384 (NOBE) and a DD-214 form.
- These documents must be submitted within the first semester of attendance or further registration for courses will not be permitted. The VA Form 22-1990 and 22-1999, Veterans Application for Program of Education or Training and Enrollment Certification,

must be completed. Reserve and Guard benefit recipients must submit DD Form 2384 (NOBE) and a DD-214 form.

- Proper application instructions for disabled veterans or sons/daughters, widows/widowers, wives/husbands of veterans are available in the Veterans Affairs Office. Most benefits and regulations also apply to eligible dependents.
- VA regulations forbid a veteran from repeating a course that has been transferred from another school.
- Veteran students should not take a course that is not listed in the catalog or program of study under the major curriculum even though they are not counting it for VA benefits
- Veterans may not be certified for a course for which they have received an "I" grade unless the "I" converts to a quality letter grade.
- Veterans may repeat courses with pay only if the previous grade was an "F."
- Veterans should consult with the Veterans Affairs Office certifying official prior to changing course load or majors and then verify the actual change.
- Regular attendance is required to receive veterans benefit pay. Instructors are required to report non-attendance of veterans to the Veterans Affairs Office, which reports non-attendance to the Veterans Administration regional office. Payments are adjusted or canceled if attendance is not regular. The Veterans Administration regional may be contacted toll-free by calling 1-855-225-1159. Veteran benefits recipients may also use the Department of Veteran Affairs website to address benefits concerns or to find current regulation information. The web address is not case specific: https://www.va.gov.
- Any covered individual will be able to attend or participate in the course of education during the period beginning on the date on which the individual provides to the educational institution a certificate of eligibility for entitlement to educational assistance under chapter 31 or 33 (a "certificate of eligibility" can also include a "Statement of Benefits" obtained from the Department of Veterans Affairs' (VA) website – e-Benefits, or a VAF 28-1905 form for chapter 31 authorization purposes) and ending on the earlier of the following dates: 1. The date on which payment from VA is made to the institution. 2. 90 days after the date the institution certified tuition and fees following the receipt of the certificate of eligibility. LeMoyne-Owen College will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33.

GI Bill® is a registered trademark of the Department of Veterans Affairs (VA).

Acceptance to Special Programs

The following programs have admission requirements in addition to, or in place of, those for regular admissions.

Educator Preparation Program - In Development

The W.E.B. Du Bois Scholars Program (DBSP)

The W.E.B. DuBois Scholars Program is designed to nurture and develop promising scholars at LeMoyne-Owen College. Students are expected to be committed to academic and personal excellence, oriented toward pursuing graduate and professional degrees, and dedicated to serving their communities. DuBois Scholars Program provides a forum where faculty and students develop new ideas and innovations that will benefit the class, the campus, and the community.

A student's admission to the program will generally be considered in freshman year by invitation. Sophomores, juniors, and occasionally seniors may be considered under special circumstances. Membership in the Scholars Program is offered to students who have demonstrated academic achievement and intellectual success. Freshman and transfer students must meet the following criteria:

- Have a minimum cumulative GPA of 3.75
- Prepare a personal statement (goals, accomplishments, etc.)
- Provide a list of extracurricular activities and community service projects
- Submit a guidance counselor or faculty letter of recommendation
- Make an appointment for an interview with the Scholars Program Director

Current students, beyond the first semester may apply for admission to the program by meeting the following criteria:

- Have a minimum cumulative GPA of 3.65
- Prepare a personal statement
- List extracurricular activities and community service projects
- Two letters of recommendation (one from faculty member who taught the student)
- Interview with the Scholars Program Director

A student must maintain a 3.75 or higher cumulative GPA, must make satisfactory academic progress in the program, and create a contract with faculty for additional curriculum assignments to remain in good standing. Students who fall below the standard are subject to removal from the program and loss of related scholarships.

To schedule an appointment with the Advisor or to meet with the Scholars, visit them in their Student Center ***WEBD Room*** *or message them via Teams.*

Du Bois Scholars' Program Curriculum

W.E.B. Du Bois Scholars will be asked to complete approximately 18 credit hours of sanctioned DuBois honors coursework to receive W.E.B. Du Bois Scholar designation upon graduation. Much of the honors coursework will overlap with other college academic requirements. The following general outline for a Du Bois Scholar's course of study assumes a four-year college experience. However, the course of study can accommodate students who need up to five years to complete their degree.

Freshman Du Bois scholars will register for the Freshman Du Bois Scholars Colloquium in the fall and spring semesters. These students will also have the option to register for an honors core course in the spring of their freshman year. By the end of their sophomore year, Du Bois Scholars will be required to have completed at least two honors core courses. Sophomore Du Bois scholars will also have the option to complete their "Semester of Service" project in the spring of their sophomore year. In their junior year, Du Bois scholars must complete their "Semester of Service " project and one semester of the upper level Du Bois Scholars Colloquium (or one semester of directed reading or study abroad). Senior Du Bois scholars must complete an honors project/thesis. Students will complete this requirement in conjunction with their senior capstone project.

Du Bois Scholars Senior Honors Project/Thesis (Students will complete this requirement in conjunction with their Capstone requirement).

Senior Du Bois scholars must choose a faculty mentor for their honors project/thesis. The student and mentor together will select two faculty readers, one of which must be from outside the student's major discipline. Readers should be from disciplines appropriate to the nature of the project/thesis. Students embarking on an honors project/thesis must also fulfill all requirements of their capstone. Students must submit a one-page description of the project to the DBSP director. To receive Honors credit, this description must be approved by the DBSP director, the faculty mentor, and both faculty readers before the student registers for the capstone course. Although most majors only require one semester to the capstone course, it is recommended that students plan to spend at least two semesters working on their honors projects/thesis. Upon completion, the student will present his or her project/thesis before an open forum of faculty and students. If the senior honors student receives a grade of B or above on the completed project/thesis, and provided all other DBSP requirements have been met, the student will be eligible for graduation with Honors as a Du Bois Scholar.

Graduation

Du Bois Scholars Program students who have completed all DBSP requirements will receive a special notation on their transcript and on their LeMoyne-Owen College degree. Du Bois scholars will be regularly exposed to a diverse series of visitors and speakers. In addition, Du Bois scholars will take advantage of museums, historical organizations and events, and cultural organizations and events in the mid-south area to enhance and enrich their educational experience. The advisory committee will be made up of one faculty member from each School of the college and three students. The director of the DBSP will chair the committee.

Accelerated Studies for Adults and Professionals (ASAP)

The ASAP program is designed for busy adults seeking to complete their college education at a faster pace. With flexible scheduling, evening and weekend virtual classes, and a curriculum tailored for working professionals, the program allows students to earn an associate's degree in general studies (AA) with a concentration in business, education, criminal justice or religion, or a bachelor's degree in business administration (BBA), criminal justice (BA), religion (BA), education (BA) or interdisciplinary studies while balancing work, family, and other responsibilities. Prior learning assessments, placement tests and transfer credits may also help students shorten their time to graduation.

Admissions requirements:

- Minimum 2.0 weighted cumulative GPA*
- Official transcripts from all schools attended, including high school if fewer than 30 college credit hours have been earned
- Immunization verification of MMR 1 and 2 and Varicella 1 and 2**
- Students must be **18 years of age for the associate degree program and 21 years of age for the bachelor's degree program**.

*Consideration may be given by exception for GPA between 1.5 and 2.0.
**Varicella 1 and 2 required if born 1980 or after.

ASAP Program Benefits:

1. **Complete an associate's degree (AA) in general studies with a concentration in business, criminal justice or religion in as few as 18 months.**

2. **Students with an associate's degree (AA or AS) can complete the bachelor's degree in business administration (BBA), criminal justice or religion (BA) in as few as 18 months.**

3. **Convert learning from work experience into credit.** Students can earn up to 15 credit hours for knowledge gained through work experience, through Credit for Prior Learning (CPL). Students can also take advanced placement tests through the College Level Examination Program (CLEP) (www.collegeboard.com/clep). Veterans may submit their official military transcript (JST) for evaluation to receive additional college credit. Criminal Justice majors and Law Enforcement may submit a portfolio of prior certifications and training to receive credit for knowledge and experience gained on the job.

4. **Attend classes at night during the week and/or on Saturdays.** All classes are offered virtually to accommodate the schedule of busy adults**. Students will need the following technology to be successful:** integrated or separate microphone, webcam (integrated or stand-alone), hardware, software, and internet connection suitable for interacting with video and audio capability.

5. **Excellent instruction presented in a small class setting.** Courses are offered based on industry-driven needs and taught by faculty with certified credentials.

6. **Improved Earning Potential.** Economic mobility. Opens opportunities for career change and

financial improvement.

Admissions and Acceptance Process

- ✔ Complete and submit a FREE Application for Federal Student Aid (FAFSA) online, https://studentaid.gov/h/apply-for-aid/fafsa (School Code 003501)

- ✔ Complete online application (Apply to ASAP Program or if you are a returning student, apply to ASAP Program for Readmission): **Select Adult Learner as the Applicant Type.**

- ✔ Request your official transcript from ALL previously attended schools and colleges. (eSCRIP-SAFE and Parchment Express transmission options are available). In addition, if you have less than 60 transfer credits, request your high school transcript. Send transcripts to: LeMoyne-Owen College, ATTN: Admissions and Recruitment Office, 807 Walker Avenue, Memphis, TN 38126. To Submit electronic transcripts, please email to admissions@loc.edu.

- ✔ Submit shot records. Provide proof of two Mumps, Measles, Rubella (MMR) vaccinations if born on or after January 1, 1957. Also, if born after January 1, 1980, provide proof of having had Chickenpox or two Varicella shots. You may have a titer blood test performed and submit the results to show immunity to the diseases. To submit electronic transcripts, please email to admissions@loc.edu.

- ✔ Ask your admissions recruiter about waiving your $25.00 application fee.


Future
List!
Honors
ASAP
THE
SOURCE
OF BLACK Excellence
Accelerated Studies for Adults and Professionals

Tuition and Fees

General Policies

Most LOC students pay tuition costs with Federal, State and LeMoyne-Owen College assistance programs. More than 80% of LeMoyne-Owen students receive financial aid. Fees and charges may change periodically; therefore, the listing of any fee or charge in this catalog does not constitute a contract between the College and the student. Students must pay the fees in effect at the time they register.

General Estimate of Charges for 2026-2027

Less than Part-time (1-3 credit hours), Part-time (6-11 credit hours), & Overload (more than 18 credit hours) per semester will be charged at $472/credit hour.

COST PER CREDIT HOUR per semester

Rate Per Credit Hour	Number of Credit Hours	Tuition	Activity Fee	Health Fee	Technology Fee	Total
$472.00	1	$472.00	$125.00	$200.00	$400.00	$1,073.00
$472.00	2	$944.00	$125.00	$200.00	$400.00	$1,546.00
$472.00	3	$1,416.00	$125.00	$200.00	$400.00	$2,019.00
$472.00	4	$1,888.00	$125.00	$200.00	$400.00	$2,492.00
$472.00	5	$2,360.00	$125.00	$200.00	$400.00	$2,965.00
$472.00	6	$2,832.00	$125.00	$200.00	$400.00	$3,438.00
$472.00	7	$3,304.00	$125.00	$200.00	$400.00	$3,911.00
$472.00	8	$3,776.00	$125.00	$200.00	$400.00	$4,384.00
$472.00	9	$4,248.00	$125.00	$200.00	$400.00	$4,857.00
$472.00	10	$4,720.00	$125.00	$200.00	$400.00	$5,330.00
$472.00	11	$5,192.00	$125.00	$200.00	$400.00	$5,803.00
Full-Time (FT) Student Flat Rate	12	$5,664.00	$125.00	$200.00	$400.00	$6,389.00
Full-Time (FT) Student Flat Rate	13	$5,664.00	$125.00	$200.00	$400.00	$6,389.00
Full-Time (FT) Student Flat Rate	14	$5,664.00	$125.00	$200.00	$400.00	$6,389.00
Full-Time (FT) Student Flat Rate	15	$5,664.00	$125.00	$200.00	$400.00	$6,389.00
Full-Time (FT) Student Flat Rate	16	$5,664.00	$125.00	$200.00	$400.00	$6,389.00
Full-Time (FT) Student Flat Rate	17	$5,664.00	$125.00	$200.00	$400.00	$6,389.00
Full-Time (FT) Student Flat Rate	18	$5,664.00	$125.00	$200.00	$400.00	$6,389.00

Overtime (FT rate + $472 per credit hour over 18 credit hours)	19	$6,136.00	$125.00	$200.00	$400.00	$6,861.00
Overtime (FT rate + $472 per credit hour over 18 credit hours)	20	$6,608.00	$125.00	$200.00	$400.00	$7,333.00
Overtime (FT rate + $472 per credit hour over 18 credit hours)	21	$7,080.00	$125.00	$200.00	$400.00	$7,805.00

ESTIMATE OF COST FOR A STUDENT RESIDING OFF CAMPUS:

Tuition	**Semester**	**Year**
Full-time (12-18 credit hours)	$5,664	$11,328
Student Activity Fee (required each semester)	$125	$250
Student Technology Fee (non- optional)	$400	$800
Student Health Fee (non-optional)	$200	$400
TOTAL	**$6,389**	**$12,778**

ESTIMATE OF COST FOR A STUDENT RESIDING ON CAMPUS (MUST BE FULL-TIME):

Double room with roommate

Tuition	**Semester**	**Year**
Full-time (12-18 credit hours)	$5,664	$11,328
Student Activity Fee (required each semester)	$125	$250
Student Technology Fee (non- optional)	$400	$800
Student Health Fee (non-optional)	$200	$400
Residence Hall each semester (double occupancy)	$1,800	$3,600
Meal plan (required each semester for all residence hall residents)	$1,320	$2,640

TOTAL	**$9,509**	**$19,018**

ESTIMATE OF COST FOR A STUDENT RESIDING ON CAMPUS (MUST BE FULL-TIME):

Single room occupancy

Tuition	**Semester**	**Year**
Full-time (12-18 credit hours)	$5,664	$11,328
Student Activity Fee (required each semester)	$125	$250
Student Technology Fee (non- optional)	$400	$800
Student Health Fee (non-optional)	$200	$400
Residence Hall each semester (single occupancy)	$2,200	$4,400
Meal plan (required each semester for all residence hall residents)	$1,320	$2,640
TOTAL	**$9,909**	**$19,818**

ESTIMATE OF COST FOR A STUDENT RESIDING ON CAMPUS (MUST BE FULL-TIME):

Double room NO roommate

Tuition	**Semester**	**Year**
Full-time (12-18 credit hours)	$5,664	$11,328
Student Activity Fee (required each semester)	$125	$250
Student Technology Fee (non- optional)	$400	$800
Student Health Fee (non-optional)	$200	$400

Residence Hall each semester (single occupancy)	$3,600	$7,200
Meal plan (required each semester for all residence hall residents)	$1,320	$2,640
TOTAL	**$11,309**	**$22,618**

ESTIMATE OF COST FOR ASAP STUDENT:

Tuition	**Semester**	**Year**
Full-time (12-18 credit hours)	$5,664	$11,328
Student Activity Fee (required each semester)	$125	$250
Student Technology Fee (non- optional)	$400	$800
Student Health Fee (non-optional)	$200	$400
ASAP Student Fee	$75	$150
TOTAL	**$6,464**	**$12,928**

SUMMER TUITION

The summer room rate is $400 per summer term (there are two, Summer I and Summer II). Meals are NOT included. If the student's financial aid does not cover the cost of residing in the residence hall, the $400 must be paid in full prior to moving into the residence hall.

A $215 room reservation fee is required for all new applicants. Returning students must provide a $115 room reservation fee. This fee is non-refundable.

PAYMENT OF FEES

All fees are payable at the time of registration by cash, cashier's check, money order, or with any major credit card. However, by signing a promissory note, a student MUST pay 25% of the total balance due no later than the first day of class and the remainder in equal installments by the end of the semester for which the payment plan was initiated.

Students with a current semester charge of $500 or less at time of validation process may register in the current semester with a signed promissory note to pay current semester charges by the end of the current semester.

OTHER FEES AND CHARGES

Admissions application fee	$25
Orientation fee	$30
Book Fee	$25.50 per credit hour
Academic transcript fee	$5
Business Assessment fee	$20/each semester
Degree replacement fee	$50
ID replacement fee	$20
Returned check fee	$30
Graduation fee (graduating seniors only- caps/gowns and related expenses)	$125
Late graduation fee***	$25
Audit fee (per credit hour)	$472
Credit for Prior Learning (CPL)	$200.00/per each 3-hour course
Travel Assessment Fee (**A one-time fee required for students whose permanent residence is more than 200 miles from LeMoyne-Owen College**. This fee supports emergency transportation needs as determined by the institution. If unused, the fee will be credited toward the student's tuition and fees during their final semester of enrollment.)	$300
Residence Hall related fees	
Key replacement	$25
Hard key replacement (single suite)	$50
Fines (assessed by Judiciary Committee)	
Damages	Depends on damage
Trash removal	Depends on amount of trash
Early arrival fee	$50
Improper check-out Failure to return room key	$125
Past check out violations	$125

***Graduating seniors who pay their graduation fee after the specified deadline will be charged this late

fee.

Financial Aid

The College's Financial Aid Program is administered through the Office of Student Financial Services. The office aims to make it possible for any qualified student to attend LeMoyne-Owen College. Since funds are limited, it is important for students to meet the application deadlines described below.

FAFSA

- IRS Data Retrieval (available at the FAFSA website) allows for the direct transfer of tax information from the IRS to the FAFSA. This process simplifies the application process by enabling the Department of Education to use limited tax information to verify income for federal student aid programs.

  FAFSA verification is a process used to confirm the accuracy of the information submitted on the Free Application for Federal Student Aid (FAFSA). This verification can be initiated by the U.S. Department of Education or your college's financial aid office, and it may occur randomly or due to inconsistencies in the data provided. Being selected for verification does not indicate a mistake; it is simply a standard procedure to ensure that the information is correct.

- **Satisfactory Academic Progress** refers to the academic standards that students must achieve to qualify for federal financial aid. These standards are established by each educational institution but must align with federal regulations.

Repeated Coursework

- Students can only repeat a passed course once and receive financial aid. A passed course is defined as a grade designation of A, B, C or D.

12 Semester Lifetime Limit for Federal Pell Grant

- Effective for the 2022-2023 Award Year, the duration of a student's Federal Pell Grant eligibility will be limited to 12 semesters, or until a bachelor's degree is earned, whichever comes first. This new amendment to the Higher Education Act, Section 401 (c)(5) is a federal mandate and not subject to appeal.

New Limits on Direct Loan Interest Subsidies for New, First-Time Borrowers

The law limits the benefits of the Direct Loan subsidy to an aggregated period to 150% of program length for new borrowers. Once that limit has been exceeded, a student may borrow through the unsubsidized loan program and will begin to incur interest charges on outstanding subsidized loans. Thus, if a new borrower enrolls in a 4-year program, the new borrower may receive subsidized loans for the equivalent of six academic years.

New Student Loan Changes

Starting July 1, 2026, federal student loans will have new borrowing limits, streamlined repayment plans, and changes to loan forgiveness, affecting undergraduate, graduate, professional, and Parent PLUS borrowers.

Key Changes to Borrowing Limits

- Undergraduate loan limits remain unchanged. Undergraduate students who depend on parental support (Dependent students) can borrow up to $31,000 in federal Direct Subsidized and Unsubsidized Loans over the course of their studies, with no more than $23,000 in subsidized loans. Independent students qualify for a higher limit at $57,500 in Direct Subsidized and Unsubsidized loans with no more than $23,000 in subsidized loans.

- Part-Time Students: Loan amounts will be prorated based on enrollment status.

- Parent PLUS loans will also face stricter limits, reducing the amount parents can borrow to cover their child's education costs.

- Parent PLUS Loans: Annual borrowing is capped at $20,000 per dependent, with a $65,000 lifetime limit.

- Repayment Plans: Borrowers will have only two repayment options: a new standard repayment plan and a single income-driven repayment plan called the Repayment Assistance Plan (RAP).

- RAP requires 30 years of qualifying payments before loan forgiveness, compared to 10-25 years under previous income-driven plans.

- Existing borrowers who do not consolidate may remain on legacy repayment plans, but new loans or consolidations will follow the new rules.

- The Public Service Loan Forgiveness (PSLF) program remains, but Parent PLUS borrowers will no longer qualify for RAP or ICR after 2028, limiting forgiveness options.

- Graduate and Professional Students: Grad PLUS loans are eliminated for new borrowers. Graduate students are capped at $20;500 per year and $100,000 total, while professional students (law, medicine, dentistry, etc.) can borrow up to $50,000 per year and $200,000 total.

Unusual Enrollment

- The U.S. Department of Education uses a database to flag applicants for Federal Pell Grants who have an "unusual enrollment history" - having received aid from three or more schools within 3 years. This policy is being used in an effort to identify students who go from school to school maximizing their financial aid eligibility with no successful academic record to match.

Course Program of Study (CPoS)

- The U.S. Department of Education regulations require that the student be enrolled in an eligible degree-seeking or certificate-seeking program to receive federal financial aid (grants, loans, the Federal Supplemental Educational Opportunity Grant, work-study compensation, etc.) known as the Course Program of Study (CPoS). To qualify for federal and state financial aid, the student must be enrolled in courses that are applicable toward the student's degree or certificate.

- If a student is enrolled in courses that are not required to complete his or her eligible degree or certificate, the student's financial aid award could be prorated or cancelled as required by the U.S. Department of Education and Tennessee Student Assistance Corporation (TSAC).

- Course Program of Study (CPoS) refers to all courses needed to earn your degree: Major concentration, eligible minor, general education, and elective courses within your declared major.

- Only courses in your program of study count towards your enrollment status for federal financial aid (Pell, Student Equal Opportunity Grant (SEOG), Loans, and Federal Work Study (FWS)), and state aid programs (Tennessee HOPE, Tennessee GAMS, Tennessee Aspire, Ned McWherter, Tennessee Student Assistance Grant Program.)

Application for Financial Aid

Application Form

Students seeking financial aid from any source must complete the Free Application for Federal Student Aid (FAFSA). The FAFSA is available via the web at www.studentaid.gov. This application determines a student's eligibility for all federal aid programs, for grants from the Tennessee Student Assistance Corporation (TSAC), and for LeMoyne-Owen Scholarships. Students applying for a LeMoyne-Owen Scholarship must also complete a separate College Scholarship application.

Personal Identification Number

All students are encouraged to apply for a FSA ID. The FSA ID serves as your identifier to let you access your personal information in various U.S. Department of Education systems. This ID is the username and password parents and student use to submit the FAFSA and federal loan documents. Because your FSA ID serves as your electronic signature, you should not share it with anyone.

You can use your FSA ID at these U.S. Department of Education websites:

- FAFSA on the Web: Access and complete your Renewal Free Application for Federal Student Aid (FAFSA) and submit corrections to your processed FAFSA. You may also use your FSA ID to your submitted FAFSA or obtain a copy of your processed FAFSA information.

- National Student Loan Data System: View a history of the federal student financial aid you have received.

- Direct Loan Servicing: Use your FSA ID to access Direct Loan Counseling and Entrance Counseling. Use your FSA ID to get up-to-date account information, loan balances, and payoff information. Use our online repayment calculator to help you forecast repayment of your loan and contact our customer service staff by email.

- Direct Loan Consolidation: Your FSA ID will enable you to track the processing status of your online Consolidation Loan application throughout the entire consolidation process from application receipt to booking with Direct Loan Servicing.

Who is eligible to apply?

All students who are a U.S. citizen or eligible noncitizen, have a valid SSN number, enrolled into an eligible degree or certificate program, and have completed a high school diploma or its equivalent (GED) are eligible to apply for financial aid. There's no income limit or cap for federal financial aid. Parents and first-time financial aid applicants must create an FSA ID to apply for federal student aid. When applying for the first time you and/or parent will need date-of-birth, and Social Security Number. (If the information you provide does not match with the SSA, you will not be able to receive an FSA ID).

Deadlines

Since funds are limited, priority will be given to students whose complete applications have been received in the Office of Student Financial Services by:

- April 1 - for the following academic year (fall and spring semesters)
- November 1 - for the spring semester
- April 16 - for the summer semester

Renewal

Renewal of financial aid is not automatic. All students, including scholarship recipients, must complete the Free Application for Federal Student Aid (FAFSA), or the renewal FAFSA each academic year, if they are to be considered for financial aid.

Eligibility

Eligibility for financial aid depends on whether a student is making satisfactory academic progress. This is defined by the number of credit hours attempted and earned as well as cumulative GPA at the end of the spring semester. The number of course credit hours attempted includes all courses for which a grade of A, B, C, D, For P was received, plus courses where the result was a designation of WA, WD, WF or I. Repeated courses are counted as attempted each time taken; however, only the most recent quality points earned are included in the calculation of the GPA.

Students who have not made satisfactory academic progress are placed on financial aid suspensions. Federal and state aid are only available for the first 180 credit hours attempted by a student. Students who become part-time (fewer than 12 credit hours) as a result of dropping courses should be aware that their financial aid may be adjusted. Any student receiving state and federal financial aid must also earn at least 67% of all attempted hours. Consequently, a student could be on probation academically but not be eligible for state and federal financial aid.

To be eligible for federal Direct Loan programs (Subsidized, Unsubsidized, and Parent-plus), part-time students must be enrolled for at least 6 credit hours each semester and must earn 10 credit hours during an academic year. A part-time student's cumulative GPA may be lower than 2.0 after the first four semesters. After the second year (fourth semester), a part-time student must have achieved and must maintain a cumulative GPA of at least 2.0.

Satisfactory Academic Progress (SAP) Policy

Financial Aid Academic Standards Policy (Updated April 2023)

Federal regulations require institutions to establish and apply reasonable standards of satisfactory academic progress for the purpose of awarding financial assistance under the Title IV programs authorized by the Higher Education Act of 1965 as amended (CFR668.34). LeMoyne-Owen students must pursue and complete courses at a rate that will allow them to earn their degree in a reasonable amount of time. Many students can complete the requirements for the degree in four years by earning an average of fifteen credit hours in each of their eight semesters. However, some students will require more than four years to earn their degree.

The College has established standards that define a minimum rate of progress toward the degree. They define the minimum number of course credit hours that must be attempted, the number that must be completed, and the cumulative grade point average that must be achieved as credit hours are accumulated. A course and its credit hours are completed if a grade of A, B, C, D or P is earned. The number of course credit hours attempted includes all courses for which one of those grades was received, plus courses where the result was a designation of WA, WO, WF, For I. Repeated courses are counted as attempted and completed for each attempt. However, only the most recent grade and credit hours are included when calculating the GPA. This policy is applicable to Federal Title IV Programs, State Programs inclusive of the Tennessee Student Assistance Award and the Tennessee Education Lottery Scholarship, and LOC Scholarship Programs.

References to financial aid within this policy apply to these programs. The following measurements apply whether a student received financial aid during the period(s) being measured or not. LOC elects to use different academic standards from what is stated in the Academic Regulations pertinent to the academic catalog. This policy is used to determine satisfactory academic progress for financial aid. Students should reference the LOC Academic Catalog as related to Academic Regulations used to determine acceptable academic standing whether the student is receiving financial aid or not.

Satisfactory Academic Progress (SAP) - Effective July 1, 2023

LeMoyne-Owen College is an annual review institution; therefore, SAP is checked annually (at the end of each spring semester). A student is in good academic standing if he or she has earned at least 67% of all attempted credit hours and has a cumulative GPA based on the escalating standard (see the escalating scale under Progress standards) at the end of each spring semester. We will use standard rounding rules on any SAP measurements for both qualitative and quantitative components (i.e., round up.5 and higher, round below if below .5).
LOC students must be aware of the differences in our Academic Policies versus their eligibility to receive financial aid funds. Students who are on financial aid suspension may be eligible to enroll at the college.

The College has established **Quantitative** pace standards that define a minimum rate of progress toward a degree. This rate also requires students to achieve a certain **Qualitative** (Grade-Based) grade point average at the end of each spring semester. Any student receiving state and federal financial aid must also earn at least 67% of all attempted hours. Consequently, a student could be on probation academically but not be eligible for state and federal financial aid. Students are reviewed at the end of the academic year (after spring semester).

Students who do not meet the SAP progress standards listed below and are not earning 67% of all attempted hours are suspended and can no longer receive federal and state financial aid.
Students may appeal the suspension in writing to the Financial Aid SAP Appeals committee. If the SAP appeal is approved, the student will be notified by the financial aid office via email. At the end of that semester, students will be reevaluated for progress.

Progress Standards (Effective July 1, 2023)

Total Credits Attempted Minimum Grade Point Average

Total Credits Attempted	Minimum Grade Point Average
0-30	1.50
31-60	1.75
61 and above	2.0

Repeated courses

Students can only receive financial aid once for the repeat of a passed course. A passed course for financial aid purposes is defined as a grade with designation of A, B, C or D.

Full-time Students

Full-time students who meet these standards are said to be in academic good standing, having made satisfactory academic progress in their time at the College. They remain eligible for state and federal financial aid.

Part-time students

Part-time students are those attempting fewer than twelve credit hours in a regular semester. Part-time students lose eligibility for state and federal financial aid if they fail to maintain progress as defined under Financial Aid.

Note: State and federal financial aid is only available for support for the **first 180 credit hours attempted by a student**. These credit hours include all accepted transfer credit hours from all previously attended institutions, even those in which a student did not receive state/federal aid. As a further restriction, part-time students may receive state or federal financial aid for a maximum of twelve years. For students who have earned an associate degree, state and federal financial aid is available for 150% of the additional hours needed to complete a bachelor's degree to the existing "overall" credit hours previously attempted for the associate degree. This new value will establish the new Maximum Timeframe that the student can receive financial aid.

Appeal

Student Financial Services. This committee reviews financial aid appeals related to the Pace Standard and GPA. An appeal can be made by a student who has been suspended. The appeal must be presented in writing to the Financial Aid SAP Committee (FASAP@loc.edu). It should fully describe the extenuating circumstances on which the appeal is based. The appeal should be supported by the appropriate documentation (see the supporting documentation section of this document).

An appeal should be made as soon as possible, but no later than two weeks before registration for the next semester or the submission deadline on the form. Students will be notified in writing of the committee's decision.

Note: There is no appeal process for students who have reached their maximum aggregate hours of hours of 180.

Re-establishing / Reinstatement of Eligibility
A student who has lost eligibility for financial aid due to suspension or a denied appeal will be reinstated once the student has subsequently completed coursework (LOC and/or transfer) resulting in an "overall combined" pass rate of 67% (assuming the student is otherwise eligible and meets the Qualitative and Maximum Timeframe requirements). A student's financial aid eligibility may also be reinstated due to the approval of a grade change. Upon receiving the grade change approval, SAP is recalculated. If the **Quantitative** (Pace) completion rate along with the **Qualitative** (GPA) Standard meets satisfactory standards, the student will be removed from financial aid suspension.

Students may be subject to the following: The requirement that a student complete a certain number of credits or enroll for a number of academic periods without receiving Title IV funds, or that the student interrupts attendance for one or more academic periods, as part of our academic progress policy.

Students who have lost eligibility for Title IV aid due to not maintaining satisfactory academic progress may regain eligibility in a few ways.

Paying for Classes on Their Own
Students can potentially regain eligibility for federal student aid by paying for courses on their own. Doing so could allow them to both increase their pace of completion and raise their cumulative GPA (or qualitative equivalent). Some students may choose to complete courses at another institution and transfer them to the school where they would like to earn their credential. Keep in mind, however, that sitting out, or not taking classes for a term, is not the same thing as paying for classes without financial aid. Sitting out for a term does not allow a student to complete the additional hours or earn the grades necessary for him to meet SAP standards.

Repeats

Students should refer to the Academic Regulations within the undergraduate catalogs as related to how repeats are counted in the GPA calculation. For this policy, all attempted undergraduate college level credit hours are included in both the Pace and Maximum Timeframe measurements, inclusive of credit hours associated with all repeated coursework.

Remedial

All attempted undergraduate remedial & developmental/transitional coursework is included in the R&D/transitional 30 attempted credit hour limitation, inclusive of credit hours associated with all repeated R&D/transitional coursework. We do not offer English as a Second Language courses. When determining a student's enrollment status for Federal Title IV purposes, students may pay for repeated coursework through federal aid programs. However, students cannot utilize federal aid to pay for more than one repetition of a previously passed course. The Tennessee Education Lottery Scholarship Program has additional rules related to repeated coursework.

Additional Bachelor's Degree

Students who have already earned a bachelor's degree but are working on another undergraduate degree may be eligible to receive Federal Direct Loans at the undergraduate level not to exceed the undergraduate aggregate loan limits. Students will be allowed 150% of the additional hours needed to complete an additional bachelor's degree to the existing "overall" credit hours previously attempted for the first bachelor's degree. This new value will establish the new Maximum Timeframe that the student can receive financial aid.

Qualitative Standard (GPA):

Federal law requires that the financial aid academic standard must be at least as strict as the school's standard for students enrolled in the same educational program who are not receiving Federal Title IV assistance.

Additionally, federal law requires that for programs longer than two academic years, students must have a C average or its equivalent by the end of the second year (regardless of how many credits they have accrued) or have an academic standing consistent with the requirement for graduation. The Financial Aid Office reviews the GPA at the end of the spring semester. Students who are suspended from financial aid may appeal to the Financial Aid SAP Committee. The decision of the committee is final as related to this measurement.

Quantitative/Pace Standard (Percentage of Credit Hours Passed):

The Financial Aid Office reviews the completion rate at the end of the spring semester. Students who are suspended from financial aid as related to this measurement may appeal to the Financial Aid SAP Appeals Committee. Students must minimally pass 67% of their cumulative "overall combined" credits attempted to remain in "Good Standing" for financial aid. Grades of "A", "B", "C" or "D" count as credit hours passed. All courses for credit will be counted as hours attempted including withdrawals, incompletes, repeated coursework, and coursework graded as "WD", "WF", "WA", and "F". "Overall combined" includes college level coursework and remedial/ developmental coursework.

The 67% pass rate is determined by dividing the cumulative "overall combined" number of credit hours the student has passed by the "overall combined" cumulative number of hours the student has attempted. We may exclude from the SAP quantitative/pace calculations any credits a student attempted but could not complete due to the COVID-19 national emergency. For a school to exercise this flexibility, it is not necessary for a student to have filed an SAP appeal, but it must be reasonably determined that your failure to complete those credits was the result of a COVID-19 related circumstance. Allowable circumstances include but are not limited to illness of the student or family member, need to become a caregiver or first responder, economic hardship, added work hours, loss of childcare, inability to continue with classes via distance education, and inability to access wi-fi due to closed facilities.

Maximum Timeframe Standard:

Federal law allows students to receive Title IV assistance up to 150% of the length of the program. The Financial Aid Office reviews the maximum timeframe limitation at the end of each semester (fall, spring, summer). A student is ineligible (via the maximum timeframe element) when it becomes mathematically impossible for them to complete the program within 150% of its length.

Limitation of SAP Appeals

Beginning Fall 2023, students may have a maximum of three (3) satisfactory academic progress appeals during their academic career at LeMoyne-Owen College. The decision of the Financial Aid SAP Appeals Committee is final and cannot be appealed for one year unless the student has subsequent transfer coursework.

Notification to Students

A. Quantitative (Pace) Standard:

1. **Suspension:** Undergraduate students suspended from receiving financial aid will be sent an email/letter from the Financial Aid Office. The email/letter will include guidance regarding the appeal process.

2. **Probation:** Undergraduate students for whom an academic appeal has been approved will be notified by the financial aid office regarding the resulting status of Probation. Your academic plan will state the point in time at which you should be able to meet the SAP standards. Students who maintain eligibility for financial aid by meeting the requirements of their academic plan but whom' s cumulative "overall combined" Pace is less than 67% at the end of the subsequent semester(s) will be sent an e-mail/letter from the Financial Aid Office notifying them of their continued probationary status.

B. Maximum Timeframe Standard

1. Undergraduate students who have thirty or less college level credit hours of remaining financial aid eligibility will be sent an email/letter from the Financial Aid Office reminding them of the credit hour limitation.

2. Undergraduate students who have reached the maximum timeframe will be sent an email/letter from the Financial Aid Office notifying them of their status.

Satisfactory Progress Definitions

Appeal: Process by which a student who is not meeting SAP standards petitions the school for reconsideration of his eligibility for Title IV funds.

Financial Aid Probation: A status a school assigns to a student who is failing to make satisfactory academic progress and who successfully appeals. Eligibility for aid may be reinstated for one payment period.

Maximum timeframe: For an undergraduate program measured in credit hours, a period no longer than 150 percent of the published length of the program, as measured in credit hours, or expressed in calendar time. If your school chooses to use calendar time for maximum timeframe, you evaluate a student's pace by determining the number of hours that the student should have completed at the evaluation point to complete the program within the maximum timeframe.

At each official SAP evaluation point, you must evaluate whether it is possible for each student to complete their program within the maximum timeframe. Students fail the maximum timeframe measure at the point at which it is determined that it is not possible for them to complete their program within the maximum timeframe, not at the point they reach the maximum timeframe point.

Supporting Documentation for Extenuating Circumstances

Extenuating circumstances are formally defined as: “circumstances beyond the student’s control which cause the student to perform less well in his or her coursework or examinations than he or she might otherwise have been expected to do or stop attending classes (includes official and unofficial withdrawals).

Extenuating Circumstance	Supporting Documentation
Documented medical/health issues	Must bring a Physician's statement or copies of medical records
A serious family emergency	● Must have two letters to verify situation ● If there was a medical emergency, you need a Physician's statement or copies of medical records.
Death of an immediate family member	Must provide copy of death certificate or obituary (Relationship must be verifiable).
Divorce (prevents student from attending classes)	Must have a letter from an attorney if divorce is pending. If divorce is finalized, you must provide court documents
Homelessness	Must provide two letters to verify situation
Major accident or injury (Self, child, or parent)	Must have police report or documentation from Physician/medical records if injured
Work commitments (prevents student from attending classes)	Must have a statement from employer on company letterhead
Loss of transportation (prevents student from attending classes)	If the vehicle is being repaired, provide an estimate or documentation from the repair company; if not, you must provide two letters to verify situation and estimated dates for repairs to be completed
Long term Jury duty service	Must have a copy of jury duty notice including expected service time
Legal problems (incarceration)	● Must have copies of release papers if incarcerated showing dates ● Must have paperwork (on letterhead) if an attorney is involved ● Must have court documents if court is involved
Victim of a crime or unexpected disaster	Must have a copy of police report or official record of disaster

What Circumstances are NOT Considered?

The following are examples of circumstances which are **NOT** considered to be relevant and will not be considered:

- Minor ailments and illnesses on the day of coursework submission (such as colds, coughs, sprains, headache).

- Personal disruptions or events which could have been anticipated, such as:
    - Holidays, weddings, being a single parent, lack of childcare, repeated transportation issues, changing address or employment, religious holidays, or festivals, which are usually known in advance.

- Study-related circumstances, such as:
    - Computer failure, printing problems, unavailability of books, photocopying problems, these problems should be factored into the organization of your workload.



Federal and State Programs

Administration

LeMoyne-Owen College administers the federal and state aid programs listed below:

- Federal Pell Grants
- Federal Supplemental Educational Opportunity Grants
- Federal College Work-Study
- William D. Ford Federal Direct Loans (subsidized, unsubsidized and PLUS)
- Tennessee Student Assistance Grants
- ROTC scholarship programs (through the University of Memphis)
- Veterans Educational Benefits

Pell Grants

Federal Pell Grants are the foundation of most financial aid packages. The amount of each Pell grant is determined by a federal formula, which measures the ability of the student and the student's family to meet educational expenses.

Supplemental Education Opportunity Grants

Federal Supplemental Education Opportunity Grants (FSEOG) are available to students who demonstrate exceptional financial need. Applicants who are recipients of a Pell grant are given priority for these grants. However, funding is not guaranteed to all students due to funding allocations received by the institution from the Department of Education. Only Pell eligible students are eligible. Graduate students are not eligible.

Work-Study

Federal College Work-Study funds are made available to the College to provide part-time employment for students with financial need. Students in this program are paid above the national minimum wage.

William D. Ford Federal Direct Loan Programs[1]

William D. Ford Federal Direct Loan Programs are the subsidized, unsubsidized and parent loan programs for both undergraduate and graduate students. They are administered through the Department of Education to provide loans for college expenses. The Grad Plus loan program has been eliminated and limits Parent Plus loans to $65,000.

Reserve Officer Training Corp

Reserve Officer Training Corp (ROTC) Scholarships are available to students who participate in

[1] The Big Beautiful Bill caps annual loans for new borrowers at $20,500 for graduate students with a total aggregate limit of $200,000 for graduate students

either the United States Air Force, Army or Navy “Crosstown” programs based at the University of Memphis. Students admitted to these programs are committed to a period of service after graduation and compete for scholarships meeting most of the costs of their education.

Tennessee Student Assistance Awards

These awards are need-based grants to Tennessee residents who are enrolled at least halftime as undergraduates in eligible Tennessee colleges and universities. Funds are limited and students are urged to apply as early as possible after January 1st , and well before the deadline of May 1st of each year. Student's eligibility is determined in the same manner as is eligibility for a federal Pell Grant.

Veterans Educational Benefits

Veterans Educational Benefits are maintained in the Veterans Affairs Office, which is currently housed in the Office of Student Records. The designated “certifying official” of the College cooperates with the Veterans Administration in providing educational opportunities for veterans and eligible persons under the appropriate laws. The office is responsible for maintaining veterans’ needs related to educational benefits, providing information for counseling and tutorial assistance to eligible persons on campus. Upon accepting veterans’ educational assistance, the student assumes responsibility for all rules and regulations of the Veterans Administration.

Veterans wishing to apply for educational benefits (except for students who transfer from regionally accredited schools) must submit high school/GED transcripts and/or transcripts from accredited colleges attended. All veterans and Guard/Reserve recipients must submit a copy of the DD-214 to the Records Office for transfer credit evaluation. These documents must be submitted within the first semester of attendance or further registration for courses will not be permitted.

The VA Form 22-1990 and 22-1999, Veterans Application for Program of Education or Training and Enrollment Certification, must be completed. Reserve and Guard benefit recipients must submit DD Form 2384 (NOBE) and a DD-214 form. Proper application forms for disabled veterans or sons/daughters, widows/widowers, wives/husbands of veterans are available in the Veterans Affairs Office. Most benefits and regulations also apply to eligible dependents.

VA regulations forbid a veteran from repeating a course that has been transferred from another school. Veteran students should not take a course that is not listed in the catalog or program of study under the major curriculum even though they are not counting it for VA benefits. Veterans may not be certified for a course for which they have received an “I” grade unless the “I” converts to a quality letter grade. Veterans may repeat courses with pay only if the previous grade was an “F.” Veterans should consult with the Veterans Affairs Office certifying official prior to changing course load or majors and then verify the actual change.

Regular attendance is required to receive veterans benefit pay. Instructors are required to report non-attendance of veterans to the Veterans Affairs Office, which reports non-attendance to the Veterans Administration regional office. Payments are adjusted or canceled if attendance is not regular.

The Veterans Administration regional may be contacted toll-free by calling 1-800-827-1000. Veteran

benefits recipients may also use the Department of Veteran Affairs website to address benefits concerns or to find current regulation information. The web address is not case specific: www.va.gov/educational/mail.atl.htm.

Return of Title IV (Financial Aid)

Funds/Institutional Refund Policy

Federal regulations require each educational institution to have a written policy for the refund and repayment of aid received by students who withdraw from all classes during a term for which aid has been approved. These policies are effective only if the student completely terminates enrollment (e.g., voluntarily withdraws from all courses or is dismissed from all classes.)

Definitions

The term “Title IV funds” refers to the Federal Financial Aid programs authorized under the Higher Education Act of 1965 (as amended) and includes the following programs:

- Federal Pell Grant Program
- Federal Supplemental Educational Opportunity Grant (SEOG)
- Federal Subsidized/Unsubsidized Federal Direct Loan
- Federal Plus Direct Loan

The calculation of the return of Title IV funds (and state funds if applicable) is determined by the date that the student withdrew from all classes. A student’s withdrawal date is determined by:

- The date the student officially notifies the institution of his/her intent to withdraw; or,
- The student’s last day of recorded class attendance or at an academically related activity; or
- The midpoint of the enrollment period for students who leave without notifying the institution (an unofficial withdrawal).

Earned Federal Aid

Federal law requires that, when you withdraw from all your classes during the enrollment period, the amount of financial aid assistance that you have “earned” up to that point is determined by a specific formula.

The *enrollment period* for a program measured in credit hours is one semester. The amount of financial aid that you have *earned* is determined on a pro-rata basis. That is, if you withdraw after completing 40 percent of the enrollment period, you have earned 40 percent of the amount of federal aid for which you were entitled. The school takes all or a portion of your earned federal financial aid (except Federal Work-Study earnings if applicable) to pay any outstanding charges that remain on your school account.

Once you have completed more than 60 percent of the enrollment period, you earn all of your financial aid assistance for which you were entitled.

Return of Funds Allocation

In accordance with Federal regulations, financial aid funds are returned in the following order if applicable:

- Unsubsidized Federal Direct Loan
- Subsidized Federal Direct Loan
- Federal Pell Grant
- Federal SEOG
- Other Title IV programs
- Other state, private and institution aid
- The student

Institutional and Student Responsibilities

Responsibilities regarding the return of Title IV/state funds include:

- Provide each student with the information given in this policy
- Identify students who are affected by this policy and complete the Return of Title IV and/or state funds calculation in accordance with federal and state regulations
- Return any Title IV funds and state funds to the appropriate program(s)
- The student's responsibilities regarding the return of Title IV/state funds include possible repayment of federal funds
- Return to the Title IV programs any funds that were disbursed directly to the student and which the student was determined not to have earned in accordance with federal and state regulations.

Refunds

Full-time students, whose course load falls below 12 credit hours because courses are cancelled by the College, or because they formally drop courses before the end of the drop period, become part-time students. Students who become part-time may lose support from certain financial aid programs. If the College cancels, the student will be refunded the appropriate portion of his/her tuition.

If a student has attended classes, the full semester's tuition is due and payable to the College regardless of the class drop date or the date of withdrawal, unless the student withdraws due to protracted illness or injury.

Federal Title IV funds will be returned to the federal agency based on the federal pro-rata refund calculation. After the Census Date (last day to validate), which is typically the 14th day of the semester, the full semester's tuition is due.

The amount of Title IV financial aid that you have earned is determined on a pro-rata basis. That is, if you withdraw after completing 40 percent of the enrollment period, you have earned 40 percent of

the amount of federal aid for which you were entitled. The school takes all, or a portion of your tuition assistance earned to pay any outstanding charges that remain on your school account. Once you have completed more than 60 percent of the enrollment period, you earn all your tuition assistance for which you were entitled.

However, to comply with the new Department of Defense policy, LeMoyne-Owen College will return any unearned TA funds on a prorated basis through at least the 60% portion of the period for which the funds were provided. TA funds are earned proportionally during an enrollment period, with unearned funds returned based upon when a student stops attending. These funds are returned to the military Service branch. Instances when a Service member stops attending due to a military service obligation, the educational institution will work with the affected Service member to identify solutions that will not result in student debt for the returned portion.

In Summer I and Summer II, financial aid funds will first reduce any debts owed to LOC and any remaining aid (except LOC scholarships which are non- refundable) will go to the student.

Student refunds are disbursed through BankMobile, a financial services company, which enables students to choose how they receive their financial aid refunds. They can have them direct deposit to their existing bank account or receive a BankMobile VIBE debit card. Sign up information is sent via US mail and/or email address on file with the registrar’s office (usually LOC email). If a student fails to choose a refund preference, BankMobile will send them a check to their address on file in BankMobile. It is the student’s responsibility to update their address in BankMobile and MY LOC to ensure timely delivery of mail items.


FEES

Scholarships

LOC Scholarships

Each year the College awards more than $1 million in scholarship grants to enable students to meet the cost of attending LeMoyne-Owen. Funds for these awards come from three sources:

- Endowment income directed to scholarship support
- Donations to the Annual fund made for scholarships
- The College's operating budget.

Application

Current students must complete a brief application form. All students who hope to receive a scholarship award for the next year must apply. These applications allow the Scholarship Committee to update addresses and to be certain each student has completed the FAFSA (Free Application for Federal Student Aid).

Applications for LOC scholarships are available in the Office of Student Affairs.

Students who have completed the application and the FAFSA by **March 15th** will be considered for a scholarship award. No late applications will be accepted.

Awards are made by the Scholarship Committee on the basis of recommendations from:

- The Director of the W.E.B. Du Bois Honors Society
- The Director of Athletics
- The Music Department Faculty

Each of these areas has a separate budget for awards and makes awards based on clearly stated qualifications.

In addition, the Scholarship Committee makes **General Academic** awards based on a student's GPA (3.0 minimum) and recommendations from Deans of Schools (some schools have special categories of awards such as journalism).

New Students: The admissions office recommends scholarship awards for incoming students, both first time and transfer.

Other sources of scholarship support

LeMoyne-Owen is a member of UNCF-The College Fund. Our students are eligible for scholarships administered by the UNCF. For information about these scholarships go to www.uncf.org and click on scholarships. This site will also allow you to submit your profile. UNCF will then supply a list of scholarships that fit your profile. The scholarship office can also be contacted for information on other scholarship sources.

Endowed Scholarships

The Endowed Scholarship eligibility process is governed by the stated wishes of the donor, i.e., major area, grade point average, class, etc. Once the appropriate offices have verified the eligibility requirements, the names of eligible students with supporting documentation are submitted to the Scholarship Committee. More than fifty (50) endowed funds listed below have been established by graduates and friends of the College to provide scholarship support for future generations of LeMoyne-Owen College students.

The 100 Club Scholarship
The Dr. Siraj Ahmad Endowed Scholarship
The AKA Endowed Scholarship
The Emerson A. Alburty Memorial Scholarship
The Bennimore Walker Arnold Memorial Scholarship
The Columbus S. Bell Scholarship
The L.H. Boyce Memorial Scholarship
The Maxine Brownlee-Bracy Memorial Scholarship
The Hazel P. Bryson Scholarship
The Mertie Buckman Scholarship
The Deloris J. Clark Burrow Endowed Scholarship
The Julett Whitaker Carnahan Endowed Scholarship
The Helen Price Coleman Endowed Scholarship
The Dr. Mary E. Cotton Endowed Scholarship
The LH Naomi Crisp Endowed Scholarship
The Cummins Endowed Scholarship
The Hayes & Emma Curry & Dr. Anita Curry-Jackson Endowed Scholarship
The Dr. Carol Johnson Dean Endowed Scholarship
The Sandra Gail Devine (GAP) Endowed Scholarship
The Charles L. Dinkins Memorial Scholarship
The McKenney & Ernsberger Scholarship
The Peter Formanek Scholarship
Free The Children Endowed Scholarship
The Jim & Ellida Fri Endowed Scholarship
The Vera D. & N.J. Ford Endowed Scholarship
The Hugh M. Gloster Endowed Scholarship
The Charles F. Goodman Endowed Scholarship
The Gospel Temple Baptist Church Scholarship
The Dr. Reuben Henry Green Endowed Scholarship
The Alma C. Hanson Scholarship
The William R. Hearst Foundation Scholarship
The W. W. Herenton Scholarship
The W. W. Herenton NBC Scholarship
The Honorable W. Otis Higgs, Jr. Endowed Scholarship
The Booker T. Hodges Endowed Scholarship
The Wesley & Earlene Holmes Endowed Scholarship
The Judge Odell Horton Scholarship

The Elinor Bryant Howlett Scholarship
The Mamie Kate Jackson Memorial Scholarship
The Jerry C. Johnson Endowed Scholarship
The Ella R. & Shedrick D. Jones Endowed Scholarship
The Tom Joyner Scholarship
The Ruth & Lawrence LaValle Endowed Scholarship
The Vanessa Rogers Long Endowed Scholarship
The LINK's Incorporated, Memphis Chapter Scholarship
The Grafta Mosby Looby Scholarship
The George Anthony Lowe Memorial Scholarship
The Dr. Miles V. Lynk Scholarship
The Jeff A. Marmon Memorial Scholarship
The Mauise Vinson McPhail Scholarship for Medical Education
The T.R. McLemore Living Endowed Scholarship
The Memphis Inter-Denominational Fellowship Endowment
The Hubert S. Menke Keystone Laboratories Scholarship
The Middle Baptist Church Scholarship
The Reba S. Moody Memorial Scholarship
The Morrie A. Moss Memorial Scholarship
The Nationwide Insurance Scholarship
The Ethel Newcomb Scholarship
The Olivet Baptist Church Scholarship
The Omega Psi Phi Endowed Scholarship
The Tannie Onwuzurigbo Endowed
The S. A. Owen Ministerial Scholarship
The Preserver Partners Endowed Scholarship
The Betty J. & Frank K. Patterson, III Family Endowed Scholarship
The Wylodine Patton Endowed Scholarship
The Moses & Julia Plough Scholarship
The Schering-Plough HealthCare Products, Inc. Scholarship
The Helen & Edwin Prater Scholarship
The Hollis F. Price, Sr. Memorial Scholarship
The Reader's Digest Foundation Endowed Scholarship
The Bennie Cole Reams Endowment
The James Robinson Memorial Scholarship
The Charle P. Roland Scholarship
The Lora G. Sandridge Endowed Scholarship
The Youlon D. Savage Endowed Scholarship
The Second Congregational United Church of Christ
of Memphis Scholarship and Financial Need Fund
The Charles & Grace Shelby Memorial Scholarship
The Sisters in Service Foundation Endowed Scholarship
The Lila Smith Endowed Scholarship for Math & Science
The Etta M. Selmon & James I. Stewart Scholarship
The Carl W. Stotts Endowed Scholarship
The Lessye H. Sugarmon Endowed Scholarship
The Major Taylor Cycling Club Scholarship

The Tennessee Baptist M & E Scholarship
The Jesse H. Turner, Sr. Endowed Scholarship
The Juanita R. Turner Memorial Scholarship
The Estelle Anderson Walter Scholarship
The Sadie Hollowell Walker-Charlton Memorial Scholarship
The A. Maceo Walker Scholarship
The Johnnie B. Watson Endowed Scholarship
The Zeta C. Watson Endowed Scholarship
The Joseph W. Westbrook Scholarship
The Pop Whitaker Endowed Scholarship
The Vivian Dandridge White Endowed Scholarship
The A.C. Williams Scholarship
The A. McEwen Williams Memorial Scholarship
The A. W. Willis, Jr. Memorial Scholarship



Academic Probation, Suspension and Dismissal

Probation

Students who are not in academic good standing at the end of each Fall or Spring semester at LeMoyne-Owen College, are placed on academic probation for one (1) semester upon approval of a written appeal through the Academic Standards, Honors and Selection Committee. The students will be placed on an academic plan to assist them with achieving a status of good academic standing. The students will be removed from probation at any time if their GPA meets the academic standards of the college. Students on academic probation may not take more than 13 credit hours each semester, enroll in student teaching, hold offices in any student organization, or participate in intercollegiate athletics. During the period of probation, students must work with their faculty advisors, instructors and designated counselors to define and use appropriate support services. Students on probation may not register for the next semester without the approval of the Chair of the Academic Standards, Honors and Selection Committee.

Suspension

Students who are suspended from the College are required to spend a defined period, usually two regular semesters, fall and spring, away from the College. During this period, students may be required to successfully complete activities defined by the Financial Aid Appeals Committee if they are to be considered for readmission to LeMoyne-Owen College. A student who is readmitted to the College following a period of academic suspension, and who subsequently fails to achieve a C (2.0) GPA in any semester, will be dismissed from the College.

Appeal

An appeal can be made by a student who has been suspended or dismissed. The appeal must be presented in writing to the Financial Aid Appeals Committee and should fully describe the extenuating circumstances on which the appeal is based. The appeal should be supported by documentation. An appeal should be made as soon as possible, but no later than two weeks before registration for the next semester. Students will be notified in writing of the committee's decision.

Note: There is no appeal process for students who have reached their maximum aggregate hours of 180.

Repeats

Students should refer to the Academic Regulations within the catalog as related to how repeats are counted in the GPA calculation.

For the purpose of this policy, all attempted undergraduate and graduate attempted college level credit hours are included in both the Pace and Maximum Timeframe measurements, inclusive of credit hours associated with all repeated coursework. Additionally, all attempted undergraduate transitional coursework is included in the 30 attempted credit hour limitation, inclusive of credit hours associated with all repeated transitional coursework.

When determining a student's enrollment status for Federal Title IV purposes, LOC may pay for repeated coursework through the above specified financial aid programs. However, LOC cannot pay for more than one repetition of a previously passed course. The Tennessee Education Lottery Scholarship Program has additional rules as related to repeated coursework.

Additional Bachelor's Degree:

Students who have already earned a bachelor's degree but are working on another undergraduate degree may be eligible to receive Federal Stafford Loans at the undergraduate limit. Students must submit a written request to the Financial Aid Office.

A Financial Aid Counselor will allow 150% of the additional hours needed to complete an additional bachelor's degree to the existing "overall" credit hours previously attempted for the first bachelor's degree. This new value will establish the new Maximum Timeframe that the student can receive financial aid.

Frequency of Review

Qualitative Standard (GPA)

The Records Office reviews the GPA at the end of the spring semester. Students who are academically suspended from financial aid may appeal to the Academic Standards Committee. The decision of the Academic Standards Committee is final as related to this measurement.

Pace Standard (Percentage of Credit Hours Passed)

The Financial Aid Office reviews the completion rate at the end of the spring semester. Students who are suspended from financial aid as related to this measurement may appeal to the Academic Standards Committee.

Maximum Time Frame Standard

The Financial Aid Office reviews the maximum time frame limitation at the end of each semester (fall, spring, summer).

Notification to Students

A. Pace Standard

1. **Suspension:** Undergraduate students suspended from financial aid will be sent an e-mail/letter from the Financial Aid Office. The e-mail/letter will include guidance regarding the appeal process.
2. **Probation:** Undergraduate students for whom an appeal has been approved will be notified by the Academic Standards Committee regarding the resulting status of Probation. Students who maintain eligibility for financial aid by meeting the requirements of their academic plan but whose cumulative "overall combined" Pace is less than 70% at the end of the subsequent semester(s) will be sent an e-mail/letter by the Financial Aid Office notifying them of their continued probationary status.

B. Maximum Time Frame Standard

1. Undergraduate students who have 30 or less college level credit hours of remaining financial aid eligibility will be sent an e-mail/letter from the Financial Aid Office reminding them of the credit hour limitation.
2. Undergraduate students who have reached maximum timeframe will be sent an e-mail/letter from the Financial Aid Office notifying them of their status.

Attempted Hours

Students may attempt up to 150% of a program's length. Most programs require 120 hours; therefore, the maximum number of attempted hours for most degree programs is 180 hours. (120 X 1.5 = 180). Once a student exceeds the 180 hours rule, they are no longer eligible for federal financial aid (Pell, SEOG, Perkins, Federal Loans, Plus Loans).

Students working on a second bachelor's degree will need to work with their academic advisor to complete a program of study form. After the form is completed, it should be sent to the Financial Aid Office to determine a student's eligibility. For questions concerning your remaining eligibility, contact the Financial Aid Office.

Changes in Enrollment Status & Withdrawing

Changes in enrollment status and/or withdrawing from the College can result in a balance owed to the College and a loss of eligibility for all types of financial aid. Below is a schedule on how aid will be adjusted based on changes in a student's enrollment status.

General Effects on Financial Aid

- Students who drop classes during the **first 14 days** will have their aid adjusted based on their enrollment status. All types of financial aid are subject to this rule.
- Any student who drops below 6 undergraduate hours during the **first 14 days** will have their loan awards cancelled for that term.
- Students must be in attendance at least 61% of the semester to earn 100% of their aid. Any student who withdraws prior to 61% of the semester will have their aid adjusted for the semester. This may result in a balance owed to the College. Please check with the Records Office for the 61% date.
- Any student who is reported by their instructors as "stopped attending" or "never attended" in all classes will be classified as an unofficial withdrawal from the College. Students will have their financial aid adjusted and/or may lose future eligibility for all types of financial aid.
- Students who withdraw from the College or earn zero hours for the current term will be placed on Financial Aid Probation for the next term enrolled.

IMPORTANT: Any student who withdraws from the College and is currently on Financial Aid Probation will be suspended from aid for future semesters!

Effects on the Tennessee Lottery Scholarship

- Any first-time freshman who withdraws from the College during the first 14 days will have their Lottery Scholarship(s) cancelled for that semester. However, students will not lose future eligibility for the Lottery Scholarship if they re-enroll within 16 months from their high school graduation date.
- Any continuing or transfer student who withdraws from the College before or after the first 14 days of a semester will lose future eligibility for their Lottery Scholarship(s).
- Any student who is enrolled as a full-time student, 12 or more hours, and drops below 12 hours after the first 14 days of a semester will not have adjustments made to their lottery award(s) for the current semester, unless a tuition credit is granted by the College. The student will, however, lose future eligibility for their Lottery Scholarship(s).
- Contact your counselor in the Financial Aid Office to discuss specific details regarding your Lottery Scholarship.

Always contact your counselor in the Financial Aid Office by phone at 901-435-1550 or email at financialaid@loc.edu before you make any decisions to drop classes or withdraw from the College!



Campus Life and Student Support Services

Office of Student Affairs

The Office of Student Affairs conducts programs and services designed to support students' academic goals. Student Affairs is responsible for student life programs including residential life; health services; personal and academic counseling; student activities; judicial affairs; disability services; Greek life; and intra-mural sports. Student Affairs is dedicated to helping students achieve their goals and the goals of the College.

The Student Health Center

The LeMoyne-Owen College Health and Wellness Center in partnership with ShotRx, recognizes the positive impact of good physical and mental health on educational success. The Health and Wellness Center is a place where currently enrolled students and employed faculty/staff can learn how to be and stay well. The Center is run by a Nurse Practitioner who provides the College community with health education, screenings, and fosters a healthy lifestyle.

Center Hours of Operation:

- Monday – Friday
    - Mondays and Thursdays 8:30am-2:30pm **ON CAMPUS**
    - Tuesdays, Wednesdays, and Fridays 8:30am-4:30pm **TELEHEALTH/OFFICE VISITS AVAILABLE**
- Appointments are strongly encouraged but walk-ins are welcomed

The Health and Wellness Center adheres to strict confidentiality and follows all HIPPA guidelines.
After- hours medical emergencies: On-campus students who become ill after regular clinic hours should inform the campus housing staff members on duty at (901) 435-1480 or Campus Safety at (901) 301-7340 for assistance. **The student is responsible if ambulance service is required**.

Spiritual Life

LeMoyne-Owen College is an educational institution grounded in a rich heritage of faith, scholarship, service, and social responsibility. The College seeks to nurture the spiritual, ethical, intellectual, and communal development of students through a variety of opportunities for reflection, dialogue, worship, and leadership.

Central to this commitment are the Chapel Soul Sessions, which serve as sacred and scholarly gatherings where faith, culture, history, and contemporary issues are explored through worship, speakers, panels, artistic expression, and community engagement. These experiences encourage students to deepen their sense of purpose, strengthen their moral and civic commitments, and engage diverse perspectives with curiosity and respect.

The College also encourages participation in local faith communities and values the role congregations can play in supporting students' personal growth and well-being. Students seeking assistance in connecting with local congregations, faith traditions, or spiritual resources may contact the Office of the Dean of Chapel or the Office of Student Affairs.

Disability Services

It is the policy of LeMoyne-Owen College to comply with Section 504 of the Rehabilitation Act of 1973, and with the Americans with Disabilities Act of 1990 in providing reasonable accommodations to qualified students with disabilities.

Students with a diagnosed and documented disability who would like to receive accommodations must self-identify with Disability Services. **Accommodations will not be given automatically.**

Students should:

- Register for Disability Services
- Submit documentation to substantiate the disability
- Meet with the Disability Services Counselor and pick up accommodation forms

Acceptable documentation may include a current Individualized Education Program (IEP), or a letter from a healthcare provider.

If the students choose the option of providing a letter from a healthcare provider, the letter must be sent directly by the provider's office via *fax or email.* We are unable to accept documentation submitted by students if it has not been sent directly from the provider's office.

After the instructor and student have signed and agreed upon the recommended accommodations, it is the student's responsibility to submit the appropriate forms to the Disability Services Counselor. This same procedure must be followed each semester for the duration of the requested services. If the signed accommodation form is not returned as instructed, students will not receive accommodations for that particular semester.

Students must not wait until they are unsuccessful in a course to register for disability services. Accommodations are not retroactive and will only be provided from the point of notification.

Office Hours

Monday-Friday (8:30am – 4:30pm)

Appointments:

Email: Disabilityservices@loc.edu

Call: (901) 450-4871

Click Here to Book Your Counseling or Disability Services Consultation!

Counseling Center

The Counseling Center supports the academic, personal, and social well-being of students at LeMoyne-Owen College by providing a comprehensive range of counseling, wellness, and mental health services. Our goal is to foster students' holistic development by helping them identify goals, navigate challenges, make informed decisions, and build healthy coping strategies for personal, social, and academic success.

The Center offers assessment and evaluation, crisis intervention, referrals, and short-term counseling services tailored to students' individual needs. Services are designed to promote emotional wellness, resilience, personal growth, and overall student success.

Qualified degreed and/or licensed counselors provide goal-focused support through psychosocial assessments, intake services, individual and group counseling, crisis intervention, screenings, and referrals to campus and community resources. To increase accessibility, the Counseling Center also offers teletherapy services for enrolled students.

All counseling services are confidential, voluntary, and available at no additional cost to students who are actively enrolled and have paid applicable student fees for the semester in which services are requested.

Confidentiality

Counseling services are grounded in the principles of confidentiality, professional ethics, and applicable laws. Information shared during counseling will not be disclosed to third parties without the student's consent, except in situations where disclosure is necessary to protect the safety and well-being of the student or others. In such circumstances, information may be shared with appropriate College professionals who have a legitimate need to know and are positioned to provide assistance.

Services Offered

- Individual Counseling
- Group Counseling
- Crisis Intervention
- Teletherapy Services
- Campus and Community Referrals
- Personal and Relationship Counseling
- Psychosocial Assessments and Screenings
- Mental Health and Wellness Education
- Educational Workshops
- Healthy Coping Skills and Personal Crisis Management Support

Office Hours: Monday to Friday (8:30 am – 4:30 pm)

Appointments Strongly Encouraged
Email: Counseling@loc.edu
Call: (901) 435-1733

Click Here to Book Your Counseling or Disability Services Consultation!

Career Services

Career Services at LeMoyne-Owen College prepares students to be competitive in the global workforce through developing and enhancing students' skills and competencies while providing intentional career-related experiences, programming, services, and partnerships. Students are afforded the following services, in addition to various career preparation platforms, assessments, and networking opportunities with alumni and industry leaders:

- Resume and cover letter review and support
- Interview preparation
- Career focused workshops and presentations
- Career, graduate and professional school, and internship events and fairs
- Skills and career exploration evaluations

Location: Student Center Room 203

Regular Hours of Operation: Monday – Friday 8:30am – 4:30pm.
Summer Hours of Operation: Monday – Thursday 8:00am – 5:00pm

To schedule an appointment: Email: careerservices@loc.edu Call: 901-435-1432

The Student Center

The Alma C. Hanson Student Center is the focal point of the College's extra-curricular life. It houses the Dorothy S. Harris Lounge, other student lounge areas, administrative offices, Student Government Association offices, the College dining hall, the print shop, the bookstore, the mailroom, Café 807 and the Little Theatre.

Campus Safety Department

The **Campus Safety Department**, led by **the Director of Campus Safety**, is committed to maintaining a safe and secure environment for the entire College community. The department office is located at: **831 Saxon Ave, Memphis, TN 38126**. The department is comprised of **15 full-time officers** and **10 part-time officers**, all of whom represent the College in enforcing state and local laws as well as institutional policies. Officers undergo annual, state-mandated, job-specific training, in addition to training required by the Campus Safety Department to ensure preparedness and professional competency.

Campus Safety maintains a strong, collaborative relationship with local law enforcement agencies, particularly the **Memphis Police Department (MPD) – Crump Station Precinct**. In the event of an emergency, MPD responds promptly to all 911 calls made from the campus.

The **Campus Safety Office** is open during normal business hours. In addition, **Safety Control Centers** located throughout the campus are staffed **24 hours a day, 7 days a week**, providing continuous safety and protection services to students, faculty, staff, and visitors.

On Campus Living and Learning Center

The LeMoyne-Owen College Campus Living and Learning Center does not discriminate based on age, sex, race, religion, color, sexual orientation, national or ethnic origin in the acceptance into campus housing and the assignment of rooms. Room assignments are based on the same gender of each occupant.

Students must maintain good academic standards (2.0 grade point average) and satisfactory academic progress (as defined in the College Catalog). Students who are not in good academic standing at the end of each semester may lose eligibility for student housing. Students may appeal this decision in writing to the Office of Student Affairs within seven (7) days of notification. The decision of the Office of Student Affairs is final.

- **Rules and Regulations**

  While the College does not generally impose a curfew on residential students, all residence halls close at 11:00 PM (or at other times as announced). All visitors are required to observe the Visitation Hours Policy and be out of the residence halls by closing time and off campus, except in instances where prior approval has been granted. In emergency situations, the College may impose a residence hall and/or campus curfew to safeguard persons and/or property.

- **Children/Guest in Residence Halls**

  A child guest is defined as anyone less than 18 years of age. Under no circumstances will a child/guest be allowed in the resident's living quarters. Child/guest visiting at any time must be registered at the security/check-in desk with the resident host's ID and must always be escorted/supervised. The resident and their child/guest may meet in residential common areas/Gathering Rooms or other common areas on the first floor within residential housing during the following times only: Sunday through Saturday 4:00 p.m. to 9:00 p.m. It is not permissible for any resident to provide childcare in any residence halls.

  Children under the age of thirteen are not permitted in the residence halls. At no time is a child (i.e. infant to 13 years old) to stay overnight in a residence hall. Babysitting in the residence hall is strictly prohibited. Persons violating this rule are subject to disciplinary action. Visitors between the ages of 13 and 17 must be accompanied by a parent or guardian. All visitors must sign in with the on-duty Security Officer. The resident host is responsible for all actions of their child/guest. Violations of any of the College's Student Code of Conduct and/or Campus Living and Learning policies will result in disciplinary action for the resident host. The Campus Living and Learning Center reserves the right to suspend child/guest visitation privileges when it is in the best interest of the College and residential community.

- **Automobiles**

  All students in campus housing who own automobiles are required to have a vehicle registration form on file in the Campus Safety Office and On-Campus Living and Learning Center. Parking decals are required. Decals must be visible in the window of each registered automobile. The Campus Safety Office must have on file an application that gives a description of each car, make, model, registration, and tag number. Vehicle registration forms may be obtained from the Campus Living and Learning Office. All disabled and non-registered vehicles may be towed after five (5) days at the owner's expense. A $10.00 decal fee is assessed to all needing a parking decal.

- **Closing of Residence Halls/College Closings**

  Residence halls are closed during holidays (Christmas, and intervals between summer and fall sessions). Students **must** make other living arrangements during these periods. No student may remain in the residence halls past 12 Noon on the specified check-out date which is typically the day after final exams are concluded. Students failing to adhere to this policy will receive fines, including but not limited to:

  - $50.00 – Per day early arrival fee
  - $125.00 – Failure to return room key at the specified time

- **Common Reception Area**

  The residence hall has common reception areas (student gathering spaces). Students are responsible for their guests and must remain with their guests throughout each visit. Visitation beyond the lobby areas must adhere to the Visitation Policy. Appropriate dress is required in all common areas. No sagging pants can be worn in this area by male or female students or guests. It is inappropriate for undergarments to be visible.

- **Computer Room**

  For the convenience of our student residents, a Computer Lab is provided in the On-Campus Living and Learning Center. The Computer Lab is always expected to remain clean and quiet. The operational hours can be found at the reception desk. The lab use is dedicated to residential students only. Students are expected to keep in mind that this is a community facility; they are expected to check–in with the Lab monitor to reserve study time(s).

- **Emergency Text Messaging System – E2CAMPUS**

  The e2Campus system allows students, staff, and faculty to sign up at no cost to receive text messages regarding school emergencies, school closings, inclement weather, and school announcements. Students must register their telephone numbers to participate in the program. Students may log on to the campus Home Page www.loc.edu and click on e2Campus to register. Please note that if you have a telephone provider that charges for text messaging, you will incur text messaging charges for messages received from the college. If a student changes their telephone number, he/she will need to update their information in the e2Campus System. For additional information/assistance contact the

LeMoyne-Owen College Help Desk at helpdesk@loc.edu.

- **Campus Living and Learning Fees**

  All Campus Living and Learning Center fees must be paid at registration unless prior arrangements have been made with the Fiscal Office. Room fees are not refundable.

- **Department of Food Services**

  The Department of Food Services provides a meal service plan for students that have contracted to live in on-campus housing. Students who live off-campus may also purchase meal plans. Meals are consistent with the necessities of good health and proper diet. A schedule of hours for meals is posted in the foyer of the Robert C. Lipscomb Dining Hall, on residence hall bulletin boards, and at other campus locations. All residential housing students are required to purchase a meal plan, except for Summer I and Summer II students. Meal plans are non-transferable. The unauthorized use of meal cards is prohibited.

  Except on occasions when bag or box lunches are prepared, food is not to be taken from the dining area. A request signed by a residence hall staff person is required for permission to take food to a student who is confined to the residence hall for a valid reason. Students are expected to observe standards of good conduct and decorum while in the dining area. Violation of the Code of Conduct may result in one of the following penalties: fine, disciplinary warning, probation, suspension, expulsion, or dismissal.


MR.
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Student Organizations and Activities

An important part of a student's educational process is participation in co-curricular activities and organizations on campus. These range from the Student Government Association to honor societies, fraternities, sororities, and social and academic organizations. These organizations and activities provide unique experiences through which students achieve greater social and intellectual maturity and professional competence. Students are encouraged to engage in several of these campus life activities.

- **Service Organizations**

  Resident assistants, peer advocates, peer tutors, the pre-alumni club, cheerleaders, and other groups give students the satisfaction of providing an important service while enjoying the service activity.

- **Student Government Association**

  The Student Government Association is the governing body for students on campus. The Association operates through a council composed of Senators, each of whom is responsible for administering one of these seven areas of student activities and interests: Athletic Affairs, Academic and Judicial Affairs, Community Affairs, Social and Special Events, Cultural and Religious Affairs, Communications, Housing, etc.

- **Sistah Konnection**

  This gender specific female initiative is designed to help provide a safe and supportive environment for female students, to enrich their quality of life and to uplift and aid their self-development. Through workshops, seminars, networking activities and counseling, Sistah Konnection offers opportunities to discuss and share information about issues that affect the lives of college women. By addressing the health, cultural, social, and economic needs of college women, Sistah Konnection aims to teach goal setting, empowerment and leadership techniques, to increase self-awareness and self-esteem and promote the development of sisterhood among the female student population.

- **Concert Choir**

  The Concert Choir is open to students who desire to express themselves in song and who have had some previous experience in choral groups. The Concert and Gospel choirs provide music for the chapel services. (Admission by permission of the director).

- **Gospel Choir**
  The Gospel Choir is open to all students who desire to express themselves through religious music. The Gospel and Concert choirs provide music for the chapel services. (Acceptance through audition)

- **Fraternities and Sororities**
  Fraternities and Sororities are an integral part of campus life at LeMoyne-Owen. These organizations promote high standards of scholarship and community service and contribute to the development of student social life on campus. Fraternities with active chapters are: Alpha Phi Alpha, Inc., Iota Phi Theta, Inc., Kappa Alpha Psi, Inc., Omega Psi Phi, Inc. and Phi Beta Sigma, Inc. The sororities are: Alpha Kappa Alpha, Inc., Delta Sigma Theta, Inc., Sigma Gamma Rho, Inc., and Zeta Phi Beta, Inc.

  To be eligible to join a fraternity or sorority, a student must have earned at least 28 credit hours at LeMoyne-Owen College and have a minimum grade point average of 2.5. Transfer students who wish to complete membership intake must have been enrolled at the College for at least one semester and must have earned at least 12 credit hours at LeMoyne-Owen with a GPA of 2.5.

- **Pre-Alumni Council**

  Students are encouraged to become active members of the Pre-alumni Council. Council members participate in activities supportive of the United Negro College Fund and move to membership in the National Alumni Association of LeMoyne-Owen College after graduation. The National Alumni Association is the parent body of all alumni of the College, including alumni chapters located in major American cities. The Association represents all graduates and former students of the College. The Alumni Affairs Office coordinates alumni activities. The Association encourages alumni to make financial gifts to LeMoyne-Owen College and to serve as public relations representatives for the College.

- **Intercollegiate and Intramural Sports**

  LeMoyne-Owen College participates in ten intercollegiate sports: tennis, cross-country, basketball and golf (all for both men and women), volleyball (women) and baseball (men). The College is a member of the Southern Intercollegiate Athletic Conference (SIAC) and Division II of the National Collegiate Athletic Association (NCAA).

Student Handbook

The Student Handbook is prepared by the Office of Student Affairs and is updated periodically. It serves as a ready reference to the major regulations relevant to students at LeMoyne-Owen College.

LeMoyne-Owen College reserves the right to change policies and procedures included in the Student Handbook as the need arises. As changes are made, they will be shared with the student body in a timely manner using various media, including written statements and electronic media. Students are encouraged to regularly check their college issued email accounts as it is the primary source of communication from the college.

Students are encouraged to actively engage in campus life activities and to follow regulations, which are provided in the Student Handbook, to ensure the protection of life and property and encourage a community of mutual respect and goodwill.

Policy Statement for General Student Complaints: Students with general complaints (Grievant) are encouraged to resolve the issue at an informal level by discussing the concern with the Respondent (another student, volunteer, client, faculty member and/or administrator identified by the Grievant as causing or contributing to the grievance) or the Respondent's supervisor.

If the Grievant is unable to resolve the concern at the informal level, then the Grievant may proceed to the formal level. The Grievant should file, no later than 20 days after the alleged incident, a written statement of the actions complained of and describe the resolution sought. This written complaint should be filed with the Office of Student Affairs. Once a written grievance is filed or referred, the Office of Student Affairs will determine whether the situation meets the criteria of a grievance. The matter will be closed if the situation is determined not to meet the criteria of a grievance and the Grievant will be notified of the reasons.

If the matter is determined to be a potential grievance, the Office of Student Affairs or designee (which may be an individual or a committee) shall hear the grievance and establish reasonable rules for the grievance procedure. A hearing will be held which will give the Grievant and College personnel, who were named in the grievance, an opportunity to detail their knowledge of the issues surrounding the grievance, and to review any related information/materials.

The Office of Student Affairs may choose to hear the information in separate/individual hearings. In the event that the student is under the age of eighteen (18) or incapacitated, the student may have an advisor present to assist in presenting the case.

Students do not have the right to be represented by an attorney during these proceedings except in the case where civil or criminal action concerning the student is pending, and in that case the attorney's role shall be advisory only. The student is responsible for presenting their own case and, therefore, advisors are not permitted to speak at or to participate directly in any hearing except when the student is under the age of eighteen (18) or incapacitated.

Considering oral and written statements and comments, the Office of Student Affairs shall issue a decision within ten (10) calendar days of the close of the hearing. The decision shall reject the grievance or grant the grievance and make recommendation(s) to resolve the issue(s). The decision of the Office of Student Affairs is final unless either party files a Petition for Review with the Vice President of Student Affairs or designated administrator within five (5) calendar days of notification of the decision.

The Petition for Review may be filed only on the following basis: (1) the process outlined in this procedure was not followed, (2) the decision was arbitrary and was not based on the facts of the grievance, and/or (3) the Grievant or Respondent can provide new information that was not available during the meetings/hearings. (Information that was deliberately withheld will not be considered during the Petition for Review.) Upon receipt of a petition, the Vice President of Student Affairs will review the record and issue a written decision within ten (10) calendar days of the receipt of the petition. The Vice President's decision is final. The Vice President of Student Affairs may, for good cause, extend the scheduling timelines described above.

Students should initially pursue a resolution of complaints regarding academic programs, financial aid, and other matters through the institution's complaint procedure.

To file a complaint please visit – https://loc.edu/fill-complaint/

State of Tennessee Complaint Procedure

If the College is unable to resolve a student complaint that has state jurisdiction, the student has the right to contact the State of Tennessee and its appropriate agency to determine the course of action. Complaints can be filed with the following agencies in Tennessee:

Complaints related to the application of state laws or rules related to approval to operate or licensure of a particular professional program within a postsecondary institution shall be referred to the appropriate State Board (i.e., State Boards of Health, State Board of Education, and so on), within the Tennessee State Government and shall be reviewed and handled by that licensing board (http://www.tn.gov), and then search for the appropriate division.

Complaints related to state consumer protection laws (e.g., laws related to fraud or false advertising) shall be referred to the Tennessee Division of Consumer Affairs and shall be reviewed and handled by that unit (http://www.tn.gov/consumer/).

Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)

Allegations regarding noncompliance with accreditation standards, policies, and procedures may be made to SACSCOC, 1866 Southern Lane, Decatur, GA 30033-4097. (The Commission's complaint policy, procedure and the Complaint form may be found on their website: (https://sacscoc.org/app/uploads/2020/01/ComplaintPolicy-1.pdf)


LeMoyne-Owen
COLLEGE
THE
LeMoyne-Owen
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ACADEMIC AFFAIRS

Degree Requirements

LeMoyne-Owen College offers 23 Baccalaureate degree programs. In addition, the college offers one general studies program that leads to the following degrees: the Associate of Arts (A.A.) or Associate of Science (A.S.). The College requirements for all degrees follow:

BACHELOR'S DEGREE REQUIREMENTS:

- Successfully completed a minimum of 120 semester hours of course work with a minimum cumulative GPA of 2.0. The last 30 of these credit hours must have been earned in residence at LeMoyne-Owen and must include at least three credit hours in Core II courses at LeMoyne-Owen College. Only courses completed with grades of A, B, C or P can be credited toward the degree.
- Earned at least 45 credit hours in 300 and 400 numbered courses at the junior/senior level.
- Completed the General and Liberal Arts Education Core Requirements with a minimum grade of C in all Core I and all of the Core II courses.
- Met the specific course requirements for a major concentration area with a minimum grade of C in all courses required for the major including cognate courses.
- Submitted a formal graduation packet which includes a current graduation application, current advisor approved academic Program of Study, Graduating Senior Exit Survey, Financial Aid Exit Interview, and Graduation Fee

ASSOCIATE'S DEGREE REQUIREMENTS:

- Successfully completed at least 60 semester hours of course work with a minimum cumulative GPA of 2.0. The last 15 of these credit hours must have been earned in residence at LeMoyne-Owen and must include at least three credit hours in Core II courses at LeMoyne-Owen College. Only courses completed with grades of A, B, C or P can be credited toward the degree.
- Earned at least 44 credit hours general education core courses and 18 additional hours. Of these 18 hours, 9 hours must be from the same area.
- Completed the General and Liberal Arts Education Core Requirements with a minimum grade of C in all Core I and all of the Core II courses.
- Submitted a formal graduation packet which includes a current graduation application, current advisor approved academic Program of Study, Graduating Senior Exit Survey, Financial Aid Exit Interview, and Graduation Fee

Waivers or Substitutions

Requests to waive or to substitute a specific course requirement must be made in writing and must be approved by a student's academic advisor, the appropriate School Dean, and the Provost/Vice-President of Academic Affairs before submission to the Registrar. A copy of the approved request must be filed with a student's formal application for the degree.

Transfer Students

Transfer students may complete a LeMoyne-Owen College degree by meeting all requirements with courses taken at LeMoyne-Owen or with the equivalent courses taken and passed with a grade of C (2.0) or better at their former institution(s). However, at least 25% of the total credit hours, and 25% of the major requirement hours (including cognates) must be earned at LeMoyne-Owen College. The last 30 credit hours must be earned in residence at LOC. The total credit hours at LeMoyne-Owen College must include at least three credit hours in Core II courses.

Transfer Credit

Transfer credit is granted for courses in which a grade of C (2.0) or better was earned at a regionally accredited institution, and which are appropriate to the LeMoyne-Owen curriculum. Some transferred courses may meet general education or major field requirements. Any course taken more than seven years ago may not be accepted at LeMoyne-Owen College.

Double Major

A double major may be completed by meeting all the requirements for each major. A student must designate one major as the “primary major” which will be listed on the degree. However, the College transcript will indicate that two majors have been completed.

Second Bachelor’s Degree

A second bachelor’s degree may be earned by a student already holding a bachelor’s degree not older than five years from LeMoyne-Owen College or another institution by completing at least 25% of the requirements for graduation in that program in residence, and by taking at least 30 hours at LeMoyne-Owen College.

Courses Taken at Other Institutions

Courses at other accredited institutions may be taken for credit by enrolled LeMoyne-Owen College students only under special circumstances and with prior approval. A student’s advisor, School Dean, and the Vice President of Academic Affairs may grant such approval to students who are graduating seniors and need courses not available at LeMoyne-Owen College. Approval may also be granted to students who wish to take a course never available at LeMoyne-Owen College or who wish to take a summer course at an institution near their home. A request to take a class at another institution must be submitted and approved prior to enrollment and completion of the course at another institution.

CLASSIFICATION OF STUDENTS

Students at LeMoyne-Owen College are classified by type and by semester hours satisfactorily completed.

Classification by Type

Full-time student	Student enrolled for twelve or more hours a semester
Part-time student	Student enrolled for fewer than twelve semester hours and more than 6 hours for a semester
Half-time student	Student enrolled for six credit hours for a semester
Less than half-time	Student enrolled for less than six credit hours for a semester
Non-degree seeking student	Student who is not a candidate for a degree or certification
Transient/Visiting student	Student who is enrolled as a degree-seeking student at another college or university and intends to transfer credit back to their home institution after completion of one or more courses.

Classification by semester hours satisfactorily completed:

Freshman	30 or fewer semester hours completed
Sophomore	31-60 semester hours completed
Junior	61-90 semester hours completed
Senior	91 or more semester hours completed

Credit Hour Load

A minimum of 12 and a maximum of 18 semester hours of class and laboratory work, exclusive of band or choir, constitute a normal load for a full-time student during a semester. A student who had a normal load or an overload during the preceding semester and earned a “B” average may be permitted to carry a maximum load of 19 semester hours. A student who has an overall average of “B” may, under exceptional circumstances, be permitted to carry an overload not to exceed 21 semester hours during the final semester of the senior year.

Credit Hour Policy

LeMoyne-Owen College defines a credit hour in accordance with the federal definition: "… a credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than (except as provided in 34 CFR 668.8(k) and (l)*)*:

- One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester or trimester hour of credit…or the equivalent amount of work over a different amount of time; or
- At least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by the institution, including laboratory work, internships, practicums, studio work, and other academic work leading to the award of credit hours.

An equivalent amount of work is required in courses and academic activities where direct instruction is not the primary mode of learning, such as online and hybrid courses, laboratory work, independent study, internships, practicums, studio work, etc. Credits will be awarded on the basis of documented learning objectives, expected learning outcomes, and student workload expectations within a specified period of academically engaged time.

Application of the Credit Hour Policy by Course Type

For face-to-face or traditional instruction: The completion of one credit hour of classroom or direct faculty instruction and a minimum of two credit hours of out-of-class student work each week for one semester (15 weeks); or

For hybrid, hyflex, online, and accelerated courses: The completion of an equivalent amount of faculty instruction and student work, as stipulated above in paragraph (1), that may occur over a different amount of time;

For other academic instructional activities: The completion of an institutionally sanctioned academic activity (e.g., externship, practicum, internship, independent study, studio work, laboratory work, and fieldwork) that is equivalent to the amount of work stipulated in paragraph (1), that may occur over a different amount of time.

Description of the Credit Hour Policy by Instructional Activity

	Traditional in-class Credit Bearing Course or Hybrid / HyFlex / Online Course (Per Semester)		Non-Traditional Credit Bearing Experience (e.g. Internship, Independent Study)
Credit Hours Earned	**Minimum Instruction Time Required**	**Minimum Outside of Class Time Required**	**Amount of Time required for all activities (Note: same as the previous two columns combined)**
1 Credit	12.5 hours	25 hours	37.5 hours
2 Credits	25 hours	50 hours	75 hours
3 Credits	37.5 hours	75 hours	112.5 hours
4 Credits	50 hours	100 hours	150 hours
5 Credits	62.5 hours	125 hours	187.5 hours

Accelerated Sessions
Courses offered within a timeframe that is less than the standard 15-week semester but are the same as standard semester courses. The content and learning outcomes are the same. Accelerated courses meet the minimum contact hour requirement within the specified timeframe.

Lecture/Seminar
A course in which the instructor's primary emphasis is on transmitting knowledge or information, explaining ideas or principles, and/or modeling skills. In some courses, students may be expected to participate in classroom activities by means appropriate to the subject matter, such as discussion, performance, skill development, etc. A semester credit hour is earned for fifteen, 50-minute sessions of direct faculty instruction and a minimum of two hours of student preparation time outside of class per week throughout the semester. A typical three-credit hour course meets for three, 50-minute sessions, two, 75-minute sessions, or one 150-minute session a week for fifteen weeks. Most lecture

and seminar courses are awarded 3 credits.

Laboratory
Practical application courses where the major focus is on “hands-on” experience to support student learning (use of equipment, activities, tools, machines generally found in a laboratory. Labs give students first-hand experience in developing and practicing skills, translating theory into practice, and developing, testing, and applying principles. 1- 2 Laboratory credits represent a minimum of 1 hour per week of lecture or discussion plus a minimum of 2–4 hours of scheduled supervised or independent laboratory work.

Studio
Courses taught as applied study on a private or semi-private basis. Students receive anywhere from 1–2 credits for applied music courses. Private instruction ranges from 30 to 60 minutes with independent practice as prescribed by the instructor.

Internship/Field Experience/Student Teaching
Courses developed for independent learning and the development and application of job related or practical skills in a particular discipline. These courses allow for observation, participation, and fieldwork, and are generally offered off- campus. Internship time includes a combination of supervised time by approved experts outside the college, student assignments, and supervised evaluations by a college instructor and internship/field supervisor.

- 3 credit hour internship – ranging from 112.5 to 150 hours throughout the semester
- 1 credit hour internship - ranging from 50 to 100 hours throughout the semester
- 12 credit hour field experience/student teaching – ranging from 350 to 500 clock hours in alignment with accreditation associations.

Independent Study
Undergraduate directed study in an area of special interest not readily available through conventional course offerings. The student works with a chosen faculty member who approves the student’s individualized plan of study and supervises his/her progress. An independent study may be project-oriented, research-oriented, and/or focus on directed reading and writing in interest area. The terminology used by the program may vary (e.g., independent study, individual study, directed study, problems, undergraduate problems, research problems, honors problems, senior honors research, reading and research for honors, readings, directed readings, etc.). Credit hours are assigned based on the amount of activity associated with the course, faculty supervision, and amount of student outside work.

Hybrid
A course is considered hybrid (or blended) when it is composed of both online learning and classroom learning and incorporates the best features of both environments to meet the learning objectives of the course. No less than 51% of the course is to be scheduled as face-to- face, and no more than 49% of the course is to be scheduled as online. For a three-credit course, no less than 76.50 minutes (1.275 hours) a week can be scheduled face-to-face and no more than 73.50 minutes (1.225 hours) per week can be scheduled online equaling a total of 150 minutes of instruction per week.

HyFlex (Synchronous)
The hybrid flexible, or HyFlex, course format is an instructional approach that combines face-to-face (F2F) and online learning. Each class session and learning activity is offered in-person and synchronously online. Regardless of mode of instruction, courses should be consistent in terms of quality, assessment, learning outcomes, requirements, etc. as courses offered face-to-face with the same department prefix, number, and course title. Faculty must demonstrate active academic engagement through interactive methods, including but not limited to, interactive tutorials, group discussions, virtual study/project groups, discussion boards, chat rooms, etc. Simply logging on, either by faculty or students does not constitute active student learning. Credit hours assigned to a course delivered in HyFlex Mode must equal the number of credit hours for the same course delivered face- to-face.

Asynchronous (Online)
An **asynchronous online course** is an online course in which students complete learning activities, discussions, assignments, and assessments on their own schedules within established deadlines rather than attending regularly scheduled face to face class meetings. Course materials are delivered through the institution's learning management system (Canvas), and students engage with faculty and classmates through online communication, discussion forums, recorded lectures, and other digital learning activities. Regular instructor interaction, timely feedback, and active participation are required throughout the term.

Academic Standards

LeMoyne-Owen students must pursue and complete courses at a rate that will allow them to earn their degree in a reasonable amount of time. Many students complete the requirements for the degree in four years by earning an average of 15 credit hours in each of their eight semesters. However, some students will require more than four years to earn their degree. The College has established standards that define a minimum rate of progress toward the degree. They define the minimum number of course credit hours that must be attempted, the number that must be completed, and the cumulative grade point average that must be achieved as credit hours are accumulated. A course and its credit hours are completed if a grade of A, B, C or P is earned. The number of course credit hours attempted includes all courses for which one of those grades was received, plus courses where the result was a designation of WA, WD, WF, F or I. Repeated courses are counted as attempted and completed (or not), for each attempt. However, only the most recent grade and credit hours are included when calculating the GPA.

Satisfactory Academic Progress

A student is in good academic standing if he or she has earned at least 67% of all attempted credit hours and has a cumulative GPA of at least a 2.0 at the end of each fall and spring semester.

**LOC students must be aware of the major differences in our Academic Policies versus their eligibility to receive financial aid funds. The College has established standards that define a minimum rate of progress toward a degree. This rate also requires students to achieve a certain grade point average at the end of each year. Any student receiving state and federal financial aid must also earn at least 67% of all attempted hours. Consequently, a student could be on probation academically but not be eligible for state and federal financial aid. Students are reviewed at the end of the academic year (after spring semester). Students who do not earn at least 67% of all attempted hours and earn a GPA of less than a 2.0 and upon a successful written appeal through the Academic Standards Committee (AHSSC) can continue to receive federal financial aid for one semester. At the end of that semester, if the student does not meet the academic standards, federal financial aid is suspended.

Repeated courses

Effective July 1, 2011, there is a rule change regarding federal financial aid and payment of repeated coursework. Students can only repeat a passed course once and receive financial aid. A passed course is defined as a grade designation of A, B, C, or D.

Full-time Students

Full-time students who meet these standards are said to be in academic good standing, having made satisfactory academic progress in their time at the College. They remain eligible for state and federal financial aid. Full-time is 12 or more credit hours for the term.

Part-time students

Part-time students are those attempting fewer than 12 credit hours in a regular semester. Part-time students lose eligibility for state and federal financial aid if they fail to maintain progress as defined

under Financial Aid.

Note: State and federal financial aid are only available for support of the first 180 credit hours attempted by a student. These credit hours include all accepted transfer credit hours from all previously attended institutions, even those in which a student did not receive state/federal aid. As a further restriction, part-time students may receive state or federal financial aid for a maximum of twelve years.

Academic Grievance

There may come a time in students' attendance at LeMoyne-Owen College that he/she may believe an instructor has treated them unfairly in the grading process. If this occurs, there is a grievance process for students to follow.

Academic Grievance Appeal Process

All formal grievances and appeals must be expressed in writing to the appropriate School Dean, in correct business format, typed or word-processed in clear, Standard English. Students should include their complete name, social security number, and full address and phone number where they can receive a response. **The formal appeal applies only when the student follows the steps listed below:**

1. Student grievances filed for the purpose of reviewing a grade must be submitted by the published deadline for student completion of work to remove incompletes in the semester following the disputed grade.

2. **The Instructor**
   Before submitting a formal appeal, the student should talk to the instructor first. Frequently, the problem is simply a lack of communication between the faculty member and student. Most grievances can be worked out at this level.

3. **The School Dean**
   It is possible, however, that the problem may not be solved during the exchange between the student and the instructor, or the student feels that he/she has been wronged. The next step for the student is to contact the instructor's School Dean. The Dean is in the best position to mediate the situation.

4. **Academic Grievance Committee**
   The student may still be dissatisfied and then may file a formal written appeal with the School Dean. If so, two (2) faculty chosen by the instructor, two (2) by the student and one (1) by the School Dean will hear the case. The School Dean will name a committee chair. These persons chosen as representatives will then, after deliberation, make a written recommendation to the School Dean. If the grievance is against a School Dean, the grievance should be addressed to the Provost & Vice President for Academic Affairs who will name the Committee Chair. Students must submit the written request for a grade change no later than in the term immediately following the disputed class, by the published deadline for completing incomplete

grades. From the time a student submits the written appeal there will be a maximum of two weeks to name and establish the committee.

If the student does not submit two faculty names by the two-week deadline, the School Dean will appoint those two members as well as the chair of the committee. Once constituted, the committee will have three weeks to meet and render a written decision. Once the decision is presented in writing, the student has two weeks to file an appeal with the Provost & Vice President for Academic Affairs if a further appeal is desired. The time frame for appeals during the summer or other times when faculty are not officially on campus depends on the availability of team members.

5. **The Provost & Vice President for Academic Affairs**
   The final authority on all academic matters is the Provost & Vice President for Academic Affairs. Therefore, after going through the three (3) steps outlined above, the final appeal is to the Provost & Vice President for Academic Affairs The student at this point addresses his/her grievance in writing, including supporting documents to the attention of the Provost & Vice President for Academic Affairs. The decision of the Provost & Vice President for Academic Affairs will be communicated to all concerned parties.

The decision of the Provost & Vice President for Academic Affairs is final.

Academic Honors

The college recognizes academic achievement by awarding deserving students' membership and recognition in the honor societies and scholars groups described below.

Dean's List

Students must have earned a minimum college level GPA of 3.5 for the fall semester of the current academic year and must have earned a minimum of 12 credit hours for the fall semester of the current academic year, to be considered for the Dean's List. Students are considered for this honor once a year at the end of the fall semester of the current academic year.

President's List

Students must maintain a cumulative GPA of 3.8 or greater and have earned at least 30 credit hours by the fall semester of the current academic year. Students are considered for this honor once a year at the end of the fall semester of the current academic year.

School Honors

Qualification for LOC School Honors is evaluated at the end of the fall semester of the current academic year. **The honor will be given to only one student per School during the Honors Convocation**.

Graduation with Distinction

The faculty may nominate students based on academic achievement and special merit. Written nominations must be received by the Committee on Academic Standards, Honors, and Selection no later than the third Friday in February. Nominees will be presented to the faculty at the March meeting of the Faculty Assembly. **The honor will be given to a maximum of two students per School.**

Academic Prizes

Phi Beta Sigma Fraternity Prize

The Phi Beta Sigma Fraternity Prize is an endowed prize contributed by the Phi Beta Sigma fraternity, awarded to the male freshman student with the highest scholastic average at the end of two semesters (Fall or Spring) at LeMoyne-Owen.

The Cornelia C. Sanders Prize

The Cornelia C. Sanders Prize is an endowed prize established by Mrs. Delora S. Thompson, alumna, in memory of her sister, Miss Cornelia C. Sanders, alumna, a Memphis elementary school principal. The prize is awarded to a graduating senior who shows promise in the field of secondary education.

Helen Shorts Memorial Prize

The Helen Shorts Memorial Prize is an endowed fund established by the Reverend R. B. Shorts in memory of Mrs. Helen B. Shorts. The prize is awarded to a student majoring in elementary

education.

Alison Vance Prize
The Alison Vance Prize is an endowed prize established by Mrs. Marion Vance Gibson in memory of her sister, Miss Alison Vance. Miss Vance was an alumna of the College and teacher in the Memphis elementary schools. The prize is awarded to the graduating senior who is most outstanding academically in the field of secondary education.

The Estelle Anderson Walter Senior Prize for Science Excellence
The Estelle Anderson Walter Senior Prize for Science Excellence is an endowed prize established by Ronald A. Walter in memory of his mother, Mrs. Estelle Anderson Walter, whose family has been associated with the College since its beginning. The prize is awarded annually to the senior majoring in Biology or Chemistry with the highest-grade point average based on the GPA of the Junior year in his/her respective major.

Juanita Williamson Award
The Juanita Williamson Award was established by an anonymous donor to honor students whose academic performance exceeds the expected and enriches the intellectual and creative climate of LeMoyne-Owen College. The prize acknowledges merit and originality in any academic endeavor and is flexible to encourage innovation. Any faculty member may recommend a deserving student to the Provost/Vice President for Academic Affairs, who shall have discretion over the award. Prizes may be granted at any time during the academic year to provide support for the honored activity.

Academic Honesty

LeMoyne-Owen College insists on high standards of academic honesty. Cheating on exams or on other work or using others work without citation are not tolerated and are subject to serious penalties as described in the student handbook.


ORIGINAL LE MOYNE BELL
1870
PRESENTED TO COLLEGE
BY
MR—MRS JOHN R. LOVE
LOC
CLASS
OF
2024
LOC
CLASS
OF
2024

Academic Records

Credit Hours

In defining a credit hour, LeMoyne-Owen College recognizes the Federal definition and Carnegie unit recommendations.

1. For courses taught in a traditional classroom format, a credit hour is normally granted for completion of at least one 50-minute session of classroom instruction per week for 15 weeks, or the equivalent time per semester, and a minimum of 2 hours per week for 15 weeks of out-of-class student work, or the equivalent time per semester.

2. Alternatively, a credit hour may be granted for at least an equivalent amount of work as required in item 1 above for other academic work, activities or instructional modes of delivery leading to the award of credit hours.

The unit of credit at the College is the semester hour, the amount of credit equivalent to one full class period each week for one semester. A class period is 50 minutes thus, a course that meets for three 50 minutes periods each week is a three-credit hour course. One that meets for two 75-minute periods each week is also a three-credit hour course. Laboratory work, involving from 110 to 150 minutes each week, is equated to one credit hour. Due to the COVID-19 pandemic, class periods were modified to two 80-minute class periods. For the most current class period information, please contact the Office of Academic Affairs.

Course Load

Full-time students carry a normal course load of 12 to 18 credit hours each semester. Students who wish to enroll for 19-21 credit hours must have the permission of their advisor and School Dean and will be charged additional tuition at the rate of $472/credit hour. Credit loads in excess of 21 credit hours will not be granted for the Fall and Spring semesters, or for more than 8 credit hours in each summer term.

Class Standing

A student who has successfully completed from **1 to 30 credit hours has freshman standing**; from **31- 60, sophomore standing**; from **61-90, junior standing**; and **91 or more, senior standing**.

Advanced Standing Credit

Advanced Standing Credit is granted to students who score at the level recommended by the American Council on Education on College Level Examination Program (CLEP) exams. Advanced Standing Credit may also be granted to students who score a three or better on the College Board Advanced Placement Program exams. Finally, a student may be granted credit for a course or other experience if they can demonstrate to the Advanced Standing Committee that they have mastered the material in question, and that it corresponds to a course at LeMoyne-Owen College.

Examinations used to test this mastery are provided to the Registrar's Office by the appropriate School Dean. Courses for which credit may be granted through CLEP, AP or LOC exams are listed under each School in the Curriculum section of the catalog.

- **Application and Recording:** A student may apply for and receive Advanced Standing Credit at any time. However, this credit will not be recorded on the student's transcript until the student has completed 12 credit hours at the College. No more than 24 Advanced Standing credit hours may be applied toward a LeMoyne-Owen degree.

  Any matriculated student at the College may apply for Advanced Standing credit by completing a Request for Credit by Examination form and submitting to appropriate the School Dean specifying the course for which credit is sought.

  The deadline for application is the first week of any semester. A $50 fee must be paid in advance for each Advanced Standing examination. For credit to be granted for Advanced Standing, the student must register for the course for the term. If credit is granted, a grade of "P" will be recorded on the student's academic transcript.

  If the exam is completed and the student is unsuccessful, a grade of "F" will be recorded on the student's academic transcript. A course with a "P" grade is not included when calculating the GPA however, credit is calculated into the total earned hours.

Credit for Prior Learning

Students with significant prior experience relevant to their academic program may apply for the Credit for Prior Learning option. The student must discuss with an advisor the nature of the experience, and with the counsel of their advisor, develop a paper relating prior learning to their academic studies. If the paper and the documentation of the experience are accepted, a student may receive a course credit up to 3 credit hours. The final award is posted on a student's transcript with a "P" grade. The maximum allowable credit is 15 hours. Credit for prior learning is not offered for any of the science, math or computer science courses. Credit for Prior Learning is only offered for elective courses. **The fee for Credit for Prior Learning (CPL) is $200.00 per each 3-credit hour course**.

The Grading System

A course grade represents an instructor's evaluation of a student's work as determined by such factors as examinations, written and oral assignments, and other related coursework. The relative weight of each factor in determining the grade is announced by the instructor at the beginning of each course.

Levels of Achievement

At LeMoyne-Owen College, five letter grades are used to represent these levels of achievement:

A	Highest Distinction	**F**	Unsatisfactory, thus failing
B	Superior	**WA**	Administrative Withdrawal
C	Lowest Passing Grade	**WD**	Withdrawal
D	Unsatisfactory, thus failing	**WF**	Unsatisfactory, failure to meet academic attendance standards at the mid-semester mark

A **grade of A earns four quality points** for each credit hour in the course; a **B earns three quality points**; a **C earns two quality points**; and a **D earns one quality point** for each credit hour. A Grade Point Average (GPA) is calculated by multiplying the quality points (from the grade) times the credit hours earned for each course, then dividing the sum of these products by the total credit hours in which a grade of A, B, C, D, or F is received.

The grade of P - pass is reserved for courses for which credit has been obtained through the Advanced Standing, Credit for Prior Learning, some transfer courses, and for courses specifically designated as **"pass/fail, indicated as "P or F**" on the LeMoyne-Owen academic transcript.

Other Designations

Other designations are used to indicate the outcome of a student's work in a course. They are: **AU audit:** a course not taken for credit, **WA:** withdrawn administratively, **WD:** withdrawn by student by deadline for withdrawal. Courses in which **AU, WA or WD** is given earn no credit hours and no quality points. The grade of **I: Incomplete**, is a temporary grade (see below).

Incomplete Grades

Incomplete grades will only be granted if:

1. The student has completed at least 75% of the course work with a passing grade

AND

2. a. The student applies in writing explaining why they cannot complete the work (the memo should be in standard grammatical English, include documentation, be submitted before the final examination for the course; and include contact information)

OR

b. The student has completed all the work at a passing level and has a good attendance record, does not appear at the final examination, and the teacher has good reason to believe the absence might be justified.

Students will complete the work on or before 45 days into the next semester (excluding the summer semesters), or the grade will turn to an "F".

Students with incompletes will not be allowed to enroll in the same course again until the grade of "I" has been removed (for courses students can take multiple times) and they will not meet any prerequisite requirements the course may carry until they remove the "I" grade.

Grade Changes

After a grade is submitted to the Office of the Registrar, it cannot be changed because of a revision in the judgment of the instructor. However, a grade change can be made to correct an error in transcribing or computing a grade or, when some part of a student's timely work was inadvertently overlooked. A grade may also be changed as the result of a formal appeal, as described in the Student Handbook. In no case may a student undertake new work or take a make-up exam to secure a different grade. In the event that the faculty member in a course is no longer on campus, the School Dean will handle grade change requests.

Course Repetition

When a course is repeated, the new grade is recorded in the semester earned. The previous course, its grade and credit hours, remains on the transcript but is not included when calculating the GPA and does not count toward graduation. Certain courses with variable content may be repeated for graduation credit and are included in the GPA each term it is taken. These are clearly identified in the course descriptions.

Withdrawal

The designation WD is assigned in all cases of withdrawal from a course, whether a student is just withdrawing from a course or leaving the College. To withdraw from a course, it is necessary to file an official Course Withdrawal Form with the Registrar before the deadline published on the College calendar. Students may also email Registrar@loc.edu to request withdrawal from one or more, or from all courses.

A student who fails to withdraw from one or more, or from all classes, before the deadline will receive the grade earned in the course. To withdraw from the College, the appropriate form must be filed with the Registrar, or email Registrar@loc.edu must be received. A student who leaves the College and fails to file this form can receive no refunds that may be due and will receive an "F" in all courses.

Students who find it necessary to withdraw from all their classes for the current semester or for a subsequent semester for which they have already registered must complete a Withdrawal Request Form or email Registrar@loc.edu. This form must be submitted by the published calendar date for the semester in which they wish to withdraw. The withdrawal form and instructions are available on the Office of the Registrar Website: https://www.loc.edu/registrar.

Students considering a complete withdrawal should note the following:

- The effective date of the withdrawal will be the date on which the Office of the Registrar receives the completed withdrawal request form or email.
- By registering for courses, students accept financial responsibility for payment for those courses and for any other charges incurred while they are enrolled.
- Financial aid may be adjusted or canceled as a result of withdrawal and may require repayment of Federal Student Aid (e.g., Pell Grant Federal Supplemental Educational Opportunity Grant (FSEOG), Federal Work- Study, Federal Direct Stafford and PLUS Loans, etc.). Adjustments to financial aid awards will be calculated according to 1) federal and 2) College refund guidelines based on the official withdrawal date as stated in the College Academic Calendar.
- Once the withdrawal has been completed, students will receive a grade of "WD" for each course if the withdrawal is submitted after the registration add/drop period.
- Students who reside in campus housing are required to checkout of their residence hall within 24 hours of completing the total withdrawal process.
- Withdrawal from the College requires that students surrender all College property, including, but not limited to library books, room keys, computer cards, and identification/access cards.
- Students who complete a withdrawal from LeMoyne-Owen College must apply for readmission to the College by published application deadlines.
- Students who wish to complete the withdrawal process should follow the steps listed below. Access the withdrawal process via https://www.loc.edu/registrar.
- Complete all required fields highlighted by the red asterisk. Once all the required fields are complete, the student must agree and submit the completed form. Once you have submitted your request, it will be routed to the appropriate offices. The signature of the School Dean or School Dean's designee is required in the approval process. The Office of the Registrar (located in Brownlee #16) will inform you, via your LeMoyne-Owen email address, that your withdrawal form was processed.
- If your withdrawal request is effective prior to the date that you initiated the withdrawal, or after the last date to withdraw, as published in the academic calendar, you must get special approval to do so. In the event of documentable circumstances beyond the student's control, such as hospitalization, incarceration, death of an immediate family member, etc., an application for administrative withdrawal may be submitted to the Office of Student Counseling. If the request is supported by the College, it will be forwarded to the Office of the Registrar to be considered for approval. Upon approval, a grade of "WA" will be assigned for each registered course.

Class Attendance

Students are expected to make the most of the educational opportunities available by regularly attending classes and laboratory periods. The college reserves the right to address individual cases of non-attendance. A student will be permitted one unexcused absence per credit hour of the course he or she is attending. A student exceeding the number of unexcused absences may be assigned the grade of "F." Class attendance regulations apply to all students.

Students are responsible for all assignments, quizzes, and examinations at the time they are due and may not use their absence from class as a plea for extensions of time to complete assignments or for permission to take make-up examinations or quizzes. Absence from class for cause: (a) participation in recognized college activities, (b) personal illness, or (c) an emergency beyond the student's control must be properly documented. Again, acceptable reasons for absence from or failure to engage in class include illness; Title IX-related situations; serious accidents or emergencies affecting the student, their roommates, or their family; special curricular requirements (e.g., field trips, professional conferences); military obligation; severe weather conditions that prevent class participation; religious holidays; participation in official college activities (e.g., music performances, athletic competition, debate); and court-imposed legal obligations (e.g., jury duty or subpoena). Other reasons (e.g., a job interview or club activity) may be deemed acceptable if approved by the instructor.

For all planned absences, a student in a situation that allows an excused absence from a class, or any required class activity must inform the instructor as early as possible prior to the class. For all unplanned absences because of accidents or emergency situations, students should contact their instructor as soon as conditions permit.

Students may only participate in classes if they are registered officially or approved to audit with evidence of having paid audit fees. The Office of the Registrar (Records) provides official class rolls to instructors.

Students are responsible for satisfying all academic objectives as defined by the instructor. Absences count from the first-class meeting. If a student does not participate in at least one of the first two class meetings of a course or laboratory in which they are registered, and they have not contacted the department to indicate their intent, the student can be dropped from the course. Students must not assume that they will be dropped. However, the department will notify students if they have been dropped from the course.

If a student is not registered on the first day of class, the penalty policy applies on the date they register.

Transcripts

An official transcript of a student's record at the College is made available to other educational institutions, to prospective employers, etc., when a request is made by the student or former student. All current and former student transcript requests must be submitted via **parchment.com** A fee of $5 is assessed for each transcript requested.

Unofficial transcripts are made available to the student or others when the student or former student makes a request. Transcripts issued to a student are marked "Unofficial - issued to student." A fee of $5 is assessed for each transcript requested and must be requested via **parchment.com**.

Protection of Privacy

LeMoyne-Owen College complies fully and fairly with The Family Educational Rights and Privacy Act of 1974 (FERPA), as amended. Commonly referred to as the Buckley Amendment, it provides, among other things, that eligible students have the following rights:

- To inspect and review their educational records.
- To challenge the content of their educational records if they believe that it is inaccurate or misleading.
- To consent to the disclosure of personally identifiable information contained in the student's educational records, except to the extent that FERPA authorized disclosure without consent.
- To file with the United States Department of Education a complaint of alleged failure by the institution to comply with the Act; and
- To obtain a copy of the College's student record policy.

The Act obliges the College to inform students of their rights and to establish policies and procedures through which their rights can be exercised. The registrar is responsible for policy administration under FERPA. Inquiries should be addressed to the Registrar, Office of Student Records, and Brownlee Hall. Copies of the College's student records policy can be obtained at the Office of Student Records.

Directory Information

LeMoyne-Owen College designates the following items as Directory Information: a student's name, College email address, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height (for members of athletic teams), dates of attendance, degrees and awards received, most recent previous school attended, and photograph.

The College may disclose any of those items without prior written consent unless notified in writing to the contrary within two (2) weeks after the first day of class of the term. Requests for non-disclosure must be renewed for each term with the Office of Student Records.

Special Academic Programs and Services

Cooperative Education/Internships

Cooperative Education/Internships is a unique program of educational enrichment that combines classroom instruction with related work experience gained through periods of on-campus study and off- campus employment. It is designed to enhance the student's self-realization by supplementing academic study with structured work experiences in industry, education, social services, or government.

Du Bois Scholars

The Du Bois Scholars Program provides a stimulating environment where young scholars who have shown academic promise can flourish. Du Bois Scholars participate in special seminars and off- campus opportunities that are designed to challenge their intellectual curiosity, enhance their cultural understanding, and develop their leadership capabilities. In addition to maintaining a commitment to their academic development, members of the program are expected to provide leadership and service to the College and local community.

For new students, the admissions application serves as their application to the Du Bois Scholars Program. Students already enrolled in the College may apply by completing scholarship applications distributed by the Office of Student Affairs.

International Studies

The International Studies Program advises students on opportunities for studying abroad and assists them in finding scholarship support for study abroad. Recently, LeMoyne-Owen College students have had the opportunity to study in these countries: Israel, Great Britain, France, Spain, Japan, South Africa, and Zimbabwe.

Service-Learning

The Service-Learning Program provides many structured, community-based service opportunities for students. The program also provides support for faculty, through workshops and as a resource center for various syllabi, reading materials, and assessment tools. The Program functions as a conductor for the creation of internships and other experiential learning opportunities that engage learning with service activities. Through the Program, College students can receive up to 12 hours for participating as a volunteer in Service-Learning 398A. One-Plus Credit, 398B, a component of the program, is offered so students in a structured course can participate in a service opportunity and receive extra credit for the course taken. By combining volunteer services with reflective reading and writing assignments, the student can appreciate the learning experience and view service to the community as a significant part of life.

Collaborative Programs

American Heart Association
A non-profit organization in the United States that funds cardiovascular medical research, educates consumers on healthy living and fosters appropriate cardiac care to reduce disability and deaths caused by cardiovascular disease and stroke.

1. The American Heart Association/LeMoyne-Owen Food Pantry: The food pantry will reduce food insecurity by ensuring that students have access nutritious food.
2. HBCU Scholars: The goal of the HBCU Scholars Program is to provide an academic year hands-on scientific research experience, professional mentoring, leadership skills workshops and cultural competence training to promising undergraduate students at HBCUs

Cisco Academy
Through this partnership, the computer science program is able to provide modern experiential learning using current industry tools for networking. Students are taught about networking via Cisco curriculum, equipment, and configurations.

City of Memphis Dreamworks II

Dreamworks II provides internship opportunities for LeMoyne-Owen students to work for City of Memphis Neighborhood organizations. Students participate in quarterly service projects that work to contribute to the revitalization of neighborhoods and communities.

EC-Council Academic Partnership
Through this partnership, students are exposed to cybersecurity certification paths. They can take special topic courses as independent studies that prepare them for industry certifications.

Educational Credit Management Corporation (ECMC) Project Success
It is the LOC and ECMC partnership's mission to provide resources for student success through three (3) initiatives:

1. **Emergency Aid Program (Magic Relief):** Magic Relief supports student persistence toward degree completion by removing unforeseen financial obstacles from their path.
2. **Revolution Prep:** Revolution Prep is an online tutoring service dedicated to helping students improve their grades and increase test scores. The program uses a unique set of teaching strategies based on experience, research, and cutting-edge technology to offer personalized live, online academic and test preparation tutoring.
3. **Project Success Food Pantry Assistance:** ECMC partners with the College to equip the food pantry spaces to reduce food insecurity by ensuring that students have access to nutritious food.

Envestnet
Envestnet Institute on Campus builds a bridge between colleges and universities and investment management by training talented young individuals and positioning them for employment across various areas of industry. Students benefit from relevant, broad-based, practical training on investment management.

Federal Express
FedEx provides mentoring, internships, job placement and academic program support through funding and volunteerism.

1. **FedEx Cares:** FedEx Corporation provides $1,000,000 in funding to support the LeMoyne-Owen "Cultivating Post-Covid Resilience and Career Readiness" initiative.
    a. **LOC Cares:** LOC Cares supports LeMoyne-Owen faculty, staff, and students by removing unforeseen financial obstacles from their academic and professional paths. This initiative provides initial support by training faculty and staff to identify, refer and offer initial intervention to students in mental distress. Resources are also used to refer students to agencies when the intervention needed is beyond the scope of the College's counseling staff.
    b. **LOC Works:** In collaboration with FedEx, this project will support career readiness through student support services.

Greater Memphis Consortium
The Greater Memphis Consortium was formed in the spring of 1970 and consists of Christian Brothers University, LeMoyne-Owen College, and Memphis Theological Seminary. Nearly all courses offered at each member institution are open to students from all member institutions. However, summer session courses are not covered by the consortium agreement. Except for lab fees, there is no additional charge to full-time students for courses taken at another member institution. LOC students may register for courses at another consortium institution with the approval of their academic advisor and a letter from the College's Registrar. The student must be enrolled full-time (at least 12 hours) at LOC prior to participating in the consortium. A student may enroll for no more than six credit hours per semester at other Consortium institutions.

HBCU C2 (C2 = Coding and Creativity Initiative)
Partnerships with Tennessee State University and Apple designed to create opportunities that will diversify the tech workforce by removing barriers, innovating STEM education and developing life-long learning pathways for students and the community in which we serve.

Microsoft Academy
Through this partnership, students are provided with access to Microsoft software, cloud resources, and training materials that can be used for research, self-paced learning, etc. This exposure provides students with the ability to learn and experiment at their own pace in order to discover how they can use Microsoft tools to accomplish tasks.

Tech901
Through this partnership, students can take technology certification classes. Some classes offered

include but are not limited to the following: A+, Security+, etc.

IBM Global University Program

Through this partnership, the Center for Cybersecurity focuses on making use of the following resource areas across the LOC's academic programs:

- Artificial Intelligence
- Blockchain
- Quantum Computing
- Cloud
- Cybersecurity
- Data Science
- Internet of Things
- Design Thinking

LeMoyne-Owen College/Meharry Medical College HBCU Wellness Program

The HBCU Wellness program supports student-led community-based participatory research, intervention, and prevention to eliminate health disparities in communities surrounding Tennessee private HBCUs. The program's main objective is to enhance the quality of life in these communities by increasing the awareness of health disparities and encouraging individuals to develop healthier lifestyle behaviors that eliminate health disparities. Selected Student Health Ambassadors (SHA), acting and serving as change agents, will enroll in a service-learning class. Through chosen research studies and projects, the SHAs will provide education along with other intervention/prevention methods to yield better health and well-being of the local community as well as perform community service by supporting local health and social service agencies in areas identified as community concerns and/or needs. SHAs must be a sophomore and be willing to commit two years to the program. Each SHA will receive an educational stipend for their participation.

Meharry Medical College

1. Meharry Wellness Grant: A subcontract from Meharry Medical College to use human capital from LeMoyne-Owen College to conduct health disparity research on the LeMoyne-Owen Campus and in the surrounding community

2. Health Occupation Students of America (HOSA): Meharry Medical College sponsors the Future Health Professionals chapter of HOSA on LeMoyne-Owen's campus. This international student organization serves to promote career opportunities in the health care industry and to prepare Health Science Education students to enhance the delivery of quality healthcare to all people.

Oracle Academy

Through this partnership, students are exposed to java programming, database design, and application design using Oracle curriculum and cloud resources. Thus, preparing them to be

industry ready.

Rotary Club of Memphis Central

The Rotary Club of Memphis Central serves as host to the LeMoyne-Owen College Rotaract and sponsors the LOC Rotaract's membership in Rotary International. The LeMoyne-Owen Rotaract is a service club, looking to make a constructive and meaningful difference in the lives of the people here in our community.

Shelby County Department of Community Services

LeMoyne-Owen College partners with Shelby County Department of Community Services to deliver the "Health in All Spaces" project. "Health in All Spaces" allows LOC to provide student manpower and College resources to assist in building public and community partnerships to enhance Shelby County, Tennessee's response to Covid-19.

Memphis Shelby County Schools

In partnership with Memphis Shelby County Schools, LeMoyne-Owen offers dual enrollment. Through dual enrollment, students may pursue college courses for high school and college credit.

Tennessee Department of Health

LOC's partnership with the Tennessee Department of Health provides health education to the college and surrounding community to reduce disparities in health outcomes and increase access to health services

Whataburger

Through the "Whataburger Feeding Student Success Program", LeMoyne-Owen College students and the surrounding community benefit from a College Resource Room, Community Support and Scholarship Funds. These initiatives provide funding, food, school supplies and hygiene items for students in an accessible way, with a warm welcome from a brand they trust.

100 Black Men of Memphis, Inc.

Through Collegiate 100, 100 Black Men of Memphis. The committed members of the 100 Black Men of Memphis are helping shape the lives of our students through the Collegiate 100. The Collegiate 100® is a campus-based student organization with programmatic initiatives that support the development of social, emotional, and educational needs of youth who need positive role models in the communities in which they live.

Academic Services and Facilities

Dr. Cheryl Golden Student Retention Center

The Retention center offers support to students in basic skills and in their chosen academic disciplines. The Center's activities and schedules are designed to meet the individual needs of students, as they strengthen their competency areas. Specialists, tutors, and volunteer faculty offer tutorials individually and in small groups. Computer assisted instruction also is available. During the course of the academic year, mini workshops on selected topics are offered. Students may self-refer or be recommended by faculty for services.

Student Success and Retention Center

The Office of Student Success and Retention (OSSR) is inclusive of the Student Success and Retention Center. The OSSR is an academic resource center for LeMoyne-Owen College students. The OSSR provides support to students in basic skills (reading, writing, math, and the sciences), as well as advanced academic disciplines. The Center's programs and schedules are designed to meet the scheduling needs of students. The Center services include tutoring, supplemental instruction, a math and writing center and special topics workshops. Assisting with these services are Peer Tutors, volunteer faculty and supplemental instruction specialists. Students may self-initiate services of the Center or may be required or recommended by faculty.

Hollis F. Price Library

The Hollis F. Price Library, constructed in 1962, provides services and resources to support the instructional, research and public service needs of the College. The library houses collections of over 120,000 volumes including books, periodicals, recordings, CD-ROMs, microform and videos and subscribes to over 375 periodical titles with access to additional periodicals through subscription to electronic databases. The library provides open-stack access to the general, juvenile, paperback and reference collections. Study seating is interspersed throughout the library at tables and in the private and individual carrels to provide an atmosphere conducive to learning. The library is open six days per week while classes are in session.

The library's special collection named the Sweeney Collection is a rich collection of over 5,900 volumes by and about African Americans, focusing on twentieth century American literature, poetry and history. The Collection has many first editions and rare books. Bibliographic instruction is available as well as specialized library tours and orientation sessions. Microfilm reading and printing services, and photographic copying services are also available. The library also houses the College Archives, materials of LeMoyne-Owen College's history. The Archives include some papers of past Presidents, faculty members, and alumni. The library shares an online catalog of library resources with the University of Memphis, Jackson State Community College, and Dyersburg State Community College.

The library has established reciprocal and bilateral-lateral agreements with the University of Memphis, Southwest Tennessee Community College and Memphis Theological Seminary to share use of the respective collections by students, faculties and staff of the institutions. The library also has direct access library privileges with other area colleges and universities in the Mid-south to provide access to more library resources and services.

Pre-Professional Health Careers Program

This Program provides special advisement and support for students preparing for careers in medicine, dentistry, pharmacy, medical technology, nursing, or other health-related fields. These students need to complete a core of basic courses in science. They should consult with their academic advisor about the exact courses they need to take for their chosen careers. Students preparing for health-related careers usually major in biology or chemistry. In addition to completing course work, students should also consult with the academic advisor to determine the proper times to take admission tests and to complete the application process to professional schools.



Academic Policies

Policy on Intellectual Property, Patents and Invention

I. Preamble

It is the intent of this policy of LeMoyne-Owen College (LOC) to encourage and assist members of the faculty, staff, and student employees of the College with their professional development, utilization of their talent, discoveries and inventions for the maximum benefit to academia and to the public.

II. GOAL

The goal of this policy is to promote the progress of science and the arts, to encourage patentable and copyrightable products through the provision of an established policy.

III. OBJECTIVES

1. To support scholarly work, creative activities and research of the faculty, staff, and students of LOC.
2. To encourage publications of scholarly work.
3. To contribute to the economic development locally, nationally, and globally.
4. To establish policies for the ownership of Intellectual Property.
5. To establish policies for shared income related to patentable inventions produced at LOC.
6. To facilitate and manage the patent application, execution, licensing, and equitable distribution of Licensing Income to further support scholarly work of the employees at LOC.
7. To encourage and assist LOC's employees to develop and commercialize inventions for the benefit of personal gains as well as for the benefit for the College and the public.
8. To protect LOC's resources.
9. To protect LOC's reputation as a forward-looking academic institution.

IV. DEFINITIONS

General Definitions:

a. **Assignment of Rights:** A written statement assigning or transferring ownership of Intellectual Property from a College employee to the College, or from the College to the employee.

b. **Author or Creator:** LOC employee responsible for the creation of copyrightable or patentable work.

c. **College Employee:** All faculty members, staff, and student employees, with full or part- time students. A student employee is defined as a person who is enrolled as a student in the College and who is also employed by the College.

d. **Copyright:** An original scholarly work of authorship, including words or phrases, in the form of a tangible medium of expression from which it can be reproduced.

e. **Curriculum:** The descriptive collection of LOC courses, such as course descriptions, course sequences, intended learning outcomes that constitute an area of specialization.

f. **Educational and Research Activities:** Teaching, research or investigation, or the supervision of research or investigation relating to the general field of inquiry of the College employee.

g. **Externally Funded Research:** Research and development work, sponsored by governmental, commercial, industrial, or other public or private organizations, that is the subject of a Research Agreement or other official arrangement with LOC.

h. **Intellectual Property (IP):** An intangible asset that may lead to the development of tangible products such as copyrightable and patentable materials, trademarks, software, and trade secrets.

i. **Internally Funded Research:** Any research project funded by the College with LOC funds

j. **Invention:** Any discovery related to technological development, new use or application, process, new know-how, new design, painting, music, or any new scientific processes that may be patentable or copyrightable under the United States or International Patent Laws.

k. **Inventor:** A person or persons responsible for an invention.

l. **Institutional Works**: Works that are produced as a result of specific allocation of LOC funds for a specific LOC purpose.

m. **Research Disclosure:** A document submitted by one or more College employees to the Office of Academic Affairs (OAA) that describes potentially patentable materials

n. **Scope of employment:** Activities that have been assigned to an employee incorporated within the employee's job description.

o. **Substantial Use of College Resources:** The use of College resources by a College employee, with the exception of the customary use of office space, laboratories, studios, libraries; library collections, subscriptions or services; secretarial or other staff assistance; computer time or computer or lab equipment on hand; network or Internet access; standard office equipment and supplies.

p. **Trade Secret(s):** Information including, but not limited to technical or nontechnical data, a formula, a technique, a drawing, a process, financial data, financial plans, product plans, or a list of actual or potential customers or suppliers which: (i) derives economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper and legal means by, other persons, who can obtain economic value from its disclosure or use; and (ii) is the subject of efforts that is reasonable under the circumstances to maintain its secrecy.

q. **Work:** Any copyrightable material, such as literary, scholarly, musical, dramatic choreographic, pictorial, graphic, sculptural, motion pictures, audio visual sound recordings, architectural, computer software or database, and recorded lectures.

V. DEFINITIONS RELATED TO FUNDS GENERATED THROUGH INTELLECTUAL PROPERTY

a. **Equity:** Shares of common or preferred stock, options to purchase, warrants and other convertible instruments, and any other instruments representing an ownership interest in a commercial venture or the right to acquire the same. However, Equity shall not include the

receipt of real or personal property, e.g., real estate or equipment.

b. **Gross Income:** Profit/Income received from the sale, lease, or licensing of intellectual property, or bonuses, payments, or other profit/income derived from equity received as a result of sale, lease, or licensing of intellectual property, or profit/income received from the sale of equity received as a result of sale, lease, or licensing of intellectual property.
c. **Licensing Income:** Money received by the College as a result of the grant of an option to license or a license to another entity in consideration for the option or license granted to the entity. Licensing Income may include, but not be limited to, upfront payments, milestone payments, annual licensing fees, royalties and other forms of revenue received from another entity. Licensing Income does not include Equity or proceeds derived from liquidating Equity.
d. **Net Revenue:** The gross income minus direct or indirect cost related to the cost of copyright registration, patent execution, commercialization, defense, maintenance, and administration of intellectual property.
e. **Net Licensing Income:** Licensing Income received by the College less the College's out-of-pocket patent, and other legal and licensing expenses.

VI. OWNERSHIP OF INTELLECTUAL PROPERTY BY THE INVENTOR

a. **Copyrightable Material:** Ownership of personal copyrightable materials, such as scientific writings, articles, and presentations, shall remain the property of the author (faculty and staff members, artists in residence, and visitors). The right of ownership shall remain with the author unless the work was the outcome from direct allocation of funds from LOC for a specific project.
b. **Book, Articles, and similar works:** The ownership of pedagogical, scholarly, or artistic works, including but not limited to thesis, papers, and articles, shall remain with the inventor. LOC does not have a claim or right to ownership to fiction, nonfiction, novels, textbooks, poems, musical compositions, or other works of artistic imagination.
c. **Patentable or copyrightable work produced during sabbatical or short-term vacation:** Any scholarly or artistic work produced during such period will remain the property of the inventor or creator except when the creator or inventor transfers rights, in writing, to the College to produce income or to increase the positive image of the institution.
d. **Loss of Intellectual Property Rights:** Intellectual Property Rights may be lost if the inventor or any co-inventor makes a non-confidential public disclosure prior to filing a patent application. Therefore, confidentiality of ideas and procedures of invention is the utmost responsibility of the inventor and co-inventors.
e. **Course Material:** Copyrights shall be owned by the creator unless the copyrights are subject to any claim of ownership by another entity or individual. In that case, Course Material shall be owned by the entity or individual with the valid claim of ownership because of prior copyright of inclusion in a prior professional publication.
f. **Work created by a student:** Copyrights shall be owned by the creator in response to their coursework assignment or work created on their own time and without substantial use of College resources and educational and research supervision by the employee of the College, regardless of their employment status at LOC. LOC can use their invention for teaching purposes but only with the written permission of the inventor

VII. EXTERNALLY FUNDED RESEARCH

All patentable or copyrightable Intellectual Property developed by the LOC employee(s) performing work sponsored by governmental, commercial, industrial, or other public or private organizations shall be determined according to the policy of the funding agency

VIII. OWNERSHIPS OF THE INTELLECTUAL PROPERTY BY THE COLLEGE

a. Work by an employee:
   The College specifically directs a faculty member, staff member, or a student to create a specific work or as a part of a specific duty as described in the job description or an employment agreement.
b. Curriculum shall be owned by LOC.
c. Work of non-employees: Ownership of works created by non-employees that are the result of a request or direction of the College, utilizing LOC's ideas, efforts, and resources shall remain with the College. A written agreement, stating that rights were assigned to the College from non-employees is required.

IX. USE OF THE COLLEGE'S NAME IN COPYRIGHT NOTICES

The following notice should be placed on the College-owned materials to protect the copyright:

Copyright©[year] The LeMoyne-Owen College. All Rights Reserved
No other institutional or department name is to be used in the copyright notices, although the name and address of the department to which readers can direct inquiries may be listed below the copyright notice. Additionally, works should be registered with the United States Copyright Office using its official forms. The URL link http://www.copyright.gov/ is helpful.

X. RESPONSIBILITIES

Responsibilities of the employee inventor or creator to the College:

a. **Research Disclosure of Commercial Value.** All LOC employees who create an invention that may have commercial value are obligated to disclose such Inventions to OAA if the activity was part of their educational and research activities and involved substantial use of college resources. The Research Disclosure should be submitted well in advance of making a public disclosure of the potential invention to protect patentability of the potential invention.
b. **Assignment of Rights.** The College shall have ownership of any invention of commercial value that involves substantial use of college resources within the scope of employment. Each College employee is required to assign to the College all domestic and foreign rights to any such invention
c. **Confidentiality.** The College desires to uphold acceptable standards of confidentiality. Therefore, it is imperative that all LOC employees receive permission from OAA before having discussions pertaining to the creation of patentable inventions or disclosure of Trade Secrets.

Responsibilities of the College to the inventor of creator:

a. **Research Disclosure.** The OAA will assist the College employees in completing a Research Disclosure. College employees are encouraged to discuss their ideas with the OAA in the early stage of the research
b. **Timely Determination of Interest.** The OAA is obligated to review the Research Disclosure within fifteen working days of the request and to communicate the next steps to College employee(s).
c. **Reasonable Efforts to Commercialize.** The OAA is obligated to seek and speed up getting copyright and patent for the invention
d. **Identification of Commercial Partner.** The OAA will assist the inventor to identify a commercial partner for any invention for which the College has ownership rights and to negotiate licensing terms that are fair and equitable to all parties involved
e. **Release of Rights.** The College is obligated to offer to release the right, in writing, to the College employee(s) if the College decides not to pursue or maintain Patent protection or wishes to discontinue efforts to commercialize the invention, creation of artistic work.
f. **Determination of Inventors and Non-Inventors.** Inventor of a patent is determined according to United States patent law

XI. DISTRIBUTION OF FUNDS GENERATED THROUGH INTELLECTUAL PROPERTY

Licensing Income Sharing: Subject to restrictions arising from overriding obligations of the College; pursuant to gifts, grants contracts, or other agreements with outside entities, the College will, following assignment of Inventions and patent rights by the Inventor(s) to the College and distribute Net Licensing Income as follows:

- 50% to Inventor(s)
- 50% to the College as given below:
    - 10% to the Inventor(s) Department or Center to support and encourage further research. In this category all academic and non-academic units are included.
    - 10% to the Office of Academic Affairs
    - 30% to the Operations Budget of the College

This distribution formula may change for a specific invention after negotiations with the inventor and with the approval, in writing, of the OAA. In the case of Multiple Inventors, the inventors will determine the allocation of their shares in writing when the work is first started.

Distribution of proceeds derived from liquidating Equity will be determined according to the specific circumstance of the Equity arrangement.

XII. DISPUTES

a. The OAA will establish an ad hoc Intellectual Property Committee that will review any disputes and will inform the OAA of the decision. The Intellectual Property Committee will consist of faculty members nominated by the Faculty Senate and staff members, if needed.

b. The OAA will inform the party(parties) concerned, of the decision within fifteen days after receiving the decision of the Committee.
c. If the party(parties) are not satisfied with the decision of the committee, within fifteen working days, the concerned parties can appeal the decision to the President of the College. The President will have final authority to settle any disputes. The President will inform the concerned party or parties within fifteen working days of his final and binding decision.

XIII. MODIFICATION OF THE INTELLECTUAL PROPERTY POLICIES AND PROCEDURES

The policies stated here-in may be reviewed and revised after consultation with the faculty and staff and notification of any changes in the existing policies will be made.

Schools and Degree Offerings

The College offers 23 Baccalaureate degree programs. In addition, the college offers one general studies program that leads to the following degrees: the Associate of Arts (A.A.) or Associate of Science (A.S.).

Majors

Majors consist of 10 to 21 courses with a total of 30 to 75 credit hours. Most course work in a major will fall within a single area of study but supporting courses from related areas, termed cognate courses, may also be required. Two interdisciplinary majors in Social Science and Criminal Justice each require substantial work in several areas. The majors and associated degrees earned at LeMoyne-Owen College, are listed below:

Art	Major (B.A.)
Biology	Major (B.S.)
Business Administration	Major (B.A.)
Chemistry	Major (B.A., B.S.)
Computer Science	Major (B.S)
Criminal Justice	Interdisciplinary Major (B.A.)
Cybersecurity	Major (B.S.)
Early Childhood Education	Major (B.S.)
Elementary Education	Major (B.S.)
English	Major (B.A.)
History	Major (B.A.)
Information Technology	Major (B.S.)
Interdisciplinary Studies	Interdisciplinary Major (B.A., B.S.)
Journalism and Mass Communication	Major (B.A.)
Mathematics	Major (B.S.)
Music	Major (B.A.)
Political Science	Major (B.A.)
Religion	Major (B.A.)
Social Science	Major (B.A.)
Social Work	Major (B.S.)
Sociology	Major (B.A.)

Special Education (7-12) (K-8)	Major (B.S.)
Urban Leadership and Social Justice	Major (B.A.)

Associate's Degree Majors:

General Studies, (A.A., A.S.)

Degree Offerings by Schools

School	Major	Concentration(s)	Degree
Business	Business Administration	Management Accounting Finance Supply Chain Management Marketing	Bachelor of Business Administration
Education	Early Childhood Education		Bachelor of Science
	Elementary Education		
	Special Education Interventionist (K-12)		
Humanities and Social Sciences	Art	Studio Arts Graphic Design	Bachelor of Arts
	Criminal Justice	Corrections Police/Law Enforcement Pre-Law Cybersecurity	
	English	Creative Writing Literature Professional Writing Rhetoric and Digital Composition	
	History		
	Interdisciplinary Studies		Bachelor of Arts or Bachelor of Science
	Journalism and Mass Communication		Bachelor of Arts
	Music	Music Technology, Business and Entrepreneurship Piano Pedagogy Songwriting and Composing Church Music and Worship Performance	
	Political Science	Public Administration	
	Religion	Ministry Academic Study of Religion	
	Social Science		
	Social Work		Bachelor of Science
	Sociology		Bachelor of Arts
	Urban Leadership & Social	Public Health	

School	Major	Concentration(s)	Degree
	Justice		
Math, Science and Technology	Biology		Bachelor of Science
	Chemistry		Bachelor of Science & Bachelor of Arts
	Computer Science	Computer Science Data Analytics and Visualization Criminal Justice	Bachelor of Science
	Cybersecurity	Cybersecurity Network Administration and Design	
	Information Technology	Management Information Systems Web and Database Development	
	Mathematics		

The General and Liberal Arts Core Requirements

LeMoyne-Owen College is proud of its heritage as a liberal arts college, an institution of higher learning which seeks to promote knowledge and wisdom as well as specific skills in its students. This tradition finds its expression in a series of interdisciplinary Core Courses that are required for graduation. This Core Curriculum offers all students an opportunity to develop their full academic potential, beginning with basic Core I courses that build competencies needed to succeed in more advanced college level work. ACT sub scores may be used to place students in appropriate Core I courses.

Core I and II courses are listed below and under the appropriate area of study, with full descriptions.

Core I: These courses emphasize basic verbal skills and critical thinking. Placement exams help place students in the appropriate Core I course. Core I courses are counted as part of the course load and their grades are included in the calculation of the grade point average. However, their credit hours do not count toward graduation or toward the granting of College Honors. Students must achieve a minimum grade of C in Core I courses in order to progress to Core II.

Mathematics	011	Developmental Mathematics (3)
English	110	College Writing Prep (3)

Core II courses are taken by all students. They provide the common experience that defines a LeMoyne-Owen College liberal arts education. Core II consists of the Freshman and Sophomore Seminar and courses in mathematics, natural and computer science, literature and the humanities, African and African American heritage, the social and behavioral sciences, and physical fitness.

Core II is designed to provide all students with the knowledge and skills needed for a fulfilled life as a citizen, professional, and lifelong learner.

Core II: The courses in Core II make up 45 credit hours, 41 semester hours in different areas of study and 4 in the Freshman and Sophomore Seminars. Each Core II course is a graduation requirement. All of these courses must be passed with a grade of C or better to count toward graduation or to serve as prerequisites.

Core II courses may be repeated up to two times to achieve a passing grade (see Financial Aid rules).

Freshman Seminar, FRSM 103, is taken by all new students in either the fall or spring semester (3 semester hours) of their first year at the College. Transfer students with fewer than thirty transferable credits in the CORE curriculum are also required to take Freshman Seminar.

Traditional Student Core II courses (Credit hours are shown in parentheses)

*All these courses must be passed with a grade of C or better to count toward graduation or to serve as prerequisites

Core II Courses	Prerequisite
COSI 118 – Introduction to Microcomputers (3)	None
ENGL 111 – English Communications I (3)	ENGL011 or 18+ on English Sub-score of ACT
ENGL 112 – English Communications II (3)	ENGL111
ENGL 205 – Human Literary Heritage (3)	ENGL112
FRSM 103 – Freshman Seminar (3)	None
SOSM 203 – Sophomore Seminar I (1)	FRSM 103
HIST 221 – Introduction to African American History I (3)	None
HUMN --- Choose from any of these courses (3) • HUMN 220 Humanity's Search for Meaning: The Collective Quest for Connection • MUSC 100 Music Appreciation • ARTS 310 Art History I • ARTS 311 Art History II • RELG 101 Introduction to Hebrew Bible/Old Testament • RELG 102 Introduction to New Testament • RELG 312 World Religions • ENGL 301 World Literature I • ENGL 302 World Literature II • PHIL 101 Introduction to Philosophy	ENGL112
IDST 205 Artificial Intelligence and Society (3)	
SPCH 101 – Public Speaking (3)	
Natural Science – 6 hours of any natural science (see list below)	See below
MATH 110 Concepts of Algebra (3) MATH130 College Algebra (3) (Computer Science, MATH, and Science Majors)	MATH011 or 18+ on Math Sub-score of ACT or LOC Placement test
MATH 111 Survey of Numbers (3) or MATH 145 Pre-Calculus (3) (Computer Science, MATH, and Science Majors)	None MATH130
SOSI 111 - Intro to Power & Society (3)	None
HLFW 129 - Lifetime Fitness (1)	None
CARD 300 – Career Development (1)	None

Non-Traditional Student Core II courses (Credit hours are shown in parentheses)

*All these courses must be passed with a grade of C or better to count toward graduation or to serve as prerequisites

Core II Courses	**Prerequisite**
COSI 118 Introduction to Microcomputers (3) **For Business Students:** BUAD 1189 – Microcomputer Applications (3)	None
ENGL 111 – English Communications I (3)	ENGL011 or 18+ on English Sub-score of ACT
ENGL 112 – English Communications II (3)	ENGL111
ENGL 205 – Human Literary Heritage (3)	ENGL112
FYSE 101 – First Year Seminar Experience (3)	None
SYSE 203 – Second Year Seminar Experience (1)	FYSE 101
HIST 221 – Introduction to African American History I (3)	None
HUMN --- Choose from any of these courses (3) • HUMN 220 Humanity's Search for Meaning: The Collective Quest for Connection • MUSC 100 Music Appreciation • ARTS 310 Art History I • ARTS 311 Art History II • RELG 101 Introduction to Hebrew Bible/Old Testament • RELG 102 Introduction to New Testament • RELG 312 World Religions • ENGL 301 World Literature I • ENGL 302 World Literature II • PHIL 101 Introduction to Philosophy	ENGL112
IDST 205 – Artificial Intelligence and Society (3)	None
SPCH 101 – Public Speaking (3)	
Natural Science – 6 hours of any natural science (see list below)	See below
MATH 110 Concepts of Algebra (3)	MATH011 or 18+ on Math Sub-score of ACT or LOC Placement Test
MATH111 Survey of Numbers (3)	None
SOSI 111 - Intro to Power & Society (3)	None
HLFW 101 Wellness (1)	None

Natural Science Course Options:

Core II requires 6 hours of natural science courses. Prerequisites must be met, if applicable. Any of the following can be taken to satisfy that requirement:

Course	Prerequisite
NATS 110 - Biological Science (3)	none
NATS 112 - Physical Science (3)	MATH 011 (or have tested out)
BIOL 204 - Ecology (3)	none
BIOL 206 - Medical Terminology (3)	none
BIOL 208 - Human Nutrition (3)	NATS 110
BIOL 101	Completion of Core I courses
CHEM 101	MATH 130
PHYS 201	MATH 145
BIOL 102	BIOL 101
CHEM 102	CHEM 101
PHYS 202	PHYS 201

Each major area requires a Capstone course (460), a class designed to help students integrate their mastery of the discipline with the knowledge base and competencies developed through the Core curriculum. Some majors also require a pre-capstone course, and/or a series of capstone courses, so the number of hours varies according to the programs.

The Capstone courses are considered a culminating experience of the Core as well as of the major.

College Graduate Competencies

The LOC Core II (Gen-Ed) curriculum provides students with an integrative body of knowledge, fundamental skills, cultural awareness, and a set of internally derived values, which are necessary for students to become fully engaged, responsible citizens fully equipped to participate in an increasingly complex, diverse, and global society, regardless of their major.

LeMoyne-Owen College uses ten General Education competencies specified by the Office of Academic Affairs to graduate. These competencies are also used to better assess student achievement in the general education core. Listed below are the College's 10 general education competencies.

#	Competency	LOC Graduates should be able to:	Gen-Ed Courses
1	Critical Thinking	Think creatively, critically, logically, and analytically using both quantitative and qualitative methods for solving problems.	COSI 118/BUAD 1189, ENGL 111, ENGL 112, ENGL 205, MATH 110, MATH 111, NATS 110, NATS 112, HIST 221, HLFW 129/HLFW 101, SOSI 111
2	Communication	Communicate effectively (listen, speak, read and write) on formal and informal levels	ENGL 111, ENGL 112, ENGL 205, MATH 110, MATH 111, NATS 110, HIST 221, SOSI 111, SPCH 101
3	Values	Distinguish, clarify and refine personal values for the attainment of richer self-perception and relate those values to the value systems of others	FRSM 103/FYSE 101, SOSM 203/SYSE 203, HLFW 129/HLFW 101, HUMN 211
4	Sense of Heritage	Appreciate, understand and know the foundations of the Afrocentric perspective	HIST 221
5	Global Perspective	Appreciate, understand and know the foundations of diverse cultures in the context of a global community	HUMN ---, SOSI 111
6	Relative to Major	Appreciate, understand, and know and pursue the principles, method and subject matter which underlie the major discipline	Mapped in each Major
7	Social Responsibility	Accept social responsibility and provide service to humankind	SOSI 111
8	Technology	Maintain literacy for the understanding of the impact of science and technology on individuals, society and the environment	COSI 118/BUAD 1189, HUMN ---, NATS 110, NATS 112
9	Lifelong Learning	Attain motivational, personal management and interpersonal skills, professional development and research experience, as well as resourcefulness that will form the basis for a career and/or further educational experiences	FRSM 103/FYSE 101 HLFW 129/HLFW 101 SOSM 203/SYSE 203
10	Aesthetic	Attain critical skills, frame of reference and	HUMN ---, ENGL 205

	Engagement	understanding to appreciate and discriminate artistic achievement.	

The Curriculum

This section includes all courses currently offered at LeMoyne-Owen College listed under the appropriate area of study. Updated course lists are published before the beginning of each semester.

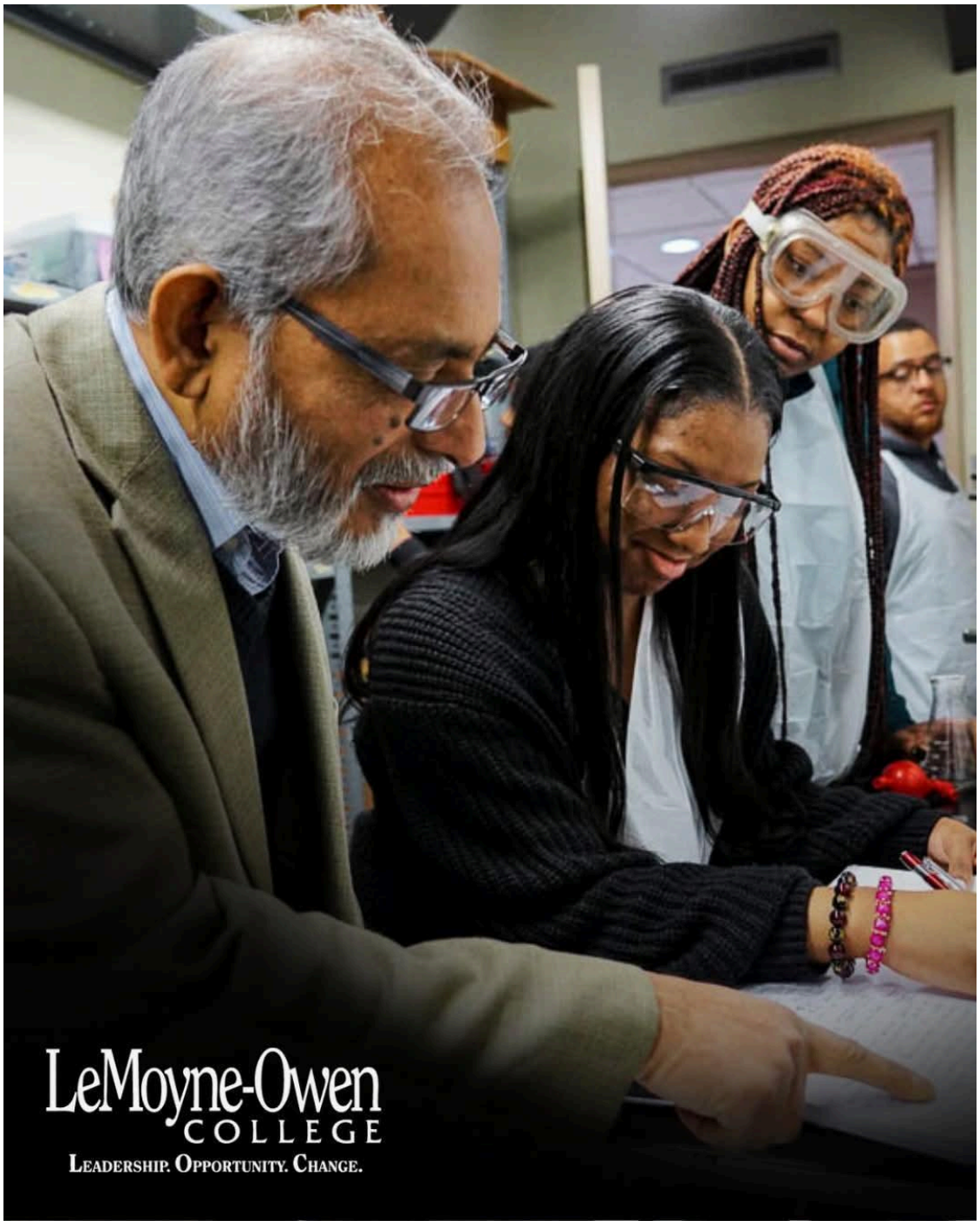
The Areas of Study are listed alphabetically in this section; each lists the faculty who are appointed in that area, the requirements for the majors in that area, and the courses offered in that area.

The College uses a three-digit course number, coded as follows:

- **100 Level**: Basic college and introductory level courses generally taken by first year students
- **200 Level**: Introductory and fundamental courses in disciplines generally taken in a second year
- **300 Level**: Major level courses
- **400 Level**: Senior year culminating courses with in-depth application to the discipline

Areas of Study

Accelerated Studies for Adults and Professionals (ASAP)
African and African American Studies
Accounting
American Humanics
Art
Biology
Business Administration
Chemistry
Computer Science
Criminal Justice
Cybersecurity
Early Childhood Education
Economics
Education
English
French
Freshman & Sophomore Seminar
Science
Geography
Health and Fitness/Wellness
History
Humanities
Language Arts
Journalism & Mass Communication
Mathematics
Music
Natural Science
Philosophy
Physics
Political Science
Psychology
Public Health
Religion
Service Learning
Social Science
Social Studies
Social Work
Sociology
Spanish
Special Education
Speech
Theatre
Urban Leadership and Social Justice
W.E.B Du Bois Scholars Program


LeMoyne-Owen
COLLEGE
Leadership. Opportunity. Change.

SCHOOL OF BUSINESS

Business Administration

Pre-Admission to the Major

Second semester freshmen and first semester sophomores may begin receiving academic advising from the School of Business if the following conditions are met:

1. Academic folders are transferred from freshmen seminar or other academic area advisors.

2. A provisional program of study is developed.

3.a. Students who will have successfully completed these prerequisite courses for business with a “C” or higher: MATH 110, MATH 111, COSI 118, ENGL 111, ENGL 112 and ENGL 205, will be advised to take business core lower-level courses. (See lower-level business core classes below.)

or

3.b. Students who have not completed the courses listed above will be advised to complete the courses before taking any business core lower-level courses.

Program of Study

In conference with the emphasis area coordinator or designee, the advising coordinator will develop a program of study for each candidate. This program of study will be approved by the School Dean and signed by the student. A copy will be given to the student, the advisor, the advising coordinator, and one copy placed in the master advising file.

Learning objectives of the School of Business:

- Demonstrate competency in and across business disciplines
- Demonstrate knowledge and understanding of the elements of accounting, economics, finance, management, marketing, social responsibility and supply chain management
- Demonstrate proficiency in the ability to deliver information in an oral format (QEP - Quality Enhance Plan Goal)

Competencies and Program Outcomes in the B.B.A. Program

Accounting Concentration

After the accounting program, graduates should be able to:

- Understand the conceptual framework in accounting, including the qualities of accounting, accounting principles, revenue recognition, and financial statement presentation and disclosure.
- Exhibit skills necessary for producing financial statements from source documents using a manual and computerized accounting system, including classifying assets, liabilities, and equity.
- Demonstrate a comprehensive understanding of the U.S. Income tax laws affecting individuals and corporations.
- Demonstrate the ability to communicate a regulatory and ethical requirement of accountants with regards to financial reporting, audits, and assurance services.
- Understand fixed, variable, and mixed costs in merchandising and manufacturing entities and exhibit skills necessary for producing cost of goods manufactured and variance analysis reports.
- Understand the unique characteristics of the financial statements produced by state and local governments, colleges and universities, hospitals, voluntary and welfare agencies, and other non-profit organizations.

Finance Concentration

After the Finance program, graduates should be able to:

- Apply the concept of the time value of money
- Apply principles of capital budgeting
- Explain the determinants of a firm's capital structure
- Explain various risk measures and models of the relation between risk and return
- Apply the principles of portfolio theory
- Demonstrate critical thinking skills by discussing topics related to financing strategies in a dynamic environment.

Management Concentration

After the Management program, graduates should be able:

- Demonstrate understanding of and apply basic concepts in organizational theory and have knowledge of how managers and workers function in organizations.
- Recognize and explain the effect of context and culture on organizations and/or individuals
- Demonstrate the ability to communicate effectively in professionally written documents.
- Think strategically and demonstrate systems thinking.

Marketing Concentration

After the Marketing program, graduates should be able to:

- Understand the trends in consumer behavior and be proficient in brand creation and management
- Exhibit strong analytical skills
- Demonstrate competence in creating, communicating, advertising and selling products or services
- Use e-commerce, social media, and digital marketing to facilitate marketing strategies

Supply Chain Management Concentration

After the Supply Chain Management program, graduates should be able to:

- Demonstrate an understanding of basic concepts in supply chain management.
- Demonstrate an overall knowledge of supply chain management in logistics, inventory management, transportation, purchasing, and customer service.
- Demonstrate problem-solving and decision-making skills.
- Exhibit effective communication skills, both written and oral.
- Think strategically and demonstrate systems thinking.



Requirements for the Bachelor of Business Administration Degree.

The Business Administration degree requires 44 General Education core hours, 1 hour of CARD 300, 54 semester hours of Business Core courses, additional semester hours from the chosen concentration area (accounting, finance, management, supply chain management, marketing) and elective hours as needed. Students must pass all Business Administration and concentration courses with a C or higher.

General Education Core (44 hours):

COSI 118	Microcomputer Applications (3)	IDST 205	Artificial Intelligence and Society (3)
ENGL 111	English Communications I (3)	NATS 110	Biological Science (3)
ENGL 112	English Communications II (3)	NATS 112	Physical Science (3)
ENGL 205	Human Literacy Heritage (3)	MATH 110	Concepts of Algebra (3)
FRSM 103	Freshman Seminar (3)	MATH 111	Survey of College Math (3)
HIST 221	Intro to African American History I (3)	SOSI 111	Power and Society (3)
HLFW129	Lifetime Fitness (1)	SOSM 203	Sophomore Seminar (1)
HUMN ----	Choose from any of the courses listed to fulfill this requirement (3)	SPCH 101	Public Speaking (3)

Business Core Lower Level (27 Hours):

ACTG 201	Principles of Accounting I (3)	BUAD 225	Business Law (3)
ACTG 202	Principles of Accounting II (3)	ECON 203	Microeconomic Principles (3)
BUAD 103	Introduction to Business (3)	ECON 204	Macroeconomic Principles (3)
BUAD 130/ MATH 111	Financial Mathematics/Survey of College Math (3)	ECON 263	Statistics (3)
BUAD 220	Business Communication (3)		

Business Core Upper Level (27 hours):

ACTG 300	Managerial Accounting (3)	BUAD 450	International Business (3)
BUAD 305	Principles of Management (3)	BUAD 380	Internship (3)
BUAD 306	Principles of Marketing (3)	BUAD 457	Capstone I (3)
BUAD 307	Human Resource Management (3)	BUAD 460	Capstone II (3)
BUAD 340	Principles of Finance (3)		

International Business (3 hours):

BUAD 450 International Business (3)

OR
ECON 350 International Trade and Finance (3)

OR
Any special studies course in Business Administration with an International Business content (3)

Requirements for the Degree with a concentration in Accounting

All core business courses, 54 credit hours, plus all seven courses (24 hours) listed below:

ACTG 301	Intermediate Accounting I (3)
ACTG 302	Intermediate Accounting II (3)
ACTG 303	Cost Accounting (3)
ACTG 402	Advanced Accounting (3)
ACTG 411	Auditing I (3)
ACTG 414	Tax Accounting (3)
ACTG 416	Accounting Theory & Research (3)
ACTG 425	Accounting Information Systems (3)

Suggested electives (3 hours):

BUAD 342	Corporate Finance (3)
BUAD 448	Bloomberg II (1-3)
ACTG 412	Auditing II (3)
ACTG 415	Corporate Tax Accounting (3)

Although not required, all accounting concentration students are urged to take PHIL 311 in their junior year. Students who plan careers in public accounting are advised to take Math 145 and one semester of calculus.

CPA Exam

The State of Tennessee requires completion of at least 150 credit hours of college work including at least a baccalaureate degree to sit for the CPA exam. The additional 30 credit hours (beyond the 120 credit hours required for the LeMoyne-Owen College degree) can be earned in graduate or undergraduate courses in any field. The 150 hours must include 24 semester hours of accounting courses and 24 semester hours of business courses. Additional information on CPA certification may be obtained at www.state.tn.us/commerce/tnsba. For more information on careers in accounting go to www.nabainc.org.

Requirements for the Degree with a Concentration in Finance

All Core Business courses, 54 credit hours, plus all seven courses (21 hours) listed below:

BUAD 340	Money and Banking (3)
BUAD 342	Corporation Finance (3)
BUAD 348	Bloomberg I (3)
BUAD 441	Real Estate Development (3)
BUAD 445	Investments (3)
BUAD 446	Portfolio Management (3)
BUAD 456	Cases in Financial Management (3)

Suggested electives (3 hours):

ECON 405	Managerial and Decision Economics (3)
BUAD 415	Operations Management (3)
BUAD 440	Real Estate Finance (3)
BUAD 441	Real Estate Development (3)
BUAD 448	Bloomberg II (3)

Requirements for the Degree with a Concentration in Management

All Core Business courses, 54 credit hours, plus all seven courses (21 hours) listed below:

BUAD 408	Sales Management (3)
BUAD 409	Advertising (3)
BUAD 415	Operations Management (3)
BUAD 416	Total Quality Management (3)
BUAD 420	Entrepreneurship (3)
BUAD 421	Small Business Planning (3)
BUAD 422	Small Business Management (3)

Suggested electives (6 hours):

BUAD 276	Org Development and Change (3)	BUAD 448	Bloomberg II (1-3)
BUAD 348	Bloomberg I (1-3)	BUAD 1001	Starting a Small Business (3)
BUAD 382	Conflict Management (3)	BUAD 1002	Mktg and Mgt Structure (3)
BUAD 421	Small Business Planning (3)	BUAD 1003	Managing the Fin Cap (3)
BUAD 422	Small Business Management (3)	BUAD 1004	Bus Ethics and Social Responsibility (3)
BUAD 430	E-Commerce I (3)	BUAD 1005	Lab Work: Comp a Bus Plan (3)

Requirements for the Degree with a Concentration in Marketing

All core business courses, 54 credit hours, plus all the eight courses (24 hours) listed below:

BUAD 348	Bloomberg I (3)
BUSC 2000	Intro. to Supply Chain (3)
MKTG 316	Consumer Behavior (3)
MKTG 409	Advertising (3)
MKTG 408	Sales Management (3)
MKTG 425	Market Research (3)
MKTG 428	Digital and Social Media Marketing (3)
MKTG 430	E-Commerce (3)

Requirements for the Degree with a Concentration in Supply Chain Management

All core business courses, 54 credit hours, plus all seven courses (21 hours) listed below:

BUSC 300	Introduction to Supply Chain (3)
BUSC 409	Transportation/Logistics (3)
BUSC 410	Warehouse Operations (3)
BUSC 414	Contract Law & Negotiations (3)
BUSC 416	Total Quality Management (3)
BUSC 419	International Logistics (3)
BUSC 460	Supply Chain Leadership (3)

Suggested electives:

BUSC 4430	Value Analysis/Value Engineering (3)
BUSC 4259	APICS-e (3)



A Suggested Program for B.B.A-Accounting Concentration

Name: **Student ID#** **Contact #** **Catalog Yr:**

Email: **Date Developed** **Home Address:**

Credit Hours

Advisor: **Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro. to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM 103	Freshman Seminar	3			HIST 221	Intro to African American Hist I	3		
HLFW 129	Lifetime Fitness	1			MATH 111/ BUAD 130	Survey of College Math/Financial Math	3		
MATH 110	Concepts of Algebra	3			NATS 110	Biological Sciences	3		
BUAD 103	Introduction to Business	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			SOSI 111	Intro to Power & Society	3		
NATS 112	Physical Science	3			ACTG 202	Principles of Accounting II	3		
SOSM 203	Sophomore Seminar	1			ECON 204	Macroeconomic Principles	3		
ACTG 201	Principles of Accounting I	3			BUAD 225	Business Law	3		
SPCH 101	Public Speaking	3			BUAD 220	Business Communications	3		
ECON 203	Microeconomic Principles	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
ACTG 300	Managerial Accounting	3			BUAD 306	Prin of Marketing	3		
ECON 263	Statistics	3			BUAD 307	Human Resource Management	3		
ACTG 301	Intermediate Accounting I	3			BUAD 380	Internship	3		
BUAD 305	Prin. of Management	3			ACTG 302	Intermediate Accounting II	3		
HUMN -----	Humanities Course	3			CARD 300	Career Development	1		
Total of Semester Hours		**15**			***Total of Semester Hours***		**13**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
BUAD 457	Capstone I	3			BUAD 460	Capstone II	3		
BUAD 450	International Business	3			ACTG 425	Accounting Information Systems	3		
ACTG 303	Cost Accounting	3			ACTG 411	Auditing	3		
ACTG 402	Advanced Accounting	3			ACTG 414	Tax Accounting	3		
BUAD 340	Principles of Finance	3			ACTG 416	Accounting Theory & Research	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**15**		
Note: 45 hours of 300 - 400 level courses are required.					**TOTAL HOURS**: 120 (A minimum of **120** hours is required for graduation).				

A Suggested Program for B.B.A- Finance Concentration

Name: **Student ID#** **Contact #** **Catalog Yr:**

Email: **Date Developed**

Credit Hours

Home Address:

Advisor: **Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro. to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM 103	Freshman Seminar	3			HIST 221	Intro to African American Hist I	3		
HLFW 129	Lifetime Fitness	1			MATH 110	Concepts of Algebra	3		
MATH 111/ BUAD 130	Survey of College Math/Financial Math	3			NATS 110	Biological Sciences	3		
BUAD 103	Introduction to Business	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			SOSI 111	Intro to Power & Society	3		
HUMN -----	Humanities Course	3			NATS 112	Physical Sciences	3		
SOSM 203	Sophomore Seminar	1			ACTG 202	Principles of Accounting II	3		
ACTG 201	Principles of Accounting I	3			ECON 204	Macroeconomic Principles	3		
SPCH 101	Public Speaking	3			BUAD 220	Business Communications	3		
ECON 203	Microeconomic Principles	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
ACTG 300	Managerial Accounting	3			BUAD 306	Prin of Marketing	3		
BUAD 225	Business Law	3			BUAD 307	Human Resource Management	3		
BUAD 305	Prin. of Management	3			BUAD 380	Internship	3		
BUAD 340	Prin. of Finance	3			BUAD 342	Corporate Finance	3		
ECON 340	Money & Banking	3			CARD 300	Career Development	1		
					ECON 263	Statistics	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**16**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
BUAD 457	Capstone I	3			BUAD 460	Capstone II	3		
BUAD 450	International Business	3			BUAD 445	Investments	3		
BUAD 348	Bloomberg I	3			BUAD 446	Portfolio Management	3		
BUAD 441	Real Estate Development	3			BUAD 456	Cases in Financial Management	3		
Elective	General Elective	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**12**		
Note: 45 hours of 300 - 400 level courses are required.					**TOTAL HOURS**: **120** (A minimum of **120** hours is required for graduation).				

A Suggested Program for B.B.A- Management Concentration

Name: **Student ID#** **Contact #** **Catalog Yr:**

Email: **Date Developed** **Home Address:**

Credit Hours

Advisor: **Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro. to Microcomputers	3		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
HLFW 129	Lifetime Fitness	1		
MATH 110	Concepts of Algebra	3		
BUAD 103	Introduction to Business	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
ENGL 205	Human Literary Heritage	3		
HUMN -----	Humanities Course	3		
SOSM 203	Sophomore Seminar	1		
ACTG 201	Principles of Accounting I	3		
NATS 112	Physical Science	3		
ECON 203	Microeconomic Principles	3		
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
ACTG 300	Managerial Accounting	3		
BUAD 225	Business Law	3		
BUAD 305	Prin. of Management	3		
BUAD 340	Prin. of Finance	3		
ECON 263	Statistics	3		
Total of Semester Hours		**15**		
Fourth Year/Fall Semester				
BUAD 408	Sales Management	3		
BUAD 415	Operations Management	3		
BUAD 420	Entrepreneurship	3		
BUAD 450	International Business	3		
BUAD 457	Capstone I	3		
Total of Semester Hours		**15**		
Note: 45 hours of 300 - 400 level courses are required.				

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence and Society	3		
HIST 221	Intro to African American Hist I	3		
MATH 111/ BUAD 130	Survey of College Math/Financial Math	3		
NATS 110	Biological Sciences	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
SPCH 101	Public Speaking	3		
SOSI 111	Intro to Power & Society	3		
ACTG 202	Principles of Accounting II	3		
ECON 204	Macroeconomic Principles	3		
BUAD 220	Business Communications	3		
Total of Semester Hours		**15**		
Third Year/Spring Semester				
BUAD 306	Prin of Marketing	3		
BUAD 307	Human Resource Management	3		
BUAD 380	Internship	3		
CARD 300	Career Development	1		
GEN ELECT	General Elective	3		
Total of Semester Hours		**13**		
Fourth Year/ Spring Semester				
BUAD 409	Advertising	3		
BUAD 416	Total Quality Management	3		
BUAD 422	Small Business Management	3		
BUAD 460	Capstone II	3		
GEN ELECT	General Elective	3		
Total of Semester Hours		**15**		
TOTAL HOURS: **120** (A minimum of **120** hours is required for graduation).				

A Suggested Program for B.B.A- Marketing Concentration

Name: **Student ID#** **Contact #** **Catalog Yr:**

Email: **Date Developed**

Credit Hours

Home Address:

Advisor: **Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro. to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM 103	Freshman Seminar	3			HIST 221	Intro to African American Hist I	3		
HLFW 129	Lifetime Fitness	1			MATH 111/ BUAD 130	Survey of College Math/Financial Math	3		
MATH 110	Concepts of Algebra	3			NATS 110	Biological Sciences	3		
BUAD 103	Introduction to Business	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ACTG 201	Principles of Accounting I	3			ACTG 202	Principles of Accounting II	3		
ECON 203	Microeconomic Principles	3			BUAD 220	Business Communications	3		
ENGL 205	Human Literary Heritage	3			ECON 204	Macroeconomic Principles	3		
NATS 112	Physical Science	3			SOSI 111	Intro to Power & Society	3		
SOSM 203	Sophomore Seminar	1			HUMN ---	Any Humanities Course	3		
SPCH 101	Public Speaking	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
ACTG 300	Managerial Accounting	3			BUAD 306	Prin of Marketing	3		
BUAD 305	Prin. of Management	3			BUAD 307	Human Resource Management	3		
BUAD 348	Bloomberg I	3			BUAD 380	Internship	3		
ECON 263	Statistics	3			BUSC 300	Intro to Supply Chain Management	3		
BUAD 225	Business Law	3			CARD 300	Career Development	1		
Total of Semester Hours		**15**			***Total of Semester Hours***		**13**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
BUAD 457	Capstone I	3			BUAD 460	Capstone II	3		
BUAD 450	International Business	3			MKTG 316	Consumer Behavior	3		
BUAD 340	Principles of Finance	3			MKTG 425	Market Research	3		
MKTG 409	Advertising	3			MKTG 428	Digital and Social Media Marketing	3		
MKTG 408	Sales Management	3			MKTG 430	E-Commerce	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**15**		
Note: 45 hours of 300 - 400 level courses are required.					**TOTAL HOURS**: **120** (A minimum of **120** hours is required for graduation).				

A Suggested Program for B.B.A- Supply Chain Management Concentration

Name: **Student ID#** **Contact #** **Catalog Yr:**

Email: **Date Developed**

Credit Hours

Home Address:

Advisor: **Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro. to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM 103	Freshman Seminar	3			NATS 110	Biological Sciences	3		
HLFW 129	Lifetime Fitness	1			HIST 221	Intro to African American Hist I	3		
MATH 110	Concepts of Algebra	3			MATH 111/ BUAD 130	Survey of College Math/Financial Math	3		
BUAD 103	Introduction to Business	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ACTG 201	Principles of Accounting I	3			ACTG 202	Principles of Accounting II	3		
BUAD 225	Business Law	3			BUAD 220	Business Communications	3		
ECON 203	Microeconomic Principles	3			ECON 204	Macroeconomic Principles	3		
ENGL 205	Human Literary Heritage	3			SPCH 101	Public Speaking	3		
NATS 112	Physical Science	3			SOSI 111	Intro to Power & Society	3		
SOSM 203	Sophomore Seminar	1							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
BUAD 305	Prin. of Management	3			BUAD 306	Prin of Marketing	3		
BUAD 340	Prin. of Finance	3			BUAD 307	Human Resource Management	3		
BUSC 300	Intro to Supply Chain	3			BUAD 380	Internship	3		
ECON 263	Statistics	3			CARD 300	Career Development	1		
HUMN -----	Humanities Course	3			GEN ELECT	General Elective	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**13**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
ACTG 300	Managerial Accounting	3			BUAD 460	Capstone II	3		
BUAD 450	International Business	3			BUSC 414	Contract Law	3		
BUAD 457	Capstone I	3			BUSC 416	Total Quality Management	3		
BUSC 409	Transportation/Logistics	3			BUSC 419	International Logistics	3		
BUSC 410	Warehouse Operations	3			BUSC 460	Supply Chain Leadership	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**15**		
Note: 45 hours of 300 - 400 level courses are required.					**TOTAL HOURS**: **120** (A minimum of **120** hours is required for graduation).				

BACHELOR OF BUSINESS ADMINISTRATION - ASAP PROGRAM

The Accelerated Studies for Adults and Professionals program is an adult degree completion program offered through the School of Business that leads to the degree Bachelor of Business Administration (B.B.A.) with a concentration in Accounting, Finance, Management, or Supply Chain/Logistics. The program is designed to meet the needs of working adults who are typically employed full-time and are highly committed to completing their degrees. The Accelerated Studies for Adults and Professionals students share a common educational goal and contribute their diverse individual experiences to the learning process. Students accepted into this program must have completed a substantial number of semester hours in an accredited post-secondary program.
After admission to the college as a transfer student, a potential Accelerated Studies for Adults and Professionals student may apply for acceptance into the program. (See the section on transfer students.)

Curriculum

The curriculum consists of fifteen (15) interlocking courses offered over three six-month terms. Cohort groups are formed to start Accelerated Studies for Adult and Professionals program terms in August and January each year. Program acceptance requires substantial completion of general academic and elective course work at an accredited institution, which usually represents a minimum of 45 semester credit hours. Accelerated Studies for Adults and Professionals students may earn up to fifteen (15) semester credit hours through Credit for Prior Learning. See the Credit for Prior Learning section for a complete description. In earning their degrees, the ASAP student must meet all of the College's regular graduation requirements.

Requirements

In the first semester of work, ASAP students will develop a professional portfolio, including a complete program of study developed by their Program advisor.
Due to the accelerated pace of the program, all students enrolled in the Program are required to have an active email address. Students are also encouraged to participate in the Business Students' Association.

Requirements for the Accelerated Degree with Concentrations in Accounting, Management, Finance, Supply Chain Management and Marketing

All college Core II courses (42 hours) are required (FYSE 101 and SYSE 203 are taken in place of FRSM 103 and SOSM 203), (HLFW 101 is taken to replace HFLW 129); electives (including transfer credits); and Accelerated Studies for Adults and Professionals program courses for a concentration in management (45 hours) listed above and selected hours of courses in accounting, finance, and supply chain/logistics listed below, collectively totaling 120 hours.

MANAGEMENT School of Business **ASAP**

Program of Study/Graduation and Transfer Evaluation Form

Major: Business Administration (B.B.A)- Accelerated Studies for Adults and Professionals (ASAP)

Name:		**Student ID#**		**Contact #**		**Catalog Yr:**	
Email:		**Date Entered Program**		**Home Address:**			
Advisor:		**Credit Hours Accepted From**					

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
ENGL 111	English Communications I	3			ENGL 112	English Communications II	3		
HIST 221	Intro to African American Hist I	3			IDST 205	Artificial Intelligence & Society	3		
FYSE 101	First Year Sem Exp	3			SPCH 101	Public Speaking	3		
MATH ----	Choose MATH 110/111	3			NATS 112	Physical Science	3		
NATS 110	Biological Science	3			HLFW 101	Wellness	1		
SOSI 111	Intro to Power & Society	3			BUAD 1189	Microcomputer Applications	3		
Total of Semester Hours		**18**			***Total of Semester Hours***		**16**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			BUAD 3039	Career Education and Skills Seminar	3		
SYSE 203	Second Yr Sem Exp	1			BUAD 3089	Organizational Communications	3		
HUMN -----	Humanities Course	3			MGMT 3609	Introduction to Business Research	3		
GEN ELEC	General Elective	3			ACTG 3139	Principles of Financial Accounting	3		
GEN ELEC	General Elective	3			BUAD 3099	Managerial Economics	3		
CARD 300	Career Development	1							
Total of Semester Hours		**14**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
GEN ELEC	General Elective	3			GEN ELEC	General Elective	3		
GEN ELEC	General Elective	3			GEN ELEC	General Elective	3		
GEN ELEC	General Elective	3			GEN ELEC	General Elective	3		
GEN ELEC	General Elective	3			GEN ELEC	General Elective	3		
GEN ELEC	General Elective	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**12**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
MGMT 3219	Management Theory	3			FINC 3009	Intro to Financial Management	3		
MGMT 3229	Managerial Marketing	3			ACTG 4139	Managerial Accounting	3		
MGMT 3459	Human Resource Management	3			MGMT 4209	Business Legal Environment	3		
MGMT 3569	Business Statistics	3			MGMT 4509	Global Business Environment	3		
MGMT 4579	Capstone Project I	3			MGMT 4609	Capstone Project II	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**15**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of **120** hours is required for graduation).

ACCOUNTING School of Business **ASAP**

Program of Study/Graduation and Transfer Evaluation Form

Major: Business Administration (B.B.A)- Accelerated Studies for Adults and Professionals (ASAP)

Name:		**Student ID#**		**Contact #**		**Catalog Yr:**	
Email:		**Date Entered Program**		**Home Address:**			
Advisor:		**Credit Hours Accepted From**					

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
ENGL 111	English Communications I	3			ENGL 112	English Communications II	3		
HIST 221	Intro to African American Hist I	3			IDST 205	Artificial Intelligence & Society	3		
FYSE 101	First Sem Exp	3			SPCH 101	Public Speaking	3		
MATH ----	Choose MATH 110/111	3			NATS 112	Physical Science	3		
NATS 110	Biological Science	3			HLFW 101	Wellness	1		
SOSI 111	Intro to Power & Society	3			BUAD 1189	Microcomputer Applications	3		
Total of Semester Hours		**18**			***Total of Semester Hours***		**16**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			BUAD 3039	Career Education and Skills Seminar	3		
SYSE 203	Second Yr Sem Exp	1			BUAD 3089	Organizational Communications	3		
HUMN -----	Humanities Course	3			MGMT 3609	Introduction to Business Research	3		
GEN ELEC	General Elective	3			ACTG 3139	Principles of Financial Accounting	3		
GEN ELEC	General Elective	3			BUAD 3099	Managerial Economics	3		
CARD 300	Career Development	1							
Total of Semester Hours		**14**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
MGMT 3219	Management Theory	3			FINC 3009	Intro to Financial Management	3		
MGMT 3229	Managerial Marketing	3			ACTG 4139	Managerial Accounting	3		
MGMT 3459	Human Resource Management	3			MGMT 4209	Business Legal Environment	3		
MGMT 3569	Business Statistics	3			MGMT 4509	Global Business Environment	3		
GEN ELEC	General Elective	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**12**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
ACTG 301	Intermediate Accounting I	3			ACTG 302	Intermediate Accounting II	3		
ACTG 303	Cost Accounting	3			ACTG 425	Accounting Information System	3		
ACTG 402	Advanced Accounting	3			ACTG 414	Tax Accounting	3		
ACTG 411	Auditing	3			ACTG 416	Accounting Theory & Research	3		
MGMT 4579	Capstone Project I	3			MGMT 4609	Capstone Project II	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**15**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of **120** hours is required for graduation).

FINANCE School of Business **ASAP**

Program of Study/Graduation and Transfer Evaluation Form

Major: Business Administration (B.B.A)- Accelerated Studies for Adults and Professionals (ASAP)

Name:		**Student ID#**		**Contact #**		**Catalog Yr:**	
Email:		**Date Entered Program**		**Home Address:**			
Advisor:		**Credit Hours Accepted From**					

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
ENGL 111	English Communications I	3			ENGL 112	English Communications II	3		
HIST 221	Intro to African American Hist I	3			IDST 205	Artificial Intelligence & Society	3		
FYSE 101	First Sem Exp	3			SPCH 101	Public Speaking	3		
MATH ----	Choose MATH 110/111	3			NATS 112	Physical Science	3		
NATS 110	Biological Science	3			HLFW 101	Wellness	1		
SOSI 111	Intro to Power & Society	3			BUAD 1189	Microcomputer Applications	3		
Total of Semester Hours		**18**			***Total of Semester Hours***		**16**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			BUAD 3039	Career Education and Skills Seminar	3		
SYSE 203	Second Yr Sem Exp	1			BUAD 3089	Organizational Communications	3		
HUMN -----	Humanities Course	3			MGMT 3609	Introduction to Business Research	3		
GEN ELEC	General Elective	3			ACTG 3139	Principles of Financial Accounting	3		
GEN ELEC	General Elective	3			BUAD 3099	Managerial Economics	3		
CARD 300	Career Development	1							
Total of Semester Hours		**14**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
MGMT 3219	Management Theory	3			FINC 3009	Intro to Financial Management	3		
MGMT 3229	Managerial Marketing	3			ACTG 4139	Managerial Accounting	3		
MGMT 3459	Human Resource Management	3			MGMT 4209	Business Legal Environment	3		
MGMT 3569	Business Statistics	3			MGMT 4509	Global Business Environment	3		
GEN ELEC	General Elective	3			GEN ELEC	General Elective	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**15**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
FINC 4409	Corporation Finance	3			BUAD 446	Portfolio Management	3		
FINC 4420	Investments	3			FINC 4569	Cases in Financial Management	3		
ECON 340	Money and Banking	3			BUAD 441	Real Estate Development	3		
BUAD 348	Bloomberg I	3			MGMT 4609	Capstone Project II	3		
MGMT 4579	Capstone Project I	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**12**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of **120** hours is required for graduation).

SUPPLY CHAIN School of Business **ASAP**

Program of Study/Graduation and Transfer Evaluation Form

Major: Business Administration (B.B.A)- Accelerated Studies for Adults and Professionals (ASAP)

Name:		**Student ID#**		**Contact #**		**Catalog Yr:**	
Email:		**Date Entered Program**		**Home Address:**			
Advisor:		**Credit Hours Accepted From**					

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
ENGL 111	English Communications I	3			ENGL 112	English Communications II	3		
HIST 221	Intro to African American Hist I	3			IDST 205	Artificial Intelligence & Society	3		
FYSE 101	First Year Sem Exp	3			SPCH 101	Public Speaking	3		
MATH ----	Choose MATH 110/111	3			NATS 112	Physical Science	3		
NATS 110	Biological Science	3			HLFW 101	Wellness	1		
SOSI 111	Intro to Power & Society	3			BUAD 1189	Microcomputer Applications	3		
Total of Semester Hours		**18**			***Total of Semester Hours***		**16**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			BUAD 3039	Career Education and Skills Seminar	3		
SYSE 203	Second Year Sem Exp	1			BUAD 3089	Organizational Communications	3		
HUMN -----	Humanities Course	3			MGMT 3609	Introduction to Business Research	3		
GEN ELEC	General Elective	3			ACTG 3139	Principles of Financial Accounting	3		
GEN ELEC	General Elective	3			BUAD 3099	Managerial Economics	3		
CARD 300	Career Development	1							
Total of Semester Hours		**14**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
MGMT 3219	Management Theory	3			FINC 3009	Intro to Financial Management	3		
MGMT 3229	Managerial Marketing	3			ACTG 4139	Managerial Accounting	3		
MGMT 3459	Human Resource Management	3			MGMT 4209	Business Legal Environment	3		
MGMT 3569	Business Statistics	3			MGMT 4509	Global Business Environment	3		
BUSC 3009	Introduction to Supply Chain	3			GEN ELEC	General Elective	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**15**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
MGMT 4579	Capstone Project I	3			BUSC 4199	Overview International Logistics	3		
BUSC 4099	Transportation Logistics	3			BUSC 4609	Supply Chain Leadership	3		
BUSC 4109	Warehouse Operations	3			MGMT 4609	Capstone Project II	3		
BUSC 4149	Contract Law & Negotiations	3			GEN ELEC	General Elective	3		
BUSC 4169	Total Quality Management	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**12**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of **120** hours is required for graduation).

Certification in Business Entrepreneurship
(15 Credit Hours) Summer Sessions Only

BUAD 1001: Starting a Small Business (3)

BUAD 1002: Marketing and Management Structure of a Small Business (3)

BUAD 1003: Managing the Financial Capital of Small Business Operations (3)

BUAD 1004: Business Ethics and Social Responsibility (3)

BUAD 1005: Lab Work: Completing a Business Plan (3)



SCHOOL OF EDUCATION

The School of Education is one of four Academic Schools at LeMoyne-Owen College. The School of Education's mission is to prepare competent, compassionate, and culturally responsive educators who are committed to equity, excellence, and innovation in serving and impacting diverse PK - 12 learning communities. The School of Education envisions a future that is inclusive and supportive of all learners, who are empowered by educators who champion equity, inspire excellence, and ignite innovation.

The following **non-licensure majors** are currently offered. Courses within the programs will be offered in-person, synchronously, and asynchronously.

Elementary Education K-5

Integrated Early Childhood Education (PreK- 3rd)

Special Education Interventionist K-12



A Suggested Program for B.S. Degree in Elementary Education K – 5

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro to Microcomputers	3		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
HLFW 129	Lifetime Fitness	1		
MATH 110	Concepts of Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
EDUC 204	Foundations of Education	3		
ENGL 205	Human Literary Heritage	3		
HIST 221	Intro to African American Hist I	3		
SOSM 203	Sophomore Seminar I	1		
HUMN ---	Humanities Course	3		
NATS 110	Biological Science	3		
Take/Pass Praxis Prep – Core Combined (5723)				
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
EDUC 308	Intro to Curr. And Lesson Planning for Diverse Learners	3		
EDUC 301	Responsive Strategies for an Inclusive Class (F.E = 15 hrs.)	3		
EDUC 320	Educational Assessment & Evaluation for All Learners (F.E. = 5 hrs.)	3		
EDUC 328	Media & Technology	3		
SPED 300	Intro in Autism Spectrum (F.E = 10hrs)	3		
Apply for Spring Admission into the EPP				
Total of Semester Hours		**15**		
Fourth Year/Fall Semester				
EDUC 321	Reading in the Content Areas	3		
EDUC 346	Multicultural Teaching & Learning (F.E = 10 hrs.)	3		
EDUC 408	Methods & Materials: Integrated Approach to Teaching (F.E = 15 hrs.)	3		
SPED 305	Fam/School/ Comm Partnerships	3		
SPED 406	Diagnostic & Remedial Rdg Instruction	3		
Take Praxis Content Knowledge Exam - Teaching Reading: Elem Code 5205				
Total of Semester Hours		**15**		
Note: 45 hours of 300 - 400 level courses are required.				

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
EDUC 190	Praxis Prep: Core Combined	3		
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence & Society	3		
MATH 111	Survey of College Math	3		
SPCH 101	Public Speaking	3		
Take/Pass Praxis Core Combined (5723)				
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
ECED 206	Lang Dev & Emergent Literacy (F.E = 10hrs)	3		
EDUC 202	Intro. to Portfolio Development	3		
EDUC 203	Human Development & Psychology	3		
NATS 112	Physical Science	3		
SPED 224	Survey of Exceptional Children (F.E = 10hrs)	3		
Apply for Fall Admission into the EPP				
Total of Semester Hours		**15**		
Third Year/Spring Semester				
EDUC 313	Developmental Approach to Reading (F.E = 15 hrs.)	3		
EDUC 414	Methods and Materials in Science & Mathematics (F.E = 15 hrs.)	3		
EDUC 422	Methods and Materials in English & Social Studies (F.E = 15 hrs.)	3		
SPED 304	Behavior Principles in Teaching & Learning	3		
SPED 320	Teaching Exceptional Learners	3		
CARD 300	Career Development	1		
Pass Praxis Elementary Education: Multiple Subjects Exam (5001)				
Total of Semester Hours		**16**		
Fourth Year/ Spring Semester				
EDUC 426	Student Teaching Seminar and Capstone	12		
Total of Semester Hours		**12**		
TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).				

A Suggested Program for B.S. Degree in Elementary Education K – 5 *(ASAP)*

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro to Microcomputers	3		
ENGL 111	English Communication I	3		
FYSE 101	First year Seminar Experience	3		
HLFW 101	Wellness	1		
MATH 110	Concepts of Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
EDUC 204	Foundations of Education	3		
ENGL 205	Human Literary Heritage	3		
HIST 221	Intro to African American Hist I	3		
SYSE 203	Second Year Seminar Experience	1		
HUMN ---	Humanities Course	3		
NATS 110	Biological Science	3		
Take/Pass Praxis Prep – Core Combined (5723)				
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
EDUC 308	Intro to Curr. And Lesson Planning for Diverse Learners	3		
EDUC 301	Responsive Strategies for an Inclusive Class (F.E = 15 hrs.)	3		
EDUC 320	Educational Assessment & Evaluation for All Learners (F.E. = 5 hrs.)	3		
EDUC 328	Media & Technology	3		
SPED 300	Intro in Autism Spectrum (F.E = 10hrs)	3		
Apply for Spring Admission into the EPP				
Total of Semester Hours		**15**		
Fourth Year/Fall Semester				
EDUC 321	Reading in the Content Areas	3		
EDUC 346	Multicultural Teaching & Learning (F.E = 10 hrs.)	3		
EDUC 408	Methods & Materials: Integrated Approach to Teaching (F.E = 15 hrs.)	3		
SPED 305	Fam/School/ Comm Partnerships	3		
SPED 406	Diagnostic & Remedial Rdg Instruction	3		
Take Praxis Content Knowledge Exam - Teaching Reading: Elem Code 5205				
Total of Semester Hours		**15**		
Note: 45 hours of 300 - 400 level courses are required.				

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
EDUC 190	Praxis Prep: Core Combined	3		
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence & Society	3		
MATH 111	Survey of College Math	3		
SPCH 101	Public Speaking	3		
Take/Pass Praxis Core Combined (5723)				
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
ECED 206	Lang Dev & Emergent Literacy (F.E = 10hrs)	3		
EDUC 202	Intro. to Portfolio Development	3		
EDUC 203	Human Development & Psychology	3		
NATS 112	Physical Science	3		
SPED 224	Survey of Exceptional Children (F.E = 10hrs)	3		
Apply for Fall Admission into the EPP				
Total of Semester Hours		**15**		
Third Year/Spring Semester				
EDUC 313	Developmental Approach to Reading (F.E = 15 hrs.)	3		
EDUC 414	Methods and Materials in Science & Mathematics (F.E = 15 hrs.)	3		
EDUC 422	Methods and Materials in English & Social Studies (F.E = 15 hrs.)	3		
SPED 304	Behavior Principles in Teaching & Learning	3		
SPED 320	Teaching Exceptional Learners	3		
CARD 300	Career Development	1		
Pass Praxis Elementary Education: Multiple Subjects Exam (5001)				
Total of Semester Hours		**16**		
Fourth Year/ Spring Semester				
EDUC 426	Student Teaching Seminar and Capstone	12		
Total of Semester Hours		**12**		
TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).				

A Suggested Program for B.S. Degree in Integrated Early Childhood Education

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro to Microcomputers	3		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
HLFW 129	Lifetime Fitness	1		
MATH 110	Concepts of Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
EDUC 204	Foundation of Education	3		
ENGL 205	Human Literary Heritage	3		
HIST 221	Intro to African American Hist I	3		
SOSM 203	Sophomore Seminar	1		
HUMN ---	Humanities Course	3		
NATS 110	Biological Science	3		
Take/Pass Praxis Prep – Core Combined (5723)				
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
ECED 202	Safe & Inclusive Learning Environments	3		
ECED 305	Developmental Assessment of Young Children (F.E. = 10 hrs.)	3		
SPED 203	Hist. & Legislation in Special Education (F.E. = 10 hrs.)	3		
ECED 301	Curr. for Inclusive & Diverse EC Classrooms I (F.E.=15 hrs.)	3		
ECED 321	Literature for Children (F.E. = 10 hrs.)	3		
Apply for Spring Admission into the EPP				
Total of Semester Hours		**15**		
Fourth Year/Fall Semester				
EDUC 328	Media & Technology in EDUC	3		
ECED 406	Early Childhood Admin, Supervision, & Observation in Inclusive Settings	3		
SPED 305	Family, School, & Comm Partnership	3		
SPED 406	Diag & Remed Reading Instruction	3		
EDUC 408	Met. & Mats: Integrated App to Teaching	3		
Total of Semester Hours		**15**		
Note: 45 hours of 300 - 400 level courses are required.				

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
EDUC 190	Praxis Prep: Core Combined	3		
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence & Society	3		
MATH 111	Survey of College Math	3		
SPCH 101	Public Speaking	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
ECED 201	Intro to an Incl. Early Childhood Educ	3		
ECED 206	Lang. Dev. & Emergent Literature (F.E = 10 hrs.)	3		
EDUC 202	Intro to Professional Portfolio Development	3		
EDUC 203	Human Development & Psychology	3		
NATS 112	Physical Science	3		
Apply for Fall Admission into the EPP				
Total of Semester Hours		**15**		
Third Year/Spring Semester				
ECED 318	Guiding Behaviors in Youn Children	3		
SPED 224	Survey of Exceptional Children (F.E = 10 hrs.)	3		
EDUC 313	Dev. App to Reading & Literacy (F.E = 15 hrs.)	3		
EDUC 414	Met. & Mat.in Science and Mathematics (F.E = 15 hrs.)	3		
EDUC 422	Met. & Mat in English & Social Studies (F.E. = 15 hrs.)	3		
CARD 300	Career Development	1		
Total of Semester Hours		**16**		
Fourth Year/ Spring Semester				
EDUC 425	Student Teaching Seminar and Capstone	12		
Total of Semester Hours		**12**		
TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).				

A Suggested Program for B.S. Degree in Integrated Early Childhood Education *(ASAP)*

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro to Microcomputers	3		
ENGL 111	English Communication I	3		
FYSE 101	First year Seminar Experience	3		
HLFW 101	Wellness	1		
MATH 110	Concepts of Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
EDUC 204	Foundation of Education	3		
ENGL 205	Human Literary Heritage	3		
HIST 221	Intro to African American Hist I	3		
SYSE 203	Second Year Seminar Experience	1		
HUMN ---	Humanities Course	3		
NATS 110	Biological Science	3		
Take/Pass Praxis Prep – Core Combined (5723)				
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
ECED 202	Safe & Inclusive Learning Environments	3		
ECED 305	Developmental Assessment of Young Children (F.E. = 10 hrs.)	3		
SPED 203	Hist. & Legislation in Special Education (F.E. = 10 hrs.)	3		
ECED 301	Curr. for Inclusive & Diverse EC Classrooms I (F.E.=15 hrs.)	3		
ECED 321	Literature for Children (F.E. = 10 hrs.)	3		
Apply for Spring Admission into the EPP				
Total of Semester Hours		**15**		
Fourth Year/Fall Semester				
EDUC 328	Media & Technology in EDUC	3		
ECED 406	Early Childhood Admin, Supervision, & Observation in Inclusive Settings	3		
SPED 305	Family, School, & Comm Partnership	3		
SPED 406	Diag & Remed Reading Instruction	3		
EDUC 408	Met. & Mats: Integrated App to Teaching	3		
Total of Semester Hours		**15**		
Note: 45 hours of 300 - 400 level courses are required.				

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
EDUC 190	Praxis Prep: Core Combined	3		
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence & Society	3		
MATH 111	Survey of College Math	3		
SPCH 101	Public Speaking	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
ECED 201	Intro to an Incl. Early Childhood Educ	3		
ECED 206	Lang. Dev. & Emergent Literature (F.E = 10 hrs.)	3		
EDUC 202	Intro to Professional Portfolio Development	3		
EDUC 203	Human Development & Psychology	3		
NATS 112	Physical Science	3		
Apply for Fall Admission into the EPP				
Total of Semester Hours		**15**		
Third Year/Spring Semester				
ECED 318	Guiding Behaviors in Youn Children	3		
SPED 224	Survey of Exceptional Children (F.E = 10 hrs.)	3		
EDUC 313	Dev. App to Reading & Literacy (F.E = 15 hrs.)	3		
EDUC 414	Met. & Mat.in Science and Mathematics (F.E = 15 hrs.)	3		
EDUC 422	Met. & Mat in English & Social Studies (F.E. = 15 hrs.)	3		
CARD 300	Career Development	1		
Total of Semester Hours		**16**		
Fourth Year/ Spring Semester				
EDUC 425	Student Teaching Seminar and Capstone	12		
Total of Semester Hours		**12**		
TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).				

A Suggested Program for B.S. Degree in Special Education Interventionist K-12

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro to Microcomputers	3		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
HLFW 129	Lifetime Fitness	1		
MATH 110	Concepts of Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
EDUC 204	Foundations of Education	3		
ENGL 205	Human Literary Heritage	3		
HIST 221	Intro to African American Hist I	3		
SOSM 203	Sophomore Seminar	1		
HUMN ---	Humanities Course	3		
NATS 110	Biological Science	3		
Pass Praxis CORE: 5752 includes subtests 5713, 5723, & 5733)				
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
SPED 203	Hist. & Legislation of SpEd (F.E.=10hrs)	3		
EDUC 320	Educational Assessment & Evaluation for All Learners (F.E. = 5hrs)	3		
EDUC 328	Media & Technology in Education	3		
EDUC 301	Responsive Strategies for an Inclusive Classroom (F.E. = 15hrs)	3		
EDUC 308	Intro. To Curriculum & Lesson Plan Development for Diverse Learners	3		
CARD 300	Career Development	1		
Apply for Spring Admission into the EPP				
Total of Semester Hours		**16**		
Fourth Year/Fall Semester				
EDUC 346	Multicultural Teaching & Learning (F.E. = 10 hrs.)	3		
SPED 305	Fam/Sch/Community Partnerships	3		
SPED 404	Curr Dev & Implementation for Exceptional Learners II (F.E. = 15 hrs.)	3		
SPED 406	Diagnostic & Remedial Rdg Instruction	3		
Take/Pass Praxis – (Teaching Reading: Elementary Code 5205)				
Total of Semester Hours		**12**		
Note: 45 hours of 300 - 400 level courses are required.				

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
EDUC 190	Praxis Prep: Core Combined	3		
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence & Society	3		
MATH 111	Survey of College Math	3		
SPCH 101	Public Speaking	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
ECED 206	Lang. Dev. & Emergent Literature (F.E. = 10hrs.)	3		
EDUC 202	Intro to Professional Portfolio Development	3		
EDUC 203	Human Development & Psychology	3		
SPED 224	Survey of Exceptional Children (F.E. = 10hrs.)	3		
NATS 112	Physical Science	3		
Apply for Fall Admission into the EPP				
Total of Semester Hours		**15**		
Third Year/Spring Semester				
SPED 302	Curr. Dev. & Impl. For Excep. Lrnrs I (F.E. = 10hrs)	3		
EDUC 422	Met/Mat. In Eng & Soc. Studies (F.E. = 15 hrs.)	3		
SPED 320	Teaching Exceptional Learners	3		
SPED 304	Behavior Principals in Teaching & Learning	3		
EDUC 414	Methods & Materials in Sci. & Math (F.E = 15hrs)	3		
EDUC 313	Develop. App. to Rdng & Literacy (F.E. = 15hrs)	3		
Take/Pass Praxis SPED Content Knowledge: 5355				
Total of Semester Hours		**18**		
Fourth Year/ Spring Semester				
EDUC 427	Student Teaching, Seminar and Capstone ir SPED	12		
Total of Semester Hours		**12**		
TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).				

A Suggested Program for B.S. Degree in Special Education Interventionist K-12 *(ASAP)*

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro to Microcomputers	3		
ENGL 111	English Communication I	3		
FYSE 101	First year Seminar Experience	3		
HLFW 101	Wellness	1		
MATH 110	Concepts of Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
EDUC 204	Foundations of Education	3		
ENGL 205	Human Literary Heritage	3		
HIST 221	Intro to African American Hist I	3		
SYSE 203	Second Year Seminar Experience	1		
HUMN ---	Humanities Course	3		
NATS 110	Biological Science	3		
Pass Praxis CORE: 5752 includes subtests 5713, 5723, & 5733)				
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
SPED 203	Hist. & Legislation of SpEd (F.E.=10hrs)	3		
EDUC 320	Educational Assessment & Evaluation for All Learners (F.E. = 5hrs)	3		
EDUC 328	Media & Technology in Education	3		
EDUC 301	Responsive Strategies for an Inclusive Classroom (F.E. = 15hrs)	3		
EDUC 308	Intro. To Curriculum & Lesson Plan Development for Diverse Learners	3		
CARD 300	Career Development	1		
Apply for Spring Admission into the EPP				
Total of Semester Hours		**16**		
Fourth Year/Fall Semester				
EDUC 346	Multicultural Teaching & Learning (F.E. = 10 hrs.)	3		
SPED 305	Fam/Sch/Community Partnerships	3		
SPED 404	Curr Dev & Implementation for Exceptional Learners II (F.E. = 15 hrs.)	3		
SPED 406	Diagnostic & Remedial Rdg Instruction	3		
Take/Pass Praxis – (Teaching Reading: Elementary Code 5205)				
Total of Semester Hours		**12**		

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
EDUC 190	Praxis Prep: Core Combined	3		
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence & Society	3		
MATH 111	Survey of College Math	3		
SPCH 101	Public Speaking	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
ECED 206	Lang. Dev. & Emergent Literature (F.E. = 10hrs.)	3		
EDUC 202	Intro to Professional Portfolio Development	3		
EDUC 203	Human Development & Psychology	3		
SPED 224	Survey of Exceptional Children (F.E. = 10hrs.)	3		
NATS 112	Physical Science	3		
Apply for Fall Admission into the EPP				
Total of Semester Hours		**15**		
Third Year/Spring Semester				
SPED 302	Curr. Dev. & Impl. For Excep. Lrnrs I (F.E. = 10hrs)	3		
EDUC 422	Met/Mat. In Eng & Soc. Studies (F.E. = 15 hrs.)	3		
SPED 320	Teaching Exceptional Learners	3		
SPED 304	Behavior Principals in Teaching & Learning	3		
EDUC 414	Methods & Materials in Sci. & Math (F.E = 15hrs)	3		
EDUC 313	Develop. App. to Rdng & Literacy (F.E. = 15hrs)	3		
Take/Pass Praxis SPED Content Knowledge: 5355				
Total of Semester Hours		**18**		
Fourth Year/ Spring Semester				
EDUC 427	Student Teaching, Seminar and Capstone in SPED	12		
Total of Semester Hours		**12**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

FRESHMAN SEMINAR PROGRAM

The Freshman Seminar program is designed to provide entering students with an introduction to academic life at LeMoyne-Owen College. All first-time students and any transfer student with fewer than twenty-eight (28) semester hours of Core II transferable credit are required to enroll in both sessions of the program.

HEALTH AND FITNESS/WELLNESS

The Health Fitness/Wellness (HLFW) area does not offer a major program. However, it serves as a support area for other College programs and provides opportunities for all students to grow and to develop physical strength and skills. The goal of all HLFW courses is to provide students with the knowledge and skills needed to develop a healthy lifestyle.

Requirements
All students are required to take HLFW 129 – Lifetime Fitness (**Traditional**) or HLFW 101-Wellness(**ASAP Program Only**) as part of Core II graduation requirements.

MOVING FORWARD TO GRADUATE SCHOOL

MFWD courses better prepare students at LeMoyne-Owen for graduate school and increase the competitiveness of the students' applications. MFWD is a sequence of courses that break the process of preparation for graduate school into steps. MFWD 301, MFWD 302, MFWD 401 and MFWD 402 are open to students in any major.

SCHOOL OF HUMANITIES AND SOCIAL SCIENCES

Art

Degree
The Art major leads to a Bachelor of Arts degree.

Requirements for the Art Major
Through a paradigm of required courses, the art major embraces an array of design principles along with studio involvement and an intensive study of artistic periods, resulting in a comprehensive survey of the visual arts from prehistory to the present.

In addition to 45 credit hours of selected courses in general education, the art major requires 51 credit hours: 36 credit hours of specified art courses, 6 credit hours of elective art courses, and 9 credit hours of cognate course work.

Additional courses are available at the Memphis College of Art through the Greater Memphis Consortium.

Required Art Courses (36 hours)

ARTS 100	Basic Design (3)
ARTS 220	3-Dimensional Design (3)
ARTS 212	Basic Drawing I (3)
ARTS 213	Basic Drawing II (3)
ARTS 300	Art Survey (3)
ARTS 305	Photography (3)
ARTS 310	Art History I (3)
ARTS 311	Art History II (3)
ARTS 312	Beginning Painting (3)
ARTS 315	Beginning Sculpture (3)
ARTS 453	Internship (3)
ARTS 460	Senior Capstone (3)

Elective Art Courses: 6 additional hours of 300-400 level courses are required.

Required Cognate Courses (9 hours)

HUMN 400	Research Methodology for Capstone (3)

6 semester hours of either French or Spanish:

SPAN 101	Elementary Spanish I (3)
SPAN 102	Elementary Spanish II (3)

OR

FREN 101	Elementary French I (3)

FREN 102 Elementary French II (3)

Graphic Design Concentration

Students who wish to follow a Graphic Design Concentration will follow the same curriculum as designed for art majors. In addition, they will take

ARTS 301	Intro to Graphic Design (3)	ARTS 410	Interactive Design (3)
ARTS 318	Typography & Layout (3)	ARTS 413	Web Design (3)
ARTS 321	Print Production I (3)	ARTS 420	History of Graphic Design (3)
ARTS 322	Pixel Imaging I (3)	ARTS 453	Internship (3)
ARTS 323	Vector Illustration (3)		

Studio Arts Concentration

Students who wish to follow a Studio Arts Concentration will follow the same curriculum as designed for art majors. In addition, they will take

ARTS 313	Painting II (3)
ARTS 316	Sculpture II (3)
ARTS 403	Drawing and Composition (3)
ARTS 453	Art Internship (3)
and either	
ARTS 402	Advanced Painting (3)
or	
ARTS 405	Advanced Sculpture (3)



A Suggested Program for B.A. Degree in Art

Concentration: Studio

Name: _____ **Student ID#** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Contact # Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro. to Microcomputers	3			ENGL112	English Communication II	3		
ENGL111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM103	Freshman Seminar	3			HLFW 129	Lifetime Fitness	1		
MATH 110	College Algebra	3			MATH111	Survey of Mathematics	3		
ARTS 100	Basic Design	3			NATS110	Biological Science	3		
					ARTS 220	3-Dimensional Design	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**16**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
SOSM203	Sophomore Seminar	1			NATS 112	Physical Science	3		
ENGL 205	Human Literary Heritage	3			SPCH 101	Public Speaking	3		
HUMN ---	Humanities Course	3			ARTS 311	Art History II	3		
ARTS 310	Art History I	3			ARTS 213	Drawing II	3		
ARTS 212	Drawing I	3			ARTS 313	Painting II	3		
ARTS 312	Painting I	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
SOSI 111	Power and Society	3			HUMN400	Research Methods for Capstone	3		
CARD 300	Career Development	1			ARTS 332	History of Modern Art	3		
HIST 221	African American History	3			ARTS 316	Sculpture II	3		
ARTS 315	Sculpture I	3			ARTS 305	Photography	3		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3			SPAN 102/ FREN 102	Elementary Spanish II/ Elementary French II	3		
Total of Semester Hours		**13**			***Total of Semester Hours***		**15**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
ARTS 460	Senior Capstone	3			ARTS 453	Art Internship	3		
ARTS 403	Drawing and Composition	3			ARTS 402 or ARTS 405	Advanced Painting or Advanced Sculpture	3		
ARTS ---	Art Elective (300-400)	3			ARTS ---	Art Elective (300-400)	3		
Gen Elec	General Elective (300-400)	3			Gen Elec	General Elective (300-400)	3		
Gen Elec	General Elective (300-400)	3			Gen Elec	General Elective (300-400)	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**15**		

Note: 45 hours of 300 - 400 level courses are required.

A minimum of **120** hours is required for graduation.

A Suggested Program for B.A. Degree in Art

Concentration: Graphic Design

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro. to Microcomputers	3			ENGL112	English Communication II	3		
ENGL111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM 103	Freshman Seminar	3			HLFW 129	Lifetime Fitness	1		
MATH 110	College Algebra	3			MATH 111	Survey of Mathematics	3		
ARTS 100	Basic Design	3			NATS ---	Any Natural Science class	3		
					ARTS 220	3-Dimensional Design	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**16**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ARTS 212	Basic Drawing I	3			ARTS 213	Basic Drawing II	3		
ARTS 301	Intro to Graphic Design	3			ARTS 305	Photography	3		
ENGL 205	Human Literary Heritage	3			NATS ---	Any Natural Science class	3		
HUMN ---	Humanities Course	3			HIST 221	Intro to African American Hist I	3		
SOSM 203	Sophomore Seminar	1			SPCH 101	Public Speaking	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
ARTS 300/ARTS 332	Art Survey/History of Modern Art	3			ARTS 311	Art History II	3		
ARTS 310	Art History I	3			ARTS 315	Sculpture I	3		
ARTS 312	Painting I	3			ARTS 321	Print Production	3		
ARTS 318	Typography and Layout	3			HUMN 400	Research Methods for Capstone	3		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3			SPAN 102/ FREN 102	Elementary Spanish II/ Elementary French II	3		
CARD 300	Career Development	1							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
ARTS 460	Senior Capstone	3			ARTS 453	Art Internship	3		
ARTS 322	Pixel Imaging	3			ARTS 410	Interactive Design	3		
ARTS 323	Vector Illustration	3			ARTS 413	Web Design	3		
ARTS 420	History of Graphic Design	3			Gen Elec	General Elective	3		
Gen Elec	General Elective (300-400)	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**12**		
Note: 45 hours of 300 - 400 level courses are required.					**TOTAL HOURS**: **120** (A minimum of 120 hours is required for graduation).				

Criminal Justice

Degree Requirements

The Criminal Justice Major leads to a Bachelor of Arts degree. The major has concentrations in: Corrections, Law Enforcement, and Pre-law. The major in criminal justice requires students to earn a grade of C or better in COSI 118, HIST 221, and SOSI 111. Majors must complete the required and cognate courses listed below with a grade of C or better before enrolling in upper-level criminal justice courses.

Requirements for the Major

The criminal justice major requires: 45 credit hours of required CORE II Courses, 48 credit hours of total required criminal justice courses (39 hours of specified criminal justice courses and 9 hours of required criminal justice elective courses), 18 credit hours of Required Cognate Courses and 9 credit hours of General Elective Courses (with 6 credit hours of 300-400 level).

Required courses for the major (39 hours)

CRJS 200	Introduction to Criminal Justice (3)	CRJS 326	Comparative Justice (3)
CRJS 204	American Legal System (3)	CRJS 329	Ethics in Criminal Justice(3)
CRJS 316	Penology (3)	CRJS 362	Statistics (3)
CRJS 317	Criminology (3)	CRJS 384	Research Methods (3)
CRJS 319	Victimology(3)	CRJS 455	Internship (3)
CRJS 321	Constitutional Law(3)	CRJS 460	Criminal Justice Capstone (3)
CRJS 325	Court Procedure(3)		

Criminal Justice Elective Courses (9 hours with 6 credit hours of 300-400 level)

CRJS 205	Social Problems (3)	CRJS 328	Introduction to the Study of Law (3)
CRJS 308	Principles of Correction (3)	CRJS 345	Drugs and Crime (3)
CRJS 310	Social Psychology (3)	CRJS 355	Cyber Ethics and Cyber Law (3)
CRJS 312	Religion, Crime and Justice (3)	CRJS 404	Juvenile Justice (3)
CRJS 318	Social Deviance (3)	CRJS 405	Criminal Law (3)
CRJS 320	Police and Society (3)	CRJS 410	Criminal Investigation (3)
CRJS 322	The Law and the Poor (3)	CRJS 415	Diversity in Criminal Justice (3)
CRJS 323	Criminal Behavior (3)	CRJS 465	Forensic Evidence (3)
CRJS 324	School to Prison Pipeline (3)		

Required Cognate and Foreign Language Courses (18 hours)

SOCI 201	Introduction to Sociology (3)
POLS 201	Introduction to Political Science (3)
PSYC 101	General Psychology I (3)
PSYC 102	General Psychology II (3)
Foreign I	Elementary Language I (3)
Foreign II	Elementary Language II (3)

Required General Elective Courses – 9 hours with 6 credit hours of 300-400 level

Concentrations : All Criminal Justice concentration majors must earn a grade of C or better in all Core Curriculum General Education courses, all the specified program/major required, elective and cognate courses listed. All concentrations have 9 hours of required general electives with 6 hours of 300-400 level.

Police/Law Enforcement Concentration

Elective Courses (Choose 18 hours)

CRJS 205	Social Problems (3)	CRJS 328	Introduction to the Study of Law (3)
CRJS 308	Principles of Correction (3)	CRJS 345	Drugs and Crime (3)
CRJS 310	Social Psychology (3)	CRJS 355	Cyber Ethics and Cyber Law (3)
CRJS 312	Religion, Crime and Justice (3)	CRJS 404	Juvenile Justice (3)
CRJS 318	Social Deviance (3)	CRJS 405	Criminal Law (3)
CRJS 320	Police and Society (3)	CRJS 410	Criminal Investigation (3)
CRJS 322	The Law and the Poor (3)	CRJS 415	Diversity in Criminal Justice (3)
CRJS 323	Criminal Behavior (3)	CRJS 465	Forensic Evidence (3)
CRJS 324	School to Prison Pipeline (3)		

Corrections Concentration

Required (9 hours)

CRJS 308	Principles of Correction (3)	SOWK 305	Social Work in Correctional Setting (3)
CRJS 324	School to Prison Pipeline (3)		

Elective Courses (Choose 9 hours)

CRJS 205	Social Problems (3)	CRJS 404	Juvenile Justice (3)
CRJS 310	Social Psychology (3)	CRJS 415	Diversity in Criminal Justice (3)
CRJS 318	Social Deviancy	CRJS 451	Special Topics (3)
CRJS 323	Criminal Behavior (3)	CRJS 465	Forensic Evidence (3)
CRJS 345	Drugs and Crime (3)		

Pre-Law Concentration

Required (9 hours)

CRJS 328	Intro to the Study of Law (3)	CRJS 322	The Law and the Poor (3)
CRJS 405	Criminal Law (3)		

Elective Courses (Choose 9 hours)

CRJS 205	Social Problems (3)	CRJS 355	Cyber Ethics and Cyber Law (3)
CRJS 318	Social Deviance (3)	CRJS 451	Special Topics (3)
CRJS 319	Victimology (3)	CRJS 465	Forensic Evidence (3)
CRJS 320	Police and Society (3)	PSYC 350	Psychopathology (3)

Cybersecurity Concentration

Required Courses (18 hours)

COSI 200	Intro to Cybersecurity (3)	CRJS 355	Cyber Ethics and Cyber Law (3)
COSI 355	Digital Forensics (3)	CRJS 465	Forensic Evidence (3)
ITEC 440	Advanced Networking (3)	ITEC 435	Network Security (3)

A Suggested Program for B.A. Degree in Criminal Justice

Concentration: Police/Law Enforcement

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro. to Microcomputers	3		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
HLFW 129	Lifetime Fitness	1		
MATH 110	Concepts of Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
ENGL 205	Human Literary Heritage	3		
NATS 112	Physical Science	3		
SOCI 201	Introduction to Sociology	3		
SOSM 203	Sophomore Seminar	1		
FOREIGN I	Foreign Language I	3		
PSYC 101	General Psychology I	3		
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
CRJS 204	American Legal System	3		
CRJS 316	Penology	3		
CRJS 317	Criminology	3		
CRJS 326	Comparative Justice	3		
CRJS 362	Statistics	3		
HUMN ---	Humanities Course	3		
Total of Semester Hours		**18**		
Fourth Year/Fall Semester				
CRJS 460	Criminal Justice Capstone	3		
CRJS ---	CRJS Elective (300-400)	3		
CRJS ---	CRJS Elective (300-400)	3		
CRJS ---	CRJS Elective	3		
Total of Semester Hours		**12**		
Note: 45 hours of 300 - 400 level courses are required.				

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence and Society	3		
MATH 111	Survey of College Math	3		
NATS 110	Biological Science	3		
HIST 221	Intro to African American Hist I	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
CRJS 200	Introduction to Criminal Justice	3		
SPCH 101	Public Speaking	3		
POLS 201	Introduction to Political Science	3		
PSYC 102	General Psychology II	3		
FOREIGN II	Foreign Language II	3		
Total of Semester Hours		**15**		
Third Year/Spring Semester				
CARD 300	Career Development	1		
CRJS 319	Victimology	3		
CRJS 321	Constitutional Law	3		
CRJS 325	Court Procedure	3		
CRJS 329	Ethics in Criminal Justice	3		
CRJS 384	Research Methods	3		
Total of Semester Hours		**16**		
Fourth Year/ Spring Semester				
CRJS 455	Internship (100-400 hrs.)	3		
GEN ELEC	General Elective (300-400)	3		
GEN ELEC	General Elective (300-400)	3		
GEN ELEC	General Elective	3		
Total of Semester Hours		**12**		
TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).				

A Suggested Program for B.A. Degree in Criminal Justice

Concentration: Corrections

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro. to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM 103	Freshman Seminar	3			MATH 111	Survey of College Math	3		
HLFW 129	Lifetime Fitness	1			NATS 110	Biological Science	3		
MATH 110	Concepts of Algebra	3			HIST 221	Intro to African American Hist I	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			CRJS 200	Introduction to Criminal Justice	3		
NATS 112	Physical Science	3			PSYC 102	General Psychology II	3		
SOCI 201	Introduction to Sociology	3			SPCH 101	Public Speaking	3		
SOSM 203	Sophomore Seminar	1			POLS 201	Introduction to Political Science	3		
FOREIGN I	Foreign Language I	3			FOREIGN II	Foreign Language II	3		
PSYC 101	General Psychology I	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
CRJS 204	American Legal System	3			CARD 300	Career Development	1		
CRJS 316	Penology	3			CRJS 319	Victimology	3		
CRJS 317	Criminology	3			CRJS 321	Constitutional Law	3		
CRJS 326	Comparative Justice	3			CRJS 325	Court Procedure	3		
CRJS 362	Statistics	3			CRJS 329	Ethics in Criminal Justice	3		
HUMN ---	Humanities Course	3			CRJS 384	Research Methods	3		
Total of Semester Hours		**18**			***Total of Semester Hours***		**16**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
CRJS 460	Criminal Justice Capstone	3			CRJS 455	Internship (100-400 hrs.)	3		
CRJS 308	Principles of Correction	3			GEN ELEC	General Elective (300-400)	3		
SOWK 305	Social Work in Correctional Settings	3			GEN ELEC	General Elective (300-400)	3		
CRJS 324	School to Prison Pipeline	3			GEN ELEC	General Elective	3		
Total of Semester Hours		**12**			***Total of Semester Hours***		**12**		
Note: 45 hours of 300 - 400 level courses are required.					**TOTAL HOURS**: **120** (A minimum of 120 hours is required for graduation).				

A Suggested Program for B.A. Degree in Criminal Justice

Concentration: Cybersecurity

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro. to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM 103	Freshman Semi	3			MATH 111	Survey of College Math	3		
HLFW 129	Lifetime Fitness	1			NATS 110	Biological Science	3		
MATH 110	Concepts of Algebra	3			HIST 221	Intro to African American Hist I	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			CRJS 200	Introduction to Criminal Justice	3		
NATS 112	Physical Science	3			PSYC 102	General Psychology II	3		
SOCI 201	Introduction to Sociology	3			SPCH 101	Public Speaking	3		
SOSM 203	Sophomore Seminar	1			POLS 201	Introduction to Political Science	3		
FOREIGN I	Foreign Language I	3			FOREIGN II	Foreign Language II	3		
PSYC 101	General Psychology I	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
CRJS 204	American Legal System	3			CARD 300	Career Development	1		
CRJS 316	Penology	3			COSI 200	Intro to Cybersecurity	3		
CRJS 317	Criminology	3			CRJS 319	Victimology	3		
CRJS 326	Comparative Justice	3			CRJS 321	Constitutional Law	3		
CRJS 362	Statistics	3			CRJS 325	Court Procedure	3		
HUMN ---	Humanities Course	3			CRJS 384	Research Methods	3		
Total of Semester Hours		**18**			***Total of Semester Hours***		**16**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
CRJS 329	Ethics in Criminal Justice	3			CRJS 455	Internship (100-400 hrs.)	3		
COSI 355	Digital Forensics	3			CRJS 465	Forensic Evidence	3		
CRJS 460	Criminal Justice Capstone	3			ITEC 440	Advanced Networking	3		
CRJS 355	Cyber Ethics	3							
ITEC 435	Network Security	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**9**		
Note: 45 hours of 300 - 400 level courses are required.					**TOTAL HOURS**: **120** (A minimum of 120 hours is required for graduation).				

A Suggested Program for B.A. Degree in Criminal Justice

Concentration: Pre-Law

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro. to Microcomputers	3		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
HLFW 129	Lifetime Fitness	1		
MATH 110	Concepts of Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
ENGL 205	Human Literary Heritage	3		
NATS 112	Physical Science	3		
SOCI 201	Introduction to Sociology	3		
SOSM 203	Sophomore Seminar	1		
FOREIGN I	Foreign Language I	3		
PSYC 101	General Psychology I	3		
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
CRJS 204	American Legal System	3		
CRJS 316	Penology	3		
CRJS 317	Criminology	3		
CRJS 326	Comparative Justice	3		
CRJS 362	Statistics	3		
HUMN ---	Humanities Course	3		
Total of Semester Hours		**18**		
Fourth Year/Fall Semester				
CRJS 460	Criminal Justice Capstone	3		
CRJS 329	Ethics in Criminal Justice	3		
CRJS 322	The Law and the Poor	3		
GEN ELEC	General Elective (300-400)	3		
Total of Semester Hours		**12**		
Note: 45 hours of 300 - 400 level courses are required.				

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence and Society	3		
MATH 111	Survey of College Math	3		
NATS 110	Biological Science	3		
HIST 221	Intro to African American Hist I	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
CRJS 200	Introduction to Criminal Justice	3		
PSYC 102	General Psychology II	3		
SPCH 101	Public Speaking	3		
POLS 201	Introduction to Political Science	3		
FOREIGN II	Foreign Language II	3		
Total of Semester Hours		**15**		
Third Year/Spring Semester				
CARD 300	Career Development	1		
CRJS 319	Victimology	3		
CRJS 321	Constitutional Law	3		
CRJS 325	Court Procedure	3		
CRJS 328	Intro to the Study of Law	3		
CRJS 384	Research Methods	3		
Total of Semester Hours		**16**		
Fourth Year/ Spring Semester				
CRJS 455	Internship (100-400 hrs.)	3		
CRJS 405	Criminal Law	3		
GEN ELEC	General Elective (300-400)	3		
GEN ELEC	General Elective	3		
Total of Semester Hours		**12**		
TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).				

CRIMINAL JUSTICE - ASAP PROGRAM

The Accelerated Studies for Adults and Professionals (ASAP) program in Criminal Justice leads to a Bachelor of Arts degree/Criminal Justice. The ASAP program in Criminal Justice will accept and/or substitute course work from the Police Academy and Military Academy/Training; will also accept an associate's degree from accredited institutions for some of the following courses offered in the CRJS ASAP Degree Program.

Degree Requirements

The accelerated degree program in Criminal Justice requires students to earn a grade of C or better in COSI 118, HIST 221, and SOSI 111. ASAP students must complete the required cognate courses listed below with a grade of C or better.

The Accelerated Studies for Adults and Professionals program in Criminal Justice requires

- 42 credit hours of required CORE Curriculum Courses for CRJS ASAP Program
- 48 credit hours of total required criminal justice courses (39 hours of specified criminal justice courses and 9 hours of required criminal justice elective courses).
- 18 credit hours of Required Cognate Courses.
- 12 credit hours of General Elective Course

Required courses for the major (39 hours)

CRJS 200	Introduction to Criminal Justice (3)
CRJS 204	American Legal System (3)
CRJS 316	Penology (3)
CRJS 317	Criminology (3)
CRJS 319	Victimology/Victims' Rights (3)
CRJS 321	Constitutional Law (3)
CRJS 325	Civil/Criminal Court Procedures (3)
CRJS 326	Comparative Justice (3)
CRJS 329	Ethics in Criminal Justice (3)
CRJS 362	Statistics (3)
CRJS 384	Research Methods (3)
CRJS 455	Internship (3)
CRJS 460	Criminal Justice Capstone (3)

Criminal Justice Elective Courses (9 hours with 6 credit hours of 300-400 level)

CRJS 205	Social Problems (3)	CRJS 328	Introduction to the Study of Law (3)
CRJS 308	Principles of Correction (3)	CRJS 345	Drugs and Crime (3)
CRJS 310	Social Psychology (3)	CRJS 355	Cyber Ethics and Cyber Law (3)
CRJS 312	Religion, Crime and Justice (3)	CRJS 404	Juvenile Justice (3)
CRJS 318	Social Deviance (3)	CRJS 405	Criminal Law (3)
CRJS 320	Police and Society (3)	CRJS 410	Criminal Investigation (3)
CRJS 322	The Law and the Poor (3)	CRJS 415	Diversity in Criminal Justice (3)
CRJS 323	Criminal Behavior (3)	CRJS 465	Forensic Evidence (3)
CRJS 324	School to Prison Pipeline (3)		

Required Cognate and Foreign Language Courses (18 hours)

SOCI 201	Introduction to Sociology (3)
POLS 201	Introduction to Political Science (3)
PSYC 101	General Psychology I (3)
PSYC 102	General Psychology II (3)
Foreign I	Elementary Language I (3)
Foreign II	Elementary Language II (3)

Required General Elective Courses (12 hours): with 6 credit hours of 300-400 level



A Suggested Program for B.A. Degree in Criminal Justice ASAP

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro to Microcomputers	3		
ENGL 111	English Communication I	3		
FYSE 101	First Year Seminar Exp.	3		
HLFW 101	Wellness	1		
MATH ----	Choose MATH 110/111	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
ENGL 205	Human Literary Heritage	3		
NATS 112	Physical Science	3		
SOCI 201	Introduction to Sociology	3		
SYSE 203	First Year Seminar Exp.	1		
FOREIGN I	Foreign Language I	3		
PSYC 101	General Psychology I	3		
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
CRJS 316	Penology	3		
CRJS 317	Criminology	3		
CRJS 326	Comparative Justice	3		
CRJS 362	Statistics	3		
GEN ELEC	General Elective	3		
Total of Semester Hours		**15**		
Fourth Year/Fall Semester				
CRJS 460	Criminal Justice Capstone	3		
CRJS 329	Ethics in Criminal Justice	3		
CRJS ---	CRJS Elective (300-400)	3		
CRJS ---	CRJS Elective (300-400)	3		
Total of Semester Hours		**12**		

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
CRJS 200	Introduction to Criminal Justice	3		
IDST 205	Artificial Intelligence and Society	3		
NATS 110	Biological Science	3		
HIST 221	Intro to African American Hist I	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
CRJS 204	American Legal System	3		
HUMN ---	Humanities Course	3		
SPCH 101	Public Speaking	3		
POLS 201	Introduction to Political Science	3		
FOREIGN II	Foreign Language II	3		
PSYC 102	General Psychology II	3		
Total of Semester Hours		**18**		
Third Year/Spring Semester				
CARD 300	Career Development	1		
CRJS 319	Victimology	3		
CRJS 321	Constitutional Law	3		
CRJS 325	Court Procedure	3		
CRJS 384	Research Methods	3		
GEN ELEC	General Elective	3		
Total of Semester Hours		**16**		
Fourth Year/ Spring Semester				
CRJS 455	Internship (100-400 hrs.)	3		
CRJS ---	CRJS Elective	3		
GEN ELEC	General Elective (300-400)	3		
GEN ELEC	General Elective (300-400)	3		
Total of Semester Hours		**12**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

English

Degree
The major in English leads to a Bachelor of Arts degree.

Admission to the major
Students planning to major in English should formally apply to the School of Humanities and Social Sciences office. The application should be accompanied by two letters of recommendation (one from an English faculty member) and a writing sample.

Requirements for the English major:
In addition to 45 credit hours of selected courses in general education, the English major requires 27 credit hours of English courses at the junior-senior level (300-400 numbered courses), 12 credit hours in one foreign language, and 3 semester hours in Research Methodology for Capstone. Six (6) hours are strongly recommended in either European or American history.

Required English courses (27 hours)
Note: All these courses have ENGL 111, 112 and 205 as prerequisites

ENGL 300	English Research Seminar (3)
ENGL 303	Advanced Composition (3)
ENGL 304	Writing in the Digital Era (3)
ENGL 308	American Literature from 1860 to 1930 (3)
ENGL 309	African American Literature I (3)
ENGL 310	African American Literature II (3)
ENGL 323	Introduction to the English Language I (3)
ENGL 331	English Literature, Beginnings to 1450 (3)
ENGL 460	Senior Capstone (3)

Required cognate courses:

HUMN 400	Research Methods for Capstone (3)

12 semester hours of either French or Spanish

SPAN 101	Elementary Spanish I (3)
SPAN 102	Elementary Spanish II (3)
SPAN 201	Intermediate Spanish I (3)
SPAN 202	Intermediate Spanish II (3)
OR	
FREN 101	Elementary French I (3)
FREN 102	Elementary French II (3)
FREN 201	Intermediate French I (3)
FREN 202	Intermediate French II (3)

English Concentrations

A concentration consists of 12 credit hours in one of the following: ***Creative Writing, Literature, Professional and Technical Writing, or Rhetoric and Digital Composition.***

Creative Writing Concentration

ENGL 311	Writing Fiction (3)
ENGL 312	Writing Poetry (3)
ENGL 313	Writing Creative Nonfiction (3)

and one of the following:

ENGL 411	Fiction Workshop (3)
ENGL 412	Poetry Workshop (3)
ENGL 413	Creative Nonfiction Workshop (3)

Literature Concentration

ENGL 301	World Literature, Ancient (3)
OR	
ENGL 302	World Literature, Modern (3)
AND	
ENGL 305	Shakespeare (3)
ENGL 307	American Literature I (3)
ENGL 332	English Literature II (3)

Professional Writing Concentration

ENGL 340	Professional Writing (3)
ENGL 341	Digital Rhetoric (3)
ENGL 342	Document Design (3)
ENGL 343	Technical Editing (3)

Rhetoric and Digital Composition Concentration

ENGL 325	Rhetorical Criticism (3)
ENGL 326	Rhetoric of Social Movements (3)
ENGL 327	Visual Rhetoric (3)
ENGL 328	Writing for Digital Media (3)

Elective courses: Six additional semester hours of 300-400 level courses are required.

A Suggested Program for B.A. Degree in English

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro. to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM 103	Freshman Seminar	3			HLFW 129	Lifetime Fitness	1		
MATH 110	Concepts of Algebra	3			MATH 111	Survey of College Math	3		
NATS ---	Any Natural Science Class	3			NATS ----	Any Natural Science Class	3		
					SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**16**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			ENGL 300	English Research Seminar	3		
ENGL ---	English Elective	3			ENGL 303	Advanced Composition	3		
HIST 221	Intro to African American Hist I	3			ENGL ---	English Elective	3		
HUMN ---	Humanities Course	3			SPCH 101	Public Speaking	3		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3			SPAN 102/ FREN 102	Elementary Spanish II/ Elementary French II	3		
SOSM 203	Sophomore Seminar	1							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
ENGL 304	Writing in a Digital Age	3			ENGL 308	American Literature, 1860-1930	3		
ENGL 309	African American Literature I	3			ENGL 310	African American Literature II	3		
ENGL 323	Introduction to the English Language I	3			ENGL ---	English Elective	3		
ENGL 331	English Literature, Beginnings to 1450	3			HUMN 400	Research Methods for Capstone	3		
CARD 300	Career Development	1			SPAN 202/ FREN 202	Intermediate Spanish II/ Intermediate French II	3		
SPAN 201/ FREN 201	Intermediate Spanish I/ Intermediate French I	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
ENGL 460	Senior Capstone	3			ENGL ---	English Elective	3		
ENGL ---	English Elective	3			Gen Elec	General Elective	3		
Gen Elec	General Elective	3			Gen Elec	General Elective	3		
Gen Elec	General Elective	3			Gen Elec	General Elective	3		
ENGL ---	English Elective	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**12**		
Note: 45 hours of 300 - 400 level courses are required.					**TOTAL HOURS**: **120** (A minimum of 120 hours is required for graduation).				

A Suggested Program for B.A. Degree in English

Concentration: Creative Writing

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro. to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM 103	Freshman Seminar	3			HLFW 129	Lifetime Fitness	1		
MATH 110	Concepts of Algebra	3			MATH 111	Survey of College Math	3		
NATS ---	Any Natural Science Class	3			NATS ----	Any Natural Science Class	3		
					SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**16**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			ENGL 300	English Research Seminar	3		
HIST 221	Intro to African American Hist I	3			ENGL 303	Advanced Composition	3		
HUMN ---	Humanities Course	3			ENGL 312	Writing Poetry	3		
SOSM 203	Sophomore Seminar	1			SPAN 102/ FREN 102	Elementary Spanish II/ Elementary French II	3		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3			SPCH 101	Public Speaking	3		
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
ENGL 309	African American Literature I	3			ENGL 308	American Literature, 1860-1930	3		
ENGL 313	Writing Creative Nonfiction	3			ENGL 310	African American Literature II	3		
ENGL 323	Introduction to the English Language I	3			ENGL 311	Writing Fiction	3		
ENGL 331	English Literature, Beginnings to 1450	3			HUMN 400	Research Methods for Capstone	3		
SPAN 201/ FREN 201	Intermediate Spanish I/ Intermediate French I	3			SPAN 202 / FREN 202	Intermediate Spanish II/ Intermediate French II	3		
CARD 300	Career Development	1							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
ENGL 460	Senior Capstone	3			ENGL 411 or 412 or 413	English Elective	3		
ENGL 304	Writing in a Digital Age	3			Gen Elec	General Elective	3		
ENGL ---	English Elective	3			Gen Elec	General Elective	3		
Gen Elec	General Elective	3			Gen Elec	General Elective	3		
Gen Elec	General Elective	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**12**		
Note: 45 hours of 300 - 400 level courses are required.					**TOTAL HOURS**: **120** (A minimum of 120 hours is required for graduation).				

A Suggested Program for B.A. Degree in English

Concentration: Literature

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro. to Microcomputers	3		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
MATH 110	Concepts of Algebra	3		
NATS ---	Any Natural Science Class	3		
Total of Semester Hours		**15**		
Second Year/ Fall Semester				
ENGL 205	Human Literary Heritage	3		
ENGL 301 /302	World Literature: Ancient/Modern	3		
HIST 221	Intro to African American Hist I	3		
HUMN ---	Humanities Course	3		
SOSM 203	Sophomore Seminar	1		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3		
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
ENGL 307	American Literature I	3		
ENGL 309	African American Literature I	3		
ENGL 323	Introduction to the English Language I	3		
ENGL 331	English Literature, Beginnings to 1450	3		
SPAN 201/ FREN 201	Intermediate Spanish I/ Intermediate French I	3		
CARD 300	Career Development	1		
Total of Semester Hours		**16**		
Fourth Year/Fall Semester				
ENGL 460	Senior Capstone	3		
ENGL 304	Writing in a Digital Age	3		
ENGL ---	English Elective	3		
Gen Elec	General Elective	3		
Gen Elec	General Elective	3		
Total of Semester Hours		**15**		
Note: 45 hours of 300 - 400 level courses are required.				

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence and Society	3		
HLFW 129	Lifetime Fitness	1		
MATH 111	Survey of College Math	3		
NATS ----	Any Natural Science Class	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Spring Semester				
ENGL 300	English Research Seminar	3		
ENGL 303	Advanced Composition	3		
ENGL 305	Shakespeare	3		
SPCH 101	Public Speaking	3		
SPAN 102/ FREN 102	Elementary Spanish II/ Elementary French II	3		
Total of Semester Hours		**15**		
Third Year/Spring Semester				
ENGL 308	American Literature, 1860-1930	3		
ENGL 310	African American Literature II	3		
ENGL 332	English Literature II	3		
HUMN 400	Research Methods for Capstone	3		
SPAN 202 / FREN 202	Intermediate Spanish II/ Intermediate French II	3		
Total of Semester Hours		**15**		
Fourth Year/ Spring Semester				
ENGL ---	English Elective	3		
Gen Elec	General Elective	3		
Gen Elec	General Elective	3		
Gen Elec	General Elective	3		
Total of Semester Hours		**12**		
TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).				

A Suggested Program for B.A. Degree in English

Concentration: Professional Writing

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro. to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM 103	Freshman Seminar	3			HLFW 129	Lifetime Fitness	1		
MATH 110	Concepts of Algebra	3			MATH 111	Survey of College Math	3		
NATS ---	Any Natural Science Class	3			NATS ----	Any Natural Science Class	3		
					SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**16**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			ENGL 300	English Research Seminar	3		
ENGL 340	Professional Writing	3			ENGL 303	Advanced Composition	3		
HIST 221	Intro to African American Hist I	3			ENGL 341	Digital Rhetoric	3		
HUMN ---	Humanities Course	3			SPCH 101	Public Speaking	3		
SOSM 203	Sophomore Seminar	1			SPAN 102/ FREN 102	Elementary Spanish II/ Elementary French II	3		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
ENGL 309	African American Literature I	3			ENGL 308	American Literature, 1860-1930	3		
ENGL 323	Introduction to the English Language I	3			ENGL 310	African American Literature II	3		
ENGL 331	English Literature, Beginnings to 1450	3			ENGL 343	Technical Editing	3		
ENGL 342	Document Design	3			HUMN 400	Research Methods for Capstone	3		
SPAN 201/ FREN 201	Intermediate Spanish I/ Intermediate French I	3			SPAN 202 / FREN 202	Intermediate Spanish II/ Intermediate French II	3		
CARD 300	Career Development	1							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
ENGL 460	Senior Capstone	3			ENGL ---	English Elective	3		
ENGL 304	Writing in a Digital Age	3			Gen Elec	General Elective	3		
ENGL ---	English Elective	3			Gen Elec	General Elective	3		
Gen Elec	General Elective	3			Gen Elec	General Elective	3		
Gen Elec	General Elective	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**12**		
Note: 45 hours of 300 - 400 level courses are required.					**TOTAL HOURS**: **120** (A minimum of 120 hours is required for graduation).				

A Suggested Program for B.A. Degree in English

Concentration: Rhetoric and Digital Composition

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro. to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM 103	Freshman Seminar	3			HLFW 129	Lifetime Fitness	1		
MATH 110	Concepts of Algebra	3			MATH 111	Survey of College Math	3		
NATS ---	Any Natural Science Class	3			NATS ----	Any Natural Science Class	3		
					SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**16**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			ENGL 300	English Research Seminar	3		
ENGL 325	Rhetorical Criticism	3			ENGL 303	Advanced Composition	3		
HIST 221	Intro to African American Hist I	3			ENGL 326	Rhetoric of Social Movements	3		
HUMN ---	Humanities Course	3			SPCH 101	Public Speaking	3		
SOSM 203	Sophomore Seminar I	1			SPAN 102/ FREN 102	Elementary Spanish II/ Elementary French II	3		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
ENGL 309	African American Literature I	3			ENGL 308	American Literature, 1860-1930	3		
ENGL 323	Introduction to the English Language I	3			ENGL 310	African American Literature II	3		
ENGL 327	Visual Rhetoric	3			ENGL 328	Writing for Digital Media	3		
ENGL 331	English Literature, Beginnings to 1450	3			HUMN 400	Research Methods for Capstone	3		
SPAN 201/ FREN 201	Intermediate Spanish I/ Intermediate French I	3			SPAN 202 / FREN 202	Intermediate Spanish II/ Intermediate French II	3		
CARD 300	Career Development	1							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
ENGL 460	Senior Capstone	3			ENGL ---	English Elective	3		
ENGL 304	Writing in a Digital Age	3			Gen Elec	General Elective	3		
ENGL ---	English Elective	3			Gen Elec	General Elective	3		
Gen Elec	General Elective	3			Gen Elec	General Elective	3		
Gen Elec	General Elective	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**12**		
Note: 45 hours of 300 - 400 level courses are required.					**TOTAL HOURS**: **120** (A minimum of 120 hours is required for graduation).				

History

Degree
A major in history leads to a Bachelor of Arts degree.

Requirements for History Major

The history major requires 30 hours of history courses (21 required and 9 elective hours), 18 hours of cognate courses consisting of six hours of humanities courses, six hours of one social science other than history and six hours of foreign languages. The Core II social science course (SOSI 111) must be passed with a grade of C or above.

Required History Courses (21 hours)

HIST 201	Early Modern United States History to 1895 (3)
HIST 202	Modern United States History from 1895 to the Present (3)
HIST 221	Introduction to African American History I (3) (Core II)
HIST 222	Introduction to African American History II (3)
HIST 311	Renaissance to Revolution: Europe 1500-1800 (3)
HIST 312	Modern Europe 1789-Present (3)
HIST 460	History Capstone (3)

Elective History Courses (9 hours)

Nine hours of additional 300-400 level history courses are required. (Note that the period courses: 302, 303, 308, 310, 315, 322, and 352 are only offered in alternate years, and 251, 355, 360, 451, 453, and 499 are only offered as needed.)

Required cognate courses (14 hours)
Six hours of Humanities Course
Six hours of one social science course other than history are required.
Six hours of one foreign language are required.

A Suggested Program for B.A. Degree in History

Name: _____ **Student ID#** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Contact # Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro. to Microcomputers	3		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
MATH 110	Concepts of Algebra	3		
NATS ---	Any Natural Science Class	3		
Total of Semester Hours		**15**		
Second Year/ Fall Semester				
ENGL 205	Human Literary Heritage	3		
HUMN ---	Humanities Course	3		
HIST 201	US History to 1865	3		
HIST 221	Intro to African American Hist I	3		
SOSM 203	Sophomore Seminar	1		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3		
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
COGNATE -2	Social Science	3		
HIST 311	Renaissance to Revolution Europe, 1500 to 1800	3		
HIST ---	History Elective (300-400)	3		
HIST ---	History Elective (300-400)	3		
Elective	Elective (300-400)	3		
CARD 300	Career Development	1		
Total of Semester Hours		**16**		
Fourth Year/Fall Semester				
HIST 460	History Capstone	3		
Gen Elective	General Elective (300-400)	3		
HIST ---	History Elective	3		
Gen Elective	General Elective (Humanities)	3		
Gen Elective	General Elective	3		
Total of Semester Hours		**15**		

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence and Society	3		
HLFW 129	Lifetime Fitness	1		
MATH 111	Survey of College Math	3		
NATS ----	Any Natural Science Class	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Spring Semester				
COGNATE – 1	Social Science	3		
HIST 202	United States since 1900 to the Present	3		
HIST 222	Intro to African American Hist II	3		
SPCH 101	Public Speaking	3		
SPAN 102 / FREN 102	Elementary Spanish II/ Elementary French II	3		
Total of Semester Hours		**15**		
Third Year/Spring Semester				
HIST 312	Modern Europe 1789 to Present	3		
HUMN 400	Research Methods for Capstone	3		
HIST ---	History Elective (300-400)	3		
HIST ---	History Elective (300-400)	3		
Gen Elective	General Elective (300-400) (Humanities)	3		
Total of Semester Hours		**15**		
Fourth Year/ Spring Semester				
HIST ---	History Elective (300-400)	3		
Gen Elective	General Elective	3		
Gen Elective	General Elective	3		
Gen Elective	General Elective	3		
Total of Semester Hours		**12**		

Note: 45 hours of 300 - 400 level courses are required. It is highly recommended to take SABS or FAHD courses as electives

TOTAL HOURS: **120** (A minimum of **120** hours is required for graduation).

Interdisciplinary Studies

The Interdisciplinary Studies Major is designed to enable students to meet general education requirements and individualize the remainder of their education to address more than one main interest. Students may earn a Bachelor of Arts or Science in Interdisciplinary Studies, depending on the selected areas of study. A degree in a School of Humanities and Social Sciences program or major requires students to earn a grade of C or better in all Core Curriculum General Education courses and in all the specified program/major required and cognate courses listed with a grade of C or better.

NOTE: Student must have two different concentrations.

Bachelor of Arts (B.A.) in Interdisciplinary Studies

- The proposed degree will require the successful completion of 120 credit-hours allocated as follows:
    - **Core Curriculum Courses (45 hours)**
    - **Interdisciplinary Major (42 hours)**
        - Major Concentration Area I: 18 hours (12 hours must be 300-400 level)
        - Major Concentration Area II: 18 hours (12 hours must be 300-400 level)
        - Internship: 3 hours (choose between Major-1 or Major-2 concentrations)
        - Capstone: 3 hours (choose between Major-1 or Major-2 concentrations)
    - **Foreign Languages (6 hours)**
    - **27 additional hours of General Elective courses with 15 hours being in the 300-400 level**
    - Students must have a minimum of 24 graded hours from LeMoyne-Owen College.
    - Note: Any developmental classes required based on the placement tests will not count toward the 120 hours in the major.

Bachelor of Science (B.S.) in Interdisciplinary Studies

- The proposed degree will require the successful completion of 120 credit-hours allocated as follows:
    - **Core Curriculum Courses (45 hours)**
    - **Interdisciplinary Major (42 hours)**
        - Major Concentration Area I: 18 hours (12 hours must be 300-400 level)
        - Major Concentration Area II: 18 hours (12 hours must be 300-400 level)
        - Internship: 3 hours (choose between Major-1 or Major-2 concentrations)
        - Capstone: 3 hours (choose between Major-1 or Major-2 concentrations)
    - **33 additional hours of General Elective courses with 15 hours being in the**

300-400 level

- Students must have a minimum of 24 graded hours from LeMoyne-Owen College.
- Note: Any developmental classes required based on the placement tests will not count toward the 120 hours in the major.

If students need to substitute a course, they may petition for a change by completing a ‘Course Substitution Request Form’ and submit it to their advisor. All advisors have access to this form, and it is highly recommended that the students discuss these requests with their advisor.

A Suggested Program for B.A. Degree in Interdisciplinary Studies

CONCENTRATION I _____ **CONCENTRATION II** _____

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro to Microcomputers	3		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
HLFW 129	Lifetime Fitness	1		
MATH 110	Concepts of Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
ENGL 205	Human Literary Heritage	3		
HUMN ---	Humanities Course	3		
NATS 112	Physical Science	3		
MAJOR I	Major Concentration I	3		
MAJOR II	Major Concentration II	3		
Total of Semester Hours		**15**		
Third Year/ Fall Semester				
GEN ELECT	General Elective	3		
GEN ELECT	General Elective	3		
MAJOR I	Major Concentration I (300-400)	3		
MAJOR II	Major Concentration II (300-400)	3		
FOREIGN I	Foreign Language I	3		
Total of Semester Hours		**15**		
Fourth Year/Fall Semester				
CAPSTONE	Choose from Major 1 or Major 2	3		
GEN ELECT	General Elective (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
MAJOR I	Major Concentration I (300-400)	3		
MAJOR II	Major Concentration II (300-400)	3		
Total of Semester Hours		**15**		

Note: 45 hours of 300 - 400 level courses are required.

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence and Society	3		
HIST 221	Intro to African American Hist I	3		
MATH 111	Survey of College Math	3		
NATS 110	Biological Science	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
SPCH 101	Public Speaking	3		
SOSM 203	Sophomore Seminar	1		
MAJOR I	Major Concentration I	3		
MAJOR II	Major Concentration II	3		
GEN ELECT	General Elective	3		
GEN ELECT	General Elective	3		
Total of Semester Hours		**16**		
Third Year/Spring Semester				
CARD 300	Career Development	1		
MAJOR I	Major Concentration I (300-400)	3		
MAJOR II	Major Concentration II (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
FOREIGN II	Foreign Language II	3		
GEN ELECT	General Elective (300-400)	3		
Total of Semester Hours		**16**		
Fourth Year/ Spring Semester				
INTERNSHIP	Choose from Major 1 or Major 2	3		
MAJOR I	Major Concentration I (300-400)	3		
MAJOR II	Major Concentration II (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
Total of Semester Hours		**12**		

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

A Suggested Program for B.S. Degree in Interdisciplinary Studies

CONCENTRATION I _____ **CONCENTRATION II** _____

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro to Microcomputers	3		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
HLFW 129	Lifetime Fitness	1		
MATH 110	Concepts of Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
ENGL 205	Human Literary Heritage	3		
HUMN ---	Humanities Course	3		
NATS 112	Physical Science	3		
MAJOR I	Major Concentration I	3		
MAJOR II	Major Concentration II	3		
Total of Semester Hours		**15**		
Third Year/ Fall Semester				
GEN ELECT	General Elective	3		
GEN ELECT	General Elective	3		
GEN ELECT	General Elective	3		
MAJOR I	Major Concentration I (300-400)	3		
MAJOR II	Major Concentration II (300-400)	3		
Total of Semester Hours		**15**		
Fourth Year/Fall Semester				
CAPSTONE	Choose from Major 1 or Major 2	3		
GEN ELECT	General Elective (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
MAJOR I	Concentration I (300-400)	3		
MAJOR II	Concentration II (300-400)	3		
Total of Semester Hours		**15**		

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence and Society	3		
HIST 221	Intro to African American Hist I	3		
MATH 111	Survey of College Math	3		
NATS 110	Biological Science	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
SOSM 203	Sophomore Seminar	1		
SPCH 101	Public Speaking	3		
MAJOR I	Major Concentration I	3		
MAJOR II	Major Concentration II	3		
GEN ELECT	General Elective	3		
GEN ELECT	General Elective	3		
Total of Semester Hours		**16**		
Third Year/Spring Semester				
CARD 300	Career Development	1		
GEN ELECT	General Elective	3		
MAJOR I	Major Concentration I (300-400)	3		
MAJOR II	Major Concentration II (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
Total of Semester Hours		**16**		
Fourth Year/ Spring Semester				
INTERNSHIP	Choose from Major 1 or Major 2	3		
MAJOR I	Major Concentration I (300-400)	3		
MAJOR II	Major Concentration II (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
Total of Semester Hours		**12**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

Interdisciplinary Studies - ASAP

The Interdisciplinary Studies Major is designed to enable students to meet general education requirements and individualize the remainder of their education to address more than one main interest. Students may earn a Bachelor of Arts or Science in Interdisciplinary Studies, depending on the selected areas of study. All majors must complete the required courses with a grade of C or better.

NOTE: Student must have two different concentrations.

Bachelor of Arts (B.A.) in Interdisciplinary Studies (ASAP)

- The proposed degree will require the successful completion of 120 credit-hours allocated as follows:
  - **Core Curriculum Courses (42 hours)**
  - **Interdisciplinary Major (42 hours)**
    - Major Concentration Area I: 18 hours (12 hours must be 300-400 level)
    - Major Concentration Area II: 18 hours (12 hours must be 300-400 level)
    - Internship: 3 hours (choose between Major-1 or Major-2 concentrations)
    - Capstone: 3 hours (choose between Major-1 or Major-2 concentrations)
  - **Foreign Languages (6 hours)**
  - **30 additional hours of General Elective courses with 15 hours being in the 300-400 level**
  - Students must have a minimum of 24 graded hours from LeMoyne-Owen College.
  - Note: Any developmental classes required based on the placement tests will not count toward the 120 hours in the major.

Bachelor of Science (B.S.) in Interdisciplinary Studies (ASAP)

- The proposed degree will require the successful completion of 120 credit-hours allocated as follows:
  - **Core Curriculum Courses (42 hours)**
  - **Interdisciplinary Major (42 hours)**
    - Major Concentration Area I: 18 hours (12 hours must be 300-400 level)
    - Major Concentration Area II: 18 hours (12 hours must be 300-400 level)
    - Internship: 3 hours (choose between Major-1 or Major-2 concentrations)
    - Capstone: 3 hours (choose between Major-1 or Major-2 concentrations)
  - **36 additional hours of General Elective courses with 15 hours being in the 300-400 level**
  - Students must have a minimum of 24 graded hours from LeMoyne-Owen College.

- Note: Any developmental classes required based on the placement tests will not count toward the 120 hours in the major.

If students need to substitute a course, they may petition for a change by completing a ‘Course Substitution Request Form’ and submit it to their advisor. All advisors have access to this form, and it is highly recommended that the students discuss these requests with their advisor.

A Suggested Program for B.A. Degree in Interdisciplinary Studies ASAP

CONCENTRATION I _____ **CONCENTRATION II** _____

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro to Microcomputers	3		
ENGL 111	English Communication I	3		
FYSE 101	First Year Seminar Exp.	3		
HLFW 101	Wellness	1		
MATH ----	Choose MATH 110/111	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
ENGL 205	Human Literary Heritage	3		
NATS 112	Physical Science	3		
SYSE 203	First Year Seminar Exp.	1		
MAJOR I	Major Concentration I	3		
MAJOR II	Major Concentration II	3		
GEN ELECT	General Elective	3		
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
GEN ELECT	General Elective (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
MAJOR I	Major Concentration I (300-400)	3		
MAJOR II	Major Concentration II (300-400)	3		
FOREIGN I	Foreign Language I	3		
Total of Semester Hours		**15**		
Fourth Year/Fall Semester				
CAPSTONE	Choose from Major 1 or Major 2	3		
MAJOR I	Concentration I (300-400)	3		
MAJOR II	Concentration II (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
Total of Semester Hours		**15**		

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
HIST 221	Intro to African American Hist I	3		
IDST 205	Artificial Intelligence and Society	3		
NATS 110	Biological Science	3		
HUMN ---	Humanities Course	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
SPCH 101	Public Speaking	3		
MAJOR I	Major Concentration I	3		
MAJOR II	Major Concentration II	3		
GEN ELECT	General Elective	3		
GEN ELECT	General Elective	3		
Total of Semester Hours		**15**		
Third Year/Spring Semester				
CARD 300	Career Development	1		
MAJOR I	Major Concentration I (300-400)	3		
MAJOR II	Major Concentration II (300-400)	3		
GEN ELECT	General Elective	3		
FOREIGN II	Foreign Language II	3		
GEN ELECT	General Elective (300-400)	3		
Total of Semester Hours		**16**		
Fourth Year/ Spring Semester				
INTERNSHIP	Choose from Major 1 or Major 2	3		
MAJOR I	Major Concentration I (300-400)	3		
MAJOR II	Major Concentration II (300-400)	3		
GEN ELECT	General Elective	3		
Total of Semester Hours		**12**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

A Suggested Program for B.S. Degree in Interdisciplinary Studies ASAP

CONCENTRATION I _____ **CONCENTRATION II** _____

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro to Microcomputers	3		
ENGL 111	English Communication I	3		
FYSE 101	First Year Seminar Exp.	3		
HLFW 101	Wellness	1		
MATH ----	Choose MATH 110/111	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
ENGL 205	Human Literary Heritage	3		
NATS 112	Physical Science	3		
SYSE 203	Second Year Seminar Exp.	1		
MAJOR I	Major Concentration I	3		
MAJOR II	Major Concentration II	3		
GEN ELECT	General Elective	3		
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
GEN ELECT	General Elective	3		
GEN ELECT	General Elective (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
MAJOR I	Major Concentration I (300-400)	3		
MAJOR II	Major Concentration II (300-400)	3		
Total of Semester Hours		**15**		
Fourth Year/Fall Semester				
CAPSTONE	Choose from Major 1 or Major 2	3		
GEN ELECT	General Elective	3		
GEN ELECT	General Elective (300-400)	3		
MAJOR I	Major Concentration I (300-400)	3		
MAJOR II	Major Concentration II (300-400)	3		
Total of Semester Hours		**15**		

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
HIST 221	Intro to African American Hist I	3		
IDST 205	Artificial Intelligence and Society	3		
NATS 110	Biological Science	3		
HUMN ---	Humanities Course	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
SPCH 101	Public Speaking	3		
MAJOR I	Major Concentration I	3		
MAJOR II	Major Concentration II	3		
GEN ELECT	General Elective	3		
GEN ELECT	General Elective	3		
Total of Semester Hours		**15**		
Third Year/Spring Semester				
CARD 300	Career Development	1		
GEN ELECT	General Elective	3		
MAJOR I	Major Concentration I (300-400)	3		
MAJOR II	Major Concentration II (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
Total of Semester Hours		**16**		
Fourth Year/ Spring Semester				
INTERNSHIP	Choose from Major 1 or Major 2	3		
MAJOR I	Major Concentration I (300-400)	3		
MAJOR II	Major Concentration II (300-400)	3		
GEN ELECT	General Elective	3		
Total of Semester Hours		**12**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

Journalism and Mass Communication

Degree
The major in Journalism and Mass Communication leads to a Bachelor of Arts degree. The Journalism and Mass Communications major prepares students to become skilled and socially conscious storytellers able to serve diverse communities. Rooted in the rich legacy of Black journalism and advocacy, the program blends rigorous writing, reporting, and multimedia production with a deep understanding of race, culture, and social justice. Students gain hands-on experience with diverse forms of media and production in a variety of digital platforms while learning to navigate a rapidly evolving media landscape. Graduates emerge ready for careers in news, digital media, broadcasting, public relations, and content creation.

Requirements for the Major:

In addition to 45 credit hours of courses in general education, the major requires 12 hours of cognate courses (French or Spanish 1 and 2, POLS 201 American Government, and HUMN 400 Capstone Methodology), 42 hours of required Journalism and Mass Communication courses and an additional 9 hours of elective courses within the major. Students must maintain a minimum grade of “C” in all required courses.

Required Journalism and Mass Communication Core Courses (42 hours)

JMCO 100	Fundamentals of Journalism (3)
JMCO 150	Copy Editing and Fact Checking (3)
JMCO 303	Video Editing for Journalists (3)
JMCO/ENGL 304	Writing in the Digital Era (3)
JMCO 335	Multicultural Media History (3)
JMCO 345	Digital Media Production: Audio and Podcasting (3)
JMCO 350	Interactive Editing (3)
JMCO 375	Visual Storytelling (3)
JMCO 385	Digital Design (3)
JMCO 435	Multimedia Audio Production (3)
JMCO 400	Media Entrepreneurship and Monetization (3)
JMCO 405	Broadcast Journalism (3)
JMCO 453	Media Practicum (3)
JMCO 460	Journalism and Mass Communication Capstone (3)

Elective Journalism and Mass Communication Core Courses (Choose 9 hours)

JMCO 302	Communication Law (3)
JMCO 410	Movement Journalism (3)
JMCO 425	Advanced Multimedia Storytelling (3)
JMCO 437	History of Journalism (3)
JMCO 450	Public Affairs Reporting (3)
JMCO 451	Special Topics in Journalism and Mass Communication (3)

JMCO 475 Advanced Broadcast Journalism (3)

Required Cognate Courses (12 hours)

POLS 201	American Government (3)
HUMN 400	Capstone Methodology (3)
SPAN 101	Elementary Spanish I (3)
SPAN 102	Elementary Spanish II (3)

OR

FREN 101	Elementary French I (3)
FREN 102	Elementary French II (3)



A Suggested Program for B.A. Degree in Journalism and Mass Communication

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro. to Microcomputers	3		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
MATH 110	Concepts of Algebra	3		
JMCO 100	Fundamentals of Journalism	3		
Total of Semester Hours		**15**		
Second Year/ Fall Semester				
ENGL 205	Human Literary Heritage	3		
HUMN ---	Humanities Course	3		
SOSM 203	Sophomore Seminar	1		
SOSI 111	Intro to Power & Society	3		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3		
JMCO/ENGL 304	Writing in the Digital Era	3		
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
CARD 300	Career Development	1		
POLS 201	American Government	3		
JMCO 335	Multicultural Media History	3		
JMCO 345	Digital Media Production	3		
JMCO 375	Visual Storytelling	3		
Gen Elec	General Elective	3		
Total of Semester Hours		**16**		
Fourth Year/Fall Semester				
JMCO 460	Senior Capstone	3		
JMCO 405	Broadcast Journalism	3		
JMCO 400	Media Entrepreneurship and Monetization	3		
JMCO Elec	JMCO Elective (300-400)	3		
JMCO Elect	JMCO Elective (300-400)	3		
Total of Semester Hours		**15**		

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
IDST 205	Artificial Intelligence and Society	3		
ENGL 112	English Communication II	3		
HLFW 129	Lifetime Fitness	1		
MATH 111	Survey of Mathematics	3		
NATS ----	Any Natural Science course	3		
JMCO 150	Copy Editing and Fact Checking	3		
Total of Semester Hours		**16**		
Second Year/ Spring Semester				
HIST 221	Intro to African American Hist I	3		
NATS ----	Any Natural Science course	3		
JMCO 303	Video Editing for Journalists	3		
SPCH 101	Public Speaking	3		
SPAN 102/ FREN 102	Elementary Spanish II/ Elementary French II	3		
Total of Semester Hours		**15**		
Third Year/Spring Semester				
JMCO 435	Multimedia Audio Production	3		
JMCO 385	Digital Design	3		
JMCO 350	Interactive Editing	3		
HUMN 400	Research Methods for Capstone	3		
Gen Elec	General Elective (300-400)	3		
Total of Semester Hours		**15**		
Fourth Year/ Spring Semester				
JMCO 453	Media Practicum	3		
JMCO Elec	JMCO Elective (300-400)	3		
Gen Elec	General Elective (300-400)	3		
Gen Elec	General Elective (300-400)	3		
Gen Elec	General Elective (300-400_	3		
Total of Semester Hours		**12**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

Music

Degree
The music major leads to a Bachelor of Arts degree. The Bachelor of Arts degree in music offers five areas of music concentration: Music Performance, Music Technology, Business & Entrepreneurship, Church Music & Worship, Music Songwriting and Composing, and Piano Pedagogy

Graduation with a major in music at LeMoyne-Owen College includes successful completion with a grade of C or better in music core and areas of concentration courses, applied/private lessons, ensemble courses, approved music electives and cognates courses.

Admission to the major
Students planning to major in music with concentration in music performance are to formally audition with members of the music faculty. They are required to have a recital during their senior year. Music seminars and music major student recitals are offered to develop performance techniques and to build student's confidence; attendance and periodic appearance on scheduled seminars is mandatory.

All music areas of concentrations have 24 hours of core music courses.

Required Courses for Concentration in Music Performance:
12 hours of music performance concentration courses, 8 hours of applied/private lessons, 4 hours of ensemble courses, 8 hours of approved music electives, 9 hours of cognate courses, 6 hours of general electives.

Required Courses for Concentration in Music Technology, Business, and Entrepreneurship:
21 hours of music technology, business and entrepreneurship concentration courses, 4 hours of applied/private lessons, 4 hours of ensemble courses, 6 hours of approved music electives, 9 hours of cognate courses, 3 hours of general electives.

Required Courses for Concentration in Church Music & Worship:
20 hours of church music and worship concentration courses, 4 hours of applied/private lessons, 4 hours of ensemble music courses, 6 hours of approved music electives, 9 hours of cognate courses, 4 hours of general electives.

Required Courses for Concentration in Music Songwriting and Composing:
12 hours of music songwriting and composing concentration courses, 4 hours of applied/private lessons, 4 hours of ensemble music courses, 12 hours of approved music electives, 9 hours of cognate courses, 6 hours of general electives.

Required Courses for Concentration in Piano Pedagogy:
12 hours of piano pedagogy concentration courses, 8 hours of applied/private lessons, 4 hours of ensemble music courses, 10 hours of approved music electives, 9 hours of cognate courses, 6 hours of general electives.

Core music requirements (24 Hours):

MUHI 308	Survey of African American Music (3)
MUTH 240	Sight Singing and Ear Training I (3)
MUTH 241	Sight Singing and Ear Training II (3)
MUTH 213	Music Theory I (3)
MUTH 214	Music Theory II (3)
MUHI 322	Music History I (3)
MUHI 323	Music History II (3)
MUSC 460	Music Capstone (3)

Core Keyboard Course Requirements for Music Concentrations (4 Hours*):

MUAP 322	Essential Keyboard Skills* (1)
MUAP 323	Advanced Keyboard Skills* (1)

NOTES:
*Piano pedagogy concentration requires 2 hours of core keyboard courses
**MUAP 322 and 323 are taken in sequence with MUTH 213 & MUTH 214.
These courses are repeated for up to 2 hours.

Approved Music electives

Music electives must be 300 or 400 level courses.

Applied music requirements (Private Lessons)

This sequence of courses involves private study of a major instrument and/or of voice **(open to Music Majors only; exceptional cases may be considered by the music area coordinator).** The student will receive one lesson weekly with a minimum of 10 hours of practice required each week. Music majors with concentration in music performance are to enroll in progressive sequence of their major instruments for applied lessons from freshmen to senior level. Permission of Instructor required for entry into all private lessons. Students will be advised according to their instruments in either of the following private lessons.

Instrument	Y1/S1	Y1/S2	Y2/S1	Y2/S2	Y3/S1	Y3/S2	Y4/S1	Y4/S2
Voice	MUAP 111	MUAP 121	MUAP 231	MUAP 241	MUAP 351	MUAP 361	MUAP 471	MUAP 481
Piano/ Organ	MUAP 112	MUAP 122	MUAP 232	MUAP 242	MUAP 352	MUAP 362	MUAP 472	MUAP 482
Percussion	MUAP 113	MUAP 123	MUAP 233	MUAP 243	MUAP 353	MUAP 363	MUAP 473	MUAP 483
Guitar	MUAP 114	MUAP 124	MUAP 234	MUAP 244	MUAP 354	MUAP 364	MUAP 474	MUAP 484
Bass	MUAP 115	MUAP 125	MUAP 235	MUAP 245	MUAP 355	MUAP 365	MUAP 475	MUAP 485
Brass	MUAP 116	MUAP 126	MUAP 236	MUAP 246	MUAP 356	MUAP 366	MUAP 476	MUAP 486
Woodwind	MUAP 117	MUAP 127	MUAP 237	MUAP 247	MUAP 357	MUAP 367	MUAP 477	MUAP 487
Strings	MUAP 118	MUAP 128	MUAP 238	MUAP 248	MUAP 358	MUAP 368	MUAP 478	MUAP 488

Y = Year S = Semester

Ensembles

Students will be advised according to their instruments in either of the following ensembles:

MUEN 340	Whitaker Singers (1)
MUEN 341	Concert Choir (2)
MUEN 342	Instrumental Ensemble (1)
MUEN 343	Jazz Ensemble (1)
MUEN 344	Concert Band (1)
MUEN 345	Contemporary Music (1)
MUEN 346	Keyboard Ensemble (1)
MUEN 347	Guitar Ensemble (1)
MUEN 348	Percussion Ensemble (1)
MUEN 349	Advanced Percussion Ensemble (1)
MUEN 350	Marching Band (1)

Cognate course requirements (9 Hours)

FREN 101	Elementary French I (3)
and	
FREN 102	Elementary French II (3)
or	
SPAN 101	Elementary Spanish I (3)
and	
SPAN 102	Elementary Spanish II (3)
and	
HUMN 400	Research Methodology for Capstone (3)



A Suggested Program for B.A. Degree in Music (Piano Pedagogy)

Name: _____ **Student ID#** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Contact # Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
FRSM 103	Freshman Seminar	3			IDST 205	Artificial Intelligence and Society	3		
ENGL 111	English Communication I	3			ENGL112	English Communication II	3		
MATH 111	Survey of Mathematics	3			COSI 118	Intro. to Microcomputers	3		
MUTH 213	Music Theory I	3			MUTH 214	Music Theory II	3		
MUAP 322	Essential Keyboard Skills	1			MUAP 322	Essential Keyboard Skills	1		
MUAP ----	Private/Applied Lesson	1			MUAP ----	Private /Applied Lesson	1		
MUEN ----	Ensemble	1			MUEN ----	Ensemble	1		
HLFW 129	Lifetime Fitness	1							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
MUTH 240	Sight Singing & Ear Training I	3			MUTH 241	Sight Singing & Ear Training II	3		
SOSM 203	Sophomore Seminar	1			MUTH 314	Music Theory IV	3		
MUTH 313	Music Theory III	3			HUMN ---	Humanities Course	3		
MUAP ----	Private/Applied Lesson	1			MUAP ----	Private/Applied Lesson	1		
SOSI 111	Intro to Power and Society	3			NATS ----	Any Natural Science Course	3		
ENGL 205	Human Literary Heritage	3			SPCH 101	Public Speaking	3		
MATH 110	Concepts of Algebra	3							
Total of Semester Hours		**17**			***Total of Semester Hours***		**16**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
NATS ----	Any Natural Science Course	3			CARD 300	Career Development	1		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3			SPAN 102 / FREN 102	Elementary Spanish II/ Elementary French II	3		
MUAP ----	Applied Piano (300 level)	1			HUMN 400	Research Methods for Capstone	3		
MUEN 300	Piano Pedagogy I	2			MUEN 301	Piano Pedagogy II	2		
MUHI 322	Music History I	3			MUHI 323	Music History II	3		
MUSC Elec	Music Elective	3			MUAP ---	Applied Piano (300-400 level)	1		
					HIST 221	African American History	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**17**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
MUSC 460	Senior Capstone	3			MUSC Elec	Music Elective	3		
MUHI 308	Survey of African American Music	3			General Elective	General Elective (300-400)	3		
MUSC Elec	Music Elective	3			General Elective	General Elective	3		
MUSC Elec	Music Elective	1			MUAP 302	Comp Musicianship for Pianists	2		
MUAP ----	Applied Piano (300-400)	1			MUAP ----	Applied Piano (400)	1		
MUEN ----	Ensemble	1			MUEN ----	Ensemble	1		
Total of Semester Hours		**12**			***Total of Semester Hours***		**12**		

Note: 45 hours of 300 - 400 level courses are required.
It is highly recommended to take SABS, Business and/or Cybersecurity courses as electives

TOTAL HOURS: 120
A minimum of **120** hours is required for graduation.

A Suggested Program for B.A. Degree in Music

Concentration: Music Technology, Business & Entrepreneurship

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
FRSM 103	Freshman Seminar	3			IDST 205	Artificial Intelligence and Society	3		
ENGL 111	English Communication I	3			ENGL112	English Communication II	3		
MUSC 141	Music and Computers I	3			COSI 118	Intro. to Microcomputers	3		
MUTH 213	Music Theory I	3			MUTH 214	Music Theory II	3		
MUAP 322	Essential Keyboard Skills	1			MUAP 322	Essential Keyboard Skills	1		
MUAP 119	Applied Digital Audio Workstation (DAW)	1			MUAP 129	Applied Digital Audio Workstation (DAW)	1		
MUEN 345	Contemp. Music Ensemble	1			MUEN 345	Contemp. Music Ensemble	1		
Total of Semester Hours		**15**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
MUTH 240	Sight Singing & Ear Training I	3			MUTH 241	Sight Singing & Ear Training II	3		
SOSM 203	Sophomore Seminar	1			MATH110	Concepts of Algebra	3		
MATH111	Survey of Mathematics	3			MUAP 323	Advanced Keyboard Skills	1		
MUAP 323	Advanced Keyboard Skills	1			MUAP 249	Applied Digital Audio Workstation (DAW)	1		
MUAP 239	Applied Digital Audio Workstation (DAW)	1			SPCH101	Public Speaking	3		
SOSI 111	Intro to Power and Society	3			MUEN ----	Ensemble	1		
ENGL 205	Human Literary Heritage	3			NATS ----	Natural Science Course	3		
HLFW 129	Lifetime Fitness	1							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
HIST 221	African American History	3			CARD 300	Career Development	1		
HUMN ----	Humanities Course	3			HUMN 400	Research Methods for Capstone	3		
MUSC 350	Intro to Commercial Music	3			NATS ----	Natural Science Course	3		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3			SPAN 102 / FREN 102	Elementary Spanish II/ Elementary French II	3		
MUHI 322	Music History I	3			MUHI 323	Music History II	3		
MUEN ----	Ensemble	1			MUSC Elec	Music Elective	3		
Total of Semester Hours		**16**			***Total of Semester Hours***		**16**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
MUSC 460	Senior Capstone	3			MUSC 453	Internship	3		
MUSC 435	Studio Production & Recording	3			General Elective	General Elective	3		
MUSC 455	Record Label Practicum	3			MUHI 308	Survey of African American Music	3		
BUAD 390	Entertainment & Social Media	3			BUAD 420	Entrepreneurship	3		
MUSC Elec	Music Elective	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**12**		

Note: 45 hours of 300 - 400 level courses are required.
It is highly recommended to take SABS, Business and/or Cybersecurity courses as electives

TOTAL HOURS: 120
A minimum of **120** hours is required for graduation.

A Suggested Program for B.A. Degree in Music

Concentration: Songwriting & Composing

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
FRSM 103	Freshman Seminar	3			IDST 205	Artificial Intelligence and Society	3		
ENGL 111	English Communication I	3			ENGL 112	English Communication II	3		
MATH 111	Survey of Mathematics	3			COSI 118	Intro. to Microcomputers	3		
MUTH 213	Music Theory I	3			MUTH 214	Music Theory II	3		
MUAP 322	Essential Keyboard Skills	1			MUAP 322	Essential Keyboard Skills	1		
MUAP ----	Private/Applied Lesson	1			MUAP ----	Private/Applied Lesson	1		
MUEN ----	Ensemble	1			MUEN ----	Ensemble	1		
HLFW 129	Lifetime Fitness	1							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
MUTH 240	Sight Singing & Ear Training I	3			MUTH 241	Sight Singing & Ear Training II	3		
SOSM 203	Sophomore Seminar	1			MUAP 323	Advanced Keyboard Skills	1		
MUAP 323	Advanced Keyboard Skills	1			HUMN ----	Humanities Course	3		
MUAP ----	Private/Applied Lesson	1			MUAP ----	Private/Applied Lesson	1		
SOSI 111	Intro to Power and Society	3			NATS ----	Natural Science Course	3		
ENGL 205	Human Literary Heritage	3			SPCH101	Public Speaking	3		
MATH 110	Concepts of Algebra	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**14**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
CARD 300	Career Development	1			HUMN 400	Research Methods for Capstone	3		
NATS ----	Natural Science Course	3			MUSC Elec	Music Elective	3		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3			SPAN 102 / FREN 102	Elementary Spanish II/ Elementary French II	3		
MUSC 241	Electronic Song Composition	3			MUTH 334	Intro to Music Composition	3		
MUEN ----	Ensemble	1			MUEN ----	Ensemble	1		
MUHI 322	Music History I	3			MUHI 323	Music History II	3		
HIST 221	African American History	3							
Total of Semester Hours		**17**			***Total of Semester Hours***		**16**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
MUSC 460	Senior Capstone	3			MUSC Elec	Music Elective	3		
MUHI 308	Survey of African American Music	3			General Elective	General Elective (300-400)	3		
MUSC Elec	Music Elective	3			MUTH 335	Choral Arranging	3		
MUTH 333	Orchestration	3			MUSC Elec	Music Elective	3		
General Elective	General Elective	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**12**		

Note: 45 hours of 300 - 400 level courses are required.
It is highly recommended to take SABS, Business and/or Cybersecurity courses as electives

TOTAL HOURS: 120
A minimum of **120** hours is required for graduation.

A Suggested Program for B.A. Degree in Music

Concentration: Church Music and Worship

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
FRSM 103	Freshman Seminar	3			IDST 205	Artificial Intelligence and Society	3		
ENGL 111	English Communication I	3			ENGL 112	English Communication II	3		
MATH 111	Survey of Mathematics	3			COSI 118	Intro. to Microcomputers	3		
MUTH 213	Music Theory I	3			MUTH 214	Music Theory II	3		
MUAP 322	Essential Keyboard Skills	1			MUAP 322	Essential Keyboard Skills	1		
MUAP ----	Private Lessons	1			MUAP ----	Private Lessons	1		
MUEN 341	Concert Choir	2			MUEN 341	Concert Choir	2		
Total of Semester Hours		**16**			***Total of Semester Hours***		**16**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
MUTH 240	Sight Singing & Ear Training I	3			MUTH 241	Sight Singing & Ear Training II	3		
SOSM 203	Sophomore Seminar	1			MATH 110	Concepts of Algebra	3		
MUSC 339	Basic Conducting	2			MUAP 323	Advanced Keyboard Skills	1		
MUAP 323	Advanced Keyboard Skills	1			MUAP ----	Private Lessons	1		
MUAP ----	Private Lessons	1			SPCH101	Public Speaking	3		
SOSI 111	Intro to Power and Society	3			HIST 221	African American History	3		
ENGL 205	Human Literary Heritage	3							
HLFW 129	Lifetime Fitness	1							
Total of Semester Hours		**15**			***Total of Semester Hours***		**14**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
NATS ---- ___	Natural Science Course	3			CARD 300	Career Development	1		
HUMN ----	Humanities Course	3			HUMN 400	Research Methods for Capstone	3		
RELG 103	Intro to Theology	3			MUHI 308	Survey of African American Music	3		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3			SPAN 102 / FREN 102	Elementary Spanish II/ Elementary French II	3		
MUHI 322	Music History I	3			MUHI 323	Music History II	3		
					NATS ----	Natural Science Course	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**16**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
MUSC 460	Senior Capstone	3			MUSC 453	Internship	3		
MUSM 410	Sacred Music Administration	3			MUSM 312	Hymnology	3		
MUSC 412	Church Music Seminar	3			General Elective	General Elective	3		
MUSC Elec	Music Elective	3			General Elective	General Elective	1		
MUSC 310	Intro to Church Music	3			MUSC Elec	Music Elective	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**13**		

Note: 45 hours of 300 - 400 level courses are required.
It is highly recommended to take SABS, Business and/or Cybersecurity courses as electives

TOTAL HOURS: 120
A minimum of **120** hours is required for graduation.

A Suggested Program for B.A. Degree in Music

Concentration: Performance

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
FRSM 103	Freshman Seminar	3			IDST 205	Artificial Intelligence and Society	3		
ENGL 111	English Communication I	3			ENGL 112	English Communication II	3		
MUHI 101	Intro to Music Literature	3			COSI 118	Intro. to Microcomputers	3		
MUTH 213	Music Theory I	3			MUTH 214	Music Theory II	3		
MUAP 322	Essential Keyboard Skills	1			MUAP 322	Essential Keyboard Skills	1		
MUAP ---- (100 L)	Private/Applied Lesson	1			MUAP ---- (100 L)	Private/Applied Lesson	1		
MUEN ----	Ensemble	1			MUEN -----	Ensemble	1		
HLFW 129	Lifetime Fitness	1							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
MUTH 240	Sight Singing & Ear Training I	3			MUTH 241	Sight Singing & Ear Training II	3		
SOSM 203	Sophomore Seminar I	1			MUTH 314	Music Theory IV	3		
MUTH 313	Music Theory III	3			MUAP 323	Advanced Keyboard Skills	1		
MUAP 323	Advanced Keyboard Skills	1			MUAP ---- (200L)	Private/Applied Lesson	1		
MUAP ---- (200L)	Private/Applied Lesson	1			MUEN ----	Ensemble	1		
MUEN ----	Ensemble	1			MATH 111	Survey of Mathematics	3		
ENGL 205	Human Literary Heritage	3			SPCH 101	Public Speaking	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
HUMN ----	Humanities Course	3			NATS ----	Natural Science Course	3		
NATS ----	Natural Science Course	3			CARD 300	Career Development	1		
MATH 110	Concepts of Algebra	3			HUMN 400	Research Methods for Capstone	3		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3			SPAN 102 / FREN 102	Elementary Spanish II/ Elementary French II	3		
MUAP ---- (300L)	Private/Applied Lesson	1			MUAP ---- (300L)	Private/Applied Lesson	1		
MUHI 322	Music History I	3			MUHI 323	Music History II	3		
					HIST 221	African American History	3		
Total of Semester Hours		**16**			***Total of Semester Hours***		**17**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
MUSC 460	Senior Capstone	3			MUAP ---- (400L)	Private/Applied Lesson	1		
MUAP ---- (400L)	Private/Applied Lesson	1			General Elective	General Elective	3		
MUSC 339	Basic Conducting	2			MUSC Elec	Music Elective	3		
MUSC Elec	Music Elective	3			MUSC Elec	Music Elective	3		
General Elective	General Elective	3			MUHI 308	Survey of African American Music	3		
Total of Semester Hours		**12**			***Total of Semester Hours***		**13**		

Note: 45 hours of 300 - 400 level courses are required. It is highly recommended to take SABS, Business and/or Cybersecurity courses as electives	TOTAL HOURS: **120** A minimum of **120** hours is required for graduation.

Political Science

Degree

The Political Science Major leads to a Bachelor of Arts degree. To major in political science, a student must have earned a grade of C or better in COSI 118, HIST 221, SOSI 111.

Requirements

The Political Science Major requires 36 semester hours of political science courses (27 semester hours of specified political science courses and 9 semester hours of elective political science courses). 12 hours of cognate courses and 6 hours of foreign languages are also required. In addition, 21 hours of general electives of which 15 must be of the 300-400 level

The required Political Science Major courses (24 hours)

POLS 201	American Government (3)	POLS 384	Methods of Social Investigation (3)
POLS 203	State and Local Government (3)	POLS 431	Introduction to Political Theory (3)
POLS 311	Comparative Government and Politics (3)	POLS 434	Public Affairs Internship (3)
POLS 362	Social Statistics (3)	POLS 460	Political Science Capstone (3)

Political Science Elective Courses (Choose 12 hours with 9 hours of 300-400 level)

CRJS 328	Intro to the Study of Law (3)	POLS 315	Int'l Relations and Foreign Policy (3)
POLS 301	Public Administration (3)	POLS 322	Law and The Poor (3)
POLS 302	Urban Policy (3)	POLS 338	Citizenship & Democracy (3)
POLS 321	Constitutional Law (3)	POLS 433	Black Politics (3)
POLS 452	Special Studies in Political Science (3)	POLS 434	Public Affairs Internship (3)

Required cognate courses (12 hours)

ECON203	Microeconomic Principles (3)	ECON204	Macroeconomic Principles (3)

And select any (2) courses listed below to complete the 12 Cr. Hrs.

PSYC 101	General Psychology I (3) – **Must take PSYC II**	CRJS 200	Intro to Criminal Justice (3)
PSYC 102	General Psychology II (3)	SOWK 205	Intro to Human Services (3)
HIST 202	United States History Since 1865 (3)	SOCI 201	Introduction to Sociology (3)
HIST 312	Modern Europe 1789 – Present (3)		

Required Foreign Language (6 hours)

Foreign I	Elementary Language I (3)
Foreign II	Elementary Language II (3)

Required General Electives – 21 hours (15 hours of 300-400 level)

Public Administration Concentration

For this concentration, a student must have earned a grade of C or better in all Core curriculum General Education courses and in all specified program/major the required and cognate courses. In addition, the Public Administration concentration requires 18 credit hours chosen from the courses listed below.

Elective courses for the Public Administration Concentration (Choose 18 hours)

POLS 301	Public Administration (3)	POLS 400	Personnel Administration (3)
POLS 302	Urban Policy (3)	POLS 431	Introduction to Political Theory (3)
POLS 304	Public Management (3)	POLS 434	Public Affairs Internship (3)
POLS 311	Comparative Government and Politics (3)	POLS 436	Intro to African American Politics (3)
POLS 322	Law and The Poor (3)	POLS 451	Spec Studies in Political Science (3)


LeMoyne-Owen
COLLEGE

Suggested Program for B.A. Degree in Political Science

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM 103	Freshman Seminar	3			HIST 221	Intro to African American Hist I	3		
HLFW 129	Lifetime Fitness	1			MATH 111	Survey of College Math	3		
MATH 110	Concepts of Algebra	3			NATS 110	Biological Science	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
Cognate ---	SELECT Cognate Course	3			HUMN ---	Humanities Course	3		
ENGL 205	Human Literary Heritage	3			POLS 203	State and Local Govt	3		
NATS 112	Physical Science	3			ECON 203	Microeconomics	3		
POLS 201	American Government	3			SPCH 101	Public Speaking	3		
FOREIGN I	Foreign Language I	3			FOREIGN II	Foreign Language II	3		
SOSM 203	Sophomore Seminar	1							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
ECON 204	Macroeconomics	3			CARD 300	Career Development	1		
Cognate ---	SELECT Cognate Course	3			POLS 311	Comparative Justice	3		
POLS 362	Statistics	3			POLS 384	Research Methods	3		
POLS ---	POLS Elective (300-400)	3			POLS ---	POLS Elective (300-400)	3		
POLS ---	POLS Elective (300-400)	3			POLS ---	POLS Elective (300-400)	3		
POLS 431	Intro to Political Theory	3			Gen Elective	General Elective (300-400)	3		
Total of Semester Hours		**18**			***Total of Semester Hours***		**16**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
POLS 460	Political Science Capstone	3			POLS 434	Internship (100-400 hrs.)	3		
Gen Elective	General Elective	3			Gen Elective	General Elective	3		
Gen Elective	General Elective (300-400)	3			Gen Elective	General Elective (300-400)	3		
Gen Elective	General Elective (300-400)	3			Gen Elective	General Elective (300-400)	3		
Total of Semester Hours		**12**			***Total of Semester Hours***		**12**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

A Suggested Program for B.A. Degree in Political Science

Concentration: Public Administration

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM 103	Freshman Seminar	3			HIST 221	Intro to African American Hist I	3		
HLFW 129	Lifetime Fitness	1			MATH 111	Survey of College Math	3		
MATH 110	Concepts of Algebra	3			NATS 110	Biological Science	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
Cognate ---	SELECT Cognate Course	3			HUMN ---	Humanities Course	3		
ENGL 205	Human Literary Heritage	3			POLS 203	State and Local Govt	3		
NATS 112	Physical Science	3			ECON 203	Microeconomics	3		
POLS 201	American Government	3			SPCH 101	Public Speaking	3		
FOREIGN I	Foreign Language I	3			FOREIGN II	Foreign Language II	3		
SOSM 203	Sophomore Seminar	1							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
ECON 204	Macroeconomics	3			CARD 300	Career Development	1		
Cognate ---	SELECT Cognate Course	3			POLS 311	Comparative Justice	3		
POLS 362	Statistics	3			POLS 384	Research Methods	3		
Gen Elective	General Elective (300-400)	3			Gen Elective	General Elective (300-400)	3		
Gen Elective	General Elective (300-400)	3			PUB ADM ---	Pub Admin Elective (300-400)	3		
					PUB ADM ---	Pub Admin Elective (300-400)	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**16**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
POLS 431	Intro to Political Theory	3			POLS 434	Internship (100-400 hrs.)	3		
POLS 460	Political Science Capstone	3			PUB ADM ---	Pub Admin Elective (300-400)	3		
PUB ADM ---	Pub Admin Elective (300-400)	3			PUB ADM ---	Pub Admin Elective (300-400)	3		
PUB ADM ---	Pub Admin Elective (300-400)	3			Gen Elective	General Elective (300-400)	3		
Gen Elective	General Elective (300-400)	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**12**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

Religion

Degree
The Religion Major leads to a Bachelor of Arts degree.

Requirements for the Religion Major
Students seeking to major in Religion may concentrate in either Ministry or the Academic Study of Religion. Students planning to major in Religion should choose their concentration in consultation with their advisor. **For both concentrations,** there are 45 credit hours of selected courses in general education, 9 hours in required introductory religion courses, 24 hours in additional Religion core courses and 9 hours of required cognate courses. The Ministry Concentration has three additional required courses addressing ministry with an additional 15 hours of Religion electives. The Academic Concentration has 24 hours of Religion electives.

General Education Core (45 hours):

COSI 118	Microcomputer Applications (3)	MATH 110	Concepts of Algebra (3)
CARD 300	Career Development (1)	MATH 111	Survey of College Math (3)
ENGL 111	English Communications I (3)	SOSI 111	Power and Society (3)
ENGL 112	English Communications II (3)	SOSM 201	Sophomore Seminar I (1)
ENGL 205	Human Literacy Heritage (3)	SOSM 202	Sophomore Seminar II (1)
FRSM 101	Freshman Seminar I (2)	SPCH 101	Public Speaking (3)
FRSM 102	Freshman Seminar II (2)	HLFW	Electives (2 hours)
HIST 221	Introduction to African American History I (3)	HUMN ----	Choose from any of the courses listed to fulfill this requirement (3)
NATS ---	Natural Sciences: Any 2 courses (6)		

Required Introductory Religion Courses (9 hours)

RELG 101	Introduction to Hebrew Bible/Old Testament (3)
RELG 102	Introduction to New Testament (3)
RELG 103	Introduction to Theology (3)

Required Religion Core Courses (24 hours)

RELG 300	Christian Spirituality and Social Justice (3)
RELG 308	Christian Ethics (3)
RELG 312	World Religions (3)
RELG 315	History of Christianity (3)
RELG 335	Black and Womanist Theologies (3)
RELG 345	Spiritual Formation and Faith Development (3)
RELG 402	History of African American Religions (3)
RELG 460	Senior Capstone (3)

Required Cognate Courses (9 hours)

HUMN 400	Research Methods: Capstone (3)

6 semester hours of a foreign language, typically Spanish or French

SPAN 101	Elementary Spanish I (3)

SPAN 102	Elementary Spanish II (3)
OR	
FREN 101	Elementary French I (3)
FREN 102	Elementary French II (3)

Additional Required Courses for Ministry Concentration (9 hours)

RELG 330	Pastoral Leadership and Administration (3)
RELG 340	Worship and Preaching in the Black Church (3)
RELG 355	Pastoral Care (3)

Electives: An additional **15 hours of 300-400 level RELG electives**

Academic Study of Religion Concentration

Additional requirements: An additional **24 hours of 300-400 level electives** in biblical studies, theology/history, and spirituality,

A Suggested Program for B.A. Degree in Religion

Concentration: Ministry

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro. to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			HLFW 129	Lifetime Fitness	1		
FRSM 103	Freshman Seminar	3			IDST 205	Artificial Intelligence and Society	3		
MATH 110	Concepts of Algebra	3			MATH 111	Survey of College Math	3		
RELG 103	Intro to Theology	3			NATS ---	Any Natural Science Course	3		
					RELG 101	Intro to Hebrew Bible	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**16**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
NATS ---	Any Natural Science Course	3			ENGL 205	Human Literary Heritage	3		
HIST 221	Intro to African American Hist I	3			SOSI 111	Intro to Power & Society	3		
HUMN ---	Humanities Course	3			SPCH 101	Public Speaking	3		
SOSM 203	Sophomore Seminar	1			RELG 345	Spiritual Formation and Faith Dev	3		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3			SPAN 102/ FREN 102	Elementary Spanish II/ Elementary French II	3		
RELG 102	Intro to New Testament	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
CARD 300	Career Development	1			HUMN 400	Research Methods for Capstone	3		
RELG 308	Christian Ethics	3			RELG 340	Worship & Preaching in the Black Church	3		
RELG 312	World Religions	3			RELG 335	Black & Womanist Theologies	3		
RELG 315	History of Christianity	3			RELG 355	Pastoral Care	3		
RELG ELEC	Religion Elective 300-400 level	3			RELG ELEC	Religion Elective 300-400 level	3		
RELG ELEC	Religion Elective 300-400 level	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
RELG 300	Christian Spirit & Soc Justice	3			RELG 330	Pastoral Leadership and Admin	3		
RELG 402	African Amer Rel History	3			RELG ELEC	Religion Elective 300-400 level	3		
RELG 460	Senior Capstone	3			GEN ELEC	General Elective (300-400)	3		
RELG ELEC	Religion Elective 300-400 level	3			GEN ELEC	General Elective (300-400)	3		
GEN ELEC	General Elective	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**12**		
Note: 45 hours of 300 - 400 level courses are required.					**TOTAL HOURS**: **120** (A minimum of 120 hours is required for graduation).				

A Suggested Program for B.A. Degree in Religion

Concentration: Academic Study of Religion

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro. to Microcomputers	3		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
MATH 110	Concepts of Algebra	3		
RELG 103	Intro to Theology	3		
Total of Semester Hours		**15**		
Second Year/ Fall Semester				
NATS ---	Any Natural Science Course	3		
HIST 221	Intro to African American Hist I	3		
HUMN ---	Humanities Course	3		
SOSM 203	Sophomore Seminar	1		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3		
RELG 102	Intro to New Testament	3		
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
CARD 300	Career Development	1		
RELG 312	World Religions	3		
RELG 315	History of Christianity	3		
RELG ELEC	Religion Elective (300-400)	3		
RELG ELEC	Religion Elective (300-400)	3		
GEN ELEC	General Elective	3		
Total of Semester Hours		**16**		
Fourth Year/Fall Semester				
RELG 300	Christian Spirit & Soc Justice	3		
RELG 402	African Amer Rel History	3		
RELG 460	Senior Capstone	3		
RELG ELEC	Religion Elective (300-400)	3		
GEN ELEC	General Elective	3		
Total of Semester Hours		**15**		
Note: 45 hours of 300 - 400 level courses are required.				

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
HLFW 129	Lifetime Fitness	1		
IDST 205	Artificial Intelligence and Society	3		
MATH 111	Survey of College Math	3		
NATS ---	Any Natural Science Course	3		
RELG 101	Intro to Hebrew Bible	3		
Total of Semester Hours		**16**		
Second Year/ Spring Semester				
ENGL 205	Human Literary Heritage	3		
SOSI 111	Intro to Power & Society	3		
SPCH 101	Public Speaking	3		
RELG 345	Spiritual Formation and Faith Dev	3		
SPAN 102/ FREN 102	Elementary Spanish II/ Elementary French II	3		
Total of Semester Hours		**15**		
Third Year/Spring Semester				
HUMN 400	Research Methods for Capstone	3		
RELG 308	Christian Ethics	3		
RELG 335	Black & Womanist Theologies	3		
RELG ELEC	Religion Elective (300-400)	3		
RELG ELEC	Religion Elective (300-400)	3		
Total of Semester Hours		**15**		
Fourth Year/ Spring Semester				
RELG ELEC	Religion Elective (300-400)	3		
RELG ELEC	Religion Elective (300-400)	3		
RELG ELEC	Religion Elective (300-400)	3		
GEN ELEC	General Elective (300-400)	3		
Total of Semester Hours		**12**		
TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).				

A Suggested Program for B.A. Degree in Religion ASAP

Concentration: Ministry

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/Fall 1 & 2					**First Year/ Spring 1 & 2**				
COSI 118	Intro. to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			HIST 221	Intro to African American Hist I	3		
FYSE 101	First Year Sem Experience	3			NATS ---	Any Natural Science Course	3		
MATH ----	Choose MATH 110/111	3			IDST 205	Artificial Intelligence and Society	3		
HLFW 101	Wellness	1			RELG 102	Intro to New Testament	3		
RELG 101	Intro to Hebrew Bible	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall 1 & 2					**Second Year/ Spring 1 & 2**				
ENGL 205	Human Literary Heritage	3			RELG 312	World Religions	3		
HUMN ---	Humanities Course	3			SPCH 101	Public Speaking	3		
NATS ---	Any Natural Science Course	3			SOSI 111	Intro to Power & Society	3		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3			SPAN 102/ FREN 102	Elementary Spanish II/ Elementary French II	3		
SYSE 203	Second Year Seminar Exp	1			RELG 315	History of Christianity	3		
RELG 103	Intro to Theology	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall 1 & 2					**Third Year/ Spring 1 & 2**				
CARD 300	Career Development	1			HUMN 400	Research Methods for Capstone	3		
RELG 300	Christian Spirit & Soc Justice	3			RELG 330	Pastoral Leadership and Admin	3		
RELG 308	Christian Ethics	3			RELG 355	Pastoral Care	3		
RELG 335	Black & Womanist Theologies	3			RELG ELEC	Religion Elective (300-400)	3		
RELG 402	African Amer Rel History	3			RELG ELEC	Religion Elective (300-400)	3		
RELG ELEC	Religion Elective (300-400)	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Fourth Year/ Fall 1 & 2					**Fourth Year/ Spring 1 & 2**				
RELG 340	Worship and Preaching in the Black Church	3			GEN ELEC	General Elective (300-400)	3		
RELG 345	Spiritual Formation and Faith Dev	3			GEN ELEC	General Elective (300-400)	3		
RELG 460	Senior Capstone	3			RELG ELEC	Religion Elective (300-400)	3		
GEN ELEC	General Elective (300-400)	3			RELG ELEC	Religion Elective (300-400)	3		
GEN ELEC	General Elective (300-400)	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**12**		
Note: 45 hours of 300 - 400 level courses are required.					**TOTAL HOURS**: **120** (A minimum of 120 hours is required for graduation).				

Social Science (Interdisciplinary Major)

Degree

The interdisciplinary Social Science major leads to a B.A. degree in social science. It is designed for students interested in society and in understanding their role — both as professionals and as citizens in the world. It is a Liberal Arts major, aimed at helping the student integrate knowledge about the nature of society, its foundations, its institutions, its possibilities, and its problems. The development of analytical, critical, and leadership skills will help the student become a creative contributor to society. The exact program is worked out by the student and his/her academic advisor and must be approved by the Dean of the School of Humanities and Social Sciences.

Admission to the major

Students must have earned a grade of C or better in COSI 118, SOSI 111 and HIST 221 to be accepted as a Social Science major.

Requirements for the Social Science Major

- Complete the required CORE curriculum courses (44 hours)
- 30 hours of Major required courses must be completed with at least 21 hours of upper- level courses in Economics, History, Political Science, Psychology and Sociology. The 21-hour count includes the required courses: SOSI 384 (Research Methods) and SOSI 460 (Capstone).
- 30 credit hours of TWO individual Social Science concentrations courses as follows:
    - Major Social Science Concentration #1 – 15 Cr. Hrs. (12 hrs. must be 300-400 level courses)
    - Major Social Science Concentration #2 – 15 Cr. Hrs. (12 hrs. must be 300-400 level courses)
- 6 credit hours of required cognate foreign language courses
- 9 credit hours of general elective courses

Required Foreign Language courses (6 hours)

Foreign I	Elementary Language I (3)
Foreign II	Elementary Language II (3)



A Suggested Program for B.A. Degree in Social Science

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro to Microcomputers	3		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
HLFW 129	Lifetime Fitness	1		
MATH 110	Concepts of Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
ENGL 205	Human Literary Heritage	3		
HUMN ---	Humanities Course	3		
NATS 112	Physical Science	3		
SOSM 203	Sophomore Seminar	1		
FOREIGN I	Foreign Language I	3		
*SHSS	SHSS Elective	3		
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
MAJOR I	SHSS Major I (300-400)	3		
MAJOR II	SHSS Major II (300-400)	3		
*SHSS	SHSS Elective (300-400)	3		
*SHSS	SHSS Elective (300-400)	3		
*SHSS	SHSS Elective (300-400)	3		
Total of Semester Hours		**15**		
Fourth Year/Fall Semester				
SOSI 384	Methods of Social Investigation	3		
MAJOR I	SHSS Major I (300-400)	3		
MAJOR II	SHSS Major II (300-400)	3		
GEN ELECT	General Elective	3		
GEN ELECT	General Elective	3		
Total of Semester Hours		**15**		

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence and Society	3		
HIST 221	Intro to African American Hist I	3		
MATH 111	Survey of College Math	3		
NATS 110	Biological Science	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
SPCH 101	Public Speaking	3		
MAJOR I	SHSS Major I	3		
MAJOR II	SHSS Major II	3		
*SHSS	SHSS Elective	3		
FOREIGN II	Foreign Language II	3		
Total of Semester Hours		**15**		
Third Year/Spring Semester				
CARD 300	Career Development	1		
MAJOR I	SHSS Major I (300-400)	3		
MAJOR II	SHSS Major II (300-400)	3		
*SHSS	SHSS Elective	3		
*SHSS	SHSS Elective (300-400)	3		
*SHSS	SHSS Elective (300-400)	3		
Total of Semester Hours		**16**		
Fourth Year/ Spring Semester				
SOSI 460	Social Science Capstone	3		
MAJOR I	SHSS Major I (300-400)	3		
MAJOR II	SHSS Major II (300-400)	3		
GEN ELECT	General Elective	3		
Total of Semester Hours		**12**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

***SHSS (School of Humanities and Social Sciences)**: Elective Courses selected from these SHSS majors and minors: Criminal Justice, Political Science, Psychology, and Sociology

Social Work

Degree
The major in Social Work leads to a Bachelor of Science degree.

Requirements for the Social Work major
To major in Social Work, a student must have earned a grade of C or better in COSI 118, HIST 221, and SOSI 111.In addition to completing the required CORE curriculum courses, the major requires 41 credit hours of social work foundation courses, 27 hours of cognate courses and 7 hours of general elective courses

Required Social Work foundation courses (41 hours)

SOWK 205	Introduction to Human Services (3)
SOWK 315	Social Policy (3)
SOWK 321	Human Behavior in the Social Environment I (3) *(Pre-req PSYC 101)*
SOWK 322	Human Behavior in the Social Environment II (3)
SOWK 327	Gender Issues in the Black Community (3) *(Pre-req SOWK 305, 321, 322)*
SOWK 350	Social Work Methods I (4) *(Pre-req SOWK 205, 321)*
SOWK 351	Social Work Methods II (4)
SOWK 449	Social Work Field Practicum (12)
SOWK 450	Social Work Field Practice Seminar (3) ***Must take concurrently with SOWK 449***
SOWK 460	Social Work Capstone (3)

Required cognate courses (27 hours)

PSYC 101	General Psychology(3)
ECON 203	Microeconomics (3)
POLS 201	American Government (3)
SOCI 201	Introduction to Sociology (3)
SOCI 205	Social Problems (3)
SOCI 310	Social Psychology (3)
SOCI 312	The Family (3)
SOCI 362	Social Statistics (3)
SOCI 384	Methods of Social Investigation (3)

Required General Elective Courses - 7 hours

A Suggested Program for B.S. Degree in Social Work

Name: _____ **Student ID#** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Contact # Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro to Microcomputers	3		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
HLFW 129	Lifetime Fitness	1		
MATH 110	Concepts of Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
ECON 203	Microeconomics	3		
ENGL 205	Human Literary Heritage	3		
NATS 110	Biological Science	3		
SOWK 205	Intro to Human Services	3		
PSYC 101	Gen Psychology	3		
Total of Semester Hours		**15**		
Third Year/ Fall Semester				
SOCI 312	The Family	3		
SOCI 362	Statistics	3		
POLS 201	American Government	3		
SOWK 321	Human Behavior & Soc Env I	3		
SOWK 350	Social Work Methods	4		
Total of Semester Hours		**16**		
Fourth Year/Fall Semester				
SOWK 449	Social Work Practicum	12		
SOWK 450	Social Work Seminar	3		
Total of Semester Hours		**15**		

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence and Society	3		
HIST 221	Intro to African American Hist I	3		
MATH 111	Survey of College Math	3		
BIOL 101	General Biology I	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
HUMN ---	Humanities Course	3		
SOSM 203	Sophomore Seminar	1		
SPCH 101	Public Speaking	3		
SOCI 201	Intro to Sociology	3		
SOCI 205	Social Problems	3		
SOWK 315	Social Policy	3		
Total of Semester Hours		**16**		
Third Year/Spring Semester				
CARD 300	Career Development	1		
SOCI 310	Social Psychology	3		
SOWK 322	Human Behavior & Soc Env II	3		
SOWK 351	Social Work Methods	4		
SOWK 384	Methods of Social Invest.	3		
GEN ELECT	General Elective	1		
Total of Semester Hours		**15**		
Fourth Year/ Spring Semester				
SOWK 327	Gender Issues in the Blk Comm.	3		
SOWK 460	Social Work Capstone	3		
GEN ELECT	General Elective (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
Total of Semester Hours		**12**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

Sociology

Degree
The Sociology major leads to a Bachelor of Arts degree.

Admission to the Major
Students intending to major in sociology must have earned a grade of C or better in COSI 118, HIST 221 and SOSI 111.

Requirements for the Major
In addition to completing the required CORE curriculum courses, the sociology major requires 39 semester hours of sociology courses (21 hours in specified courses and 18 hours in elective sociology courses). The major also requires 6 credit hours of foreign language courses, 3 hours of cognate courses and 27 hours of general elective courses.

Required sociology courses (21 hours)

SOCI 201	Introduction to Sociology (3)	SOCI 384	Research Methods (3)
SOCI 310	Social Psychology (3)	SOCI 460	Capstone (3)
SOCI 323	History of Social Thought (3)	SOCI 455	Internship (3)
SOCI 362	Social Statistics (3)		

Electives: An additional **18 hours** of sociology courses are required. Choose from the following

SOCI 205	Social Problems (3)	SOCI 321	Introduction to Medical Sociology (3)
SOCI 302	Intergroup Relations (3)	SOCI 327	Gender Issues in the African Amer Comm(3)
SOCI 307	Anthropology (3)	SOCI 404	Working w/Children, Families, & Communities of Diverse Cultures (3)
SOCI 312	The Family (3)	SOCI 425	Stratification (3)
SOCI 316	Introduction to Demography (3)	SOCI 451	Special Studies in Sociology (3)
SOCI 317	Criminology (3)	SOCI 499	Sociology co-op Experience (3)
SOCI 318	Social Deviance (3)	SOWK 205	Introduction to Human Services (3)
SOCI 319	Victimology (3)		

Required cognate courses (3 hours): Choose from the following

POLS 201	American Government (3)	HIST 312	Modern History 1789-present (3)
CRJS 200	Intro to Criminal Justice (3)	PSYC 101	General Psychology I (3)
PHIL 202	History of Modern & Contemporary Philosophy (3)		

Required Foreign Languages (6 hours) in Sequence

Foreign I	Elementary Language I (3)
Foreign II	Elementary Language II (3)

General Elective Courses – 27 hours with 15 hours of 300-400 level

A Suggested Program for B.A. Degree in Sociology

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro to Microcomputers	3		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
HLFW 129	Lifetime Fitness	1		
MATH 110	Concepts of Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
COGNATE	SELECT – 1 Cognate Course	3		
ENGL 205	Human Literary Heritage	3		
NATS 112	Physical Science	3		
SOCI 201	Intro to Sociology	3		
FOREIGN I	Foreign Language I	3		
Total of Semester Hours		**15**		
Third Year/ Fall Semester				
SOCI 362	Statistics	3		
SOCI 310	Social Psychology	3		
SOCI 323	History of Social Thought	3		
SOCI ---	SOCI Elective (300-400)	3		
GEN ELECT	General Elective	3		
GEN ELECT	General Elective	3		
Total of Semester Hours		**18**		
Fourth Year/Fall Semester				
SOCI 460	Sociology Capstone	3		
SOCI ---	SOCI Elective (300-400)	3		
SOCI ---	SOCI Elective (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
Total of Semester Hours		**12**		

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence and Society	3		
HIST 221	Intro to African American Hist I	3		
MATH 111	Survey of College Math	3		
NATS 110	Biological Science	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
SOSM 203	Sophomore Seminar	1		
HUMN ---	Humanities Course	3		
SPCH 101	Public Speaking	3		
GEN ELECT	General Elective	3		
FOREIGN II	Foreign Language II	3		
GEN ELECT	General Elective	3		
Total of Semester Hours		**16**		
Third Year/Spring Semester				
CARD 300	Career Development	1		
SOCI 384	Research Methods	3		
SOCI ---	SOCI Elective (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
Total of Semester Hours		**16**		
Fourth Year/ Spring Semester				
SOCI 455	Internship (100-400 hrs.)	3		
SOCI ---	SOCI Elective (300-400)	3		
SOCI ---	SOCI Elective (300-400)	3		
GEN ELECT	General Elective (300-400)	3		
Total of Semester Hours		**12**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120 (**A minimum of 120 hours is required for graduation).

Urban Leadership and Social Justice (Interdisciplinary Major)

Degree Requirements

The Interdisciplinary Major in Urban Leadership and Social Justice leads to a Bachelor of Arts degree with a thematic focus regarding Social Justice from a global perspective.

Admission to the Major

The major in Urban Leadership and Social Justice requires students to complete the required CORE curriculum courses (45 hours) and earn a grade of C or better in COSI 118, HIST 221, and SOSI 111. Additional requirements are also listed below:

ULSJ majors MUST complete the required cognate courses listed below with a grade of C or better before enrolling in upper-level courses (12 hours)

ECON 203	Microeconomics (3)
ECON 204	Macroeconomics (3)
Foreign I	Elementary Language I (3)
Foreign II	Elementary Language II (3) *(Both courses must be taken in sequence)*

Required Courses in Urban Leadership and Social Justice (35 hours)

ULSJ 201	American Government (3)	ULSJ 434	Internship (3)
ULSJ 301	Public Administration (3)	SLVG 300	Intro to the Nonprofit Sector/ Philanthropy (3)
ULSJ 338	Citizenship and Democracy (3)	SVLG 301	Fundraising Principles and Practices (3)
ULSJ 362	Social Statistics (3)	SVLG 398C	Student/Comm Leadership Initiative (1)
ULSJ 384	Methods of Soc Investigation (3)	SVLG 398L	President's Student Leadership (1)
ULSJ 431	Intro. to Political Theory (3)	ULSJ 460	Political Science Capstone (3)

and either

ULSJ 302 Urban Policy (3) ***OR*** USLJ 315 Social Policy (3)

Required Public Health Concentration Courses (18 hours)

Eighteen (18) hours of required electives will be chosen from Public Health developing a thematic focus in social justice. The student and faculty member will develop the social justice theme together, from a global perspective. A degree in a SABS program or major requires students to earn a grade of C or better in all Core Curriculum General Education courses and in all the specified program/major required and cognate courses listed with a grade of C or better.

General Electives Required (10 hours)

A Suggested Program for B.A. Degree in Urban Leadership and Social Justice

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM 103	Freshman Seminar	3			HIST 221	Intro to African American Hist I	3		
HLFW 129	Lifetime Fitness	1			MATH 111	Survey of College Math	3		
MATH 110	Concepts of Algebra	3			NATS 110	Biological Science	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ECON 203	Microeconomics	3			ECON 204	Macroeconomics	3		
ENGL 205	Human Literary Heritage	3			ULSJ 201	American Govt	3		
HUMN ---	Humanities Course	3			SPCH 101	Public Speaking	3		
FOREIGN I	Foreign Language I	3			FOREIGN II	Foreign Language II	3		
SOSM 203	Sophomore Seminar	1			PUBH ----	Public Health Elective	3		
NATS 112	Physical Science	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
ULSJ 362	Social Statistics	3			CARD 300	Career Development	1		
ULSJ 301	Public Administration	3			ULSJ 302/315	Urban/ Social Policy	3		
PUBH ----	Public Health Elective	3			ULSJ 338	Citizenship & Democracy	3		
SVLG 300	Intro to Nonprofit Sector	3			ULSJ 384	Methods of Social Invest.	3		
SVLG 301	Fundraising Prin & Practices	3			SVLG 398L	President's Std Leadership Comm	1		
SVLG 398C	Student/Comm Leadership Initiative	1			PUBH ----	Public Health Elective	3		
					GEN ELECT	General Elective	1		
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
ULSJ 460	Capstone	3			ULSJ/POLS 434	Internship (100-400 hrs.)	3		
ULSJ 431	Intro to Political Theory	3			GEN ELECT	General Elective	3		
PUBH ----	Public Health Elective	3			GEN ELECT	General Elective	3		
PUBH ----	Public Health Elective	3			GEN ELECT	General Elective	3		
PUBH ----	Public Health Elective	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**12**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

Service-Learning Program

The LeMoyne-Owen College Service-Learning Program provides structured community based educational opportunities for students to develop their sense of social responsibility and their potential for civic leadership by combining action with reflection. Students engage in direct structured and meaningful activities benefiting the community; and intellectually examine that experience and place it in an academic perspective through readings, discussions and writings.

The program also provides support for faculty, through workshops and serves as a resource center for various syllabi, reading materials and assessment tools. The program functions as a conductor for the creation of internships and other experiential learning opportunities that engage learning with service activities.

The values that students learn from the Service-Learning experiences can help them develop the social and personal skills that will help in their roles as productive members of society.

Prerequisites

To enroll in the Service-Learning course SLVG 398 or internships, the student must have junior status with satisfactory academic standing. The classification of a student may be evaluated on an individual basis and waived by the following: Academic Dean or by the Provost/Vice President of Academic Affairs



SCHOOL OF MATH, SCIENCE & TECHNOLOGY

Biology

Degree

The Biology major leads to a Bachelor of Science degree.

Requirements for the Biology Major
In addition to 44 credit hours of selected courses in general education and 1 hour of CARD 300, the biology major is required to take a total of 35 semester hours of biology courses (23 semester hours in specified courses and 12 semester hours of biology courses as electives) and an additional 35 hours of cognate courses.

Required biology major courses (23 hours):

BIOL 101	General Biology I (3)
BIOL 101L	General Biology I Lab (1)
BIOL 102	General Biology II (3)
BIOL 102L	General Biology II Lab (1)
BIOL 303	Genetics (3)
BIOL 303L	Genetics Lab (1)
BIOL 304	Microbiology (3)
BIOL 304L	Microbiology Lab (1)
BIOL 306	Cell Biology (3)
BIOL 306L	Cell Biology Lab (1)
BIOL 460	Biology Capstone (3)

NOTE: Science students who have or will take BIOL101 or BIOL102 are not required to take Natural Science Core courses.

Elective Biology courses: 12 additional semester hours of 300-400 level Biology courses are required.

BIOL 301	Vertebrate Embryology (3)
BIOL 301L	Vertebrate Embryology Lab (1)
BIOL 302	Genetics (3)
BIOL 302L	Genetics Lab (3)
BIOL 308	Anatomy and Physiology I (3)
BIOL 308L	Anatomy and Physiology I Lab (1)
BIOL 309	Anatomy and Physiology II (3)
BIOL 309L	Anatomy and Physiology II Lab (1)
BIOL 323	Immunology (3)
BIOL 398	Biology Practicum I (1)
BIOL 399	Biology Practicum II (1)
BIOL 402	Histology (3)
BIOL 404	Special Studies in Biology (3 or 4)
BIOL 405	Molecular Biology (3)
BIOL 405L	Molecular Biology Lab (1)
BIOL 410	Environmental Science (3)

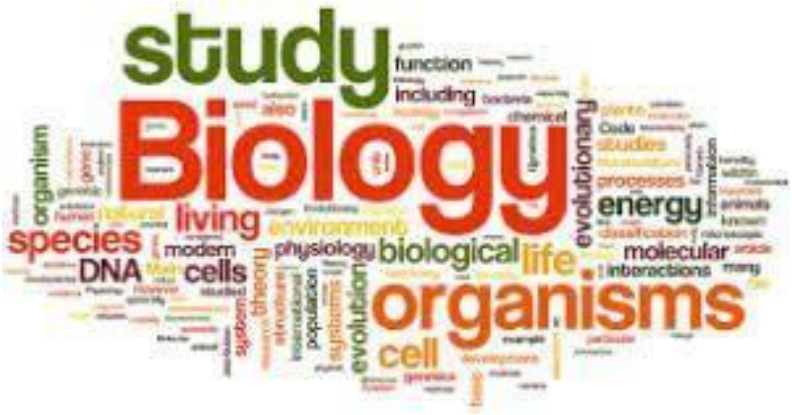
BIOL 450 and BIOL 451	Methods of Biological Research (2 hours each)
OR	
MFWD 201 and MFWD 202	STEM Research I and STEM Research II (2 hours each)

Required cognate courses are:

CHEM 101	General Chemistry I (3)
CHEM 101L	General Chemistry I Lab (1)
CHEM 102	General Chemistry II (3)
CHEM 102L	General Chemistry II Lab (1)
CHEM 303	Organic Chemistry I (3)
CHEM 303L	Organic Chemistry I Lab (1)
CHEM 304	Organic Chemistry II (3)
CHEM 304L	Organic Chemistry II Lab (1)
CHEM 410	Biochemistry (3)
CHEM 410L	Biochemistry Lab (1)
MATH 201	Analytical Geometry and Calculus I (4)
MATH 310 **or** BIOL 330	Statistical Methods (3) **or** Biostatistics (3)
PHYS 201	General Physics I(3)
PHYS 201L	General Physics I Lab (1)
PHYS 202	General Physics II (3)
PHYS 202L	General Physics II Lab (1)

NOTE: Science Students who have or will take CHEM101 or PHYS201 are not required to take the natural science core course.

NOTE: All science majors must take MATH 130, and MATH 145, in meeting their Core II requirement.



A Suggested Program for B.S. Degree in Biology

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro. to Microcomputers	3		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
HLFW 129	Lifetime Fitness	1		
MATH 130	College Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
BIOL 101 + Lab	General Biology I +Lab	4		
CHEM 101+Lab	General Chemistry I+ Lab	4		
MATH 201	Analytical Geometry & Cal I	4		
SOSM 203	Sophomore Seminar I	1		
HUMN ----	Humanities Course	3		
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
BIOL --- + Lab	Upper Level Biol Elective + Lab	4		
CHEM 303+Lab	Organic Chemistry I +Lab	4		
MATH 310 or BIOL 330	Statistical Methods or Biostatistics	3		
PHYS 201 +Lab	General Physics I +Lab	4		
Total of Semester Hours		**15**		
Fourth Year/Fall Semester				
BIOL 306 +Lab	Cell Biology +Lab	4		
BIOL 460	Biology Capstone	3		
CHEM 410+Lab	Biochemistry + Lab	4		
Gen Elec	General Elective	3		
Total of Semester Hours		**14**		

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
HIST 221	Intro to African American Hist I	3		
IDST 205	Artificial Intelligence and Society	3		
MATH 145	Pre-Calculus Math	3		
Gen Elec	General Elective	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
BIOL 102 + Lab	General Biology II +Lab	4		
CHEM 102+ Lab	General Chemistry II+ Lab	4		
ENGL 205	Human Literary Heritage	3		
SPCH 101	Public Speaking	3		
Total of Semester Hours		**14**		
Third Year/Spring Semester				
BIOL --- + Lab	Upper Level Biol Elective + Lab	4		
BIOL 304 + Lab	Microbiology + Lab	4		
CARD 300	Career Development	1		
CHEM 304 +Lab	Organic Chemistry II +Lab	4		
PHYS 202+Lab	General Physics II +Lab	4		
Total of Semester Hours		**17**		
Fourth Year/ Spring Semester				
BIOL 303 + Lab	Genetics + Lab	4		
Gen Elec	General Elective (300-400)	3		
Gen Elec	General Elective	3		
Gen Elec	General Elective	3		
Total of Semester Hours		**13**		

Note: 45 hours of 300 - 400 level courses are required. It is highly recommended that students take Biology courses as general electives.

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

Chemistry

Degree
The chemistry major leads to a Bachelor of Science or Bachelor of Arts degree.

Requirements for the Chemistry Major (B.S. Degree)
In addition to 43 credit hours of selected courses in general education and 1 hour of CARD 300, the Chemistry major requires: 43 semester hours of chemistry courses (39 hours of specified courses and 4 semester hours of chemistry courses as electives), and after electives, 22 semester hours of cognate courses are required.

Required Chemistry courses:

CHEM 101	General Chemistry I (3)
CHEM 101L	General Chemistry I Lab (1)
CHEM 102	General Chemistry II (3)
CHEM 102L	General Chemistry II Lab (1)
CHEM 303	Organic Chemistry I (3)
CHEM 303L	Organic Chemistry I Lab (1)
CHEM 304	Organic Chemistry II (3)
CHEM 304L	Organic Chemistry II Lab (1)
CHEM 305	Analytical Chemistry I (2)
CHEM 305L	Analytical Chemistry I Lab (2)
CHEM 306	Analytical Chemistry II (2)
CHEM 306L	Analytical Chemistry II Lab (2)
CHEM 401	Physical Chemistry I (3)
CHEM 401L	Physical Chemistry I Lab (1)
CHEM 402	Physical Chemistry II (3)
CHEM 402L	Physical Chemistry II Lab (1)
CHEM 410	Biochemistry (3)
CHEM 410L	Biochemistry Lab (1)
CHEM 460	Chemistry Capstone (3)

NOTE: Science Students who have taken or will take CHEM101 or PHYS201 are not required to take NATS 112.

Required cognate courses:

COSI 123	Introduction to Programming (3)
MATH 201	Analytical Geometry and Calculus I (4)
MATH 202	Analytical Geometry and Calculus II (4)
MATH 300 or MATH 301	Analytical Geometry and Calculus III (4) or Differential Equations (3)
PHYS 201	General Physics I(3)
PHYS 201L	General Physics I Lab (1)
PHYS 202	General Physics II (3)
PHYS 202L	General Physics II Lab (1)

Elective Chemistry courses: Four additional semester hours as electives from chemistry 300-400 level courses also are required.

Chemistry Electives:

CHEM 403	Advanced Topics in Chemistry (3)
CHEM 403L	Advanced Topics in Chemistry Lab (1)
CHEM 404	Advanced Topics in Chemistry II (3)
CHEM 404L	Advanced Topics in Chemistry II Lab (1)
CHEM 407	Instrumental Analysis (3)

CHEM 450 and CHEM 451	Methods of Chemical Research (2 + 2 credit hours)
OR	
MFWD 201 and MFWD 202	STEM Research I and II (2 + 2 credit hours)

Requirements for the Chemistry major (B.A. Degree)

The requirements for the B.A. degree in chemistry are the same as the B.S. degree with the following exceptions:

- Instead of Physical Chemistry I and II with lab, two Advanced Topics Courses in Chemistry will be required (CHEM 403 and CHEM 404)
- Instead of MATH 202, a statistics course will be required which can be met by either MATH 310, BIOL 330, or SOCI 362

Note: All science majors must take Mathematics 130 and 145 in meeting their Core II requirement.



A Suggested Program for B.S. Degree in Chemistry

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
ENGL 111	English Communication I	3			COSI 118	Intro. to Microcomputers	3		
FRSM 103	Freshman Seminar	3			ENGL 112	English Communication II	3		
HLFW 129	Lifetime Fitness	1			IDST 205	Artificial Intelligence and Society	3		
MATH 130	College Algebra	3			MATH 145	Pre-Calculus Math	3		
NATS 110 or BIOL 101	Biological Science	3			HUMN ----	Humanities Course	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
CHEM 101+Lab	General Chemistry I+ Lab	4			CHEM 102+ Lab	General Chemistry II+ Lab	4		
MATH 201	Analytical Geometry & Cal I	4			MATH 202	Analytical Geometry & Cal II	4		
PHYS 201 +Lab	General Physics I +Lab	4			PHYS 202+Lab	General Physics II +Lab	4		
SOSM 203	Sophomore Seminar	1			SPCH 101	Public Speaking	3		
ENGL 205	Human Literary Heritage	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
CHEM 303+Lab	Organic Chemistry I +Lab	4			CARD 300	Career Development	1		
CHEM 401+Lab	Physical Chemistry I +Lab	4			CHEM 304 +Lab	Organic Chemistry II +Lab	4		
MATH 300	Analytical Geometry & Cal II	4			CHEM 305 +Lab	Analytical Chemistry I +Lab	4		
Gen Elec	General Elective	3			CHEM 402+Lab	Physical Chemistry II +Lab	4		
					HIST 221	Intro to African American Hist I	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**16**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
CHEM 410+Lab	Biochemistry + Lab	4			CHEM 306 + Lab	Analytical Chemistry II + Lab	4		
Gen Elec	Gen Elective (300-400)	3			CHEM 460	Chemistry Capstone	3		
Gen Elec	General Elective	3			Gen Elec	General Elective (300-400)	3		
COSI 123	Intro to Programming	3			Gen Elec	General Elective (300-400)	3		
					Gen Elec	General Elective	1		
Total of Semester Hours		**13**			***Total of Semester Hours***		**14**		
Note: 45 hours of 300 - 400 level courses are required.					**TOTAL HOURS**: **120** (A minimum of 120 hours is required for graduation).				

NOTE: CHEM 401/402 courses are only offered every other year. If not offered during the Third year, students will take electives in the Third year and CHEM401 / 402 during the Fourth year.

A Suggested Program for B.A. Degree in Chemistry

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
ENGL 111	English Communication I	3			COSI 118	Intro. to Microcomputers	3		
FRSM 103	Freshman Seminar	3			ENGL 112	English Communication II	3		
HLFW 129	Lifetime Fitness	1			IDST 205	Artificial Intelligence and Society	3		
MATH 130	College Algebra	3			MATH 145	Pre-Calculus Math	3		
NATS 110	Biological Science	3			Elective	General Elective	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
CHEM 101+Lab	General Chemistry I+ Lab	4			CHEM 102+ Lab	General Chemistry II+ Lab	4		
HUMN ----	Humanities Course	3			Cognate Course	Computer Cognate/Statistics	4		
MATH 201	Analytical Geometry & Cal I	4			PHYS 202+Lab	General Physics II +Lab	4		
PHYS 201 +Lab	General Physics I +Lab	4			SOSM 203	Sophomore Seminar	1		
					SPCH 101	Public Speaking	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**16**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
CHEM 303+Lab	Organic Chemistry I +Lab	4			CARD 300	Career Development	1		
CHEM Elective	Chemistry Elective	3			CHEM 304 +Lab	Organic Chemistry II +Lab	4		
Elective	General Elective	3			CHEM 305 +Lab	Analytical Chemistry I +Lab	4		
Elective	General Elective	3			CHEM 450	Chemistry Research	2		
ENGL 205	Human Literary Heritage	3			HIST 221	Intro to African American Hist I	3		
Total of Semester Hours		**16**			***Total of Semester Hours***		**14**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
CHEM 410+Lab	Biochemistry + Lab	4			CHEM 306 + Lab	Analytical Chemistry II + Lab	4		
CHEM 451	Chemistry Research	2			CHEM 460	Chemistry Capstone	3		
Gen Elec	General Elective (300-400)	3			Gen Elec	General Elective	2		
Gen Elec	General Elective (300-400)	3			Gen Elec	General Elective	3		
Cognate Course	Computer Cognate/Statistics	4							
Total of Semester Hours		**16**			***Total of Semester Hours***		**12**		
Note: 45 hours of 300 - 400 level courses are required.					**TOTAL HOURS**: **120** (A minimum of 120 hours is required for graduation).				

NOTE: CHEM 401/402 courses are only offered every other year. If not offered during the Third year, students will take electives in the Third year and CHEM401 / 402 during the Fourth year.

Computer Science

Degree

A major in computer science leads to a Bachelor of Science degree.

Requirements for the Major

In addition to 43 credit hours of selected courses in general education (including 8 hours of Lab Science) and 1 credit hour in CARD 300, the computer science major is required to take a total of **47** credit hours of computer science common courses, 14 credit hours of cognate courses, and 15 credit hours of concentration courses depending on the concentration area.

Required Computer Science Courses (47 Credit Hours):

COSI 123	Introduction to Programming (4)	COSI 335	Algorithms (3)
COSI 125	Advanced Programming (4)	COSI 345	Database Management (3)
COSI 140	Discrete Structures (3)	COSI 370	Mobile Programming (3)
COSI 200	Introduction to Cybersecurity (3)	COSI 410	Operating Systems (3)
COSI 320	Computer Organization (3)	COSI 455	Computer Science Project (3)
COSI 325	Artificial Intelligence (3)	COSI 460	Computer Science Capstone (3)
COSI 330	Data Structures (3)	ITEC 330	Computer Networks (3)
COSI 332	Computation Theory (3)		

Required cognate courses (14 hours):

MATH 201	Analytical Geometry and Calculus I (4)
MATH 202	Analytical Geometry and Calculus II (4)
MATH 310	Statistical Methods (3)
MATH 401	Probability and Statistics Theory (3)

8 hours of Lab Science: Choose from the following courses (Included in Gen Ed required hours)

PHYS 201 +Lab/ PHYS 202 +Lab
CHEM 101 + Lab /CHEM 102 + Lab
BIOL 101 + Lab /BIOL 102 + Lab

Choose one of the following Concentration Areas

Computer Science General Studies (Choose 15 Credit Hours)

COSI 350	Programming Languages (3)	COSI 435	Big Data and Application (3)
COSI 360	Internet of Things (3)	COSI 445	Blockchain and Application (3)
COSI 380	Robotics (3)	COSI 450	Special Topics (3)
COSI 415	Machine Learning (3)	COSI 499	Computer Science Co-Op (3)
COSI 420	Supply Chain Technologies (3)	ITEC 305	Web Page Development (3)
COSI 430	Autonomous Vehicle/Drone/UAV (3)	ITEC 435	Network Security (3)

Data Visualization and Analytics (15 Credit Hours)

Required Courses (12 hours)

COSI 315	Data Analytics and Visualization (3)
COSI 415	Machine learning (3)
COSI 435	Big Data and Application (3)
COSI 445	Blockchain and Application (3)

Electives (3 hours: Choose One)

COSI 350	Programming Languages (3)	COSI 450	Special Topics (3)
COSI 360	Internet of Things (3)	COSI 499	Computer Science Co-Op (3)
COSI 380	Robotics (3)	ITEC 305	Web Page Development (3)
COSI 420	Supply Chain Technologies (3)	ITEC 435	Network Security (3)
COSI 430	Autonomous Vehicle/Drone/UAV (3)		

Criminal Justice Concentration (18 hours)

CRJS 200	Intro to Criminal Justice (3)	CRJS 325	Civil/Crim Court Procedures (3)
CRJS 204	American Legal System (3)	CRJS 328	Intro to the Study of Law (3)
CRJS 321	Constitutional Law (3)	CRJS 355	Cyber Ethics and Cyber Law (3)

General Electives:

Students must take enough general elective courses to total 120 hours overall.

**Note: All computer science majors must take Mathematics 130 and MATH 145 in meeting their Core II requirements.

A Suggested Program for B.S. Degree in Computer Science

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 123	Intro. to Programming	3		
COSI 123L	Intro. to Programming Lab	1		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
MATH 130	College Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
COSI 330	Data Structures	3		
ENGL 205	Human Literary Heritage	3		
HUMN ---	Humanities Course	3		
Lab Sci	PHYS 201, CHEM 101 or BIOL 101	4		
MATH 145	Pre-Calculus Math	3		
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
COSI 325	Artificial Intelligence	3		
COSI 345	Database Management	3		
COSI 335	Algorithms	3		
ITEC 330	Computer Network	3		
COSI-----	Elective	3		
Total of Semester Hours		**15**		
Fourth Year/Fall Semester				
COSI 410	Operating Systems	3		
COSI 455	Computer Science Project	3		
MATH 310	Statistical Methods	3		
COSI 380	Robotics	3		
Total of Semester Hours		**12**		

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
COSI 125	Advanced Programming	3		
COSI 125L	Advanced Programming Lab	1		
COSI 140	Discrete Structures	3		
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence and Society	3		
HLFW 129	Lifetime Fitness	1		
HIST 221	Intro to African American Hist I	3		
Total of Semester Hours		**17**		
Second Year/ Spring Semester				
COSI 200	Introduction to Cybersecurity	3		
COSI 320	Computer Organization	3		
Lab Sci	PHYS 202, CHEM 102 or BIOL 102	4		
SOSM 203	Sophomore Seminar	1		
SPCH 101	Public Speaking	3		
MATH 201	Analytical Geometry & Cal I	4		
Total of Semester Hours		**18**		
Third Year/Spring Semester				
CARD 300	Career Development	1		
COSI 332	Computation Theory	3		
COSI 370	Mobile Programming	3		
COSI----	Elective	3		
MATH 202	Analytical Geometry & Cal I	4		
Total of Semester Hours		**14**		
Fourth Year/ Spring Semester				
COSI 460	Computer Science Capstone	3		
MATH 401	Probability and Statistics Theory	3		
COSI -----	Elective	3		
Gen Elec	General Elective (300-400)	3		
Total of Semester Hours		**12**		

Note: 45 hours of 300 - 400 level courses are required.

COSI 305 Web Page Development (3)
COSI 315 Data Visualization (3)
COSI 350 Programming Languages (3)
COSI 360 Internet of Things (3)
COSI 420 Supply chain Technologies (3)

TOTAL HOURS: **120 (**A minimum of 120 hours is required for graduation).

COSI 430 Autonomous Vehicle/Drone/UAV (3)
ITEC 435 Network Security (3)
COSI 445 Blockchain and Application (3)
COSI 450 Special Topics (3)

A Suggested Program for B.S. Degree in Computer Science
Concentration: Data Analytics & Visualization

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 123	Intro. to Programming	3		
COSI 123L	Intro. to Programming Lab	1		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
MATH 130	College Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
COSI 330	Data Structures	3		
ENGL 205	Human Literary Heritage	3		
Lab Sci	PHYS 201, CHEM 101 or BIOL 101	4		
MATH 145	Pre-Calculus Math	3		
Total of Semester Hours		**13**		
Third Year/ Fall Semester				
HUMN ----	Humanity Course	3		
COSI 325	Artificial Intelligence	3		
COSI 345	Database Management	3		
ITEC 330	Computer Network	3		
MATH 310	Statistical Methods	3		
Total of Semester Hours		**15**		
Fourth Year/Fall Semester				
COSI 410	Operating Systems	3		
COSI 415	Machine Learning	3		
COSI 445	Blockchain and Application	3		
COSI 455	Computer Science Project	3		
COSI -----	Elective	3		
Total of Semester Hours		**15**		

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
COSI 125	Advanced Programming	3		
COSI 125L	Advanced Programming Lab	1		
COSI 140	Discrete Structures	3		
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence and Society	3		
HLFW 129	Lifetime Fitness	1		
HIST 221	Intro to African American Hist I	3		
Total of Semester Hours		**17**		
Second Year/ Spring Semester				
COSI 200	Introduction to Cybersecurity	3		
COSI 320	Computer Organization	3		
Lab Sci	PHYS 202, CHEM 102 or BIOL 102	4		
SOSM 203	Sophomore Seminar	1		
MATH 201	Analytical Geometry & Cal I	4		
Total of Semester Hours		**15**		
Third Year/Spring Semester				
CARD 300	Career Development	1		
COSI 315	Data Analytics and Visualization	3		
COSI 332	Computation Theory	3		
COSI 335	Algorithms	3		
MATH 202	Analytical Geometry & Cal II	4		
SPCH 101	Public Speaking	3		
Total of Semester Hours		**17**		
Fourth Year/ Spring Semester				
COSI 435	Big Data and Application	3		
COSI 460	Computer Science Capstone	3		
MATH 401	Probability and Statistics Theory	3		
COSI 370	Mobile Programming	3		
Total of Semester Hours		**12**		

Note: 45 hours of 300 - 400 level courses are required.

COSI 305 Web Page Development (3)
COSI 350 Programming Languages (3)
COSI 360 Internet of Things (3)
COSI 380 Robotics (3)

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

COSI 420 Supply chain Technologies (3)
COSI 430 Autonomous Vehicle/Drone/UAV (3)
ITEC 435 Network Security (3)
COSI 450 Special Topics (3)

A Suggested Program for B.S. Degree in Computer Science

Concentration: Criminal Justice

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
ITEC 120	Intro to Information Tech	3			COSI 200	Introduction to Cybersecurity	3		
ENGL 111	English Communication I	3			ENGL 112	English Communication II	3		
FRSM 103	Freshman Seminar	3			IDST 205	Artificial Intelligence and Society	3		
MATH 130	College Algebra	3			HLFW 129	Lifetime Fitness	1		
SOSI 111	Intro to Power & Society	3			HIST 221	Intro to African American Hist I	3		
					MATH 145	Pre-Calculus Math	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**16**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
MATH 201	Analytical Geometry & Cal I	4			HUMN ---	Humanities Course	3		
COSI 123	Intro. to Programming	3			COSI 125	Advanced Programming	3		
COSI 123L	Intro. to Programming Lab	1			COSI 125L	Advanced Programming Lab	1		
ENGL 205	Human Literary Heritage	3			COSI 140	Discrete Structures	3		
SOSM 203	Sophomore Seminar	1			Lab Sci	PHYS 202, CHEM 102 or BIOL 102	4		
Lab Sci	PHYS 201, CHEM 101 or BIOL 101	4			SPCH 101	Public Speaking	3		
Total of Semester Hours		**16**			***Total of Semester Hours***		**17**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
CRJS 200	Intro to Criminal Justice	3			CARD 300	Career Development	1		
COSI 330	Data Structures	3			COSI 335	Algorithms	3		
COSI 320	Computer Organization	3			ITEC 310	Intro to Unix	3		
COSI 345	Database Management	3			COSI 350	Programming Languages	3		
CRJS 355	Cyber Ethics & Cyber Law	3			MATH 202	Analytical Geometry & Cal I	4		
CRJS -----	Concentration Course	3							
Total of Semester Hours		**18**			***Total of Semester Hours***		**14**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
COSI 410	Operating Systems	3			COSI 460	Computer Science Capstone	3		
COSI 455	Computer Science Project	3			MATH 401	Probability and Statistics Theory	3		
MATH 310	Statistical Methods	3			CRJS -----	Concentration Course	3		
CRJS -----	Concentration Course	3			CRJS -----	Concentration Course	3		
Total of Semester Hours		**12**			***Total of Semester Hours***		**12**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of **120** hours is required for graduation).

Cybersecurity

Degree

A major in Cybersecurity leads to a Bachelor of Science degree.

Requirements for the Major

In addition to 43 credit hours of selected courses in general education (including 8 credit hours of Lab Science), and 1 credit hour in CARD 300, the cybersecurity major is required to take a total of 50 credit hours of major courses. In addition, 7 credit hours of cognate courses and 18 credit hours of concentration courses are required.

Required Major Courses (16 courses, 50 hours):

COSI 123	Introduction to Programming (4)
COSI 125	Advanced Programming (4)
COSI 140	Discrete Structures (3)
COSI 200	Introduction to Cybersecurity (3)
COSI 320	Computer Organization (3)
COSI 330	Data Structures (3)
COSI 332	Computation Theory (3)
COSI 345	Database Management (3)
COSI 360	Internet of Things (3)
COSI 410	Operating Systems (3)
COSI 445	Blockchain and Application (3)
COSI 453	Cybersecurity Project (3)
COSI 462	Cybersecurity Capstone (3)
ITEC 330	Computer Networks (3)
ITEC 435	Network Security (3)
ITEC 440	Advanced Networking (3)

Required cognate courses (7 hours): ***

MATH 201	Analytical Geometry and Calculus I (4)
MATH 310	Statistical Methods (3)

8 hours of Lab Science: **Choose from the following courses (Included in Gen Ed required hours)**

PHYS 201 +Lab/ PHYS 202 +Lab (4)
CHEM 101 + Lab /CHEM 102 + Lab (4)
BIOL 101 + Lab /BIOL 102 + Lab (4)

Choose one of the following Concentration Areas

Cybersecurity General Studies (18 hours)

Required (9 hours)

COSI 355	Digital Forensics (3)
CRJS 355	Cyber Ethics and Cyber Law (3)
CRJS 465	Forensic Evidence (3)

Electives (9 hours) (Choose Three):

COSI 380	Robotics (3)
COSI 415	Machine Learning (3)
COSI 420	Supply Chain Technologies (3)
COSI 430	Autonomous Vehicle/Drone/UAV (3)
COSI 450	Special Topics (3)
COSI 499	Computer Science Co-Op (3)

Network Administration and Design (18 hours):

Required (6 hours)

ITEC 305	Web Page Development (3)
ITEC 335	Network Administration (3)

Electives (12 hours) (Choose Four)

COSI 325	Artificial Intelligence (3)
COSI 380	Robotics (3)
COSI 415	Machine Learning (3)
COSI 420	Supply Chain Technologies (3)
COSI 430	Autonomous Vehicle/Drone/UAV (3)
COSI 450	Special Topics (3)
COSI 499	Computer Science Co-Op (3)

General Electives:

Students must take enough general elective courses to total 120 hours overall.

**Note: All cybersecurity majors must take Mathematics 130 and MATH 145 in meeting their

Core II requirements.

Cybersecurity Certification Courses
(21 Credit Hours)

COSI 200	Introduction to Cybersecurity (3)
ITEC 330	Computer Networks (3)
COSI 355	Digital Forensics (3)
COSI 410	Operating System (3)
ITEC 435	Network Security (3)
ITEC 440	Advanced Networking (3)
CRJS 355	Cyber Ethics and Cyber Law (3)



A Suggested Program for B.S. Degree in Cybersecurity

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 123	Intro. to Programming	3		
COSI 123L	Intro. to Programming Lab	1		
ENGL 111	English Communication I	3		
FRSM 103	Freshman Seminar	3		
MATH 130	College Algebra	3		
SOSI 111	Intro to Power & Society	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
COSI 330	Data Structures	3		
ENGL 205	Human Literary Heritage	3		
Lab Sci	PHYS 201, CHEM 101 or BIOL 101	4		
MATH 145	Pre-Calculus Math	3		
Total of Semester Hours		**13**		
Third Year/ Fall Semester				
COSI 345	Database Management	3		
CRJS 355	Cyber Ethics & Cyber Law	3		
HUMN ---	Humanities Course	3		
ITEC 330	Computer Network	3		
MATH 310	Statistical Methods	3		
Total of Semester Hours		**15**		
Fourth Year/Fall Semester				
COSI 410	Operating Systems	3		
COSI 445	Blockchain & Application	3		
COSI 457	Cybersecurity Project	3		
ITEC 435	Network Security	3		
COSI -----	COSI Elective	3		
Total of Semester Hours		**15**		

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
COSI 125	Advanced Programming	3		
COSI 125L	Advanced Programming Lab	1		
COSI 140	Discrete Structures	3		
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence and Society	3		
HLFW 129	Lifetime Fitness	1		
COSI 200	Introduction to Cybersecurity	3		
Total of Semester Hours		**17**		
Second Year/ Spring Semester				
COSI 320	Computer Organization	3		
Lab Sci	PHYS 202, CHEM 102 or BIOL 102	4		
SOSM 203	Sophomore Seminar	1		
HIST 221	Intro to African American Hist	3		
MATH 201	Analytical Geometry & Cal I	4		
Total of Semester Hours		**15**		
Third Year/Spring Semester				
CARD 300	Career Development	1		
COSI 332	Computation Theory	3		
COSI 355	Digital Forensics	3		
COSI 360	Internet of Things	3		
SPCH 101	Public Speaking	3		
MATH 306	Linear Algebra	3		
Total of Semester Hours		**16**		
Fourth Year/ Spring Semester				
COSI 462	Cybersecurity Capstone	3		
CRJS 465	Forensic Evidence	3		
ITEC 440	Advanced Networking	3		
Gen Elect	General Elective	4		
Total of Semester Hours		**13**		

Note: 45 hours of 300 - 400 level courses are required.

COSI 315 Data Visualization (3)
COSI 380 Robotics (3)
COSI 415 Machine Learning (3)
COSI 420 Supply chain Technologies (3)

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

COSI 430 Autonomous Vehicle/Drone/UAV (3)
COSI 450 Special Topics (3)
COSI 499 Computer Science Co-Op (3)

A Suggested Program for B.S. Degree in Cybersecurity
Concentration: Network Administration and Design

Name: _____ **Student ID#** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Contact # Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 123	Intro. to Programming	3			COSI 125	Advanced Programming	3		
COSI 123L	Intro. to Programming Lab	1			COSI 125L	Advanced Programming Lab	1		
ENGL 111	English Communication I	3			COSI 140	Discrete Structures	3		
FRSM 103	Freshman Seminar	3			ENGL 112	English Communication II	3		
MATH 130	College Algebra	3			IDST 205	Artificial Intelligence and Society	3		
SOSI 111	Intro to Power & Society	3			HLFW 129	Lifetime Fitness	1		
					COSI 200	Introduction to Cybersecurity	3		
Total of Semester Hours		**16**			***Total of Semester Hours***		**17**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
COSI 330	Data Structures	3			COSI 320	Computer Organization	3		
ENGL 205	Human Literary Heritage	3			Lab Sci	PHYS 202, CHEM 102 or BIOL 102	4		
Lab Sci	PHYS 201, CHEM 101 or BIOL 101	4			SOSM 203	Sophomore Seminar	1		
MATH 145	Pre-Calculus Math	3			MATH 201	Analytical Geometry & Cal I	4		
ITEC 305	Web Page Development	3			HIST 221	Intro to African American Hist	3		
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
HUMN ---	Humanities Course	3			CARD 300	Career Development	1		
ITEC 330	Computer Network	3			COSI 332	Computation Theory	3		
COSI 345	Database Management	3			COSI 360	Internet of Things	3		
COSI 410	Operating Systems	3			SPCH 101	Public Speaking	3		
MATH 310	Statistical Methods	3			COSI ----	Elective	3		
					ITEC 335	Network Administration	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**16**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
ITEC 435	Network Security	3			ITEC 440	Advanced Networking	3		
COSI 445	Blockchain & Application	3			COSI 462	Cybersecurity Capstone	3		
COSI 457	Cybersecurity Project	3			COSI 430	Autonomous Vehicle/Drone/UAV	3		
Elective	General Elective	1			Gen Elect	General Elective (300-400)	3		
COSI ---	Elective	3							
Total of Semester Hours		**13**			***Total of Semester Hours***		**12**		

Note: 45 hours of 300 - 400 level courses are required.

COSI 325 Artificial Intelligence (3)
COSI 380 Robotics (3)
COSI 415 Machine Learning (3)

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

COSI 420 Supply chain Technologies (3)
COSI 450 Special Topics (3)
COSI 499 Computer Science Co-Op (3)

Information Technology

Degree

A major in Information Technology leads to a Bachelor of Science degree.

Requirements for the Information Technology major:

In addition to 41 credit hours of selected courses in general education, and 1 credit hour in CARD 300, the Information Technology major requires: 38 credit hours of major courses, 21 credit hours of specified courses from one of two concentrations: 1) Management Information Systems or 2) Web and Database Development, and electives as needed.

Required Information Technology major courses (38 credit hours):

ITEC 120	Introduction to Information Technology (3)
COSI 123 + Lab	Introduction to Programming (4)
COSI 125 + Lab	Advanced Programming (4)
COSI 140	Discrete Structures (3)
ITEC 305	Web Page Development (3)
COSI 320	Computer Organization (3)
COSI 330	Data Structures (3)
ITEC 330	Computer Networks (3)
ITEC 345	Database Management (3)
COSI 410	Operating Systems (3)
ITEC 455	Information Technology Project (3)
ITEC 460	Information Technology Capstone (3)

Web and Database Development Concentration (21 hours)

Required (6 hours)

ITEC 415	Server-Side Web Programming
ITEC 435	Network Security

Electives (select 15 hours)

ITEC 450	Special Topics (3)
ITEC 499	Information Technology Co-Op Experience (3)
BUAD 225	Business Law (3)
BUAD 220	Business Communication (3)
ACTG 201	Accounting I (3)
ECON 203	Microeconomics (3)
ECON 204	Macroeconomics (3)

Management Information Systems Concentration

Required MIS Concentration Courses (21 hours)

ACTG 201	Accounting I (3)
ACTG 202	Accounting II (3)
ECON 203	Microeconomics (3)
ECON 204	Macroeconomics (3)
BUAD 305	Principles of Management (3)
BUAD 415	Operations Management (3)
BUAD 450	International Business (3)

*Note: Students can also take elective courses from the other concentration not chosen as the required concentration.

**Note: Students must pass MATH 130 and MATH 145 prior to declaring a major in Information Technology.



A Suggested Program for B.S. Degree in Information Technology
Concentration: Management Information Systems

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
ENGL 111	English Communication I	3			ENGL 112	English Communication II	3		
FRSM 103	Freshman Seminar	3			IDST 205	Artificial Intelligence and Society	3		
ITEC 120	Intro to Technology	3			HLFW 129	Lifetime Fitness	1		
NATS ----	Natural Science Course I	3			HIST 221	Intro to African American Hist I	3		
MATH 130	College Algebra	3			NATS ----	Natural Science Course II	3		
					MATH 145	Pre-Calculus Math	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**16**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ACTG 201	Accounting I	3			ACTG 202	Accounting II	3		
ECON 203	Microeconomic Principles	3			COSI 125 + Lab	Advanced Programming	4		
COSI 123 + Lab	Intro to Programming	4			COSI 140	Discrete Structures	3		
SOSI 111	Intro to Power & Society	3			SOSM 203	Sophomore Seminar	1		
ENGL 205	Human Literary Heritage	3			SPCH 101	Public Speaking	3		
					ECON 204	Macroeconomic Principles	3		
Total of Semester Hours		**16**			***Total of Semester Hours***		**17**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
COSI 330	Data Structures	3			BUAD 305	Principles of Management	3		
COSI 410	Operating Systems	3			CARD 300	Career Development	1		
HUMN ----	Humanities Course	3			ITEC 330	Computer Network	3		
ITEC 305	Web Page Development	3			COSI 320	Computer Organization	3		
BUAD ----	Business Elective	3			ITEC 345	Database Management	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**13**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
BUAD 415	Operations Management	3			BUAD 450	International Business	3		
COSI 420	Supply Chain Technologies	3			ITEC 460	ITEC Capstone	3		
COSI 445	Blockchain and Application				Gen Elective	General Elective	4		
ITEC 455	Information Tech Project	3			ITEC ----	ITEC Elective (300-400)	3		
ITEC ----	ITEC Elective (300-400)	3							
Total of Semester Hours		**15**			***Total of Semester Hours***		**13**		

Note: 45 hours of 300 - 400 level courses are required.

ITEC 300-400 Electives:
COSI 315 Data Visualization (3)
COSI 360 Internet of Things (3)
COSI 415 Machine Learning (3)
COSI 430 Autonomous Vehicle/Drone/UAV (3)
ITEC 435 Network Security (3)

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

COSI 450 Special Topics (3)

Business Electives:
BUAD 225 Business Law (3)

A Suggested Program for B.S. Degree in Information Technology
Concentration: Web and Database Development

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
ENGL 111	English Communication I	3		
FRSM 101	Freshman Seminar	3		
ITEC 120	Intro to Technology	3		
NATS ----	Natural Science Course I	3		
MATH 130	College Algebra	3		
Total of Semester Hours		**15**		
Second Year/ Fall Semester				
COSI 123 + Lab	Intro to Programming	4		
SOSI 111	Intro to Power & Society	3		
HUMN ---	Humanities Course	3		
ITEC ELECT	ITEC Elective	3		
ITEC ELECT	ITEC Elective (300-400)	3		
Total of Semester Hours		**16**		
Third Year/ Fall Semester				
ITEC 305	Web Page Development	3		
COSI 320	Computer Organization	3		
COSI 330	Data Structures	3		
ITEC elective	ITEC Elective	3		
Gen Elective	General Elective	3		
Total of Semester Hours		**15**		
Fourth Year/Fall Semester				
COSI 410	Operating Systems	3		
ITEC 455	ITEC Project	3		
ITEC 435	Network Security	3		
ITEC elective	ITEC Elective	3		
Gen Elective	General Elective	1		
Total of Semester Hours		**13**		

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
IDST 205	Artificial Intelligence and Society	3		
HLFW 129	Lifetime Fitness	1		
HIST 221	Intro to African American Hist I	3		
NATS ----	Natural Science Course II	3		
MATH 145	Pre-Calculus Math	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
COSI 125 + Lab	Advanced Programming	4		
COSI 140	Discrete Structures	3		
SOSM 203	Sophomore Seminar	1		
SPCH 101	Public Speaking	3		
ENGL 205	Human Literary Heritage	3		
Gen Elective	General Elective	3		
Total of Semester Hours		**17**		
Third Year/Spring Semester				
CARD 300	Career Development	1		
ITEC 345	Database Management	3		
ITEC 330	Computer Network	3		
ITEC 415	Server-Side Web Programming	3		
ITEC elective	ITEC Elective	3		
ITEC elective	ITEC Elective	3		
Total of Semester Hours		**16**		
Fourth Year/ Spring Semester				
Gen Elective	General Elective	3		
ITEC 460	ITEC Capstone	3		
Gen Elective	General Elective	3		
Gen Elective	General Elective (300-400)	3		
Total of Semester Hours		**12**		

Note: 45 hours of 300 - 400 level courses are required.

TOTAL HOURS: **120** (A minimum of 120 hours is required for graduation).

ITEC 300-400 Electives:
ITEC 450 Special Topics (3)
ITEC 499 Information Technology Co-op Experience (3)

ACTG 201 Accounting I (3)
ECON 203 Microeconomic Principles (3)
ECON 204 Macroeconomic Principles (3)
COSI 360 Internet of Things (3)

Mathematics

Degree
The mathematics major leads to a Bachelor of Science degree.

Requirements for the Mathematics major:
In addition to 43 credit hours of selected courses in general education and 1 hour of CARD 300, the mathematics major is required to complete 33 semester hours of mathematics courses (30 semester hours of specified courses in mathematics and 3 semester hours of mathematics courses as electives). In addition, 14 semester hours of cognate courses are required.

Required mathematics courses (30 semester hours)

MATH 201	Analytical Geometry and Calculus I (4)
MATH 202	Analytical Geometry and Calculus II (4)
MATH 300	Analytical Geometry and Calculus III (4)
MATH 301	Differential Equations (3)
MATH 306	Linear Algebra (3)
MATH 310	Statistical Methods (3)
MATH 401	Probability and Statistics Theory (3)
MATH 405/403	Advanced Calculus (3) **or** Abstract Algebra I (3)
MATH 460	Mathematics Capstone (3)

Elective mathematics courses: Three additional semester hours of **300-400 level courses**

Required cognate courses (14 semester hours)

COSI 123	Introduction to Programming (3)
COSI 140	Discrete Structures (3)
PHYS 201	General Physics I (3)
PHYS 201L	General Physics I Lab (1)
PHYS 202	General Physics II (3)
PHYS 202L	General Physics II Lab (1)

Note: All science majors must take Mathematics 130 and 145 in meeting their Core II requirement.

A Suggested Program for B.S. Degree in Mathematics

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

***Note: Students are required to successfully complete 120 semester hours to graduate from LOC of which 45 credit hours must be from 300-400 level courses. Per LOC policy, students must complete the last 30 credit hours of courses at LOC to qualify for graduation.**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
ENGL 111	English Communication I	3			COSI 118	Intro. to Microcomputers	3		
FRSM 103	Freshman Seminar	3			ENGL 112	English Communication II	3		
HLFW 129	Lifetime Fitness	1			IDST 205	Artificial Intelligence and Society	3		
MATH 130	College Algebra	3			MATH 145	Pre-Calculus Math	3		
NATS 110	Biological Science	3			Elective	General Elective	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
COSI 123	Intro to Programming	3			COSI 140	Discrete Structures	3		
HUMN ----	Humanities Course	3			MATH 202	Analytical Geometry & Cal II	4		
MATH 201	Analytical Geometry & Cal I	4			PHYS 202+Lab	General Physics II +Lab	4		
PHYS 201 +Lab	General Physics I +Lab	4			SPCH 101	Public Speaking	3		
SOSM 203	Sophomore Seminar	1			ENGL 205	Human Literary Heritage	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**17**		
Third Year/ Fall Semester					**Third Year/Spring Semester**				
					CARD 300	Career Development	1		
MATH 300	Analytical Geometry & Cal III	4			HIST 221	Intro to African American Hist I	3		
MATH 306	Linear Algebra	3			MATH 301	Differential Equations	3		
MATH 310	Statistical Methods	3			Elective	General Elective (300-400)	3		
Elective	General Elective	3			Elective	General Elective (300-400)	3		
					Elective	General Elective	1		
Total of Semester Hours		**13**			***Total of Semester Hours***		**14**		
Fourth Year/Fall Semester					**Fourth Year/ Spring Semester**				
MATH403 or MATH405	Abstract Algebra or Adv. Calc.	3			MATH 401	Probability & Statistics	3		
MATH ---	MATH Elective	3			MATH 460	Mathematics Capstone	3		
Elective	General Elective (300-400)	3			Elective	Any Level	3		
Elective	General Elective (300-400)	3			Elective	General Elective (300-400)	3		
Elective	General Elective (300-400)	3			Elective	General Elective (300-400)	3		
Total of Semester Hours		**15**			***Total of Semester Hours***		**15**		
Note: 45 hours of 300 - 400 level courses are required.					**TOTAL HOURS**: **120** (A minimum of 120 hours is required for graduation).				

ASSOCIATE DEGREE PROGRAMS

An Associate of Arts or an Associate of Science degree is granted when a student satisfactorily completes one of the two programs of study below consisting of 60 credit hours which includes general education and major requirements.



A Suggested Program for an Associate of Arts Degree

Name: _____ **Student ID#** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Contact # Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM 103	Freshman Seminar	3			HIST 221	Intro to African American Hist I	3		
HLFW 129	Lifetime Fitness	1			MATH 111	Survey of College Math	3		
MATH 110	Concepts of Algebra	3			NATS 110	Biological Science	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			SPCH 101	Public Speaking	3		
NATS 112	Physical Science	3			Required Course	Any Area	3		
SOSM 203	Sophomore Seminar	1			Additional Course	Same Area	3		
HUMN ---	Humanities Course	3			Additional Course	Same Area	3		
FOREIGN I	Foreign Language I	3			FOREIGN II	Foreign Language II	3		
GEN ELEC	General Elective	1							
Total of Semester Hours		**14**			***Total of Semester Hours***		**15**		
					TOTAL HOURS: **60** **(A minimum of 60 hours is required for graduation)**				

* LOC athletes, Active and former military service members, ROTC, and Active Reservist students are exempt from HLFW 129

NOTE: This is only a suggested program which may change according to the circumstances of the student and the schedule of classes.

A Suggested Program for an Associate of Arts Degree

Concentration: Religion (Ministry) ASAP

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester				
COSI 118	Intro to Microcomputers	3		
ENGL 111	English Communication I	3		
FYSE 101	First Year Seminar Exp	3		
HLFW 101	Wellness	1		
MATH ----	Choose MATH 110/111	3		
RELG 101	Intro to Hebrew Bible	3		
Total of Semester Hours		**16**		
Second Year/ Fall Semester				
ENGL 205	Human Literary Heritage	3		
NATS ----	Any Natural Science Class	3		
SOSI 111	Intro to Power & Society	3		
SYSE 203	Second Year Sem Exp	1		
SPAN 101/ FREN 101	Elementary Spanish I/ Elementary French I	3		
RELG ELEC	Religion Elective	3		
Total of Semester Hours		**16**		

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year/ Spring Semester				
ENGL 112	English Communication II	3		
HUMN ---	Humanities Course	3		
IDST 205	Artificial Intelligence and Society	3		
NATS ----	Any Natural Science Class	3		
RELG 102	Intro to New Testament	3		
Total of Semester Hours		**15**		
Second Year/ Spring Semester				
CARD 300	Career Development	1		
HIST 221	Intro to African American Hist I	3		
SPCH 101	Public Speaking	3		
RELG 103	Intro to Theology	3		
SPAN 102/ FREN 102	Elementary Spanish II/ Elementary French II	3		
Total of Semester Hours		**13**		

TOTAL HOURS: **60** **(A minimum of 60 hours is required for graduation)**

A Suggested Program for an Associate of Arts Degree

Concentration: Business Administration ASAP

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
BUAD 1189	Microcomputer Applications	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FYSE 101	First Year Seminar Exp	3			NATS ---	Any Natural Science Course	3		
MATH ---	Choose MATH 110/111	3			HUMN ---	Humanities Course	3		
HLFW 101	Wellness	1			BUAD 2289	Business Ethics	3		
BUAD 240	Organizational Behavior	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
SOSI 111	Intro to Power & Society	3			SPCH 101	Public Speaking	3		
SYSE 203	Second Year Sem Exp	1			HIST 221	Intro to African American Hist I	3		
NATS ---	Any Natural Science Course	3			BUAD 3039	Career Education and Skills Seminar	3		
ENGL 205	Human Literary Heritage	3			MGMT 3229	Managerial Marketing	3		
BUAD 3089	Organizational Communication	3			MGMT 3249	Human Resource Management	3		
MGMT 3219	Management Theory	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
					TOTAL HOURS: **62** **(A minimum of 60 hours is required for graduation)**				

A Suggested Program for an Associate of Arts Degree

Concentration: Criminal Justice TRADITIONAL

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			CRJS 200	Intro to Criminal Justice	3		
FRSM 103	Freshman Seminar	3			HIST 221	Intro to African American Hist I	3		
HLFW 129	Lifetime Fitness	1			MATH 111	Survey of College Math	3		
MATH 110	Concepts of Algebra	3			NATS 110	Biological Science	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
CRJS 204	American Legal System	3			CRJS 205	Social Problems	3		
ENGL 205	Human Literary Heritage	3			HUMN ---	Humanities Course	3		
NATS 112	Physical Science	3			SPCH 101	Public Speaking	3		
SOSM 203	Sophomore Seminar	1			IDST 205	Artificial Intelligence and Society	3		
FOREIGN I	Foreign Language I	3			FOREIGN II	Foreign Language II	3		
GEN ELECT	General Elective	1							
Total of Semester Hours		**14**			***Total of Semester Hours***		**15**		

TOTAL HOURS: **60** **(A minimum of 60 hours is required for graduation)**

A Suggested Program for an Associate of Arts Degree

Concentration: Criminal Justice ASAP

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			CRJS 200	Intro to Criminal Justice	3		
FYSE 101	First Year Seminar Exp	3			HIST 221	Intro to African American Hist I	3		
HLFW 101	Wellness	1			IDST 205	Artificial Intelligence and Society	3		
MATH ----	Choose MATH 110/111	3			NATS 110	Biological Science	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
CRJS 204	American Legal System	3			CRJS 205	Social Problems	3		
ENGL 205	Human Literary Heritage	3			HUMN ---	Humanities Course	3		
NATS 112	Physical Science	3			SPCH 101	Public Speaking	3		
SYSE 203	Second Year Seminar Exp	1			PSYC 101	General Psychology I	3		
FOREIGN I	Foreign Language I	3			FOREIGN II	Foreign Language II	3		
GEN ELECT	General Elective	1							
Total of Semester Hours		**14**			***Total of Semester Hours***		**15**		
					TOTAL HOURS: **60** **(A minimum of 60 hours is required for graduation)**				

A Suggested Program for an Associate of Science Degree TRADITIONAL

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FRSM 103	Freshman Seminar	3			HIST 221	Intro to African American Hist I	3		
HLFW 129	Lifetime Fitness	1			MATH 111	Survey of College Math	3		
MATH 110	Concepts of Algebra	3			NATS 110	Biological Science	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			SPCH 101	Public Speaking	3		
NATS 112	Physical Science	3			Additional Course	Any Area	3		
SOSM 203	Sophomore Seminar	1			Additional Course	Any Area	3		
HUMN ---	Humanities Course	3			Additional Course	Any Area	3		
Required Course	Any Area	3			Gen Elect	General Elective	3		
Gen Elect	General Elective	1							
Total of Semester Hours		**14**			***Total of Semester Hours***		**15**		
					TOTAL HOURS: **60** **(A minimum of 60 hours is required for graduation)**				

* LOC athletes, Active and former military service members, ROTC, and Active Reservist students are exempt from HLFW 129.

NOTE: This is only a suggested program which may change according to the circumstances of the student and the schedule of classes.

A Suggested Program for an Associate of Science Degree

Concentration: Integrated Early Childhood Education ASAP

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FYSE 101	First Year Seminar Exp	3			SPCH 101	Public Speaking	3		
HLFW 101	Wellness	1			MATH 111	Survey of College Math	3		
MATH 110	Concepts of Algebra	3			EDUC 190	Praxis Prep for Core Combined	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			NATS 112	Physical Science	3		
HUMN ---	Humanities Course	3			ECED 206	Lang Develop & Emergent Literacy (F.E = 10 hrs.)	3		
SYSE 203	Second Year Seminar Exp	1			EDUC 202	Intro to Professional Portfolio Development	3		
NATS 110	Biological Science	3			EDUC 203	Human Development & Psychology	3		
HIST 221	Intro to African American Hist I	3			ECED 201	Intro to an Inclusive Early Childhood Education	3		
EDUC 204	Foundations of Education	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
					TOTAL HOURS: **62** **(A minimum of 60 hours is required for graduation)**				

A Suggested Program for an Associate of Science Degree

Concentration: Elementary Education K-5 ASAP

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FYSE 101	First Year Seminar Exp	3			SPCH 101	Public Speaking	3		
HLFW 101	Wellness	1			MATH 111	Survey of College Math	3		
MATH 110	Concepts of Algebra	3			EDUC 190	Praxis Prep for Core Combined	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			NATS 112	Physical Science	3		
HUMN ---	Humanities Course	3			ECED 206	Lang Develop & Emergent Literacy (F.E = 10 hrs.)	3		
SYSE 203	Second Year Seminar Exp	1			EDUC 202	Intro to Professional Portfolio Development	3		
NATS 110	Biological Science	3			EDUC 203	Human Development & Psychology	3		
HIST 221	Intro to African American Hist I	3			SPED 224	Survey of Exceptional Children (F.E = 10hrs)	3		
EDUC 204	Foundations of Education	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
					TOTAL HOURS: **62** **(A minimum of 60 hours is required for graduation)**				

A Suggested Program for an Associate of Science Degree

Concentration: Special Education K-12 ASAP

Name: _____ **Student ID#** _____ **Contact #** _____ **Catalog Yr:** _____

Email: _____ **Date Developed** _____ **Home Address:** _____

Advisor: _____ **Credit Hours Accepted From**

Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No	Course ID	Title	Cr. Hrs.	Grade	Transfer Course Yes/No
First Year /Fall Semester					**First Year/ Spring Semester**				
COSI 118	Intro to Microcomputers	3			ENGL 112	English Communication II	3		
ENGL 111	English Communication I	3			IDST 205	Artificial Intelligence and Society	3		
FYSE 101	First Year Seminar Exp	3			SPCH 101	Public Speaking	3		
HLFW 101	Wellness	1			MATH 111	Survey of College Math	3		
MATH 110	Concepts of Algebra	3			EDUC 190	Praxis Prep for Core Combined	3		
SOSI 111	Intro to Power & Society	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
Second Year/ Fall Semester					**Second Year/ Spring Semester**				
ENGL 205	Human Literary Heritage	3			NATS 112	Physical Science	3		
HUMN ---	Humanities Course	3			ECED 206	Lang Develop & Emergent Literacy (F.E = 10 hrs.)	3		
SYSE 203	Second Year Seminar Exp	1			EDUC 202	Intro to Professional Portfolio Development	3		
NATS 110	Biological Science	3			EDUC 203	Human Development & Psychology	3		
HIST 221	Intro to African American Hist I	3			SPED 224	Survey of Exceptional Children (F.E = 10hrs)	3		
EDUC 204	Foundations of Education	3							
Total of Semester Hours		**16**			***Total of Semester Hours***		**15**		
					TOTAL HOURS: **62** **(A minimum of 60 hours is required for graduation)**				

COURSE DESCRIPTIONS

LIFESKILL DEVELOPMENT

CARD 300 Career Development (1)

The Junior Experience is focused on scholars refining and enhancing academic skills essential for success in junior and senior level courses, while developing and increasing skills requisite for success and survival in a professional setting. It involves identifying and utilizing the wide array of resources and services available within the eollege to foster a "professional mindset" vital for securing competitive internships and opportunities based on core career competencies and skills.

FRSM 103 Freshman Seminar (3)

This course is designed to support students in their first year of studies. Students are invited to understand the historical and cultural foundations that shape the learning environment at LeMoyne-Owen College as an HBCU. Further, attention is given to the knowledge and skills needed for personal development and academic success.

FYSE 101 First Year Seminar Experience (3) (ASAP)

This course is designed to support ASAP students in their first year of studies. Students are invited to understand the historical and cultural foundations that shape the learning environment at LeMoyne-Owen College as an HBCU. Further, attention is given to the knowledge and skills needed for personal development and academic success.

IDST 205 Artificial Intelligence and Society (3)

This course introduces students to artificial intelligence (AI) as a transformative force in society. Particular attention is paid to the influence of AI on race, equity, culture, labor, and democracy. Students will develop practical AI literacy skills through critical examination of the development and current contours of AI, including technical dimensions of how deep learning and algorithms shape AI. Emphasis is placed on empowering students as critical evaluators, ethical users, and informed creators of AI technologies.

SOSM 203 Sophomore Seminar (1)

This course addresses the challenges and opportunities students face as they enter their second year of studies. Students explore information that increases awareness and understanding of their academic strengths and areas of needed growth, personal values, skills, and interests, along with identifying the relationship between their academic major and career interests. Additional focus is placed on the disciplines and approaches to study that will help them be successful in balancing academic work and life and develop leadership skills.

SYSE 203 Second Year Seminar Experience (1) (ASAP)

This course addresses the challenges and opportunities ASAP students face as they enter their second year of studies. Students explore information that increases awareness and understanding of their academic strengths and areas of needed growth, personal values, skills, and interests, along with identifying the relationship between their academic major and career interests. Additional focus is placed on the disciplines and approaches to study that will help them be successful in balancing academic work and life and develop leadership skills.

ACCOUNTING COURSES

ACTG 201 Principles of Accounting I (3)

This is an introductory course in accounting covering the accounting cycle of business organizations. Its focus is the preparation of financial statements. Prerequisites: MATH 111, 112.

ACTG 202 Principles of Accounting II (3)

This is a continuation of ACCT 201 covering the elements of the balance sheet (for example, cash, receivables, and inventory). Prerequisites: ACTG 201 with a grade of C or higher.

ACTG 2139 Budget Accounting (3)

This course will introduce the major requirements of Governmental Accounting Standards Board (GASB), a review of Government Auditing Standards (GAS), and the Single Audit Act for state and local governments. This course will examine the distinction between profit versus non-profit organizations and local government. Encumbrances will also be reviewed for future commitments of resources prior to an actual expenditure. Prerequisites: None

ACTG 300 Managerial Accounting (3)

This course covers uses of accounting information for managerial control. Topics studied include cost definition, accumulation, and allocation, budgeting, breakeven analysis, and variance analysis. Not open to accounting majors. Prerequisites: ACTG 202.

ACTG 301 Intermediate Accounting I (3)

This is the bedrock accounting course in accounting concentration. It reviews the accounting cycle and begins the detailed examination of the elements of the financial statements beginning with the balance sheet's current assets classification. Prerequisites: ACCT 202 with a grade of C or higher.

ACTG 302 Intermediate Accounting II (3)

This is a continuation of ACCT 301. The detailed examination of the elements of the financial statements continues beginning with the balance sheet's plant and equipment classification. Prerequisite: ACTG 301.

ACTG 303 Cost Accounting (3)

This course is a study of cost systems, including job order costing, process costing, and standard costing. It emphasizes cost accumulation and internal uses of accounting information rather than financial statement preparation. This course may be substituted for ACCT 307 for those not concentrating in accounting. Prerequisite: ACTG 202.

ACTG 305 International Accounting (3)

This course examines the convergence of General Accepted Accounting Principles (GAAP) and International Financial Reporting Standards (IFRS). Planning, accounting and control for multinational enterprises (MNE's) will be covered.

ACTG 3139 Principles of Financial Accounting (3)

This course covers the principles of financial accounting focusing more on the interpretation of reports rather than the preparation of reports.

ACTG 330 Current Issues in Accounting (1-3)

This course covers current topics in accounting. This course will involve reading and research utilizing online resources and business/accounting periodicals. Prerequisite: ACCT 201 and ECON 203. (As Needed).

ACTG 402 Advanced Accounting (3)

This course covers partnerships, business combinations, consolidated statements, insolvency, and current trends in financial reporting. Prerequisite: ACTG 302.

ACTG 411 Auditing I (3)

This course is a study of the standards and the procedures used in attestation for various kinds of data. Accounting financial statements are used as examples. Prerequisite: ACTG 302 and ACTG 303.

ACTG 412 Auditing II (3)

This course deals with auditing theory, standards and procedures, current trends, and the study of AICPA releases pertaining to auditing. Prerequisite: ACTG 411.

ACTG 4139 Managerial Accounting in Business (3)

This course covers the study of accounting as it relates to managerial control. Topic studies include financial statement analysis, cost control, budgeting and quantitative accounting techniques for decision-making in management.

ACTG 414 Tax Accounting (3)

This course involves the study of federal income tax laws and their effect on individual income. Prerequisite: ACTG 301.

ACTG 415 Corporate Tax Accounting (3)

This course is a continuation of ACTG 414 with further study of tax problems of corporations.

ACTG 416 Accounting Theory and Research (3)

This course is a study of the framework of ideas, concepts, and principles, which make up the body of knowledge of accounting theory. Open to senior students only. Students will register for BUAD 460. Prerequisite: ACTG 302 and 303 and at least one 400 level accounting course, which can be taken concurrently.

ACTG 425 Accounting Information Systems (3)

This course provides an introduction to Accounting Information Systems (AIS) with a focus on how accounting data is collected, processed, stored, and reported to support organizational decision-making. Students will examine the role of AIS in business operations, including transaction processing cycles (revenue, expenditure, production, and payroll), internal controls, and risk management. The course emphasizes the integration of accounting principles with information technology, including databases, enterprise systems, and emerging digital tools. Students will also explore issues related to data integrity, cybersecurity, ethics, and regulatory compliance. Through applied exercises and case-based learning, students will develop the ability to analyze, design, and evaluate accounting information systems that support organizational effectiveness and strategic objectives.

ACTG 451 Special Studies in Accounting I and II (1 to 6 hours)

These are courses with variable content that take advantage of resources not regularly available. Note that ACCT 451 may be repeated for credit as topics vary. The student’s transcript will record the specific topic covered in the course. Prerequisite: Permission of instructor.

ACTG 452 Special Studies in Accounting I and II (1 to 6 hours)

These are courses with variable content that take advantage of resources not regularly available. Note that ACTG 452 may be repeated for credit as topics vary. The student’s transcript will record the specific topic covered in the course. Prerequisite: Permission of instructor.

ART COURSES

ARTS 100 Basic Design (3)

This course is an explanation of basic art principles, elements, and concepts with emphasis on two-dimensional and three-dimensional organizational problems. African art is studied as the foundation on which modern art's fundamental principles developed. As needed.

ARTS 200 Introduction to Ceramics (3)

This course includes principles and practices in pottery making with coil, slab, and wheel methods employed. Study of various decorating and glazing processes is included. Prerequisites: ARTS 100 (As needed.)

ARTS 212 Basic Drawing I (3)

This course is a study of the fundamentals of drawing to develop skills and freedom in creative expression. Emphasis is on historical development of drawing styles related to the African American artist in use of line, value, and development of form. (As needed.)

ARTS 213 Basic Drawing II (3)

This course is a study of the fundamentals of drawing, in an attempt to develop skills and freedom in creative expression. Emphasis is on historical development of drawing styles as they relate to the African American artist in use of line, value, and development of form. This is a continuation of ARTS 212. (As needed.)

ARTS 220 3-Dimensional Design (3)

This course focuses on the fundamental elements and concepts of three-dimensional design. Prerequisite: ARTS 100.

ARTS 300 Art Survey (3)

This comprehensive survey covers the visual arts from prehistory to present. Offered on an alternating basis.

ARTS 303 Professional Practices in the Graphic Arts (3)

This class emphasizes issues relevant to the graphic arts industry, including copyright law and other legal issues, ethics, pricing and marketing artwork, trade customs, and professional business practices. Prerequisite: ARTS 317. (As needed.)

ARTS 305 Photography (3)

This course introduces the fundamentals of digital photography with emphasis on basic photographic techniques of such imaging devices as cameras, cell phones, video cameras. Image capture is the focus of the class. Students supply their own digital camera. (Spring.)

ARTS 310 Art History I (3)

This course focuses on main currents in art history from prehistory to the end of the Middle Ages, including a major section on African traditional art. Prerequisite: ARTS 300 or permission of instructor. Offered on an alternating basis.

ARTS 311 Art History II (3)

This course focuses on main currents in art history from the Renaissance to the Twentieth Century. Prerequisite: ARTS 300 or permission of instructor. (Offered on an alternating basis.)

ARTS 312 Painting I (3)

This basic studio course is offered to students interested in painting. Projects are centered around the influence of African art on Twentieth Century styles, using color and design principles. (As needed.)

ARTS 313 Painting II (3)

This is a continuation of ARTS 312 - focusing on individual subject matter and development of techniques. (As needed.)

ARTS 315 Sculpture I (3)

This basic studio course is for students interested in producing sculptures. Heavy concentration is given to the design principles of African art. (As needed.)

ARTS 316 Sculpture II (3)

This course focuses on individual sculptural problems and the development of techniques. Prerequisite: ARTS 315. (As needed.)

ARTS 317 Introduction to Macintosh (3)

This class highlights basic navigation in Macintosh-the desktop, mouse, mouse, keyboard, windows, menus, and dialog boxes--with a detailed examination of memory, storage, disk organization, aliases, and file operations. The Macintosh OS (operation system), font management, networking, and an overview of graphic file format are covered, as are techniques for solving common software and hardware problems. One Macintosh computer per student is assigned for the course. * Prerequisite: Permission of Instructor. (As needed.)

ARTS 318 Typography & Layout (3)

This class concentrates on the fundamentals of visual design, layout, and mechanical reproduction of printed communications. Topics include a historical overview of typography and printing, basic principles of composition, study of type and its architecture, non-digital mechanical preparation, mounting and presentation techniques, and graphic arts terminology. Emphasis will be placed on using graphics and typography software (Adobe Illustrator) to effectively communicate through class projects, discussion, and critique. Prerequisite: Permission of Instructor. (As needed.)

ARTS 320 Intermediate Ceramics (3)

This course focuses on practice in pottery making, glazing, decorating, and firing methods. Emphasis will be placed on three-dimensional design in ceramic materials. Prerequisite: ARTS 200. (As needed.)

ARTS 321 Print Production I (3)

This course covers electronic prepress production of page layouts and documents. Emphasis is placed on mastering the basics of page layout--including setting up master pages, importing and formatting text, using tabs and paragraph formats, and working with imported photos and art while learning to create forms, tables and multi-column, multi-page documents. Professional typography and typesetting techniques, file management, and publishing excellence will be stressed. One Macintosh computer is assigned per student for the course. * Prerequisite: ARTS 317

ARTS 322 Pixel Imaging I (3)

Introduction to photographic image editing and manipulating via Adobe Photoshop. Emphasis is placed on desktop scanning basics, color correcting, electronic photo retouching, image manipulating, and painting using channels and layers. Topics include image and output resolution, working with clipping paths and using channels and layers. Mastering selection, painting, and editing tools are a basic to this course. One Macintosh computer per student is assigned for the course. * Prerequisites: ARTS 317

ARTS 323 Vector Illustration I (3)

This course introduces computer illustration using vector-based editing software. Emphasis will be placed on the creation of object-oriented graphics, line art, and technical illustration by mastering the pen tool, using

tracing templates, creating and editing display type and type outlines, working with 4- color process and custom spot color, and working with layers and masks. One Macintosh computer per student is assigned for the course. * (As needed.)

ARTS 332 History of Modern Art (3)

This course focuses on the development of the visual arts in the Twentieth Century. Prerequisite: ARTS 300 or permission of instructor. Offered on an alternating basis.

ARTS 335 Imagination and Cultural Expressions in Early Childhood Classrooms (3)

In this course, students will explore the creative process through art, music, dance, and drama. The emphasis will be on the arts as communication, as a reflection of culture and history, and as a tool for integrating all aspects of the early childhood curriculum. (15-hour field experience is required). (As needed.)

ARTS 399 Co-Op Experience (3) (As needed)

ARTS 401 Advanced Ceramics (3)

This course focuses on practice in pottery making, glaze composition, and development of contemporary ceramics. Prerequisite: ARTS 320. (As needed.)

ARTS 402 Advanced Painting (3)

This course focuses on advanced problems in oil and acrylic painting. Prerequisite: ARTS 313. (As needed.)

ARTS 403 Drawing and Composition (3)

ARTS 405 Advanced Sculpture (3)

This course focuses on individual development of sculptural problems and techniques. Prerequisite: ARTS 316. (As needed.)

ARTS 406 Basic Computer Illustration (3)

An introduction to computer illustration using Adobe Illustrator. Emphasis will be placed on the creation of object-oriented graphics, line art, and technical illustration by mastering the pen tool, using tracing templates, creating and editing display type and type outlines, working with 4-color process and custom spot color, and working with layers and masks. One Macintosh computer per student is assigned for the course. * Prerequisite: ARTS 317. (As needed.)

ARTS 407 Advanced Computer Illustration (3)

This course introduces advanced computer illustration techniques using skills acquired in ARTS 322 Pixel Imaging I and ARTS 323 Vector Illustration I. Students learn advanced features of Adobe Illustrator and also learn to create illustrations using a variety of programs in combination. One Macintosh computer per student is assigned for the course. * Prerequisite: ARTS 406.

ARTS 410 Introduction to Interactive Multimedia (3)

Introduction to interactive multimedia, theory, and practice. Emphasis will be placed on conceptualizing and planning interactive multimedia projects, navigation, storyboard preparation and user interface design. Students will learn to produce graphics and animation and to edit sound and script in an interactive program using Flash, Imovie, and IDVD Software in combination with other programs. One Macintosh computer per student is assigned for the course. * Prerequisites: ARTS 317 and ARTS 406.

ARTS 411 Video Editing I (3)

This is an introduction to desktop postproduction for small- and full- screen viewing. Topics include storyboarding and preparing video and graphic images for transfer to videotape and for use in multimedia presentations. Other topics are video editing, transitions, special effects, animation, and moving typography. Students use video and still images to create QuickTime movies suitable for use in interactive multimedia

production. One Macintosh computer per student is assigned for the course.
* Pre-requisites: ARTS 406, ARTS 317.

ARTS 412 3D Modeling (3)

This is a course in the creation and manipulation of 3D graphics. Topics covered include the accurate visualization and representation of 3D models; positioning objects in 3-space; light & shadow; positioning of lights and cameras; rendering, creation, and application of textures; designing environments; and planning and executing in 3D. Prerequisites: ARTS 406, ARTS 317.

ARTS 413 Web Design (3)

This class will cover production and placement of graphic images into electronic documents for display over the Internet. Students will be introduced to Adobe Dreamweaver Software. Students will create and load a personal website for display over the Internet. One Macintosh computer per student is assigned for the course. * Prerequisites ARTS 406, ARTS 317.

ARTS 451 Special Studies in Art (3)

This course is intended to provide flexibility in the selection of course content in utilizing resources and programs not regularly available. Student's record will indicate the exact title describing content. Prerequisite: Permission of instructor. (As needed.)

ARTS 452 Special Studies in Art (3)

This course builds upon the esoteric elements developed in ARTS 451. Prerequisite: Permission of the instructor. (As needed.)

ARTS 453 Internship in Art (3)

This course is designed to give students practical experience in art through any qualified agency operating throughout the U.S. Prerequisite: Permission of instructor. (Fall or Spring)

ARTS 460 Senior Capstone (3)

In this course, the student prepares work for and completes a senior exhibition as well as completes a professional resume and portfolio. The work is done under supervision of the art faculty. Prerequisite: Completion of all Art major required courses. (As needed.)

ARTS 499 Art Co-Op Experience (3)

This is an optional offering for students to earn academic credit through specially structured work experiences complemented by an academic exercise, or through special programs combining on-the- job training with academic projects. Students must confer with their advisor prior to enrollment and must receive approval from the advisor, instructor, and School Dean for specific projects prior to registration. Prerequisite: Sophomore status and consent of instructor. (As needed.)

BIOLOGY COURSES

BIOL 101 General Biology I (3)

This course focuses on the chemistry of life, cell structure, scientific method, metabolism, cell reproduction, genetics, evolution, general body systems as well as the chemical basis of heredity and protein synthesis.

BIOL 101L General Biology I Lab (1)

This course focuses on experiments dealing introductory cell and molecular biology with emphasis on experimental theory, design and interpretation of data along with the basic concepts covered in BIOL 101. One two-hour lab per week.

BIOL 102 General Biology II (3)

Continuation of BIOL 101 including origin and diversity of life, survey of animal and plant kingdoms, habitats of major plant and animal types and basic principles of ecology and major ecosystem types. Prerequisites: BIOL 101 and BIOL 101L.

BIOL 102L General Biology II Lab (1)

This course focuses on experiments dealing with basic concepts covered in BIOL 102 along with application of relevant scientific methods. One two- hour lab per week. Prerequisite: BIOL 101, BIOL 101L; Pre or Corequisite: BIOL 102.

BIOL 201 General Anatomy and Physiology I (3)

This is the first half of a two- semester course exploring human anatomy and physiology. Students in entry-level anatomy and physiology courses can expect a general overview of the systems and structure of the human body. Just like most introductory anatomy and physiology classes, students are guided through the organized functions of the human body. After finishing this class, students should be comfortable with terminology related to human anatomical structure to prepare for a health profession. The course covers cellular metabolism, tissues, and the following body systems: skeletal, muscle, cutaneous, and nervous. This course is not designed for a Biology Major. Three lecture hours per week.

BIOL 201L General Anatomy and Physiology I Lab (1)

General Anatomy and Physiology Laboratory I course will investigate the structure and function of the human body. Topics covered will include general cellular metabolic pathways, types of epithelia, basic organization of the body and body cavities, and the eight types of tissue. The course will also cover the following systems: Skeletal, Muscular, Cutaneous and Nervous. We will use microscopic slides, models and dissections of preserved animals. Laboratory experiences should allow the student to use the microscope, models, and in some circumstances parts of their own bodies such as measuring the length of their arms, legs, fingers, etc. Emphasis is on developing the ability to ask questions, to observe, to experiment, to measure, to use tools of science, to gather data, and to communicate findings. Dissection of small, preserved animal specimens will be an important part of exploring anatomical structures. Through actively investigating and discussing scientific ideas using a variety of tools, students will become confident scientific thinkers. Lab meets 110 minutes per week. Co-requisite: BIOL 201.

BIOL 202 General Anatomy and Physiology II (3)

This is the second half of a two-semester course exploring human anatomy and physiology. It investigates the following body systems: endocrine, digestive, respiratory, circulatory, lymphatic (including the immune response), urinary, and reproductive. Dissection of preserved animals is required. This course is not designed for a Biology Major. Three lecture hours per week. Prerequisite: BIOL 201

BIOL 202L General Anatomy and Physiology II Lab (1)

General Anatomy and Physiology Laboratory II course will continue the investigations (BIOL 201-L) of the structure and function of the human body. Topics covered will include the histology and anatomy of the following systems: endocrine, digestive, respiratory, circulatory, lymphatic (including the immune response), urinary, and reproductive. We will be using microscopic slides for the histological studies, models and dissections of preserved animals. Emphasis is on developing the ability to ask questions, to observe, to experiment, to measure, to use tools of science, to gather data, and to communicate findings. Through actively investigating and discussing scientific ideas using a variety of tools, students will become confident scientific thinkers. Lab meets 110 minutes per week. Co-requisite: BIOL 202.

BIOL 204 Ecology (3)

This course is a study of the relationship between living organisms and their environment. The course covers the biogeochemical cycle, environmental factors influencing living organisms, and population structure and dynamics. Energy flow in the ecosystem is stressed. Three hours of lectures per week.

BIOL 206 Medical Terminology (3)

This course is a study of medical vocabulary as it pertains to organ systems. Diagnostic and epidemiological terminology will be included. Three hours of lectures per week.

BIOL 208 Human Nutrition (3)

This course is a study of basic food groups, vitamins and minerals, dietary requirements, digestion and utilization of nutrients, vitamin deficiency diseases, metabolism and the special nutrient requirements of pregnant/lactating women and infants. Three hours of lectures per week.

BIOL 214 Introduction to Microbiology (3)

This course is designed for biology non majors who intend to pursue a career in Nursing and other related health careers. This introductory course in microbiology emphasizes the principles of basic morphology, physiology, modes of transmission, biochemistry, and genetic mechanisms of microorganisms. The course will include a survey of representative types of microorganisms and the role of pathogenic organisms in causing diseases and infections. In addition, the course will cover some aspects of the following topics: The Microbial Universe, the Unity of Living Systems, Metabolism, Reading the Code of Life, Genetic Transfer, Microbial Evolution, Microbial Diversity, Microbial Ecology, Microbial Control, Microbial Interactions, Human Defenses, Microbes and Human Diseases. The course meets three hours per week.

BIOL 214L Lab Introduction to Microbiology (1)

The lab will cover hands-on experience in Microbiology such as: Lab safety, aseptic techniques, techniques of making different types of microbial media, culture techniques and maintenance of microbial cultures, isolation and identification of microbes, and testing antimicrobial agents on microbes. The lab meets 110 minutes per week.

BIOL 301 Vertebrate Embryology (3)

This course is a study of vertebrate embryological development beginning with the fertilization of the egg and continuing through the stages of cleavage and development of organs and organ systems. Three hours of lectures per week. Prerequisites: BIOL 102.

BIOL 301L Vertebrate Embryology Lab (1)

This course focuses on identification of various stages of embryological development in frogs, chickens, and pigs using prepared slides and by incubating chicken eggs. One two-hour lab per week. Corequisite BIOL 301.

BIOL 303 Genetics (3)

This course is a study of genetic principles, Mendel's laws, monohybrid and dihybrid crosses, the chemical and physical structure of chromosomes, the genetic code, mutation, population genetics, human genetic disorders and advances in genetic engineering. Three hours of lecture per week. Prerequisites: BIOL 101, BIOL 102, CHEM 102

BIOL 303L Genetics Lab (1)

This course focuses on mitosis in root tip squashes, meiosis in Rheo discolor, polytene chromosome in dipteran salivary gland squash, isolation of DNA, electrophoresis, restriction analysis and transformation in E. coli, inheritance of Mendelian trait in fruit flies. One two-hour lab per week. Corequisite BIOL 303.

BIOL 304 Microbiology (3)

This course is designed to acquaint students with the principles and techniques unique to the field of microbiology. Topics covered are taxonomy, morphology, physiology, genetics, growth and metabolism of microorganisms. Special emphasis is placed on medical, environmental, food, water, and industrial microbiology. Three hours of lectures per week. Prerequisites: BIOL 102, CHEM 102

BIOL 304L Microbiology Lab (1)

This course focuses on microscopy, aseptic transfer techniques, wet mount preparation and observation, smear preparations, staining techniques such as simple staining, gram stain, acid-fast stain, endospore stain, pour-plate technique, streak-plate and spread-plate techniques, disinfectants and antiseptics, antibody disk sensitivity testing. One two-hour lab per week. Corequisite BIOL 304.

BIOL 306 Cell Biology (3)

This course is a comparative study of the organization and function of eukaryotic (plant, animal, and bacterial) cells. Concepts include cell structure, metabolism, biochemistry and molecular genetics. Three hours of lecture per week. Prerequisites: BIOL 102, CHEM 102

BIOL 306L Cell Biology Lab (1)

This course focuses on preparation of different solutions, identification of carbohydrates, proteins, and lipids, isolation of protein, electrophoretic separation of protein and DNA, different types of chromatography and spectrophotometry. One two-hour lab per week. Corequisite BIOL 306.

BIOL 308 Anatomy and Physiology I (3)

This course provides a comprehensive study of the anatomy and physiology of the human body. The topics covered in this course examine the body organization, homeostasis, histology, and diseases and disorders of the following body systems: integumentary, skeletal, muscular, nervous systems and special senses. Three hours of lecture per week. Prerequisites: BIOL 102 (Not required if a student already has an AA or AS Degree)

BIOL 308L Anatomy and Physiology I Lab (1)

This course provides a hands-on learning experience exploring the body systems and their functions. The topics covered in this course include the integumentary, skeletal, muscular, nervous systems and special senses and will involve the use of models, preserved human specimens, and dissection of representative available lab animals. Corequisite BIOL 308.

BIOL 309 Anatomy and Physiology II (3)

This course provides a comprehensive study of the anatomy and physiology of the human body. The topics covered in this course examine the body organization, homeostasis, histology, and diseases and disorders of the following body systems: nervous system, endocrine system, cardiovascular system, lymphatic system,

digestive system, respiratory system, urinary system, and reproductive system. Prerequisites: BIOL 308

BIOL 309L Anatomy and Physiology II Lab (1)

This course provides a hands-on learning experience exploring the body systems and their functions. The topics covered in this course include the nervous system, endocrine system, cardiovascular system, lymphatic system, digestive system, respiratory system, urinary system, and reproductive system. Students will use models, view preserved human specimens and dissect representative available lab animals. Corequisite BIOL 309. (Spring.)

BIOL 323 Immunology (3)

This is an introductory course in the study of the immune system. Topics covered include the mechanisms involved in host-parasite interactions and innate and specific immunity. Current scientific topics are reviewed including recent developments in immunology such as the development of new vaccines. Three hours of lecture per week. Prerequisites: BIOL 102 and CHEM 102.

BIOL 330 Biostatistics (3)

In this course, biological and biomedical data are used to illustrate the applications of statistics to biology and to the interpretation of biomedical data. Topics include binomial, and normal distribution, test of hypothesis, chi-square, t-test, f-test, analysis of variance, regression and covariance. Three hours of lecture per week. Prerequisite: MATH 145.

BIOL 350 Urban Ecology (3)

This course will focus on the harmful effects of environmental pollution on living organisms, especially humans. It will prepare students to understand the ecological and environmental dynamics that operate in urban ecosystems and communities. Prerequisites: BIOL 101 (Lecture and Lab): BIOL 102 (Lecture and Lab)

BIOL 398 Biology Practicum I (1)

A volunteer work experience that implements specific Biology content is used to provide practical experience in the discipline. The experience may be conducted on campus or off campus with a minimum of 15 field hours required. The student must have arranged for the volunteer experience and have approval of the proposed work experience before registering for the course. A formal presentation of the accomplishments in the experience is required. Prerequisite: Approval of Instructor

BIOL 399 Biology Practicum II (1)

A volunteer work experience that implements specific Biology content is used to provide practical experience in the discipline. The experience may be conducted on campus or off campus with a minimum of 15 field hours required. The student must have arranged for the volunteer experience and have approval of the proposed work experience before registering for the course. A formal presentation of the accomplishments in the experience is required. Prerequisite: Approval of Instructor

BIOL 402 Histology (3)

This course gives students training in the identification of different types of tissues. This includes a study of representative tissues from each of the major organ systems. Three hours of lecture per week. Prerequisites: BIOL 102, CHEM 102, BIOL 308.

BIOL 402L Histology Lab (1)

This course focuses on microscopy, the use of the microscope in the identification of the tissues, cells, and organs of the human body as seen on prepared slides. One two-hour lab per week. Corequisite BIOL 402.

BIOL 404 Special Studies in Biology (2-4)

This is a course with variable content that takes advantage of resources not regularly available. May be

repeated for credit. The student's transcript will record the specific topic covered in the course. Prerequisite: Open to juniors and seniors only with special permission of the Instructor and School Dean. 3 hours of lecture per week. (As needed.)

BIOL 405 Molecular Biology (3)

This course emphasizes the molecular organization of the cell and the structure and shape of macromolecules. Cellular organelles are studied with reference to energy metabolism. Basic genetic mechanisms, gene regulation and expression and cell signaling are covered. Three hours of lecture per week. Prerequisites: BIOL 102 and CHEM 304.

BIOL 405L Molecular Biology Lab (1)

This course focuses on measurement of pH, buffers; general color tests for carbohydrates, proteins; separation and identification of amino acids by chromatography; thin layer chromatography of lipids; electrophoresis of proteins; extraction and purification of protein DNA and RNA. One two-hour lab per week. Corequisite BIOL 405.

BIOL 410 Environmental Science (3)

This course considers biotic and abiotic factors in the environment, the principles and types of ecosystems with emphasis on population dynamics, and environmental stress. In addition, the sources, agents, and mechanisms of pollution and their impact on the environment, solutions to contemporary environmental problems, environmental degradation, species extinction, fundamental principles of ecology, and conservation principles, economic impact and ethics will be stressed. Three hours of lecture per week. Prerequisites: BIOL 102 and BIOL 204.

BIOL 450 and 451 Methods of Biological Research (2 each)

This course is open to seniors majoring in biology with the consent of the instructor. Students are involved in biological research on individual projects. Specific course content is determined in relationship to a student's special interests. A minimum of two hours of research per week. Prerequisite: at least junior status and permission of instructor. (As needed.)

BIOL 460 Biology Capstone (3)

This course is designed to help students integrate the work in their major through research and collaborative scholarship and to place their major field of biology within the perspective of a liberal arts education and ethics. This course includes student research activities, interpretation of literature in the field, and independent study topics. This course features a variety of teaching techniques and learning models and emphasizes the development of student writing and communication skills. Students also will be guided to prepare for the exit exam, required to pass this exam, required to submit a formal written report and be required to present it as a PowerPoint presentation. Classes will meet three hours per week. Prerequisites: Completion of most Biology major required courses.

BIOL 499 Biology Co-Op Experience (3 or 4)

An opportunity for students to earn academic credit through specially structured work experiences complemented by academic exercise, or through special programs combining on-the-job training with academic projects. Students must confer with their advisor prior to enrollment and must receive approval from the advisor, instructor, and School Dean for a specific project prior to registration. Prerequisite: sophomore status and consent of instructor. (As needed.)

BUSINESS COURSES

BUAD 103 Introduction to Business (3)

This course includes an introduction to the various areas of business: marketing, management, finance, and accounting. It includes a survey of basic principles, forms, and practices involved in the operation of business institutions.

BUAD 105 Selected Readings in Business I (1-3)

This course focuses on supervised readings on topics of business not covered by regular courses. The course is geared toward students not planning to pursue a major in business administration. Prerequisite: Permission of instructor.

BUAD 1189 Microcomputer Applications (3)

This course deals with the following aspects of computer literacy: (1) the history, design, and social impact of computers, (2) elementary programming concepts, flow chart, binary numbers, (3) the use of various applications software, such as, word processing, databases, spreadsheets and brief intro to GIA. Special emphasis on Excel.

BUAD 130 Financial Mathematics (3)

This course provides a mathematical foundation for the study of such subjects as statistics, finance, accounting, and marketing. The course includes a study of mathematical procedures including percentages, commissions, inventory methods, interest, computation of taxes, discounts, mark- ups, installment purchases, and other topics related to various areas of business. Prerequisites: MATH 111, 112 or consent of instructor.

BUAD 205 Selected Readings in Business II (1-3)

This course focuses on supervised readings on topics of business not covered by regular courses. Prerequisite: Permission of instructor.

BUAD 207 Current Issues in Business (1-3)

This course covers current topics in general business. This course will involve reading utilizing various resources. Prerequisite: ACTG 201 and ECON 203. (As Needed)

BUAD 209 Current Issues in African American Business (1-3)

This course covers current topics in African American business. This course will involve reading utilizing various resources. Prerequisite: ACCT 201 and ECON 203. (As Needed)

BUAD 211 Personal Finance (3)

This course is designed to allow students to manage money effectively on a personal basis. Topics covered include financial starting points, budgeting, principles of insurance, consumer credit, investment principles, buying and selling stocks and bonds, retirement, and estate transfer; also open to non-business majors. Prerequisites: MATH 111 and MATH 110.

BUAD 216 Introduction to Music Business (3)

Introductory course will examine a broad overview of the music business. The course will analyze artist management, the financing, promoting, distribution, legal environment and marketing music.

BUAD 218 Advanced Microcomputer Applications to Business (3)

This course will provide students with advanced applications in Microsoft Excel geared toward courses in finance.

BUAD 220 Business Communication (3)

This course is concerned with professional writing and oral presentation in a business environment. Heavy emphasis is placed on the writing and oral presentation of business letters, memoranda, reports, and executive summaries. Students receive instruction and feedback on preparing for a presentation, content, use of visual aids and technology, effective delivery, and handling of questions and criticisms. Students will be given group projects to help to improve their ability to interact within small groups. Prerequisites: COSI 118 and ENGL 112 or permission of instructor.

BUAD 225 Business Law (3)

This course is designed to acquaint students with principles of law involved in ordinary business transactions with special emphasis on general contracts, negotiable instruments and bailments, real and personal property, deeds, mortgages, torts, sales, and insurance. Prerequisites: ENGL 112.

BUAD 240 Organizational Behavior (3)

This course focuses on the study of group behavior within an organization. It provides a foundation for the role of the individual and group at work. It is the foundation for organizational development and management.

BUAD 251 Special Studies in Business Administration (1-3)

This is a course with variable content that takes advantage of resources not regularly available. BUAD 251 will cover small business issues in the Mid-South. Two sections are scheduled. Note that BUAD 251 may be repeated for credit as topics vary. The student's transcript will record the specific topic covered in the course.

BUAD 252 Special Studies in Business Administration (1-3)

This is a course with variable content that takes advantage of resources not regularly available. BUAD 252 will cover small business issues in the Mid-South and media advertisements. Three sections are scheduled. Note that BUAD 252 may be repeated for credit as topics vary. The student's transcript will record the specific topic covered in the course.

BUAD 276 Organizational Development and Change (3)

This course provides a comprehensive overview of the rapidly changing environment, technologies, and globalization. Students will evaluate different perspectives of organizational development at the individual, team and organizational levels. Prerequisite: None

BUAD 300 Sports Management (3)

This is an introductory course that will examine the issues of management within the context of the sports industry, the historical foundations of American sports, the importance of marketing, brand marketing and the marketing mix. The course will also examine legal issues and risk analysis, licensing, the focus of advertising and corporate sponsorships in the sports industry. Prerequisite: BUAD 103 Introduction to Business

BUAD 305 Principles of Management (3)

This course is concerned with the management functions and tasks that are common to all organizations. Topics to be covered include schools of management thought, planning, organization, control, motivation, work groups, leadership, organization change, managerial decision-making, and information systems. Prerequisites: ACCT 202, ECON 204, and ECON 263.

BUAD 306 Principles of Marketing (3)

This course emphasizes the marketing function in the aggregate economy. Topics include marketing principles; interpreting the consumer behavior in light of culture; values and social norms in buying and selling; marketing theories and their applications in the business world; and selected case- studies and discussion. Prerequisites: ACCT 202, ECON 204, and ECON 263.

BUAD 307 Human Resource Management (3)

This course is designed to cover issues concerning human resource management. Students will be taught the theory and application of current human resource management topics. Topics include staffing, performance appraisal, training, compensation, legal issues, and other programs for organization.

BUAD 316 Consumer Behavior (3)

This course will examine the psychology of how consumers think, feel and make decisions about purchasing. The processes they use to select, use and dispose of products and services. The course will examine the methodology that marketers should strategically use to effectively attract and retain consumers. Prerequisites: BUAD 306 Principles of Marketing.

BUAD 317 Staffing (3)

This course will examine the methodology on forecasting supply and demand models, labor force trends, conducting searches, recruitment and selection techniques. This course will also examine the legal and ethical aspects of recruitment and interviewing. Topics include job analysis, job descriptions and developing and administering work/skills.

BUAD 324 Music Publishing (3)

This course will examine the components of publishing to include song registration, licensing, collection of royalties and creativity. This course will also examine the licensing of additional revenue such as ringtones, copyright protection, Performing Rights organizations and their roles: American Society for Composers, Authors and Songwriters (ASCAP), Broadcast Music Incorporated (BMI) and Sound exchange (PRO for digital technology). Prerequisite: BUAD 216 Introduction to Music Business

BUAD 327 Compensation and Benefits (3)

This course focuses on the application and implementation of compensation models. This course will analyze salary surveys, types of performance appraisal aligned with compensation, group performance-based pay. This course will also focus on development of benefit packages such as health, dental, life insurance, merit raises, retirement savings. Other non-monetary benefits will be examined such as flextime, and other employee perks that's aligned with the mission of the organization. Prerequisites: BUAD 307 Human Resource Management

BUAD 330 Entertainment Law (3)

This course provides a comprehensive overview of the contractual, business and legal aspects of the entertainment (music) industry. Topics to be covered are contractual arrangements in entertainment, intellectual property and infringement, and protectionism in the digital age.

BUAD 337 Training and Development (3)

This course will focus on the processes of training and development from an operational perspective. Course will focus on development of training modules, workshops and seminars, employee needs assessment implementation and evaluation. Prerequisites: BUAD 307 Human Resource Management

BUAD 340 Principles of Finance (3)

This is an introductory course in finance. The course considers markets in which funds are traded, the institutions that participate and facilitate the flow of funds, and the principles and concepts of financial management needed for making sound decisions. Prerequisites: ACCT 202, ECON 204, and ECON 263.

BUAD 341 Principles of Real Estate (3)

This course includes a study of the legal and economic principles of real estate including property ownership, finance, valuation, and property management. Prerequisites: BUAD 310 or permission of the instructor.

BUAD 342 Corporate Finance (3)

This course is concerned with the tools of financial analysis. Topics include financial statement analysis, forecasting, cash flow analysis, current asset management, capital structure, and capital budgeting. Prerequisite: BUAD 340.

BUAD 348 Bloomberg I (1-3)

This course provides students with practical applications in finance and accounting research and analysis utilizing microcomputer applications, online resources, and business/accounting periodicals. Prerequisite: COSI 118, BUAD 340 or 341, and ACCT 202 or permission of instructor.

BUAD 380 Internship (3)

This course offers students experience in organizations (profit or non-profit) that's applicable to their concentration (i.e., management, accounting, finance) for the entire semester. Students will be working under the supervision and monitoring of a practicing professional. Students will be required to adhere to the same HR guidelines as that of the employer. Students must have a cumulative GPA of 2.0. Internships may be paid or non-paid, however, successful completion of the internship is required for graduation. Prerequisites: Accounting Internship: ACTG 201 & ACTG 202 Management Internship: BUAD 305 Finance Internship: BUAD 340

BUAD 382 Conflict Management (3)

This course will examine various approaches to conflict management. Students will analyze the variables, causes and the skills necessary for conflict management. Students will understand the process of negotiation as well as conflict assessment. Prerequisites: BUAD 305 or MGMT 3209

BUAD 390 Entertainment and Social Media Marketing (3)

This course is an overview of the importance of social media interaction with fans/audiences, an understanding of the marketing concept that applies to the entertainment industry, marketing campaigns, development of promotions/promotional materials.

BUAD 399 Business Administration Co-op Experience (3)

This course provides an option for students to earn academic credit through specially structured work experiences complemented by an academic exercise, or through special programs combining on-the- job training with academic projects. Students must confer with their advisor prior to enrollment and must receive approval from the co-op coordinator and the School Dean prior to registration.
Prerequisite: permission of co-op coordinator.

BUAD 408 Sales Management (3)

This course provides information for understanding sales terms in everyday life - sales skills to improve productivity and profitability for the firm, communications skills to understand buyer behavior, the importance of setting goals, sales planning, sales territory management, sales training, follow-up techniques, sales control, case studies with legal restrictions and applications, and transfer of goods and services through the sales process. Prerequisites: BUAD 305 and 306.

BUAD 409 Advertising (3)

This course promotes an understanding of consumer attitudes toward advertising and promotion activities; an exhaustive study of advertising media; production of advertising campaigns; importance of communication in advertising; misconceptions of advertising in society. An individual or a group project is required. Prerequisite: BUAD 306.

BUAD 415 Operations Management (3)

This course is designed to teach students the basic quantitative concepts of operations management and their applications. Topics include basic procedures and design techniques, analysis of operating systems, quality controls, evaluation of production operation functions, and other current production/operations topics.

Prerequisite: BUAD 305.

BUAD 416 Total Quality Management (3)

This course is a comprehensive course in the field of quality management. The course will introduce students to quality theory and control in the workplace. Topics include quality control, quality assurance, company-wide quality management, quality problem solving, statistical process and control, sampling, and reliability. Prerequisite: BUAD 415.

BUAD 420 Entrepreneurship (3)

This is a comprehensive course in entrepreneurship that examines a variety of entrepreneurial topics. Topics include entrepreneurial characteristics, identifying entrepreneurial opportunities, entrepreneurial experiences, project development, and nurturing the entrepreneurial climate.
Prerequisite: BUAD 305 and 306.

BUAD 421 Small Business Planning (3)

This course explores the issues and concerns involved in planning new business ventures. Students will complete a business plan for a small business by the end of the course. Prerequisite: BUAD 420 or permission of instructor.

BUAD 422 Small Business Management (3)

This course treats the problems and considerations involved in planning, organizing, establishing, and operating new business ventures. Teaching methods emphasize special research reports, field projects, and case analysis. Prerequisite: BUAD 420.

BUAD 430 E-Commerce I (3)

This course provides an overview of “electronic commerce.” Topics include shopping, retailing, advertising, sales, direct marketing as developed and executed in the Internet environment, and the future of electronic commerce. Prerequisite: BUAD 305 and 306 or permission of instructor.

BUAD 431 E-Commerce II (3)

This course is a continuation of E-Commerce I. Students will develop online businesses utilizing the School’s server. Prerequisite: E-Commerce I or permission of instructor.

BUAD 435 Current Issues in E-Commerce (1-3)

This course covers current topics in e-commerce. This course will involve reading and research utilizing online resources. Prerequisite: ACCT 201 and ECON 203. (As Needed)

BUAD 440 Real Estate Finance (3)

This course deals with the terminology, legislation, principles, and analytic techniques relating to the financing of real estate, from the perspective of both lender and borrower. Prerequisite: BUAD 341.

BUAD 441 Real Estate Development (3)

This course examines the various aspects of real estate development including land assembly, financing, legal and regulatory issues, construction, marketing, and disposition. Prerequisite: BUAD 440 or permission of instructor

BUAD 445 Investments (formerly BUAD 406) (3)

This course covers the use of analytical techniques to evaluate investment opportunities. The course addresses available investment instruments and considers the ways capital markets currently work; provides a consideration of ways for evaluating current investments and futures in the financial market. Prerequisite: BUAD 314.

BUAD 446 Portfolio Management (3)

This course deals with the practical as well as theoretical problems of modern portfolio selection techniques and analysis; special emphasis is given to independent empirical work by the student.
Prerequisite: BUAD 445.

BUAD 448 Bloomberg II (1-3)

This course is a continuation of BUAD 348 Financial Microcomputer Applications I. This course focuses on advanced applications in finance and accounting research and analysis utilizing microcomputer applications, online resources, and business/accounting periodicals. Prerequisite: BUAD 348, ACCT 300 or permission of instructor.

BUAD 450 International Business (3)

This course deals with the world economic environment in which international business operations take place. The topics covered include the nature and scope of international business, the rationale for international trade policies, and the problems and issues facing multinational corporations today. Prerequisites: ACCT 202; ECON 204, 263; BUAD 225, 305, and 306.

BUAD 451 Special Studies in Business Administration (1-3)

This is a course with variable content that takes advantage of resources not regularly available. In Fall 2002, BUAD 451 will cover the use of the Bloomberg microcomputer terminals and current issues in African American Business. Note that BUAD 451 may be repeated for credit as topics vary. The student's transcript will record the specific topic covered in the course. Prerequisite: Permission of instructor.

BUAD 452 Special Studies in Business Administration (1 to 3)

This is a course with variable content that takes advantage of resources not regularly available. Note that BUAD 452 may be repeated for credit as topics vary. The student's transcript will record the specific topic covered in the course. Prerequisite: permission of instructor.

BUAD 453 Current Issues in International Business (1-3)

This course covers current topics in international business. This course will involve reading and research utilizing online resources and business periodicals. ACCT 201 and ECON 203. (As Needed)

BUAD 456 Cases in Financial Management (3)

This course utilizes the case method and basic tools of corporation finance for integrated topics in finance. The course embraces liquidity planning, profit control, debt capacity, the cost of capital, and an analysis of the concept of leverage as applied to source of funds. This course is recommended for finance concentrators. Prerequisite: BUAD 446 or 441.

BUAD 457 Capstone I (3)

This senior seminar is coordinated by the School Dean with the assistance of the School's emphasis area coordinators (accounting, finance, and management). Students will be familiarized with various sources of data and information for business. Research tools, techniques, and sources are utilized in the development of both analytical ability and facility in communication. A major research project and one or more projects will be completed during the course. This course prepares students for Capstone II in the spring. Prerequisites: Completion of all Business major core requirements and permission of the School Dean.

BUAD 460 Capstone II (3)

This course covers policy formulation and decision-making processes in organizations; the interrelationships of functional areas within the organization, the application of management skills and processes to integrate these areas, and the impact of external factors to the organization are examined with a view toward the attainment of organizational goals. This course also is designed to integrate several fields of study in the area of business administration pursued by undergraduate majors into a meaningful whole. Case materials also are used. In-depth study analysis of a problem, as well as writing of a major paper and its presentation

to the class, is part of the course.
Prerequisites: BUAD 456.

BUAD 499 Business Administration Co-op Experience (3)

This course provides an option for students to earn academic credit through specially structured work experiences complemented by an academic exercise, or through special programs combining on-the- job training with academic projects. Students must confer with their advisor prior to enrollment and must receive approval from the co-op coordinator and the School Dean prior to registration. Prerequisite: Permission of co-op coordinator. (Fall, Spring, and Summer)

BUAD 1001 Starting A Small Business (3)

The course will introduce the student to the nature of owning and operating a business and some of the basic legal requirements of business operations. The course will include the fundamentals of starting and sustaining a small business beyond five years. During the course, the student will create a business description, developing a mission statement and vision statement. In addition, the student will learn the legal structure of small businesses, regulations, and tax laws. The student will create a structure for offering products and services to the proper clientele.

BUAD 1002 Marketing and Management Structure of the Small Business (3)

The course will introduce the student to creating the target market of the small business and developing the management structure. The course will include strategies for managing a business with the tools to market goods and services. The student will learn some of the legal issues for human resource management and develop an effective marketing plan using current techniques in time management and developing an industry analysis.

BUAD 1003 Managing the Financial Capital of Small Business Operations (3)

The course will include creating the start-up cost for the business, the cash flow statement, and the income statement to provide the student with the financial information and resources needed to begin business operations. In addition, the students will learn how to prepare performance ratios and break-even analyses to determine the business's liquidity. The course will include learning funding opportunities and completing bank applications and cover letters.

BUAD 1004 Business Ethics and Social Responsibility (3)

The course will include information for resolving customer conflict, financial dilemmas and business tax information. The course will introduce the student to the responsibility of conducting business operations, determining federal and tax liability, establishing a payment schedule, and obtaining the necessary forms; contact the IRS at (800) 829-3676 or visit http://www.irs.gov. Discussion and exercises on business ethics.

BUAD 1005 Lab Work: Completing a Business Plan (3)

The course will include the completion and finalization of all elements of a business plan. The business plan must be completed before or by the end of the course. A certificate of completion will be awarded after completing the business plan and other assignments. The course will offer the students perspective information for investors to identify and understand the highlights of the business plan. The primary objective of this course is to assist the students in providing a company overview and analysis. In addition, the student will develop financial statements: The cash flow statement, income statement, and balance sheet.

BUAD 2289 Ethics (3)

This course is an introduction to basic types of ethical theories and applications to decision making. It identifies moral issues involved in business management and examines the interaction between organizations and the larger social/political system in which it operates. It acquaints the student with the social responsibilities of business decision making. Prerequisites: None

BUAD 3011 Group Process (3)

This course deals with group behavior and how group functioning affects organizational effectiveness. The emphasis is on decision-making and conflict resolution groups. Students in this course develop strategies for efficient and productive group management and consider which tasks are best handled by groups or by individuals.

BUAD 3039 Career Education and Skills Seminar (3)

This introductory course in the Accelerated Degree Completion Program provides students with a detailed overview of the program in which career patterns are reviewed, future trends are examined, and goals assessed through exercises and activities. Students will prepare a portfolio of professional learning experiences. .

BUAD 3089 Organizational Communications (3)

This course is concerned with professional writing and oral presentation in a business environment. Heavy emphasis is placed on the writing and oral presentation of business letters, memoranda, reports, and executive summaries. Students receive instruction and feedback on preparing for a presentation, content and use of visual aids and technology, effective delivery, handling of questions and criticisms. Students will be given group projects to help to improve their ability to interact within small groups. .

BUAD 3900 Entertainment and Social Media Marketing (3)

This course is an overview of the importance of social media interaction with fans/audiences, an understanding of the marketing concept that applies to the entertainment industry, marketing campaigns, and development of promotions/promotional materials. Prerequisite: BUAD 216 Introduction to Music Business

BUAD 4409 Ethical Issues in Leadership (3)

This course focuses on values, both social and personal. It is designed to help students identify the value systems they and others possess, to understand the world views from which they arise, and to explore the practical implications of these value systems, particularly in the area of business.

BUSINESS SUPPLY CHAIN MANAGEMENT COURSES

BUSC 300/3009 Introduction to Supply Chain Management (3)

Introduces interrelationships and integrates the supply chain functions across all entities at execution, operational and strategic levels. This course provides an overview of the entire supply chain planning process. This course also introduces the essential concepts and components of the physical distributions and standardization as elements of the total supply chain. Prerequisite: Approval from ASAP Coordinator or School Dean.

BUSC 409/4099 Transportation/Logistics (3)

This course will introduce the role of logistics and transportation planning in the supply chain as a whole. Provides an overview of the key elements and components of logistics as well as the different logistic channels and the implications of different competitive positions. Topics will also include transportation routing and scheduling, the integration of transportation strategy with supply chain strategy.

BUSC 410/4109 Warehouse Operations (3)

This course will introduce basic inventory concepts to include inventory fulfillment, managing inventorying, and inventory performance metrics. Topics to include distribution, hazmat, household goods, warehouse processes, metric theory, storage and retrieval, tracking and returns management.

BUSC 4259 APICS (Advancing Productivity, Innovation and Competitive Success) (3)

Introduction of certification requirements for Production/Inventory Management and Supply Chain Management. Prerequisite: BUSC 407 and Approval from ASAP Coordinator or School Dean.

BUSC 4149 Contract Law and Negotiations (3)

This course examines the basic elements of an agreement, identifying contracting considerations, contract performance and rights in contract relationships. Also identifies responsibilities, obligations and defenses to performance, warranties and product liability, introduction to the negotiation process and conducting the negotiation.

BUSC 416/4169 Total Quality Management (3)

This course provides the framework for optimum quality, specifications and supplier certification. The course will review fundamentals of quality. Course will also address the manufacturing resource planning process to include system characteristics, planning hierarchy, and assessment.

BUSC 419/4199 Overview of International Logistics (3)

An overview of global supply chain management and international logistics. Review the major forces and trends impacting global supply chains.

BUSC 460/4609 Supply Chain Leadership (3)

Course examines how companies determine competitive advantage from their supply chains. Course is designed as a research project to observe today's and tomorrow's leaders and the growing industry impact of supply chain excellence.

BUSC 4430 Value Analysis/Value Engineering (3)

Course identifies lower-cost product and service designs. Course describes the principles, evaluation and decision-making components of value analysis and value engineering. Prerequisite: ADSC 407 and Approval from ASAP Coordinator or School Dean.

CHEMISTRY COURSES

CHEM 101 General Chemistry I (3)

This course is a study of the fundamental principles and theories of chemistry, including chemical symbols, formulas, equations, stoichiometry, atomic structure, periodic table, chemical bonding, molecular structure, chemical reactions, state of matters, and properties of gases, liquids, solids and solutions. Three hours of lecture per week. Prerequisite MATH 130 with a grade of C or above.

CHEM 101L General Chemistry Lab (1)

In this lab the experiments illustrate and reinforce chemical principles and concepts by use of quantitative as well as qualitative methods. Emphasis is on the interpretation and reporting of data and facility in handling laboratory equipment. One formal laboratory report is required. One three- hour lab per week. Corequisite CHEM 101.

CHEM 102 General Chemistry II (3)

As a continuation of general chemistry I, this course involves a study of the fundamental principles and theories of chemistry, including kinetics, equilibrium, thermodynamics, aqueous solution chemistry, acids, bases, pH, solubility product principles, electrochemistry, oxidation-reduction reactions and nuclear chemistry. Three hours of lecture per week. Prerequisite: CHEM 101 and 101L with a grade of C or better.

CHEM 102L General Chemistry II Lab (1)

In this course, the experiments illustrate and reinforce chemical principles and concepts by use of quantitative as well as qualitative methods. Emphasis is on the interpretation and reporting of data and facility in handling laboratory equipment. A major project with formal report and presentation is required. One three-hour lab per week. Corequisite CHEM 102.

CHEM 301 Inorganic Chemistry (3)

This course focuses on quantum mechanical theory of atomic structure, molecular orbital theory of molecular structure, molecular shape and symmetry, hydrogen and its compounds, study of metals, main-group organometallic compounds, d-block metals and coordination compounds, crystal field theory and ligand and field theory of coordination complexes. Three hours of lecture per week.
Prerequisite: CHEM 102 with a grade of C or better. (As needed.)

CHEM 301L Inorganic Chemistry Lab (1)

In this lab, experiments are selected to augment the lecture portion of the course. Analytic and synthetic chemistry will be introduced including instrumental methods of analysis such as electrochemistry, potentiometry, and spectrophotometry. One three-hour lab per week. Corequisite CHEM 301. (As needed)

CHEM 303 Organic Chemistry I (3)

This course is a systematic study of the nomenclature, structures, preparation, properties, and reactions of staff classes of carbon compounds, namely, alkenes, alcohol, and alkyl halides.
Emphasis is placed on modern theories of structure and bonding, stereochemistry, and reaction mechanisms of addition reactions, elimination reactions and nucleophilic substitution reactions. Three hours of lecture per week. Prerequisite: CHEM 102 with a grade of C or better.

CHEM 303L Organic Chemistry I Lab (1)

This laboratory experience will include separation and purification techniques as well as basic reactions illustrating concepts in the course. An introduction to methods of synthesis is included. An emphasis will be placed on maintaining a laboratory notebook. A formal report is required. One three-hour lab per week. Corequisite CHEM 303.

CHEM 304 Organic Chemistry II (3)

As a continuation of Organic Chemistry I, this course involves a systematic in-depth study of the nomenclature, structure, preparation, properties and reactions of principal classes of carbon compounds, namely aromatics, alcohols, aldehydes, ketones, ethers, carboxylic acids, esters and other derivatives of carboxylic acids, amines, amides, and spectroscopic methods of analysis.
Emphasis is placed on modern theories of structure and bonding, stereochemistry and reaction mechanisms of electrophilic aromatic substitution reactions, nucleophilic addition reactions, condensation reactions, esterification reactions, and spectroscopic techniques of structure determination. Three hours of lecture per week. Prerequisite: CHEM 303 with a grade of C or better.

CHEM 304L Organic Chemistry II Lab (1)

This is a continuation of CHEM 303L. Simple reactions and syntheses will be conducted. Structure determination and identification of products using instrumental methods of analysis will illustrate techniques discussed in the lecture. A formal report and a formal presentation are required. One three-hour lab per week. Prerequisite, CHEM 303L, Corequisite CHEM 304.

CHEM 305 Analytical Chemistry I (2)

This course is a study of the principles, theories and applications of wet methods of quantitative analysis including volumetric, gravimetric, neutralization and complexometric methods. Statistical analysis of data also is presented. Two hours of lecture per week. Prerequisite: CHEM 102 with a grade of C or better.

CHEM 305L Analytical Chemistry I (2)

This course focuses on classical chemical methods of analysis including gravimetric and volumetric analysis, statistical treatment of data, and separations. Experiments are selected to illustrate techniques and methods discussed in the lecture. Two three-hour labs per week. Corequisite CHEM 305.

CHEM 306 Analytical Chemistry II (2)

This course is a study of the principles, theories and applications of instrumental methods of quantitative analysis including electrochemical, redox, spectroscopic (UV/VIS, IR, NMR), atomic absorption, atomic emission and chromatographic techniques. Two hours of lecture per week. Prerequisite: CHEM 102.

CHEM 306L Analytical Chemistry II Lab (2)

This course focuses on classical chemical methods and instrumental methods of analysis. Quality control measures, control charts and method detection limits are implemented into the experiments. An analytical community service project will be conducted by the class. Experiments are selected to illustrate techniques and methods discussed in the lecture. Two three-hour labs per week. Corequisite CHEM 306.

CHEM 312 Environmental Chemistry (3)

This course is a study of the chemistry of atmosphere, with special emphasis on greenhouse effect, ozone layer depletion, hazardous waste treatment and disposal, water pollution, air pollution, industrial effluents, EPA regulations and OSHA guidelines. Three hours of lecture per week.
Prerequisites: CHEM 304 and CHEM 305 or CHEM 306. (As needed)

CHEM 312L Environmental Chemistry Lab (1)

In this course, wet benches and instrumental methods of analysis will be conducted on environmental samples collected in the area. Water quality parameters will be measured as well as analyses of soil and air samples. A project and formal report are required. One three-hour lab per week. Pre- or Corequisite: CHEM 312. (As needed)

CHEM 401 Physical Chemistry I (3)

This course includes macroscopic studies of gases and liquids; work, heat and energy; kinetic energy

theory; first, second and third laws of thermodynamics; thermodynamics of real systems; Gibbs and Helmholtz energies; phase equilibria. Three hours of lecture per week. Prerequisites: CHEM 102, PHYS 202 and MATH 202 with grades of C or better.

CHEM 401L Physical Chemistry I Lab (1)

In this lab, experiments will include classical and modern physical methods. Experiments explore properties of gases, solutions and thermochemistry. In addition to the maintenance of a lab notebook, formal laboratory reports are required that include rigorous error analyses. A project and formal presentation are required. One three-hour lab per week. Corequisite: CHEM 401.

CHEM 402 Physical Chemistry II (3)

This course includes chemical kinetics, mechanism of chemical reactions, electrochemistry, quantum chemistry, and Stronger equation. Three hours of lecture per week. Prerequisite: CHEM 401 with a grade of C or better.

CHEM 402L Physical Chemistry II Lab (1)

This course is a continuation of CHEM 401L One three-hour lab per week. Corequisite CHEM 402.

CHEM 403 Advanced Topics in Chemistry (2-4)

This course focuses on special advanced topics in chemistry in the area of instructor's expertise and interest. Prerequisites: CHEM 304, junior classification and permission of instructor. (As needed)

CHEM 404 Advanced Topics in Chemistry (2-4)

As a continuation of CHEM 403, this course involves special advanced topics in chemistry in the area of instructor's expertise and interest. Prerequisites: CHEM 304, junior status and permission of instructor. (As needed)

CHEM 407 Instrumental Analysis Laboratory (3)

This is an intensive laboratory course with experiments involving modern instrumental techniques, such as IR, NMR, UV/VIS, AA, GC/MS and electrochemical methods of analysis. Four hours of laboratory activity per week. Prerequisite: CHEM 306. (As needed)

CHEM 410 Biochemistry (3)

An examination of the chemical basis of life including a review of the chemistry of amino acids, nucleic acids, carbohydrates and lipids. The structure and mode of action of enzymes and the basic paths of carbohydrate metabolism are studied and other paths of intermediary metabolism surveyed. Three hours of lecture per week. Prerequisite: CHEM 304 with a grade of C or better.

CHEM 410L Biochemistry Lab (1)

This course is a study of the various compounds, reactions and methods considered in CHEM 410. Typical biochemical analytical methods are utilized. One three-hour lab per week. Corequisite: CHEM 410.

CHEM 450 Methods of Chemical Research (2)

This course involves student participation in chemical research on individual projects under the supervision and guidance of a full-time chemistry faculty. Open to juniors and seniors majoring in chemistry. Prerequisite: CHEM 304. (As needed)

CHEM 451 Methods of Chemical Research (2)

This is a continuation of CHEM 450. Prerequisite: CHEM 450. (As needed)

CHEM 460 Chemistry Capstone (3)

This course is a review and integration of key concepts in chemistry and ethical issues in the discipline are discussed. At midterm, an exam will be given which must be passed with 70% or higher in order to pass the course. Each student will conduct a thorough literature survey, submit a formal paper, and present a PowerPoint presentation for the campus community on an approved topic by the instructor. Prerequisites: Completion of most Chemistry major required courses. The course meets three hours per week.

CHEM 499 Chemistry Co-Op Experience (3)

This course is designed to strengthen career preparation and make the classroom instruction more meaningful and relevant to the real world of work. A student engaged in an enrichment program outside the campus may contact his/her advisor and School Dean for the possibility of getting appropriate credit. Prerequisite: CHEM 304 and junior status. (As needed)

COMPUTER SCIENCE COURSES

COSI 118 Introduction to Microcomputers (3) (Core II)

This course deals with the following aspects of computer literacy: (1) the history, design, and social impact of computers, (2) elementary programming concepts, flow chart, binary numbers, (3) the use of various applications software, such as, word processing, databases, spreadsheets and brief intro to GIS. This course is not a required course for COSI or ITEC majors, however, they will need to include an additional 3 credit hours of electives in order to still meet the 120 hours required for the major. Three hours of lecture per week.

COSI 123/ ITEC 123 Introduction to Programming (3)

This is an introductory course in object-oriented programming in Java for students without previous programming experience. This course focuses on problem solving, modeling, algorithm design, abstraction, with emphasis on the development of working programs and fundamental concepts of Java programming in the object-oriented paradigm. Topics include primitive data types, control structures, arrays, I/0, objects and classes.

COSI 123L/ ITEC 123L Introduction to Programming Lab (1)

This is the corresponding lab course to COSI 223/ ITEC 223 in which the topic of object-oriented programming for the student without previous programming experience. This course focuses on problem solving, modeling, algorithm design, abstraction, with emphasis on the development of working programs and fundamental concepts programming in the object-oriented paradigm. Topics include primitive data types, control structures, arrays, I/0, objects and classes. Co-requisite: COSI 123/ITEC 223

COSI 125/ ITEC 125 Advanced Programming (3)

This is a continuation of COSI 123/ITEC 223 Programming in Java I with emphasis on advanced programming design and object-oriented algorithmic problem solving in Java. Topics include inheritance, polymorphism, exception handling, file and stream, recursion, and graphic user interface. Prerequisite: COSI 123/ITEC 223

COSI 125L/ ITEC 125L Advanced Programming Lab (1)

This is the corresponding lab course to COSI 125/ ITEC 225 with emphasis on advanced programming design and object-oriented algorithmic problem-solving. Topics include inheritance, polymorphism, exception handling, file and stream, recursion, and graphic user interface. Prerequisite: ITEC 223 Introduction to Programming. Co-requisite: COSI 125/ITEC 225

COSI 140 Discrete Structures (3)

The course includes set algebra, mapping, relations, elements of graph theory, Boolean algebra, prepositional logic, and introduction to finite state machines and applications. Three lecture hours per week. Prerequisite: MATH 130

COSI 200 Introduction to Cyber Security (3)

This course is to provide students with an understanding of cyber security. Topics include terminology, prevention, contingency planning, basic networking concepts, and current topics in cyber security. Three hours of lecture per week.

COSI 315 Data Analytics and Visualization (3)

This course will prepare students to do scientific and information visualization. This course is an introduction to the terminology, methodology, and applications of data visualization. Data visualization takes advantage of

the human vision system in order to perform visual analysis. Prerequisites: COSI 125. (As needed)

COSI 320 Computer Organization (3)

The course includes processors, memory, I/O devices, digital logic level, microprogramming, conventional machine level, and introductory computer architecture. Knowledge of assembly language is required. Three hours of lecture per week. Prerequisite: COSI 140.

COSI 325 Artificial Intelligence (3)

This course introduces the fundamentals of programming in LISP and PROLOG. Central ideas of artificial intelligence, such as matching, goal reduction, constraint exploitation, search, and problem solving are covered. Three hours of lecture per week. Prerequisite: COSI 125.

COSI 330 Data Structures (3)

This course is an introduction to data structures including lists, stacks, queues, trees, graphs, etc. Searching, sorting, merging, information storage and retrieval also are covered. Three hours of lecture per week. Prerequisite: COSI 125.

COSI 332 Computation Theory (3)

Students will look abstractly at computers and what it means to be computable. Turing Machines, which appear to be powerful enough to serve as the basis for defining computability, will be studied. Students will learn that some questions are not computable by any computing machine. Push-down machines and finite state machines will also be studied in detail. Regular, context-free languages, decidability and computational complexity will be covered in depth. As foundation, set theory, relation, function, logic at two levels, and proof theory are covered as well. Prerequisite: COSI 140

COSI 335 Computer Algorithms (3)

This course is an investigation of various algorithms, their properties, applications, and corresponding data structures. Three hours of lecture per week. Prerequisite: COSI 140 and 330.

COSI 345 Database Management (3)

This course emphasizes the concepts and structures necessary for the design and implementation of database management systems, data models, data normalization, file organization, and index organization. Three hours of lecture per week. Prerequisite: COSI 140.

COSI 350 Programming Languages (3)

This course focuses on a formal definition of programming language including specifications of syntax and semantics. The course compares the features, syntax, and applicability of various computer languages. Topics include data types, data structures, control structures, procedures, recursion, list processing and programming styles. Three hours of lecture per week. Prerequisite: COSI 330.

COSI 355 Digital Forensics (3)

The course addresses the study of forensics analysis from a digital perspective. Topics include digital crime scene investigations, evidence collection, evidence analysis, risk management, current topics on digital forensic analysis. Prerequisite: COSI 200.

COSI 360 Internet of Things (3)

This course will describe the technology of the Internet of Things (IoT), which can be used to build these kinds of devices, how they communicate, how they store data, and the kinds of distributed systems needed to support them. Hand-on practices and learning by doing will be encouraged. We will start with simple examples and integrate the techniques learned into an actual IoT system. The client will run in an emulated environment, communicating using common IoT protocols with backend system. Prerequisite: ITEC 330

COSI 370 Mobile Programming (3)

This course involves careful examination of mobile device programming. Emphases are on developing applications as a community that run on the Android or Apple platform. Students planning to enroll in this course should have a background in computer science and be familiar with Java, XML, and operating systems. This course will also give students insight into today's common procedures for getting their mobile application work academically published. Prerequisite: COSI 125

COSI 380 Robotics (3)

Robots are machines that can sense, process, and actuate in a physical environment. Powerful hardware will be used to build simple robots for various applications such as self-driving cars, vacuum cleaners, drones, etc. Building blocks for a robot, including but not limited by modeling, control, perception, planning will be introduced and discussed in detail. Prerequisite: COSI 125

COSI 410 Operating System (3)

The course includes the fundamentals of operating systems, process concepts, concurrent processes, concurrent programming, deadlock, memory management, paging, virtual memory, job and process scheduling. Three hours of lecture per week. Prerequisite: COSI 125

COSI 415 Machine Learning (3)

This course will cover theory and applications of core machine learning concepts and techniques, including neural networks, deep learning, regression, classification, perceptron, kernel methods, support vector machine, logistic regression, hidden Markov chain, etc. Projects in neural networks and deep learning will be designed and developed. No previous machine learning experience is required. Prerequisites: COSI 125

COSI 420 Supply Chain Technologies (3)

This course prepares students for careers in the logistics and supply chain industry. Knowledge and skills for success in logistics and supply chain industry, such as demand forecasting, inventory management, warehouse scheduling, additive manufacturing, digital supply chain twin, supply chain orchestration, and industry cloud platforms, will be analyzed and prototyped. Prerequisite: ITEC 330

COSI 430 Autonomous Vehicle/Drone/UAV (3)

This course covers autonomous vehicles technologies with a hands-on approach. Topics, including but not limited to mechanical design, embedded system, cyber-physical systems, sensors and actuators networks, automatic controls, analog and digital interface, and graphic processing, will be introduced and practiced. Operation, design, implementation at circuit and chip levels, and coding will be discussed at entry to intermediate levels. Prerequisites: COSI 125

COSI 435 Big Data and Application (3)

This course covers the knowledge and skills in data science, particularly in big data analytics. The focus will be on storage, processing, analysis, design, visualization, and applications of big data systems. Software and hardware such as Hadoop, R, Tableau will be introduced in a pragmatic manner. Students will learn the essentials of big data analytics. Delivery methods incudes textbook, lectures, programming assignments, and projects. Prerequisite: COSI 315

COSI 440 Computer Graphics (3)

This course is a review of graphic display architecture and graphic input devices, 2-D and 3-D transformations, matrix formulation, clipping and windowing, hidden line, surface elimination, etc. Three hours of lecture per week. Prerequisites: COSI 125/ITEC 225, or permission of instructor. (As needed)

COSI 450 Special Topics (3)

This course is designed to meet the current needs of the student and to express the particular interests of

the instructor. Three hours of lecture per week. Prerequisite: consent of instructor. (As needed)

COSI 455 Computer Science Projects (3)

This course requires that the student design, develop, and implement a major project or software that solves a real problem in either the science or the business field. The project requires oral presentations and written reports. Prerequisite: Completion of all Computer Science major required courses with the exception of extraordinary circumstances.

COSI 460 Computer Science Capstone (3)

This course meets three hours weekly, during which topics are discussed, and students relate their literature search with professional experience and ethics. During the first half of the semester, the students will have an opportunity to review the computer science courses. There will be an exit exam at the middle of the semester. During the semester, students will research and develop two formal written reports, one in their major and one in another area of their choice. At the end of the semester, the student will submit the formal written reports and present his/her project using PowerPoint. Prerequisite: COSI 455

COSI 499 Computer Science Co-Op Experience (3)

This course is designed to strengthen career preparation and to show the relevance of classroom and instruction to the real world of work. A student, engaged in an enrichment program away from campus, may contact his/her advisor and School Dean of the possibility of getting appropriate credit.

CRIMINAL JUSTICE COURSES

CRJS 200 Introduction to Criminal Justice (3)

This course surveys the Criminal Justice system from ancient times to the present. It traces the development of law, police and corrections systems.

CRJS 204 American Legal System (3)

This course gives the student a basic understanding of the structure and functioning of the American legal system with a brief history of its development. The civil and criminal elements of the system are examined with discussion of plea bargaining, bail and verdict-of-proof in civil and criminal cases.

CRJS 205 (same as SOCI 205) Social Problems (3)

CRJS 308 Principles of Corrections (3)

Course outlines a comprehensive study of the correctional system, including its history, philosophy, different types of correctional facilities, sentencing practices, rehabilitation programs, and the challenges faced by correctional professionals, providing students with a foundational understanding of the principles and practices involved in managing offenders within the criminal justice system.

CRJS 310 (same as SOCI 310) Social Psychology (3)

CRJS 312 Religion, Crime, and Justice (3)

The course will explore the past, present, and future role of religion in addressing matters related to crime, delinquency, offender treatment, rehabilitation programs, and even the transition of prisoners back to society. This course examines the relevant research literature in order to assess the possible benefit or harm that religious influences may bring to bear on criminal justice. In addition, it will summarize the current state of our knowledge regarding the relationship between religion and crime and also discuss how religion, faith-based groups, and religious institutions may play a more central and salutary role in improving the effectiveness of the criminal justice system.

CRJS 316 Penology (3)

This course gives the student an in-depth study of the structure and process of the prison system. Emphasis is placed on methods of correction and treatment in places of incarceration.

CRJS 317 (same as SOCI 317) Criminology (3)

CRJS 318 (same as SOCI 318) Social Deviancy (3)

CRJS 319 (same as SOCI 319) Victimology/Victim's Rights (3)

CRJS 320 Police and Society (3)

This course is a study of the effective functions, organization and management of law enforcement with emphasis on the role of the police as enforcers of law in society.

CRJS 321 (same as POLS 321) Constitutional Law (3)

CRJS 322 (same as POLS 322) The Law and the Poor (3)

CRJS 323 Criminal Behavior (3)

This course is an examination of patterns of criminal behaviors, theories of crime and the application of risk factors associated with criminal behavior.

CRJS 324 School to Prison Pipeline (3)

This course will focus on learning about the impact of school discipline in creating the School-to-Prison pipeline and the increased rate of incarceration among at-risk students. In exploring the School-to-Prison pipeline students will learn about the connections between the bias seen in disciplinary action and policy, when reporting offenses and administering disciplinary consequences.

CRJS 325 Court Procedure (3)

This course is an in-depth study of courtroom procedures which examines the roles of the court's bailiffs, clerks, caseworkers, lawyers, paralegals and judges. Trial procedures including arraignment, examination and cross-examination, parole, and probation will be considered.

CRJS 326 Comparative Justice (3)

This course presents a cross-cultural perspective on justice systems outside of the United States. Their philosophical and ideological foundations will be emphasized as well as their impact on their societies.

CRJS 328 Introduction to the Study of Law (3)

This course introduces students to the Socratic and case study methods of instruction in legal studies. It considers techniques for law school preparation and the general requirements of law schools.

CRJS 329 Ethics in Criminal Justice (3)
This course will identify and explore ethics and values in the criminal justice system, paying special attention to issues of social inequality.

CRJS 345 Drugs and Crime (3)

This class will provide a comprehensive assessment and evaluation of the interrelationships among drug use/abuse, crime, and the criminal justice system while incorporating theory, empirical research, and policy. The examination of drugs and crime will include a discussion about how individual variables such as race, ethnicity, and gender influence both drug policies and the treatment of offenders by the criminal justice system.

CRJS 355 Cyber Ethics/Cyber Law (3)
This course is the study of information ethics, cyber privacy, and intellectual property. It examines the ethical, economic, and societal issues that face today's information-entrenched society; this includes intellectual property rights, privacy, accessibility and censorship. The explosive growth of information technology, the increased competition in the global marketplace, and the surge in the use of information to protect society from terrorism has led to the unintended erosion of fundamental rights and values. This course appraises the current state of information ethics, the dangers and opportunities presented by information technology, and the potential solutions to the inherent risks in today's information-bound society.

CRJS 362 (Same as POLS 362 and SOCI 362 Statistics (3)
This course is designed to introduce students to fundamental statistical methods. This includes knowledge of various statistical symbols, procedures and data manipulation techniques using computers. The course also introduces basic statistical tests, which are frequently used to test research hypotheses. Prerequisites: MATH 111, MATH 110, CRJS200, CRJS 359

CRJS 384 (same as SOCI 384, POLS 384 and SOSI 384) **Methods of Social Investigation (3)**

CRJS 404 **Juvenile Justice (3)**

This course examines the juvenile justice system, delinquency prevention and correctional programs, major theories of delinquency and the application and assessment of legal processing for abuse, neglect and dependency cases. *SOCI & SOSI elective*

CRJS 405 **Criminal Law (3)**

This course covers the history and development of criminal law, the elements of a crime, and the principles of substantive criminal law through the analysis of judicial opinions and text. Prerequisite: Junior Standing, or consent of the professor

CRJS 410 **Criminal Investigation (3)**

This course offers an introduction to crime scene assessment, interviews, interrogation and modern instruments of investigation.

CRJS 415 **Diversity in Criminal Justice (3)**

This course provides an in-depth examination of the opportunities and challenges of delivering criminal and sociology services in a multicultural society. The course provides students with a knowledge of the diversity that exists in communities, as well as criminal and juvenile justice agencies. It provides both theoretical and practical information to respond effectively to diverse issues

CRJS 434 (same as POLS 434) **Public Affairs Internship (3-12)**

CRJS 451 (same as POLS 451 and SOCI 451) **Special Studies in Criminal Justice (3-12)**

CRJS 455 (same as SOCI 455) **Criminal Justice Internship (3-12)**

CRJS 460 **Criminal Justice Capstone (3)**

This course is designed to provide students a basis for engaging in independent research by surveying literature relevant to the social sciences in general and to the student's major discipline. Students will participate in a multidisciplinary seminar, with writing and technology workshops, and have individual research tutorials with mentors. In addition, students will enhance their present skills in the areas of critical thinking, problem solving, analytical thinking, summarization, communication, value clarification and practical application. This process will result in a major research project, paper, and formal oral presentation. Individual research topics will be determined by mutual agreement of the student, course instructor and faculty mentor.

CRJS 465 **Forensic Evidence (3)**

This course provides the student with a basic understanding of the analysis of forensic evidence. The course requires study in a forensic laboratory

W.E.B. DU BOIS SCHOLAR COURSES

DBSP 110/111 Freshman Du Bois Scholars Colloquium (2)
This course is an academically rigorous course based on class readings, class discussion, and written projects. The overarching focus of the course is an exploration of what it means to be an educated person.

DBSP 310/311 Upper Level Du Bois Scholars Colloquium (2)

This is an academic rigorous course based on class readings, class discussions, and written projects. The titles and content of these courses will vary from semester to semester. These courses are restricted to DBSP students in their junior and senior years. Du Bois scholars must take at least one semester of the upper level Du Bois Scholars Colloquium. (NOTE: A directed reading or semester of study abroad may be substituted for this requirement).

DBSP 350 Directed Readings (2)

These are two credit tutorial offerings taken outside of a student's chosen major to further emphasize the interdisciplinary nature of a true liberal arts ideal. A directed reading may be either faculty designed, or student designed under a faculty member's supervision. A directed reading tutorial consists of the compilation of a semester-long reading list relative to a chosen interdisciplinary topic and at least bi-weekly faculty member(s)/student discussions of these readings during the tutorial. The director of the DBSP must approve directed reading proposals.

DBSP 399 Semester of Service (1)

LeMoyne-Owen College has a deep commitment and long tradition of service to the community. Du Bois scholars are asked to embrace this responsibility and to share their time and talents with others in a "Semester of Service" project during their junior year. This one credit course is a self-designed service project. Du Bois scholars may choose to submit a proposal based on service to the college community or one founded upon service to the surrounding community.

All service project proposals must be submitted to the director of the DBSP no later than the end of the first semester of a student's junior year. The proposal must outline the goals of the project and the steps to be undertaken to achieve the goals. The proposal must also identify the agency, organization, or group under which the project will be conducted and the individual from that organization who has agreed to serve as project supervisor. [NOTE: Project supervisors must agree in writing to serve in this capacity].

Students must file two interim reports during the semester describing their progress in carrying out the project and submit a final paper relating the results of the service project to their entire liberal arts experience to date. Du Bois scholars are encouraged to keep a journal of service activities both for their own personal reflection and to facilitate the writing of the required final paper.

DBSP 402 Study Abroad (2)

Du Bois scholars may substitute a semester or year of study abroad for the upper level DBSP colloquium requirement. Students choosing this option will be required to keep a journal of their experience and complete a short paper about the experience upon their return.

EARLY CHILDHOOD EDUCATION COURSES

ECED 201 Introduction to Inclusive Early Childhood Education (3)

This course provides an overview of the various theoretical principles that underlie developmentally appropriate practices in inclusive early childhood programs. Explores how these principles inform early childhood care and education practice including curriculum, environmental organizational and structures, and the teacher and children roles. Active, individualized and exploratory learning will be modeled and discussed from different theoretical perspectives. Emphasis will be placed on understanding how diverse social and cultural factors affect the teaching-learning process.

ECED 202 Safe and Inclusive Learning Environments (3)

The course is a study of the developmental stages of young children from birth to age eight. The course will underscore the various phases of growth of young children and how to identify normalcy and abnormalities within the developmental stages and how effective teaching and learning takes place at home, in the early childhood setting, and at school for young children.

ECED 205 Developmental Assessment of Young Children (3)

This course stresses a developmental observation and assessment of young children. It examines the practice of gathering information for the purpose of making individual instructional decisions for young children. Students are exposed to a variety of assessment techniques including theoretically based unstructured observations, psycho-educational screening instruments and tests and their limitations. This course considers information relevant to interdisciplinary team meetings for children with special needs. (10-hour, level one field experience is required)

ECED 206 Language Development and Emergent Literacy (3)

This course requires that students examine language development and learning within the contexts of culture, family and society. Students explore a variety of theories of language development as well as approaches to the teaching of literacy skills in order to develop classroom practices that enable all children to become competent, effective users of language in all of its forms. Students are required to demonstrate an understanding of the interrelation among culture, language, thought and the function of the home language and literacy in the development of young children. (10-hour, level one field experience is required)

ECED 301 Curriculum for Inclusive and Diverse Early Childhood Classrooms I (3)

This course examines how to create learning environments for children with and without identified special needs, in order to foster sensory-motor, social, emotional, and cognitive development through play. Basic principles underlying developmentally appropriate curriculum, planning, scheduling and design of learning environments are an integral part of this course. Students also examine the rationale and learning opportunities offered by materials, activities, and content area knowledge. The role of the teacher in relation to the parent and the child is examined. Special issues such as integrating health and safety procedures into the daily program and early intervention strategies are highlighted. (15-hour, level two field experience is required)

ECED 303 Professional Portfolio Development in ECED programs (3)

This course will assist candidates in preparation for the Child Development Associate (CDA) professional portfolio. The Child Development Associate credential is the most widely recognized credential in early childhood education that is awarded by the Council for Professional Recognition. Candidates will be engaged in completion a professional portfolio that is a collection of reference materials related to their work with children and families. CDA candidates create an autobiography.

ECED 318 Guiding Behaviors in Young Children (3)

This course provides a range of strategies and practices for promoting appropriate behavior, positive social and emotional development, and a productive, effective learning environment. It provides comprehensive information on the nature and needs of infants, toddlers, and pre-school children. Emphasis is placed on psychological, sociological and physiological growth and development.

ECED 321 Literature for Children (3)

This course is designed to introduce students to a variety of literature for children and youth. Emphasis is placed on standards for judging various genres. Extensive reading, use of libraries, and other media resources are required. (10-hour, level one field experience is required)

ECED 405 Administration of Inclusive and Diverse Early Childhood Programs (3)

This course provides an in-depth study of the organization and administration of early childhood programs. Students learn how to set goals, design facilities to support learning, hire and train staff, plan and evaluate curriculum, develop health and safety policies and procedures, understand nutritional standards, federal food program guidelines, and meal planning for children, and how to develop start-up and operational budgets. The emphasis will be on group structure, problems of communication, budgetary considerations, decision making, management styles, and supervision.

ECONOMICS COURSES

ECON 203 Microeconomic Principles (3)

This course introduces students to modern microeconomic theory, but with an emphasis on applying principles to real world problems. Areas of economic analysis include demand and supply (price determination, elasticity, relevant market regulations), market structure (competition through monopoly) and its implication for firm strategy, market failure, information economics, labor economics, and social economics. The units of analysis are the individual or group, as consumers, firms (individually and as part of an industry, in both public and private sectors) and government institutions. Prerequisite: MATH 110.

ECON 204 Macroeconomic Principles (3)

This course introduces students to modern macroeconomic theory. Areas of analysis include GDP and national income accounting, aggregate demand and supply, investment and financial intermediation, monetary and fiscal policy, inflation and unemployment, government-business relations, government failure, and fundamentals of international economics and finance. Prerequisite: ECON 203.

ECON 263 Statistics (3)

Introduction to statistical reasoning. Topics include sampling and experimentation, descriptive statistics, probability, binomial and normal distributions, estimation, single sample and two sample hypothesis tests for means and proportions. Additional topics will be selected from descriptive methods in regression and correlation, or contingency table analysis.
Prerequisites: COSI 118 and MATH 111 and 112.

ECON 317 Intermediate Microeconomic Analysis (3)

This course analyzes the effect of consumer, firm, and government behavior on prices. Applied microeconomics concepts in information economics, labor economics, health economics, environmental economics, etc. are treated in greater depth than in Principles. The intermediate course also introduces students to the classical, neoclassical, monetarist, institutionalist, and feminist approaches to the study of microeconomics. Prerequisites: ECON 203, 204.

ECON 318 Intermediate Macroeconomic Analysis (3)

This course examines determinants and composition of national income, with a primary emphasis on Keynesian and post-Keynesian models, though not limited to these approaches. Other macroeconomic topics are considered among them, such as public policy and the welfare economics of the macroeconomy. This course additionally integrates discussion and problem-solving using concepts from International Economics. Prerequisites: ECON 317.

ECON 340 Money and Banking (formerly ECON 311) (3)

This course builds on macroeconomic theory by considering in greater depth the stock and flow of money and credit and their influence on goods prices, production, income, and employment throughout the economy. In addition, the course deals with banking and the federal reserve system, the size and composition of national income and the price level; fluctuations in economic activity; and proposals for economic stability. Prerequisites: ECON 203, 204.

ECON 350 International Trade and Finance (formerly ECON 403) (3)

This course introduces the principles and practices of international trade and finance. This course will start with defining and illustrating the different trade theories beginning with the mercantilism view (15th century). Next students will learn the importance of foreign exchange and how to mitigate risks dealing with foreign exchange. Students are required to form a “paper company” and then “adopt” a country or region and industry of their choosing, which will serve as the basis for applied learning about their firm’s decision to trade invest internationally, about governmental relations that facilitate and inhibit trade and finance, and about global customs and multinational conventions that facilitate and inhibit trade and finance.

Prerequisites: ACCT 202; ECON 204, 263; BUAD 225, 305, and 306.

ECON 405 Managerial and Decision Economics (3)

This course examines the application of economics principles to business firms, non-profit institutions and government entities. Main topics are firm or institutional interdependence, demand forecasting using statistical (as opposed to solely graphical) models, cost analysis, cost-benefit analysis as applied to a wide array of economic decisions, game theoretic rivalry and best-practice tactics, economic externalities, and risk analysis. Prerequisites: ECON 204 and 263.

ECON 451 Special Studies in Economics (1 to 6)

This is a course with variable content that takes advantage of resources not regularly available. Note that ECON 451 may be repeated for credit as topics vary. The student’s transcript will record the specific topic covered in the course. Prerequisite: permission of instructor.

ECON 452 Special Studies in Economics (1 to 6)

This is a course with variable content that takes advantage of resources not regularly available. Note that ECON 452 may be repeated for credit as topics vary. The student’s transcript will record the specific topic covered in the course. Prerequisite: permission of instructor.

ECON 3090 Managerial Economics (3)

This course provides an overview of basic economic principles and their application to a single business unit. Some case studies are used.

EDUCATION COURSES

EDUC 190 Praxis Prep for Core Combined (3)
This course is designed to provide support and equip pre-candidates with the foundational knowledge, test taking strategies, and academic skills have a more successful experience on the Praxis Core Combined exam. Emphasis is placed in skill remediation, study planning, and evidence-based test strategies to support continuous improvement *(Students with an ACT score of 21 or higher or SAT score of 1080 or higher will NOT have to enroll in this course).*

EDUC 202 Introduction to Portfolio Development (3)

This course introduces students to the essential components of a professional educator and prepares them to document their growth, philosophy and readiness for the teaching profession. Emphasis will be placed on developing reflective teaching practices, understanding professional ethics and demonstrating competencies aligned with program, state and national standards. It integrates the use of technology and provides activities, which includes an examination of criteria for final selection of artifacts and the creation of a template for developing and organizing an exemplary professional portfolio.

EDUC 203 Human Development and Psychology (3)
The course covers human growth and development including cognitive, language, physical, emotional, and social development from birth through adolescence in the context of learning theories and principles. Motivation, instruction, and evaluation are applied in diverse classroom settings.

EDUC 204 Foundations of Education (3)

This course examines the significant historical, political, economic and socio-cultural influences on education in the United States. Current educational issues and trends will be studied. The course emphasizes reflective practices, equity, diversity and the professional expectations of educators. Students will develop an informed perspective on the purpose of schools, the role of teachers, and the complexities of today's educational landscape

EDUC 301 Managing Classroom Behaviors (3)

This course explores the rationale, educational programming, and instructional procedures for appropriately managing classroom operations and behaviors. It examines the roles of the classroom teacher in the general education setting as well as teachers in classrooms for exceptional learners.

EDUC 308 Introduction to Curriculum and Lesson Planning for Diverse Learners (3)

This course explores foundational principles of curriculum design, instructional planning, and evidence-based teaching strategies that support diverse learners. Emphasis is placed on understanding Universal Design for Learners (UDL), designing clear objectives, selecting aligned instructional materials and incorporation of those learners with varied needs - English Language Learners and students with exceptionalities.

EDUC 313 Developmental Approach to Reading and Literacy (K-6) (3)

This course is designed to prepare Teacher Candidates to teach language Arts/Reading to students in kindergarten through 6th grade classrooms. Specific emphasis is given to applying theory to classroom settings using developmentally appropriate strategies and related models of teaching for elementary grade children. Special attention is given to understanding the typical stages of reading development and the range of difficulties learners may experience with consideration given to sociocultural factors; and, to the selection, preparation and organization of materials into integrated units of study using technology. (A 15-hour, level II field placement is required).

EDUC 320 Educational Assessment & Evaluation for All Learners (3)

This course examines elements of measurements and assessment that are essential to the effective teaching of diverse learners. The principles and methods of evaluation in education, including the selection, construction, administration, interpretation and uses of formal and informal tests are emphasized. The student is expected to understand that the assessment of learning plays an important role in the instruction process; and, that instructional effectiveness depends largely on the ability to construct and select tests and assessment tools that provide valid measures of learning outcomes.

EDUC 321 Reading in the Content Areas (3)

This course will focus on the application of reading instruction in the areas of English, Mathematics, Science, and Social Studies. The Teacher candidate will utilize strategies and activities that enable the classroom teacher to integrate and reinforce content-based literacy techniques specifically focused on the TN Educator Preparation Literacy skills. A 15-hour, level II field placement is required.

EDUC 328 Media & Technology in Education (3)

This course represents a study of methodologies used for current planning, integration of technology into the various curriculum areas, basic technology competencies, software evaluation (based upon curriculum needs) and basic classroom troubleshooting. The intent of this course is to prepare prospective teachers for 21st century classrooms.

EDUC 346 Multicultural Teaching & Learning (3)

Teacher candidates in this course examine their own cultural backgrounds and their assumptions about people whose culture is different from their own. The definition of education is considered from various worldviews. Candidates explore and discuss how cultural assumptions, experiences, and sociopolitical contexts affect responses to school and schooling. Diverse learning and teaching styles, curricula, classroom design, and teaching strategies that support diversity are discussed. The course will also integrate techniques and strategies to support ESL/ELL students. (15-hour field experience is required).

EDUC 408 Methods and Materials: An Integrated Approach to Teaching (3)

This course focuses on the design, implementation, and evaluation of integrated curriculum and instruction. Teacher candidates engage in complex lesson planning that connect multiple content areas, literacy practices and real-world applications. Emphasis is placed on advanced instructional strategies, interdisciplinary standards alignment and differentiated delivery for diverse learners.

EDUC 414 Methods and Materials in Science & Mathematics (3)

This course examines effective instructional approaches and practices in Science and Mathematics for diverse learners. Emphasis is placed on evidence-based instructional strategies, developmentally appropriate materials, culturally and linguistically responsive practices and integration of literacy skills across the content areas

EDUC 422 Methods and Materials in English and Social Studies (3)

This course examines effective instructional approaches and practices in English Language Arts and Social Studies for diverse learners. Emphasis is placed on evidence-based instructional strategies, developmentally appropriate materials, culturally and linguistically responsive practices and integration of literacy skills across the content areas.

EDUC 424 Internship in Early Childhood Education (PreK – 3rd Non-Licensure) (12)

An immersive teaching experience in an inclusive classroom setting that will provide opportunities for non-licensure integrated early childhood education majors to apply their coursework knowledge in a real-world setting. The student will demonstrate both academic and professional competencies necessary for being an effective classroom teacher. Participation in weekly seminars is required as part of the internship

experience.

EDUC 434 Internship in Special Education K – 12 (Non-Licensure) (12)

An immersive teaching experience in an inclusive classroom setting that supports learners with exceptionalities. This internship will provide opportunities for non-licensure special education majors to apply their coursework knowledge in a real-world setting. The student will demonstrate both academic and professional competencies necessary for being an effective classroom teacher. Participation in weekly seminars is required as part of the internship experience.

EDUC 435 Internship in Elementary Education K – 5 (Non-Licensure) (12)

An immersive teaching experience in an Elementary education classroom that will provide opportunities for non-licensure elementary education majors to apply their coursework knowledge in a real-world setting. The student will demonstrate both academic and professional competencies necessary for being an effective classroom teacher. Participation in weekly seminars is required as part of the internship experience.

ENGLISH COURSES

ENGL 110 College Writing Prep (3)

This course is designed to provide intensive practice and interactive discussion in the fundamentals of grammar and syntax usage and in writing with focus on organization and purpose. (A grade of C or better is required to proceed to ENGL 111.)

ENGL 111 English Communications I (3)

The first part of the two-semester freshman composition program, this course is designed to help the student gain proficiency in thinking logically and writing intelligently and effectively. Prerequisite: Placement test or ENGL 011; (A grade of C or better is required to proceed to ENGL 112.)

ENGL 112 English Communications II (3)

This course is a continuation of English 111, with emphasis on analysis and evaluation of written discourse and argument as a type of discourse. Prerequisite: ENGL 111. (Fall, Spring, and Summer) (A grade of C or better is required to proceed to ENGL 205.)

ENGL 205 Human Literary Heritage (3)

This course will introduce students to humanity's literary heritage through reading and critical analysis and evaluation of poetry, drama, and fiction, coordinated with the human heritage sequence. Attention will be given to African and African American literary contributions to the human literary heritage. Prerequisites: ENGL 111, ENGL 112. (A grade of C or better is required to meet degree requirements and to continue in English courses.)

ENGL 210 Legal Writing and Research (3)

This course is designed to introduce students to basic legal writing and research by examining actual legal cases and identifying the Issue-Rule-Application-Conclusion (IRAC) Method of legal writing. IRAC will also be applied to basic business and corporate writings which model subject-verb-complement patterns. Prerequisite: ENGL 112

ENGL 300 English Research Seminar (3)

This course is designed to enhance close reading skills and build competency in research development. Prerequisite: ENGL 112.

ENGL 301 World Literature, Ancient (3)

This reading course is designed to study the major genres in classical and medieval literature with a look at modern developments in these genres. Prerequisite: ENGL 112.

ENGL 302 World Literature, Modern (3)

This reading course is designed to study representative works of the major literary periods in Western Civilization from the Renaissance to the present, including non-Western literature. Prerequisite: ENGL 112.

ENGL 303 Advanced Composition (3)

This course is an intensive study of elements of elective prose: logic, style, and sentence structure. Emphasis on writing and revising. Prerequisites: ENGL 112.

ENGL 304 Writing in the Digital Era (3)

This course provides an introduction and approaches to writing for public communication. Attention will be given to the impact and process of writing, editing, and publishing content in a digital format for multiple online platforms. Prerequisite: ENGL 112

ENGL 305 Shakespeare (3)

The course involves a close study of selected plays in historical context. Particular attention will be paid to his development in each of the dramatic genres in which he wrote: comedy, history, and tragedy. Offered in alternate years. Prerequisite: ENGL 112.

ENGL 306 Creative Writing (3)

This course is a study of contemporary writing aimed at the development of personal style and form. Prerequisites: ENGL 112.

ENGL 307 American Literature, 1620–1860 (3)

This course offers a survey of major American writers from the colonial period to the Civil War, with principal attention given to the major developments in poetry, in essay, and in fiction. Offered in alternate years. Prerequisite: ENGL 112.

ENGL 308 American Literature, 1860–1930 (3)

This course offers a survey of the major American writers from 1860 to 1930, with principal attention given to the major developments in poetry and fiction. Offered in alternate years. Prerequisite: ENGL 112.

ENGL 309 African American Literature I (3)

This course is a survey of African American literature in all genres from its beginnings to the Harlem Renaissance. Offered in alternate years. Prerequisite: ENGL 112.

ENGL 310 African American Literature II (3)

This course is a survey of African American Literature in all genres from the time of the Harlem Renaissance to the present. Offered in alternate years. Prerequisite: ENGL 112.

ENGL 311 Writing Fiction (3)
This course examines the elements of writing fiction including form, structure, plot, characterization, dialogue, point of view, and literary devices, and theme. Prerequisite: ENGL 112

ENGL 312 Writing Poetry (3)
This course examines the elements of writing poetry including form, poetic diction, voice, tone, literal and figurative language, rhythm, rhyme, structure, and theme. Prerequisite: ENGL 112

ENGL 313 Writing Creative Nonfiction (3)

This course examines the elements of writing creative nonfiction including narrative, audience, purpose, tone, and style. Prerequisite: ENGL 112

ENGL 315 Protest in Poetry (3)

This course is designed to introduce students to the elements of poetry and the various ways poetry is utilized to express and argue the conditions of the human experience. Through close readings, the evaluation of poetry, and class workshops, students will produce socially conscious poetry. Attention will be given to African American literary contributions to poetry. Prerequisite: ENGL 112

ENGL 316 Twentieth Century English Literature (3)

This course is a survey of the important movements in modern British literature, with special attention to such writers as Shaw, Yeats, Elliot, Pound, Auden, Joyce, and Lawrence. Prerequisite: ENGL 112

ENGL 317 The Novel (3)

This course is a survey of the British and American novels, with emphasis on representative major novelists. Prerequisite: ENGL 112

ENGL 318 Modern American Literature (3)

This course is a study of the major American writers and literary movements in all genres from the 1930s to the present. Prerequisite: ENGL 112.

ENGL 320 The Teaching of English (3)

This course is required of persons expecting to teach English in secondary schools. Emphasis will be placed on materials and methods in the teaching of English. This course may be taken in lieu of Education 414. Prerequisite: ENGL 112

ENGL 321 The Literature of Childhood (3)

This specialized course is designed for the pre-professional development of a knowledge base and performance skills to work effectively and reflectively with textual and multicultural context of books for children attendant with the principles of book selections and usage for teaching and learning. Offered in alternate springs. Prerequisite: ENGL 112.

ENGL 322 Literature of Adolescents and Young Adults (3)

This specialized course is designed for the pre-professional development of a knowledge base and performance skills to work effectively and reflectively with textual and multicultural context of books for adolescent's attendant with the principles of book selections and usage for teaching and learning. Offered in alternate springs. Prerequisite: ENGL 112.

ENGL 323 Introduction to the English Language I (3)

This course is an introduction to the structure of English covering the phonetics and phonemics of modern English. Offered in alternate years. Prerequisite: ENGL 112.

ENGL 324 Introduction to the English Language II (3)

This course is a continuation of ENGL 323, covering the syntax of modern English and the historical background of English. Offered in alternate years. Prerequisite: ENGL323.

ENGL 325 Rhetorical Criticism (3)

This course introduces critical methods for analyzing persuasive messages in a variety of genres and contexts. Prerequisite: ENGL 112

ENGL 326 Rhetoric of Social Movements (3)

This interdisciplinary course examines how social movements use rhetoric as a tool for advocacy, resistance, and mobilization. Prerequisite: ENGL 112

ENGL 327 Visual Rhetoric (3)

This course examines the role of visual texts in shaping meaning, persuasion, and cultural discourse. Prerequisite: ENGL 112

ENGL 328 Writing for Digital Media (3)
This course is designed to equip undergraduate students with the essential skills and knowledge needed to create effective written content for digital platforms. Prerequisite: ENGL 112

ENGL 329 Women Writers (3)
This course encourages students to critically engage with the lives, perspectives, and works of women with particular attention to the experiences at the intersections of gender, race, and sexuality. Prerequisite: ENGL 112

ENGL 330 Black Feminist/Woman Thought (3)

This course encourages students to critically examine the intersections of race, gender, and class through

the lens of Black feminist scholarship. Prerequisite: ENGL 112

ENGL 331 English Literature, Beginnings to 1450 (3)

This course is a survey of English literature up to the beginnings of the Renaissance, with emphasis on Middle English literature, including an intensive study of Chaucer. Offered in alternate years. Prerequisite: ENGL 112.

ENGL 332 English Literature, 1450–1785 (3)

This course is a survey of Renaissance through Neoclassical literature, with emphasis on such major writers as Spencer, Milton, Dryden, Swift, Pope, and Johnson. Offered in alternate years. Prerequisite: ENGL 112.

ENGL 333 English Literature, 1785–1901 (3)

This course is an intensive study of the major writers of the Romantic Period and Victorian Age. Offered in alternate years. Prerequisite: ENGL 112.

ENGL 340 Professional Writing (3)

This course introduces students to the rhetorical and technical principles of documents written in professional fields. Students will practice writing reports, cover letters, resumes, proposals, manuals, and correspondence in print and digital environments including websites, blogs, newsletters, and social media. Prerequisite: ENGL 112

ENGL 341 Digital Rhetoric (3)

In this course, students will learn the evolution of written communication from oration to the printing press to social media and how rhetoric affects the way messages are received. Students will practice analyzing rhetoric through historical and contemporary documents and practice using rhetoric to persuade online audiences through blogs, block articles, and sales pitches. Prerequisite: ENGL 112

ENGL 342 Document Design (3)

This course introduces students to theories and principles of design and the inter-relationship between visual and written text. Using a collaborative approach, students will recognize design strategies used to create visually effective print and digital documents, create effective designs for particular genres using layout software, and solve problems related to design choices. Prerequisite: ENGL 112

ENGL 343 Technical Editing (3)

This course will introduce students to the basic elements of editing documents. Students will learn basic copyediting skills for grammar, audience analysis, diction and syntax, organization, and style, identify contextual errors, and strategies for creating successful communication between writers and editors. Prerequisite: ENGL 112

ENGL 399 English Co-Op Experience (3)

This is an optional offering for students to earn academic credit through specially structured work experiences complemented by an academic exercise or through special programs combining on-the-job training with academic projects. Students must confer with their advisor prior to enrollment and must receive approval from the advisor, instructor, and School Dean for specific projects prior to registration. Prerequisite: sophomore status and consent of instructor. (As needed)

ENGL 401 Seminar in English (1–5)

In this course, the subject matter will vary. English 401 can be repeated with different subject matter. Prerequisites: ENGL 112 and one 300 level English course.

ENGL 402 Seminar in English (1–5)

In this course, the subject matter will vary. English 402 can be repeated with different subject matter.

Prerequisite: ENGL 112 and one 300 level English course.

ENGL 403 Special Topics in African American Literature (3)

This is an intensive study of genres, authors, or periods related to the literary contributions of African Americans. The subject matter of the course will vary. English 403 can be repeated with different subject matter. Prerequisite: ENGL 112.

ENGL 411 Fiction Workshop (3)

A writing workshop with emphasis on the examination and discussion of fiction written by the students. The goal is to write publishable nonfiction. Prerequisite: ENGL 311

ENGL 412 Poetry Workshop (3)

A writing workshop with emphasis on the examination and discussion of fiction written by the students. The goal is to write publishable nonfiction. Prerequisite: ENGL 312

ENGL 413 Creative Nonfiction Workshop (3)

A writing workshop with emphasis on the examination and discussion of fiction written by the students. The goal is to write publishable nonfiction. Prerequisite: ENGL 313

ENGL 421 English for PreK–6 Teachers (3)

This course is required for persons expecting to teach English in elementary schools. Emphasis is placed on materials and methods in teaching English. Prerequisites: Completion of all required 300-level English courses, Passing or waiver of Praxis I, Passing of content knowledge and specialty examinations.

ENGL 451 Special Studies (3)

This is a course intended to deal with subject matter not usually offered; topics will vary. English 451 can be repeated with different subject matter. Student's record will indicate the exact title describing course content. Prerequisite: ENGL 112.

ENGL 452 Special Studies (3)

This is a second semester of course work similar to that described for English 451. English 452 can be repeated with different subject matter. Prerequisite: ENGL 112.

ENGL 453 Internship in English (3)

This course is designed to give students practical experience in English through any qualified agency operating throughout the U.S. Prerequisite: Permission of instructor. (Fall or Spring)

ENGL 460 Senior Capstone (3)

In this course, after an intensive review of the major traditions of literary criticism: British, American and African American, each student will undertake a research project focused on the life and work of a significant African American author or a significant pedagogical study of language issues and practices. The student will present both written and oral research reports. Prerequisite: Completion of all English major required courses.

ENGL 499 English Co-Op Experience (3)

This is an optional offering for students to earn academic credit through specially structured work experiences complemented by an academic exercise or through special programs combining on-the-job training with academic projects. Students must confer with their advisor prior to enrollment and must receive approval from the advisor, instructor, and School Dean for specific projects prior to registration. Prerequisite: sophomore status and consent of instructor. (As needed)

FINANCE COURSES

FINC 2189 Advanced Microcomputer Applications to Business (3)

This course will provide students with advanced applications in Microsoft Excel geared toward courses in finance. Prerequisites: BUAD 1189 or permission of the instructor.

FINC 2259 Personal Finance (3)

This course is designed to allow students to manage money effectively on a personal basis. Topics covered include financial starting points, budgeting, principles of insurance, consumer credit, investment principles, buying and selling stocks and bonds, retirement, and estate transferal; also open to non-business majors.

FINC 3009 Introduction to Financial Management (3)

This is an introductory course in finance. The course considers markets in which funds are traded, the institutions that participate and facilitate the flow of funds, and the principles and concepts of financial management needed for making sound decisions.

FINC 4409 Corporation Finance (3)

This course is concerned with the tools of financial analysis. Topics include financial statement analysis, forecasting, cash flow analysis, current asset management, capital structure, and capital budgeting.

FINC 4420 Investments (3)

This course covers the use of analytical techniques to evaluate investment opportunities. The course addresses available investment instruments and considers the ways capital markets currently work; provides a consideration of ways for evaluating current investments and futures in the financial market.

FINC 4509 Seminar in Business Finance

This course utilizes periodicals, online resources, and guest speakers to focus on current topics in finance. Students are given an opportunity to apply principles previously learned and to prepare for final case studies and projects in Capstone course. This course is recommended for finance concentrators.

FINC 4569 Cases in Financial Management (3)

This course utilizes the case method and basic tools of corporation finance for integrated topics in finance. The course embraces liquidity planning, profit control, debt capacity, the cost of capital, and an analysis of the concept of leverage as applied to source of funds. This course is recommended for finance concentrators.

FRENCH COURSES

FREN 101 Elementary French I (3)

This course is an introduction to the sounds, the basic structures and vocabulary of French. It focuses on the development of the four language skills: listening, reading, writing, and speaking. Extensive use of audio-visual materials.

FREN 102 Elementary French II (3)

This course is a continuation of French 101. Prerequisite: FREN 101.

FREN 201 Intermediate French I (3)

This course is a review of grammar and intensive oral-aural practice with emphasis on developing the ability to read French. Extensive use of audio-visual materials. Prerequisite: FREN 102 or equivalent.

FREN 202 Intermediate French II (3)

This course is a continuation of French 201. Prerequisite: FREN 201 or equivalent.

FREN 301 Conversation and Composition (3)

This course provides intensive oral-aural and writing practice and vocabulary building. Prerequisite: FREN 202 or equivalent. (As needed)

FREN 302 Introduction to French Literature (3)

This course is a study of the historical development of French literature. Readings from works representative of the several genres and literary movements prior to the 20th century will be used. Prerequisite: FREN 202 or equivalent. (As needed)

FREN 450 Directed Study and Travel Abroad (3)

This course is a study of French literature and culture in a native environment. Before traveling abroad, the student will work with the instructor to develop a reading list and a study-travel plan. Upon completion of the program, the student will prepare a paper based on the travel-study experience. Prerequisite: FREN 202. (As needed)

FREN 451-452 Special Studies in French (3-3)

These courses deal with subject matter not usually offered and will vary according to the student's needs and availability of faculty. Student's record will indicate the exact title describing course content. Can be repeated for credit. Prerequisite: French 301 or 302. (As needed)

HISTORY COURSES

HIST 201 Early Modern United States History to 1895 (3)

This is a survey from the discovery of America to 1865 with emphasis on the colonial origins of American institutions, the formation of the United States, and the sectionalism, which was climaxed by the Civil War and Reconstruction.

HIST 202 Modern United States History from 1895 to the Present (3)

This is a continuation of HIST 201 with emphasis on the changes brought by the shift from an agrarian to an industrial society, the increased participation of the United States in world affairs, and the increasing role of government in the United States.

HIST 221 Introduction to African American History I (3) (Core II)

This course is a survey of the major forces which shaped the African American experience in the Americas. Emphasis will be placed on introduction to African American studies, European contact with Africans, the slave trade and slavery, the Civil War and Reconstruction, up to 1877.

HIST 222 Introduction to African American History II From 1877 to the Present (3)

This course is a continuation of History 221 and covers the period 1877 to present.

HIST 251 Special Studies (3)

This course is designed to provide flexibility of course content utilizing resources and programs not regularly available at the sophomore level. (As needed)

HIST 302 Establishment of the United States (3)

This course is a study of the American Revolution, the resulting government, the development of American nationality, and the ante-bellum era. Offered in alternate years.

HIST 303 Civil War and Reconstruction (3)

This course is a study of the development of sectionalism which led to the war, problems of the war, the Reconstruction period and its heritage, and the changes which resulted from the shift from an agrarian to an industrial civilization.

HIST 308 Blacks in U.S. History before 1865 (3)

In this course, a study will be made of the history of how African Americans came to North America and what happened to them after they got here. The story begins in Africa with some of the great empires of West Africa and ends with the Civil War in 1865.

HIST 309 History and Culture of Africa (3)

This course is an introduction to the study of East, West, Central, and South Africa with primary focus on West and Central Africa from about 1000 AD to the beginning of the 17th century, leading to the partitioning of Africa by Western powers. Africa's geography, its history, and its rich cultural heritage will be stressed along with contemporary issues, such as post-apartheid in South Africa.

HIST 310 Blacks in U.S. History since 1865 (3)

This course is a study of the Blacks in American history from 1865 to the present. Emphasis is on the first period of Reconstruction, leadership strategy and protest, Black movements, and the second Reconstruction which was ushered in by Martin Luther King, Jr., and which continues to the present time.

HIST 311 Renaissance to Revolution: Europe 1500 to 1800 (3)

This course is a study of political, social, economic and intellectual developments in Europe during the period including the Renaissance, Reformation, the rise of stable central governments, the expansion of Europe, the scientific revolution and the Enlightenment.

HIST 312 Modern Europe 1789 - Present (3)

This course is a study of some of the movements, which shape contemporary life, including industrialism, liberalism, socialism and nationalism; of major wars and attempts to maintain the peace; of communism and the Russian Revolution; and of the rise of Fascism.

HIST 315 Modern World History (3)

This course is an examination of the growing interdependent globe since the 17th century, the reactions and results of increased global interaction and its meaning for contemporary societies.

HIST 322 Topics in 20th Century American History (3)

This course is a study of selected topics in 20th century American history provides students with an understanding of the major currents in the U.S.A. during this century.

HIST 338 Citizenship and Democracy (3)

This seminar course is designed to explore current, civic and political issues. The course is designed to allow the student to gain a better understanding of service, leadership development, citizenship, community service, community awareness, global awareness, and ethical and moral considerations involved in volunteerism in community service. Cross-listed with POLS 338 and SVLG 338.

HIST 352 Readings in the History of Black Americans (3)

This is a reading course in a phase of the history of the Black experience determined by the student and the instructor and approved by the School Dean. The transcript record will indicate the period or phase studied. Prerequisite: HIST 308 or 310.

HIST 355 Readings in History (3)

This course will help students acquire the skills of research, bibliography, interpretation and analysis. Further, it will provide students with the opportunity to independently investigate an era or phase of history of interest to them. Designed specially to develop the specialized reading skills of the professional historian, this course will normally be offered on a tutorial basis at the request of the student. The student and instructor will select the specific topic of study, subject to the approval of the School Dean. The exact topic will appear on the student's transcript. Prerequisites: 18 hours in history, junior or senior status, and the permission of the instructor. (As needed)

HIST 360 Area Studies in the Third World (3)

This flexible course provides students with the opportunity to study areas of the non-western world, concentrating on social, political and cultural traditions. The exact area studied would appear on the student's transcript. (As needed)

HIST 451 Special Studies in History (3)

This course is intended to provide flexibility in selection of course content by offering topics of study not regularly available. This course frequently will be offered as an advanced research tutorial for history majors to fulfill their research requirements. Prerequisite: nine hours in history and consent of the instructor. (As needed)

HIST 453 Internship in History (3 to 12)

This internship is in a local, state or national government agency or private, public, or educational service that relates to the field of history. Students in the program must have earned at least 65 semester hours and must have a grade point average of at least 2.00. Depending upon the hours assigned by the agency to the program, the student will enroll for 3 to 12 semester hours credit. The name of the project or agency will be included on the student's official academic record. Prerequisite: 9 semester hours in history and consent of the instructor. (As needed)

HIST 460 History Capstone (3)

This course is designed to provide students with a basis for engaging in independent research by surveying literature relevant to the social sciences in general and to the student's major discipline. Students will participate in a multidisciplinary seminar, with writing and technology workshops, and have individual research tutorials with mentors. In addition, students will enhance their present skills in the areas of critical thinking, problem solving, analytical thinking, summarization, communication, value clarification and practical application. This process will result in a major research project, paper, and formal oral presentation. Individual research topics will be determined by mutual agreement of the student, course instructor and faculty mentor. Prerequisite: Completion of all History major required courses. Also, Capstone students must have successfully completed English 111, 112

HIST 499 History Co-Op Experience (3)

This is an optional offering for students to earn academic credit through specially structured work experiences complemented by an academic exercise, or through special programs combining on-the- job training with academic projects. Students must confer with their advisor prior to enrollment and must receive approval from the advisor, instructor and School Dean for specific projects prior to registration. Prerequisite: sophomore status and consent of instructor. (As needed)

HEALTH AND FITNESS/WELLNESS COURSES

HLFW 101 Wellness (1) (ASAP)

In this course ASAP students are introduced to a practice or practices of wellness that help students integrate physical with emotional, spiritual, and intellectual well-being.

HLFW 105 Student Athlete (1)

This course may be taken only by active student athletes during the semester in which they participate in any college sanctioned athletic program for one full season. This excludes “managers” of athletic teams. This course may be repeated up to three times for a maximum total of four credit hours. (Note: all students are required to take HLFW 129 Lifetime Fitness). This course is offered as pass/fail only.

HLFW 108 Aerobic Dance (1)

This is an activity course for students that will focus on movement, health, and physical skills.

HLFW 109 Recreation Sports (1)

This is an activity course for students that will assist them in attaining motivational, personal management, interpersonal skills, professional development and research experience as well as resourcefulness that will form the basis for a career and/or further educational experiences.

HLFW 110 Beginning Yoga (1)

Beginning Yoga is designed to introduce individuals to the transformative world of yoga, whether they are absolute beginners or looking to enhance their existing practice. The course covers a wide range of subjects, including fundamental poses, breathing techniques, and the principles of mindfulness and meditation. It aims to build a solid foundation for your practice, ensuring a safe and enjoyable experience.

HLFW 112 Beginning Rock Climbing (1)

Beginning rock climbing courses are designed to introduce participants to the fundamentals of climbing in a safe and supportive environment. These courses typically cover essential skills such as belaying, rappelling, and setting up top-rope systems. Participants will learn to navigate climbing areas and understand the language of climbing.

HLFW 129 Lifetime Fitness (1) (Core II) *

This CORE II required course offers the student an opportunity to develop positive lifestyle patterns, which strive toward total fitness. Students will participate in exercise and sport skill activities as well as discuss additional aspects of fitness including nutrition, weight control and fitness - related lifestyles.

HLFW 130 Personal Health (3)

Students are exposed to a wide variety of current health issues, as well as positive health behaviors. Topics also covered include mental health, disease, and consumer, community, and environmental health, nutrition, and survey of drugs.

HLFW 310 Elementary Physical Education/First Aid and Safety (3)

This course covers the basic knowledge, skills, and strategies for K-MS physical education instruction with emphasis on integration into other subjects in the curriculum. It includes skills and techniques for first aid in sudden illness and injury, as well as administration of cardiopulmonary resuscitation. Prerequisite: This course is open to Juniors or Seniors seeking an endorsement in an EDUC major program of study.

HLFW 322 Health-Elementary-Education / Nutrition (3)

This course covers the basic knowledge, skills, and strategies for K-MS health instruction with emphasis on integration into other subjects in the curriculum. It includes knowledge of the role nutrition plays in growth and development, health promotion, and wellness. Jr/Sr. status in EDUC major required. Open to Junior and

Senior Education Majors only.

HUMANITIES COURSES

HUMN 220 Humanities Search for Meaning (3) (Core II)

This course will explore the development of human civilization and make inquiries regarding humanity's search for meaning in life. By studying a variety of cultures and the things they created, students will develop an understanding of the diverse perspectives evolved from the human experience.

HUMN 400 Research Methodology for Capstone (3)

This course is designed to enhance students' knowledge of research strategies and applications leading to a structured written Capstone research proposal or paper. The course will also enhance students' ability to present research material to an academic audience. Prerequisite: Completion of 75% of Major content courses.

HUMN 451 Special Studies in the Humanities (3-12)

This course is intended to allow flexibility in selection of course content by utilizing resources and programs not regularly available. Foreign tour programs linked with academic studies and evaluation may be one option. Programs are frequently held in a consortium arrangement with other colleges.
Student transcripts will indicate the exact title describing content. Foreign travel programs must be approved by the School Dean and the Provost/Vice president for Academic Affairs. This course will provide the student the opportunity to participate in some significant research project, significant writing experience, and an oral presentation to show the integration of major subject matter with other areas of the humanities, the impact of CORE on the major field, the Afro-centric perspective, value orientation, and a significant reading experience. Prerequisite: junior standing.

HUMN 460 Senior Capstone (3)

The student will undertake a research project focused on a topic that combines his/her two areas of concentration within the humanities. Both oral and written research reports are required. The student will include an art exhibit and/or musical recital, if appropriate. Prerequisites: Completion of all Humanities major/concentration required courses.

INTERDISCIPLINARY STUDIES COURSES

IDST 399 Cooperative Experience (3)

This course provides hands-on field experience for students majoring in Interdisciplinary Studies. Placement may be arranged with the academic advisor and/or the Office of Career Services and should be applicable to either one or both major areas of study pertaining to the student's Interdisciplinary program of study. Prerequisite: Junior or Senior status and approval of School Dean. (As needed)

IDST 460 Capstone (3)

This course is designed to synthesize and integrate the content of the student's program of study, especially demonstrating fulfillment of their proposal/contract. This course will result in a major research project, paper, and formal oral presentation. Individual research topics will be determined by mutual agreement of the student and the course instructor. The student will include an art exhibit and/or musical recital, if appropriate. Prerequisite: Completion of the majority of course works in the areas of study. (Offered as needed)

IDST 499 Internship (3)

This internship is in a local, state or national government agency or private, public service agency, which will provide the students with experiential learning in the area of one of the major concentrations. The student

must have completed 65 semester hours and have a grade point average of at least 2.5.

INFORMATION TECHNOLOGY COURSES

ITEC 120 Introduction to Information Technology (3)

This course is to provide students with an understanding of computer-based information systems and technologies. Topics include computing concepts and terminology, hardware and software, computer security, networking, database, and the Internet. Three hours of lecture per week.
Prerequisite: none

ITEC 305 Web Page Development (3)

This course covers planning, creating, and maintaining web pages using HTML, XHTML, Cascading Style Sheets, and web page authoring software. Students will gain hands-on experience in creating static web pages include text, images, tables, forms, frames, sound, video, animation and basic JavaScript. Three hours of lecture per week. Prerequisites: ITEC 120.

ITEC 330 Computer Networks (3)

This course covers the spectrum of computer networking in a theoretical and practical framework. Topics include network media, topologies, the OSI model, protocols, security, and network architectures. Hands-on active learning required. Three hours of lecture per week.
Prerequisites: COSI 123/223.

ITEC 335 Network Administration (3)

This course provides the knowledge and hands-on skills necessary to manage a local area network and its resources. Topics include directory services, server management, file and print services, user/client administration, and network services such as DNS, DHCP, and VPN. Three hours of lecture per week.
Prerequisite: ITEC 330.

ITEC 345 Database Management (3)

This course emphasizes the concepts and structures necessary for the design and implementation of database management systems, data models, data normalization, relational algebra, SQL, file organization, and index organization. Three hours of lecture per week.
Prerequisite: COSI 240.

ITEC 415 Server-Side Web Programming (3)

This course introduces server-side web programming/scripting languages covering basic programming techniques. Students will learn how to maintain state through the use of cookies, query string variables, sessions and files. Other topics include web-based data collection, form verification, database connectivity and XML. Three hours of lecture per week. Prerequisites: ITEC 305.

ITEC 435 Network Security (3)

This course is designed to provide a practical survey of both the principles and practice of cryptography and network security. Topics include an introduction to public-key encryption, access control, distributed authentication, firewalls, electronic mail security, IPSec, VPN, and intrusion detection systems. Three hours of lecture per week. Prerequisite: COSI 200.

ITEC 440 Advanced Networking (3)

This course is to provide an overview of TCP/IP networking protocols and practical hardware configuration labs. Protocols and technologies include an introduction to ARP, IP, ICMP, UDP, TCP, routing protocols, and application protocols like DNS, SMTP, FTP, HTTP, IPv6, and multicasting protocols. Three hours of lecture per week. Prerequisite: ITEC 435.

ITEC 450 Special Topics (3)

This course is designed to meet the current needs of the student and to express the particular interests of the instructor. Three hours of lecture per week. Prerequisite: consent of instructor. (As needed)

ITEC 455 Information Technology Projects (3)

This course requires that the student design, develop, and implement a major project or software that solves a real problem in either the science or business field. The project requires oral presentations and written reports. Prerequisite: consent of the instructor. (As needed)

ITEC 460 Information Technology Capstone (3)

This course meets three hours weekly, during which topics are discussed and students relate their literature search with professional experience and ethics. During the first half of the semester, the students will have an opportunity to review the information technology courses. There will be an exit exam at the middle of the semester. During the semester, students will research and develop two formal written reports, one in their major and one in another area of their choice. At the end of the semester, the student will submit the formal written reports and present his/her project using PowerPoint. Prerequisites: ITEC 455

ITEC 499 Information Technology Co-Op Experience (3)

This course is designed to strengthen career-preparation and to show the relevance of classroom and instruction to the real world of work. A student, engaged in an enrichment program away from campus, may contact his/her advisor and School Dean. of the possibility of getting appropriate credit.

JOURNALISM AND MASS COMMUNICATION COURSES

JMCO 100 Fundamentals of Journalism (3)

This introductory course provides a comprehensive foundation in the principles, practices, and ethics of journalism. Students will explore the core elements of news reporting, including news judgment, ethics, fact-checking, interviewing, writing, editing, and multimedia storytelling. Through hands-on assignments and critical analysis of contemporary news media, students will learn how to craft clear, accurate, and compelling journalistic content across print, digital, and broadcast platforms.

JMCO 150 Copy Editing and Fact Checking (3)

This course examines essential skills for copy editing and fact checking in journalism. Students will learn how to refine and polish written content for clarity, accuracy, style, grammar, and consistency while adhering to industry standards and editorial guidelines. Students will learn fact checking techniques for verifying information, sources, and data to uphold journalistic integrity and credibility. Through practical exercises, real-world case studies, and hands-on editing projects, students will develop the precision and ethical rigor necessary to produce reliable news content.

JMCO 302 Communication Law (3)

This course examines the legal and ethical ramifications of media laws that both inhibit and enhance the mass media, focusing on the issues of First Amendment, libel, privacy, copyright, communication regulation and policy.

JMCO 303 Video Editing for Journalists (3)

Students learn the techniques and tools of video editing with an emphasis on storytelling through visual media. Students will learn how to craft compelling news stories by assembling and refining video footage, audio, graphics, and text. The course covers key concepts such as narrative structure, pacing, transitions, and ethical considerations in video journalism.

JMCO/ENGL 304 Writing in the Digital Era (3)

This course provides an introduction and approaches to writing for public communication. Attention will be given to the impact and process of writing, editing, and publishing content in a digital format for multiple online platforms. Prerequisite: ENGL 112

JMCO 335 Multicultural Media History (3)

This course traces the evolution of journalism and mass communication through the lens of race, ethnicity, gender, culture, and identity, highlighting the voices and contributions often marginalized in mainstream media narratives. Students will reflect on journalism's role in both perpetuating and challenging social injustice — and to consider how inclusive storytelling shapes a more equitable media future.

JMCO 345 Digital Media Production: Audio and Podcasting (3)

This course offers a hands-on introduction to the art and craft of audio storytelling, with a focus on digital media production and podcasting. Students will learn how to conceptualize, script, record, edit, and distribute audio content for diverse audiences across various digital platforms and streaming services. The course also covers audience development, branding, monetization strategies, and the evolving role of podcasting in journalism, entertainment, and marketing.

JMCO 350 Interactive Editing (3)

This course explores role of editors in the digital age, where journalism is no longer limited to static text but includes multimedia, data, audience interaction, and dynamic storytelling formats. Students learn the editorial skills necessary to shape and manage interactive content across web, mobile, and social platforms. Emphasis is placed on editorial judgment, clarity, accuracy, user experience, and adapting content for digital

consumption. **Prerequisite**: JMCO 100.

JMCO 375 Visual Storytelling (3)

This course explores the art, power, and strategy of visual storytelling in the digital age, with a focus on creating compelling content for social media and streaming platforms. Students will learn to craft multimedia stories that combine video, photography, audio, graphics, and text to engage diverse audiences across multiple formats. Through hands-on production work, students will gain practical skills in scripting, shooting, editing, and packaging content tailored to platform-specific storytelling styles. **Prerequisite:** JMCO 100 Fundamentals of Journalism

JMCO 385 Digital Design (3)

Students are introduced to the principles and practices of visual communication in the digital newsroom. This course focuses on the design skills journalists need to effectively present information across web, mobile, and social media platforms. Emphasizing clarity, usability, and audience engagement, students will learn how strong design enhances storytelling and builds trust in digital journalism. Ethical considerations in visual journalism, including accessibility and representation, are integrated throughout the course. **Prerequisite**: JMCO 100 Fundamentals of Journalism

JMCO 400 Media Entrepreneurship and Monetization (3)

In this course students gain the knowledge and tools to launch and sustain media-based enterprises. Topics include business models in journalism, entertainment, digital publishing, podcasting, social media, and streaming platforms. Students will learn how to identify market opportunities, develop a media startup concept, build an audience, and generate revenue through advertising, subscriptions, sponsorships, affiliate marketing, crowdfunding, and other monetization strategies. Through case studies and hands-on projects, students will explore media entrepreneurship, analyze trends in content consumption, and develop practical business plans.

JMCO 405 Broadcast Journalism (3)

Broadcast Journalism introduces students to the principles, techniques, and ethics of reporting news for television, radio, and digital broadcast platforms. This course offers hands-on experience in writing, producing, and delivering news stories in formats suited to live and recorded broadcast environments. Students will learn how to research and develop stories, conduct effective interviews, write for the ear, operate broadcast equipment, and present content with clarity and professionalism. Emphasis is placed on news judgment, ethics, accuracy, storytelling techniques, and adapting content for multiple platforms, including social media and streaming. **Prerequisite**: JMCO 100 Fundamentals of Journalism

JMCO 410 Movement Journalism (3)

This course explores the dynamic intersection of journalism and social movements, examining how media coverage influences and reflects activism, public discourse, and societal change. Students will study the history and theory of movement journalism, including the roles of citizen journalism, alternative media, and grassroots storytelling. Emphasizing ethical considerations and challenges, the course investigates how journalists can responsibly report on protests, advocacy campaigns, and marginalized communities.

JMCO 425 Advanced Multimedia Storytelling (3)

This course builds upon foundational skills to equip students with the techniques and creative approaches necessary for producing sophisticated multi-platform journalism. Through individual and collaborative projects, students will produce professional-quality multimedia packages that demonstrate mastery of digital tools, cross-platform adaptability, and effective storytelling strategies. **Prerequisites**: JMCO 100 Fundamentals of Journalism, JMCO 435 Multimedia Audio Production

JMCO 435 Multimedia Audio Production (3)

In this course students learn the techniques and technologies used to create high-quality audio content for journalism and digital media. This course covers the audio production process, including recording, editing, mixing, and publishing audio for podcasts, radio, video, and interactive storytelling. Students will learn how to capture clear interviews and ambient sounds, use industry-standard audio software, and apply sound design principles to enhance narrative impact. **Prerequisite:** JMCO 100 Fundamentals of Journalism

JMCO 437 History of Journalism (3)

This course examines the fundamentals and history of modern journalism, including its importance and impact on a democratic society. The course emphasizes effective news coverage/practices, writing and production.

JMCO 450 Public Affairs Reporting (3)

Students in this course will gain the skills and knowledge necessary to cover government, politics, policy, and civic issues with depth, accuracy, and fairness. The course emphasizes ethical responsibilities, investigative techniques, source development, and critical analysis of public records and government documents to hold power accountable and inform the public. Students will learn to navigate local, state, and federal institutions, conduct interviews with public officials and stakeholders, and report on complex issues such as legislation, public budgets, elections, and social policy. **Prerequisite:** JMCO 100 Fundamentals of Journalism

JMCO 451 Special Topics in Journalism and Mass Communication (3)

This course varies in relation to special topics within the field of Journalism and Mass Communication such as Sports Journalism, Investigative Reporting, Religion and Public Life Reporting, Race, Equity, and Inclusive Reporting, AI, Automation and the Future of News, or Environmental and Climate Journalism. **Prerequisite:** JMCO 100 Fundamentals of Journalism

JMCO 453 Media Practicum (3)

This course provides students with supervised, professional-level experience in such areas as news gathering, reporting, writing, and multimedia production. Students contribute to a campus or community news outlet—such as a newspaper, website, broadcast program, or social media platform—while developing the practical skills and editorial discipline expected in contemporary journalism. Students are encouraged to participate in the Lowery Center on the LeMoyne-Owen campus. This course may be repeated for credit. **Prerequisites:** JMCO 100 Fundamentals of Journalism, JMCO 405 Broadcast Journalism

JMCO 460 Journalism and Mass Communication Capstone (3)

In this course, a student brings together their studies in Journalism and Mass Communication with a form of media production to demonstrate their capability in this field. **Prerequisites:** JMCO 100 Fundamentals of Journalism, JMCO 405 Broadcast Journalism, senior standing as a JMCO Major.

JMCO 475 Advanced Broadcast Journalism (3)

This course focuses on producing high-quality, in-depth news packages, live reporting, and multimedia storytelling with an emphasis on narrative sophistication, technical proficiency, and editorial judgment. Students will engage with advanced techniques in on-camera presentation, audio and video editing, scriptwriting, and newsroom production workflows. The course also addresses emerging trends in broadcast journalism, including cross-platform content delivery, live streaming, and audience engagement strategies. **Prerequisites:** JMCO 100 Fundamentals of Journalism, JMCO 405 Broadcast Journalism

MATHEMATICS COURSES

MATH 011 Developmental Mathematics (3) (CORE I) *

Developmental MATH 011 is the CORE I Mathematics Course. The course is developed for students who lack the knowledge of arithmetic and basic algebra. This course will be required for those students whose college placement scores meet the criteria for placement. Moreover, this course will be required for any student who does not take the mathematics placement test. In order to pass this course, the student must earn the grade of C or better.

* Core I courses are counted as part of the course load and their grades are included in the calculation of the grade point average. However, their credit hours do not count toward graduation or toward the granting of College Honors. Students must achieve a minimum grade of C in Core I courses in order to progress to Core II. Core I course may be repeated up to two times in order to achieve a C. Students who fail to achieve a C after three attempts will be dismissed from the College. The dismissal may be appealed.

MATH 110 Concepts of Algebra (3) (CORE II)

This course will focus upon the following topics: basic concepts of algebra, radicals, factoring, linear equations, applications of linear equations, ratio, proportion, and variation, properties of exponents, quadratic equations and their applications, rectangular coordinate systems and circles, lines and their slopes, algebraic functions, system of equations and applications, linear inequalities, and linear programming. Prerequisites: Math ACT score of 18 or higher or MATH 011 with a C or better grade.

MATH 111 Survey of College Math (3) (CORE II)

This course is an introduction to solving problems by inductive reasoning, reading graphs and their functions, Simple and compound Interest, Sets, Logic, Fundamentals of Geometry, Basic concepts of Probability and Statistics.

MATH 130 College Algebra (3) (CORE II)

This course treats algebra topics that are applicable to a variety of disciplines. Topics include real numbers, radicals, equations, inequalities, complex numbers, polynomial, rational, exponential and logarithmic functions and their graphs. Prerequisite: MATH 110 (Concepts of Algebra) with a C or better grade. This course is required for students majoring in any of the sciences, mathematics, and computer science. Three hours of lecture per week.

MATH 145 Pre-Calculus (3) (CORE II)

In this course, topics include, trigonometric and circular functions, trigonometric equations, laws of sines and cosines, vectors, and DeMoivre's theorem. This is a required Core II course for all students majoring in any of the sciences, mathematics, and computer science. Three hours of lecture per week. Prerequisite: MATH 130.

MATH 201 Analytical Geometry and Calculus I (4)

This is an introduction to calculus with associated analytical geometry. Topics include limits, continuity, the derivative and differentiation of algebraic functions, and applications of the derivative and indefinite and definite integrals. Four hours of lecture per week. Prerequisite: MATH 145.

MATH 202 Analytical Geometry and Calculus II (4)

This course is a continuation of MATH 201. Topics include techniques of integration, inverse functions, exponential and logarithmic functions. Four hours of lecture per week. Prerequisite: MATH 201.

MATH 300 Analytical Geometry and Calculus III (4)

In this course, topics include improper integrals, infinite series, polar coordinates, conic sections, vector calculus, calculus of several variables, multiple integrals, Green's theorem, Divergence theorem, Stokes theorem, and applications. Four hours of lecture per week. Prerequisite: MATH 202. (As needed)

MATH 301 Differential Equations (3)

This course is a study of differential equations of first and second order with applications. Optional topics include Power Series Method, Laplace Transforms, numerical methods, and boundary value problems. Three hours of lecture per week. Prerequisite: MATH 202. (As needed)

MATH 306 Linear Algebra (3)

In this course, topics include systems of linear equations, vector spaces, linear dependence, bases and coordinate systems, linear transformation, and matrices and determinants. Three hours of lecture per week. Prerequisite: MATH 202. (As needed)

MATH 310 Statistical Methods (3)

In this course, topics include Binomial, hyper geometric, Poisson, multinomial and normal distributions; test of hypotheses, chi-square test, t-test, F-test; and analysis of variance, regression and covariance. Three hours of lecture per week. Prerequisite: MATH 145.

MATH 340 Numerical Analysis (3)

This course focuses on theory and practice of numerical computations with special reference to methods useful with modern electronic computers. Numerical methods include: an analysis of errors in approximate numerical calculations, solution of nonlinear equations, finite differences and interpolating numerical polynomials, numerical differentiation and integration, least square approximations and orthogonal functions, matrices, and systems of linear equations. Three hours of lecture per week. Prerequisite: COSI 223/ITEC 223, MATH 202.

MATH 401 Probability and Statistics Theory (3)

This course is a study of sample distributions, transformations of random variables, central limit theorem, law of large numbers, unbiasedness, least squares estimations, maximum likelihood estimations, confidence intervals, most powerful tests, and Neyman-Person Lemma. Likelihood ratio tests, probability and random variables, and discrete and continuous probability distributions. Three hours of lecture per week. Prerequisites: MATH 202 and 310.

MATH 403 Abstract Algebra I (3)

This course is a basic introduction to concepts and techniques of abstract algebra. Content areas are set theory, basic property of integers, congruences in modular arithmetic, groups, subgroups, permutation groups, normal subgroups, and quotient groups. Three hours of lecture per week. Prerequisite: MATH 306. (As needed)

MATH 404 Abstract Algebra II (3)

In this course, topics include rings, polynomial rings, quotient rings, integral domain, fields, extension fields, automorphism, and Galois theory. Three hours of lecture per week. Prerequisite: MATH 403. (As needed)

MATH 405 Advanced Calculus I (3)

A study of the real number system, limits, continuity, and differentiability properties of functions of one or more variables. Three hours of lecture per week. Prerequisite: MATH 300. (As needed)

MATH 406 Advanced Calculus II (3)

In this course, topics include implicit function theorems, vectors and vector fields, ordinary and partial derivatives, theory of integration, line and surface integrals, infinite series, uniform convergence, power series, and improper integral. Three hours of lecture per week. Prerequisite: MATH 405. (As needed)

MATH 415 Complex Variables (3)

This course is a study of complex numbers, elementary functions, differentiation and integration, Cauchy Theory, Taylor expansion, Laurant expansion, singularities and zeroes, analytic continuation, theory of residues, infinite series, infinite products and entire functions. Three hours of lecture per week. Prerequisite: MATH 300 or 405. As needed.

MATH 421 Mathematics for PreK-6 Teachers (3)

This course is required of persons expecting to teach mathematics in elementary schools. Emphasis is placed on materials and methods in teaching mathematics. Prerequisites: Completion of all required 300-level mathematics courses, Passing or waiver of Praxis I, Passing of content knowledge and specialty examinations.

MATH 451 Special Topics (3)

This course is intended to provide flexibility in selection of course content in utilizing resources and programs not regularly available. Student's record will indicate the exact title describing content.
Three hours of lecture per week. Prerequisite: MATH 202 and approval of instructor. (As needed)

MATH 460 Mathematics Capstone (3)

This course is designed to provide students a basis for independent research by surveying literature related to the student's major discipline. In addition, students will enhance their skills in the areas of critical thinking, problem solving, analytical thinking, summarization, communication, practical applications, and ethics. During classroom sessions, students will be directed to choose two topics.
One topic will be in the area of pure or applied mathematics, and the other topic will be on the contributions of minority mathematicians. Students will conduct a literature search, discuss the ideas in the class and develop a formal report. Finally, students will be required to submit two formal written reports and do a formal PowerPoint presentation. Classroom discussions also will be centered on upper-level mathematical topics including integration of key contents of pre-calculus, calculus, linear algebra, and statistical methods to prepare them for an exit exam. Prerequisites: Completion of all Mathematics major required courses.

MATH 499 Mathematics Co-Op Experience (1-3)

This course is designed to strengthen career preparation and to make more meaningful the relevance of classroom and instruction to the real world of work. A student, engaged in an enrichment program away from campus, may contact his/her advisor and School Dean of the possibility of getting appropriate credit. Prerequisite: MATH 300. (As needed)

MANAGEMENT COURSES

MGMT 2199 Faith-Based Leadership and Administration (3)

This course focuses on the administration/management, leadership, and organizational structures designed to enhance the quality of faith-based organizations. The course will identify “best practices” for leading faith-based organizations and will utilize the systems organization theory to assist faith- based organizations in realizing their potential. Prerequisites: None

MGMT 3009 Sports Management (3)

This is an introductory course that will examine the issues of management within the context of the sports industry, the historical foundations of American sports, the importance of marketing, brand marketing and the marketing mix. The course will also examine legal issues and risk analysis, licensing, the focus of advertising and corporate sponsorships in the sports industry. Prerequisite: BUAD 103 Introduction to Business

MGMT 3209 Management Theory (3)

This course is concerned with the management functions and tasks that are common to all organizations. Topics to be covered include schools of management thought, planning, organization, control, motivation, work groups, leadership, organization change, managerial decision-making and information systems.

MGMT 3229 Managerial Marketing (3)

This course emphasizes the marketing function in the aggregate economy. Topics include marketing principles; interpreting consumer behavior in light of culture; values and social norms in buying and selling; marketing theories and their applications in the business world; and selected case- studies and discussion.

MGMT 3249 Human Resource Management (3)

This course is designed to cover issues concerning human resource management. Students will be taught the theory and application of current human resource management topics. Topics include staffing, performance appraisal, training, compensation, legal issues, and other programs for organization.

MGMT 3309 Leadership within the Organization (3)

Students examine the formal and informal functions of leadership in an organization and analyze an agency or other organization based on a systems model. Students analyze organizational problems using a formal step by step method. The work in this course is applied to the senior thesis.

MGMT 3440 Music Publishing (3)

This course will examine the components of publishing to include song registration, licensing, collection of royalties and creativity. This course will also examine the licensing of additional revenue such as ringtones, copyright protection, Performing Rights organizations and their roles: American Society for Composers, Authors and Songwriters (ASCAP), Broadcast Music Incorporated (BMI) and Sound exchange (PRO for digital technology). Prerequisite: BUAD 216 Introduction to Music Business

MGMT 3569 Business Statistics (3)

This course is intended for students majoring in accounting, business administration and economics. The course covers methods of collecting, analyzing, and presenting data. It includes computation of measures of central tendency and variation, regression, correlation, and time series analysis.

MGMT 3609 Introduction to Business Research (3)

This course focuses on the basics of research writing including the research process, using the library, reading for research, evaluating and using evidence, and Internet resources. This provides the foundation for the senior capstone project. Students must do a substantial amount of work outside the class extending

into the next semester.

MGMT 4209 Business Legal Environment (3)

This course is designed to acquaint students with principles of law involved in ordinary business transactions with special emphasis on general contracts, negotiable instruments and bailments, real and personal property, deeds, mortgages, torts, sales, and insurance. ASAF 445 F (Labor Relations and negotiating Skills has been consolidated into this course)

MGMT 4459 Labor Relations and Negotiating Skills (3)

This course has been replaced by ADCF 310 Introduction to Financial Management

MGMT 4509 The Global Business Environment (3)

This course deals with the world economic environment in which international business operations take place. The topics covered include the nature and scope of international business, the rationale for international trade policies, and the problems and issues facing multinational corporations today.

MGMT 4579 Capstone Project I (3)

The senior capstone is the most challenging part of the program. Each student engages in a research project addressing a problem related to his/her work or area of interest. Students will complete extensive secondary research for topics defined in ASAP360.

MGMT 4609 Capstone Project II (3)

This course is the continuation of MGMT 4579, and the culmination of the process begun in ASAP 360. Research Writing. Students will complete extensive primary research for topics further refined in MGMT 4579. The completed project will be turned into the capstone coordinator and an in- class presentation will be completed to the class.

MARKETING COURSES

MKTG 309 (Same as BUAD 409) **Advertising (3)**

This course promotes an understanding of consumer attitudes toward advertising and promotion activities; an exhaustive study of advertising media; production of advertising campaigns; importance of communication in advertising; misconceptions of advertising in society. An individual or a group project is required. Prerequisite: BUAD 306.

MKTG 316 (Same as BUAD 316) **Consumer Behavior (3)**

This course will examine the psychology of how consumers think, feel and make decisions about purchasing. The processes they use to select, use and dispose of products and services. The course will examine the methodology that marketers should strategically use to effectively attract and retain consumers. Prerequisites: BUAD 306 Principles of Marketing.

MKTG 408 (Same as BUAD 408) **Sales Management (3)**

This course provides information for understanding sales terms in everyday life - sales skills to improve productivity and profitability for the firm, communications skills to understand buyer behavior, the importance of setting goals, sales planning, sales territory management, sales training, follow-up techniques, sales control, case studies with legal restrictions and applications, and transfer of goods and services through the sales process. Prerequisites: BUAD 305 and 306.

MKTG 425 **Market Research (3)**

This course examines key concepts and methods of marketing research to allow students to understand how to apply methodological tools to solve real-life business problems. The students will learn basic techniques of research in marketing, including problem definition, research design, questionnaire construction, sampling, data collection, data analysis, and result presentation.

MKTG 428 **Digital and Social Marketing (3)**

This course introduces students to digital and social media marketing. Students explore principles, strategies, tools, and tactics related to consumers, branding, advertising, and promotions. Students explore how success is measured in a digital and social media marketing campaign. This course emphasizes ethics, laws, and security. Students also investigate business and marketing plans, as well as careers in digital and social media marketing.

MKTG 430 (same as BUAD 430) **E-Commerce (3)**

This course provides an overview of “electronic commerce.” Topics include shopping, retailing, advertising, sales, direct marketing as developed and executed in the Internet environment, and the future of electronic commerce. Prerequisite: BUAD 305 and 306 or permission of instructor

MOVING FORWARD TO GRADUATE SCHOOL COURSES

MFWD 101 Excelling in College (2)

This course will promote excellence in college through sessions on time management, note taking, study skills and test-taking skills. Students will set academic goals and establish personal priorities. Each student will identify potential majors and actively participate in activities associated with one or more potential majors. Prerequisite: Core II status: Students must have placed out of all Developmental Courses.

MFWD 102 Introduction to STEM Research (2)

This course will introduce the basics of research and educational requirements for a· research career. Students will learn the basic skills for participation in research and attend research presentations. Prerequisite: Permission of Instructor

MFWD 201 STEM Research I (2)

Students will participate in faculty-led research in the Natural Sciences. Students will collect and analyze data. A presentation of research progress will be required. This course can be used as an elective in the Biology or Chemistry major. Prerequisite: MFWD 102 and permission of the instructor.

MFWD 202 STEM Research II (2)

This course is a continuation of MFWD 201 and will continue the research project. Students will apply to present their research on campus during Honors Week and are required to present at a conference appropriate for the discipline. This course can be used as an elective in the Biology or Chemistry major. Prerequisite: MFWD 201 or permission of the instructor.

MFWD 301 Graduate Program Selection (1)

Scholars are led toward graduate school placement by participating in graduate school workshops; exploring and developing a list of potential graduate programs and making graduate school visits.

MFWD 302 GRE Preparation (3)

This course will emphasize test taking skills and timing. Verbal and quantitative review sessions will be included. Scholars will participate in class activities and take multiple practice exams including a pre- and post-course test. Extensive use of recorded sessions, exercises and practice outside of class are required.

MFWD 401 Graduate Application (2)

Professional socialization will include writing a cover letter to graduate school as well as networking skills through professional meetings and research presentations. The research mentor provides support in the preparation of applications to graduate schools. Completion of timely application to graduate schools is required.

MFWD 402 Excelling in Graduate School (2)

Professional socialization will include mentoring entering scholars in the discipline toward the goal of graduate school entry. Completion of workshops on tips and skills for the first year of graduate school will be required. Prerequisite: MFWD401

MUSIC COURSES

MUAP Sequence Applied Digital Audio Workstation (1)

Additional music technology and production private lesson sequence to music private lesson chart: MUAP 119, 129, 239, 249, 359, 369, 479, 489. Prerequisite: MUSC 141 or taken concurrently.

MUAP 131 Vocal Class I (2)

This is a performance course open to students who desire knowledge of the fundamental techniques of singing. It will include minimum music reading instruction. Formerly listed as MUSC 211.

MUAP 132 Piano Class I (2)

This is a group activity for persons who desire knowledge of the fundamentals of music and elementary training in piano playing. It will include the basic skills for music reading and keyboard techniques, desire and knowledge of the fundamental techniques of piano. Formerly listed as MUSC 115.

MUAP 133 Brass Class I (2)

This is a performance course that focuses on the development of fundamental performance proficiency in one or more brass instruments.

MUAP 134 Woodwind Class I (2)

This is a performance course that focuses on the development of fundamental performance proficiency in one or more woodwind instruments.

MUAP 141 Vocal Class II (2)

This is a continuation of Vocal Class I. Those students who wish to expand their knowledge beyond the fundamentals of singing. Prerequisite MUAP 131.

MUAP 142 Piano Class II (2)

This is a continuation of Piano Class I. This course is designed for those students who wish to expand their knowledge by continuing to develop their piano reading and performance skills. Prerequisite MUAP 132.

MUAP 143 Brass Class II (2)

This is a continuation of Brass Class I. Those students who wish to expand their knowledge beyond the fundamentals of Brass.

MUAP 144 Woodwind Class II (2)

This is a continuation of Woodwind Class I. Those students who wish to expand their knowledge beyond the fundamentals of woodwind.

MUAP 211 Diction for Singers I (2)

This course involves the principles of singing diction through categories of the sound usability with a general introduction to the international phonetics alphabet (IPA) and song transcription in English. Problems in vowel modification, techniques of resonation and articulation will be addressed. The study also will include the development of specific skills for dealing with sound in certain languages of Western Europe other than English (Italian and Latin).

MUAP 221 Diction for Singers II (2)

This is a continuation of Diction for Singers I. Students study French and German IPA and its application to singing. Prerequisite MUAP 211.

MUAP 302 Comprehensive Musicianship for Pianist (2)

This progressive course of study of 1-8 semesters is a special piano seminar designed to acquaint students with various styles of piano playing and accompanying. The Bela Bartok Mikrokosmos will be used as the Basic instruction manual with current jazz books, gospel scores and hymnals as other sources of practical instructional material. The focus will be on sight-reading, practical ear training, basic theory, solo repertoire and ensemble playing. Special certificates will be given to students who complete specified performance levels each semester. A team of at least two instructors will give class and private instruction. May be repeated for credit for up to eight semesters. Admissions by permission based on interview and audition.

MUAP 311 Vocal Literature I (2)

This course is the study of vocal literature for solo voice for the beginning student. This course is a survey of performance criteria and historical significance of the art song literature of the U.S.A., British Isles, Germany, France and Italy. Concentration will be on German lieder, French melodies, Italian song, American, 2nd English art songs, and the Negro Spiritual contemporary selections by leading composers of the 20th century.

MUAP 321 Vocal Literature II (2)

This is a continuation of Vocal Literature I. Continuance of representative solo literature for voice. Prerequisite MUAP 311.

MUAP 322 Essential Keyboard Skills (1)

This is a beginning piano co-requisite course required for all music majors currently enrolled in Music Theory I or II. This course is designed to build fundamental keyboard skills and to align with their Music Theory class. The course focuses on music theory, technique, repertoire, harmonization, transposition, sight-reading, and improvisation. This course is also open to non-music majors with previous keyboard experience. Course may be repeated for credit. By permission of the instructor.

MUAP 323 Advanced Keyboard Skills (1)

This is a piano co-requisite course required for all music majors currently enrolled in Music Theory III or IV. This course is designed to build fundamental keyboard skills and to align with their Music Theory class. The course focuses on music theory, technique, repertoire, harmonization, transposition, sight-reading, and improvisation. Course may be repeated for credit.

MUAP 483 Advanced Applied Percussion (1)

This course teaches various techniques and principles needed in playing percussion instruments. Through examination and demonstration, students will be able to demonstrate sticking systems, read percussion notation, and implement varied performance practices related to percussion.

MUAP 490 Advanced Applied Course (1)

This course is designed to give students practical experience beyond their senior level applied course in either selected instrument (voice, piano, percussion, etc.). Prerequisite: Permission of instructor. The course may be repeated for credit.

PERFORMANCE ENSEMBLE COURSES

MUEN 340 Whitaker Singers (1)

This course focuses on vocal techniques, sight reading, and the study of foreign language for performance with attention given to exceptional development of individual instruction for diverse use on the lyric stage i.e. Broadway, Opera, light classic, gospel, etc. Course may be repeated for credit (not to improve grades).

MUEN 341 Concert Choir (2)

This course is open to all students who desire to express themselves in song and those who have had previous experience in choral groups. The objective is to improve the knowledge and performance of music by choir members. The chief function of the choir is to provide music for College chapel services. Admission by audition and permission of the director. Course may be repeated for credit (not to improve grades). Formerly listed as MUSC 341.

MUEN 342 Instrumental Ensemble (1)

This course includes small groups of various instrumental combinations engaged in the study and performance of literature of various composers and eras. Admission by audition and permission of the director. Course may be repeated for credit (not to improve grades). Formerly listed as MUSC 342.

MUEN 343 Jazz Ensemble (1)

This course is the study and performance of various styles in popular and jazz genres. Both vocalist and instrumentalist will perform. Admission by audition and permission of the director. Course may be repeated for credit (not to improve grades). Formerly listed as MUSC 343.

MUEN 344 Concert Band (1)

This course includes the study and performance of band literature. The objective is to improve the knowledge and performance of music by band members. Admission by audition and permission of the director. Course may be repeated for credit (not to improve grades). Formerly listed as MUSC 344.

MUEN 345 Contemporary Music Ensemble (1)

This course includes the study and performance of various styles in popular music and other genres. Both vocalist and instrumentalist will perform. Admission by audition and permission of the director. Course may be repeated for credit (not to improve grades).

MUEN 346 Keyboard Ensemble (1)

This course includes the study and performance of various genres and musical styles performed on electronic keyboards and synthesizer instruments. Admission by audition and permission of the director. Course may be repeated for credit (not to improve grades).

MUEN 347 Guitar Ensemble (1)

This course includes the study and performance of various genres and musical styles performed on guitars and electric bass instruments. Admission by audition and permission of the director. Course may be repeated for credit (not to improve grades).

MUEN 348 Percussion Ensemble (1)

This course includes the study and performance of various genres and musical styles performed on drum and percussion instruments. Admission by audition and permission of the director. Course may be repeated for credit (not to improve grades).

MUEN 349 Advanced Percussion Ensemble (1)

This advanced course includes the study and performance of various genres and musical styles performed on drums and percussion instruments. Admission by audition and permission of the director. Course may be

repeated for credit (not to improve grades).

MUEN 350 Marching Band (1)

This course includes the study and performance of various genres and musical styles performed by marching band instruments. Admission by audition and permission of the Director. Course may be repeated for credit (not to improve grades).

MUSIC HISTORY/LITERATURE

MUHI 100 Music Appreciation (3)

In this course, the major emphasis is placed on the opportunities offered by music for a rich, full life. Significant events in the other arts are sketched in to aid the student's impression and understanding of the historical and cultural background.

MUHI 101 Introduction to Music Literature (3)

This course is designed to present a fundamental understanding of the basic elements of music and analyses of music of all periods and styles.

MUHI 307 Survey of Film Music (3)

This course examines the development of music in movies from silent films to full-featured dramatic films. Students will learn and understand the general filmmaking process and the music composer's process for scoring films. The student also will gain a working vocabulary of technical and musical terminology. Students will review film clips weekly and comment on the effectiveness of the musical score.

MUHI 308 Survey of African American Music (3)

This course is a survey of the music and musical instruments in the cultural contexts of Africa and America. Some of the topics to be discussed are the relation of music to black culture, African drumming, schools and idioms of jazz, the black performer in Euro-American music and African American folklore. Works of major and minor instrumentalists, vocalists and orchestra leaders will be listened to in-depth for analysis. This is not a performance class. (As needed)

MUHI 322 Music History I (3)

This course is a study of historical periods of music from Antiquity to the Baroque Period.

MUHI 323 Music History II (3)

This course is a continuation of the study of musical epochs from the Classical Period to the present.

MUHI 328 Black Memphis Musicians (3)

This course is a survey of the African American musicians from Memphis who have made significant contributions to the world of music. Focus is on the lives, work, careers, and influences of black Memphis musicians of all musical genres.

MUHI 329 Black Women Composers (3)

This course is designed to explore the role and talent of black women in the field of music composition. The lives and works of several composers in a variety of musical styles will be studied.

MUHI 412 History of Black Church Music (2)

This course is designed to introduce music of the black church in America including a review of African musical retentions and influence on the various musical styles associated with the black church.

SACRED MUSIC COURSES

MUSM 310 Introduction to Church Music (2)

This survey course is designed to acquaint students with sacred music that emphasizes a historical overview of the Christian church and its music.

MUSM 410 Sacred Music Administration (2)

This course covers various methods of organizing and administering the total sacred music program. Materials and methods will be introduced to prepare students to teach and/or supervise various types of choirs.

MUSM 413 Church Music Seminar I (3)

This seminar course provides class lectures, a listening lab and independent study of a variety of topics related to church music. Some of the activities and topics include mini workshops with invited church and school choirs; choosing music for specific services in a church choir setting; introduction to gospel music from the African American perspective/100 years of history from pre-Thomas A. Dorsey to Richard Smallwood; survey of the status of church music in the Memphis area; and survey of sacred music (non-orchestral) discussing its Biblical foundations. Open to LeMoyne-Owen students and the community for credit or non-credit.

MUSM 414 Church Music Seminar II (3)

This is a second semester continuation of Church Music Seminar I with expanded lectures and discussions on additional church music related topics. This seminar will also involve class time and independent study. Some of the focuses of this seminar will include: additional mini workshops with local church and school choirs observing rehearsal techniques; children's choir workshop working with selected voices featuring age and voice appropriate music for children's choirs in a church setting; instrumental music in the church; men's Choir workshop; survey of gospel music by Memphis area musicians; survey of gospel music from early Richard Smallwood to the present; survey of black gospel music in the Catholic church; overview of the musical settings of the mass from Gregorian chant to the present, featuring works by African American composers whose music is used in the Catholic and Episcopal churches; and survey of sacred works(orchestral and choral works with instrumental accompaniment). Open to LeMoyne-Owen students and the community for credit or non-credit.

JAZZ AND CONTEMPORARY MUSIC STUDIES COURSES

MUJC 316 Jazz History (3)

This course is a survey of the development of jazz from its inception to present day styles. Activities include listening to recorded and live performances.

MUJC 317 Basic Skills in Jazz and Popular Music (2)

This course is designed to present the rudimentary skills of performing jazz and popular music, the course includes some study of the literature and history of these styles. Prerequisite: Applied music - 2 semesters and/or permission of the instructor.

MUJC 318 Jazz Theory I (3)

This course is a study of basic jazz melodic and harmonic structures and analysis.

MUJC 319 Jazz Theory II (3)

This course is a continuation of MUTH 318 with emphasis on chord symbol realization, notation, rhythmic patterns, and analysis. Prerequisite: MUTH 318.

MUJC 324 Jazz Improvisation I (2)

This course is designed to provide experiences to develop improvisational skills including knowledge of basic materials, practices and opportunities to create personal expressive styles. Prerequisite: MUSC 317 and/or permission of instructor.

MUJC 325 Jazz Improvisation II (2)

This is a continuation of MUSC 324 with emphasis on expanded improvisational skills and techniques in creating various expressive performance styles. Prerequisite: MUJC 324.

MUSIC BUSINESS/MANAGEMENT COURSES

MUSC 140 Music Technology/MIDI Lab (1)

This lab will provide students enrolled in MUSC 141; 142; 241 or 242 additional lab time to work on their projects and to explore their own music creations. Prerequisite: must be enrolled in MUSC 141; 142; 241; 242 or 245.

MUSC 141 Music and Computers I (3)

This course is an introduction to computers and audio software used to create music. Students are introduced to computer concepts and computer software concepts relating to music. Students will utilize the technology to create short music pieces. Music concepts that are introduced to the students include working with loops, midi instruments and data, audio files, basic sound recording, basic audio editing, and musical structure. Students will complete 4 to 5 short projects using the computer as a tool for music creation.

MUSC 142 Music and Computers II (3)

Students will utilize computer technology to create a portfolio of music pieces while learning advanced audio software programs such as logic and Peak. Students will also learn the components of a music studio; they will understand signal flow basics and will develop their projects in the school's production studio. Students will reinforce their knowledge of audio tracks, midi tracks, software instruments, sound editing and musical structure. Prerequisite: MUSC 141.

MUSC 241 Electronic Song Composition (3)

In this course, students will combine musical concepts with music software tools to create original songs or short instrumental works. Students will also receive an introduction to different musical styles, learn to analyze these styles and develop music projects demonstrating these styles. Students will complete a project using notation software, audio recording and editing software for music creation.

MUSC 242 Electronic Music Composition (3)

In this course, students will combine musical concepts with music software tools to create advanced compositions. Students will learn different music structures and plan music projects based on music composition techniques. Students will complete a portfolio of works using notation software, audio recording, editing software and will produce a professional quality audio CD. **Prerequisite**: MUSC 241.

MUSC 245 MIDI Applications (2)

In this course, students gain a deeper understanding of MIDI development and technology. Students will concentrate on computer technology to create and edit their own musical works. Sequencing and notation software products are learned and utilized while students develop their projects. Song writing and song arranging techniques are applied and analyzed.

MUSC 339 Basic Conducting (2)

This course is designed to present the basic skills involved in conducting vocal and instrumental music.

MUSC 350 Introduction to Commercial Music (3)

This survey course examines the fundamentals of producing, recording, manufacturing, and distributing commercial musical products. The student also is introduced to the key roles played by the media on both the listening and buying public.

MUSC 351 Entertainment Law (3)

This course examines the statutory and regulatory aspects of federal copyright and trademark law as applied to music and video recordings; special applications of contract law as applied to artists, publishing, sub-publishing, recording and licensing agreements; in addition to mechanical, artist and production royalty rules.

MUSC 400 Seminar in Music (2 - 8)

This course is designed for individual and group study in advanced musical studies. Subject areas include music, history, literature; music, theory/composition; music education; music business. With a change of subject matter, a student may enroll for up to 4 semesters (8 hours total credit). **Prerequisite:** Permission of instructor.

MUSC 430 Music Production (3)

This course focuses on basic recording techniques, the use of recording software, basic microphone techniques, audio editing and mastering. Students will complete a portfolio of original works or arrangements of existing songs and will produce a professional quality audio portfolio.

MUSC 435 Studio Production and Recording (3)

This course focuses on the roles of the songwriter, studio recording engineer, artist, and the producer, along with marketing and recording equipment in developing the finished musical product.

MUSC 451 / 452 Special Studies in Music (1-3)

This course is intended to supply flexibility in selection of course content in utilizing resources and programs not regularly available. Student's record will indicate the exact title describing content. **Prerequisite:** Permission of instructor.

MUSC 453 Internship in Music (3)

This course is designed to give students practical experience in music through any qualified agency operating throughout the U. S. Prerequisite: Permission of instructor.

MUSC 455 Record Label Practicum (3)

This course provides students with an experiential learning opportunity to operate a student-run record label. Students will work collaboratively on the development and management of music projects that include finding potential artists and repertoire, contract negotiation, production, marketing and distribution.

MUSC 460 Music Capstone (3)

This senior capstone requires each music major to undertake a research project focused on either a movement in music or the life and work of a significant composer. Emphasis will be placed on the study of African Americans and/or other minority musicians. The student will present both oral and written research reports. Students who are Humanities majors with music as an area of concentration will have a research focus involving both areas of concentration. * Prerequisite: Completion of all Music major required courses.

MUTH 102 Music Fundamentals (3)

This course is designed to present basic music reading and writing skills. It will include a study of the terms,

symbols, and techniques used in the understanding of music on the printed page.

MUTH 240 Sight Singing and Ear Training I (3)

This course is designed to develop music reading and related aural skills necessary for the attainment of a sense of relative pitch and harmonic and rhythmic structure of music. Solfeggio and melodic, harmonic, and rhythmic dictation will be covered. Individual performance measured. **Prerequisite**: MUTH 214.

MUTH 241 Sight Singing and Ear Training II (3)

This course is a continuation of MUTH 240 (formerly MUTH 130) and will continue study of rhythm and pitch including subdivided beat in compound time, syncopation, major and minor scale activities, intervals, triads and diatonic melodies. Course will also include continuation of dictation and individual performance measurement. **Prerequisite**: MUTH 240 (formerly MUTH 130).

MUTH 213 Music Theory I (3)

This course is designed to present basic theoretical concepts and techniques in the writing of music. It will include a study of the rudiments of musical materials, the harmonic, melodic, rhythmic, and basic formal procedures of traditional practices with an introduction to compositional techniques. Four-part structures through seventh chords will be covered.

MUTH 214 Music Theory II (3)

This course is a continuation of MUTH 213 with emphasis on expanded harmonies and analytic techniques. **Prerequisite:** MUTH 213 or permission of Instructor.

MUTH 313 Music Theory III (3)

This course is a continuation of MUTH 214 covering further expanded harmonic materials, including practical knowledge of twentieth-century harmonic resources, and ninth, eleventh and thirteenth chords. Formal and chordal analyses from Baroque to twentieth century are included. **Prerequisite:** MUTH 214.

MUTH 314 Music Theory IV (3)

This course is a continuation of MUTH 313 with further study in chromatic harmony and advanced modulation. Formal and chordal analysis from Baroque to the twentieth century. Prerequisite: MUTH 313.

MUTH 333 Orchestration (3)

This course is a study of the art of writing for the instruments of the band and orchestra. It is concerned with tone color, technical capacities, ranges, and use in various combinations and with setting out of an orchestral score. **Prerequisite**: MUTH 214.

MUTH 334 Introduction to Music Composition (3)

This course is a study of basic techniques of musical composition. The course includes practical experience in developing musical ideas and the use of musical forms. Students will also learn the basic characteristics of common instruments like the piano, strings and percussion instruments. Students will learn to use the notation software Sibelius or Finale. Students will complete a portfolio of music compositions for acoustic instruments or electronic media. **Prerequisite**: MUTH 214.

MUTH 335 Choral Arranging (2)

This course covers the basic techniques in writing for individual voices and the combination of voices in choral ensembles. **Prerequisite**: MUTH 214.

MUTH 341 Sight Singing and Ear Training III (3)

This course is a continuation of MUTH 241 (formerly MUTH 131) with emphasis on diatonic major and minor melodies in simple and compound time with subdivided beat, syncopation and leaps of thirds, fourths, fifths,

sixths and octaves. **Prerequisite**: MUTH 241 (formerly MUTH 131).

MUTH 342 Sight Singing and Ear Training IV (3)

This course is a continuation of MUTH 341 (formerly MUTH 230) with emphasis on non-diatonic major and minor melodies in simple and compound time with divided and subdivided beat, syncopation and leaps of thirds, fourths, fifths, sixths and octaves. **Prerequisite**: MUTH 214.

MUTH 431 Counterpoint (3)

This course is a study of eighteenth-century contrapuntal style, writing exercises in two-and four-part canons and fugues and inventions. **Prerequisite**: MUTH 214.

NATURAL SCIENCES COURSES

NATS 110 Biological Science (3)

This introductory course covers topics from general biology to zoology including human reproduction, development, health, nutrition, structure of matter, chemical reactions, etc. A biological scientific theme of current social relevance including related technology will also be developed. Three hours of lecture per week. Prerequisite: CORE II Status.

NATS 112 Physical Science (3)

This introductory course covers topics in physical and chemical science including basic principles and application of motion, energy, matter, atoms, molecules, nuclear science, radioactivity, electricity, electromagnetic waves, etc. A physical scientific theme of current social relevance including related technology will also be developed. Three hours of lecture per week. Prerequisite: CORE II Status.

NATS 320 Methods of Teaching Science (3)

This course is specifically designed for students seeking certification to teach science at the secondary education level. Emphasis will be given to various secondary education level science instructional techniques including use of technology. Three hours of lecture per week. Prerequisite: All 300-level required Science major courses.

NATS 320L Methods of Teaching Science Lab (1)

This course is designed to complement NATS 320 and introduce students to secondary education science instructional lab techniques including use of technology. One two-hour lab per week. Pre or Corequisite: NATS 320. (As needed)

NATS 421 Science for PreK-6 Teachers (3)

This course is required people expecting to teach science in elementary schools. Emphasis is placed on materials and methods in teaching science. Prerequisites: Completion of all required 300- level science courses, Passing or waiver of Praxis I, Passing of content knowledge and specialty examinations.

PHILOSOPHY COURSES

PHIL 101 Introduction to Philosophy (3)

In this course, students investigate some of the fundamental inquiries about the universe that men in all cultures have made; they learn to recognize the universality and relevance of philosophy. They study the processes of philosophic inquiry as they consider myth, religious philosophy, epistemology, and socio-political theory. Special attention is given to the ways the African and the African American have explored their relationship to their universe.

PHIL 201 History of Ancient and Medieval Philosophy (3)

This course is designed to introduce students to the beginnings of western philosophy from Thales to the Medieval Period. It seeks to trace the influence of the Egyptian Mystery System on the Pre- Socratic philosophers and on succeeding generations of philosophers to the Medieval Period.

PHIL 202 History of Modern and Contemporary Philosophy (3)

This course examines philosophical methods, problems, and ideas from the present time.

PHIL 311 Logic (3)

This course is an introduction to fundamentals of correct reasoning which will include a study of informal Fallacies, the traditional syllogism, symbolic logic, and inductive logic.

PHIL 312 Ethical and Social Philosophy (3)

This course is a study of some of the principal theories of philosophical ethics with emphasis on basic moral rules, the nature of moral reasoning, and the nature of moral judgments, along with a study of the philosophical bases of contemporary socio-political structure.

PHIL 421 Philosophy of Religion (3)

This course is a study of the major issues in philosophy of religion. Such topics as the existence of God, the problem of evil, religious experience, and the nature of faith are discussed. (As needed)

PHIL 422 Twentieth Century Philosophy (3)

This course is a study of major contemporary philosophical movements with emphasis on analytic philosophy, existentialism, phenomenology, and psychoanalytic humanism. (As needed)

PHIL 451 Special Studies in Philosophy (3)

This course is intended to provide flexibility in selection of course content and utilizing resources and programs that are not regularly available. Frequently held in a consortium arrangement with other colleges. Student’s record will indicate the exact title describing content. (As needed)

PHIL 452 Special Studies in Philosophy (3)

This second semester of course work is like that described for PHIL 451. (As needed)

PHYSICS COURSES

PHYS 201 General Physics I (3)

This course focuses on mechanics, heat, wave motion, and sound. Three hours of lecture per week Prerequisite: MATH145.

PHYS 201L General Physics I Lab (1)

In this laboratory the experiments illustrate and reinforce physical principles and concepts. Emphasis is on the interpretation and reporting of data and facility in handling laboratory equipment. Formal laboratory reports are required. One two-hour lab per week. Pre or Corequisite PHYS 201.

PHYS 202 General Physics II (3)

This course focuses on electricity, magnetism, optics, and an introduction to modern physics. Three hours of lecture per week. Prerequisites: PHYS201 AND MATH145.

PHYS 202L General Physics II Lab (1)

In this laboratory the experiments illustrate and reinforce physical principles and concepts. Emphasis is on the interpretation and reporting of data and facility in handling laboratory equipment. Formal laboratory reports are required. One two-hour lab per week. Pre- or Co-requisite PHYS202.

POLITICAL SCIENCE COURSES

POLS 201 American Government (3)

This course presents a short background of the American political system and process. Emphasis is placed on the three branches of government: legislative, executive and judiciary.

POLS 202 Political Parties and Pressure Groups (3)

The course is devoted to an analysis of the actual and proper roles of the major extra-constitutional political institutions of America. Primary emphasis is placed on the contemporary national political scene, with secondary emphasis on historical material, analysis of the state and local roles of parties, and pressure groups. Prerequisite: POLS 201.

POLS 203 State and Local Government (3)

This course focuses on organization, structure and interrelationships of state and local governments in the American federal system.

POLS 251 Special Studies (3)

This course is designed to provide flexibility of course content utilizing resources and programs not regularly available at the sophomore level. (As needed)

POLS 301 Public Administration (3)

This course is a study of the organization and operations of the executive branch, personnel management, planning and budgeting, decision-making process, bureaucracy, and the interrelationships between politics and policymaking.

POLS 302 Urban Policy (3)

This course focuses on the methods and processes of urban policy making, with emphasis on planning, environment, police, welfare and housing.

POLS 311 Comparative Government and Politics (3)

This course is a comparative examination of governments and politics in various parts of the world.

POLS 315 International Relations and Foreign Policy (3)

This course is a study of the international Political System, diplomacy and the foreign policy process. Primary emphasis on U. S. foreign policy.

POLS 321 Constitutional Law (3)

This course is a study of the development of the United States Constitution based largely upon the decisions of the courts.

POLS 322 Law and the Poor (3)

This course is an investigation of law and legal procedures which are especially relevant to the urban poor, such as consumer credit law, criminal law and justice, and welfare rights. The course is aimed at giving the student an awareness of his substantive legal rights. Prerequisite: POLS 201.

POLS 338 Citizenship and Democracy (3)

This seminar course is designed to explore current, civic and political issues. The course is designed to allow the student to gain a better understanding of service, leadership development, citizenship, community service, community awareness, global awareness, and ethical and moral considerations involved in volunteerism in community service. Cross-listed with HIST 338 and SVLG 338.

POLS 362 Social Statistics (3)

This course is designed to introduce students to fundamental statistical methods. This includes knowledge of various statistical symbols, procedures and data manipulation techniques using computers. The course also introduces basic statistical tests which are frequently used to test research hypotheses**.** Prerequisites MATH110, MATH111

POLS 384 Methods of Social Investigation (3)

This course is designed to give the student an understanding of social research methods, skills and techniques

POLS 399 Political Science Co-Op Experience (3)

This course is designed to strengthen the career-preparation and to make more meaningful the relevance of classroom instruction to the real world of work. A student, engaged in an enrichment program away from campus, may contact his/her advisor and School Dean of the possibility of getting appropriate credit. (As needed)

POLS 431 Introduction to Political Theory (3)

This course aims at assisting the student in the development of a theoretical framework within which he/she can better understand the limitations and possibilities of American political institutions.
Several classics of political philosophy will be analyzed to locate and understand the way in which perennial political problems have been formulated and resolved by outstanding thinkers.

POLS 433 Black Politics (3)

The course focuses on both the theory and practice of politics of black Americans, including the different kinds of black political participation and the different kinds of tactics required to win political power. Prerequisite: POLS 201.

POLS 435 Public Affairs Internship (12)

This is a second semester of internship as described for POLS 434. (As needed)

POLS 460 Political Science Capstone (3)

This course is designed to provide students a basis for engaging in independent research by surveying literature relevant to the social sciences in general and to the student's major discipline. Students will participate in a multidisciplinary seminar, with writing and technology workshops, and have individual research tutorials with mentors. In addition, students will enhance their present skills in the areas of critical thinking, problem solving, analytical thinking, summarization, communication, value clarification and practical application. This process will result in a major research project, paper, and formal oral presentation. Individual research topics will be determined by mutual agreement of the student, course instructor and faculty mentor.

PSYCHOLOGY COURSES

PSYC 101 General Psychology I (3)

This course is an introduction to psychology emphasizing research findings and theoretical interpretations in the investigation of human behavior. Areas surveyed include methodology, perception, learning, psychopathology, personality, and social behavior. This course serves as a foundation for all further study in psychology.

PSYC 102 General Psychology II (3)

This course is a continuation of Psychology 101. Emphasis in this course is on the application of principles and methods covered in 101 to areas of practical concern and on methods of behavior modification and self-control. As needed. Prerequisite: PSYC 101.

PSYC 302 Educational Psychology (3)

This course is a study of the theory and principles of learning motivation, instruction and evaluation, and their application in a classroom setting. Prerequisites: PSYC 101. (As needed)

PSYC 310 Social Psychology (3)

This course is designed to present to the student some of the more significant effects of group membership upon individual behavior. Prerequisites: SOCI 201 or PSYC 101-102. Cross-listed with SOCI 310. (As needed)

PSYC 350 Psychopathology (3)

This course will explore the etiology, systems and treatment of psychological disorders. Emphasis will be placed upon the classification and diagnosis of mental disorder via the current diagnostic and statistical manual. Multicultural issues in diagnosis and treatment will also be addressed.
Prerequisites: PSYC 101-102. (As needed)

PSYC 362 Statistics for the Behavioral Sciences (3)

This course is designed to introduce students to fundamental statistical methods. This includes knowledge of various statistical symbols, procedures, and data manipulation techniques using computers. The course also introduces basic statistical tests which are frequently used to test research hypotheses. Prerequisites: PSYC 101-102; MATH 111-112. Cross-listed with SOCI 362.

PSYC 370 Experimental Research Design (4)

This course will introduce students to basic concepts in experimental design. Foundations and techniques will be addressed. Additionally, ethical principles of research will be explored. Students will also learn how to communicate scientific findings via the basic research report. Prerequisites: PSYC 101-102, 362. (As needed)

PSYC 420 History and Systems of Psychology (3)

This course will explore the historical development of contemporary psychological thought. Philosophical influences will be addressed. Moreover, systems and theories will be examined. Prerequisites: PSYC 101-102. (As needed)

PUBLIC HEALTH COURSES

PUBH 201 Introduction to Public Health (3)

This course introduces the five core Public Health disciplines: Epidemiology, Biostatistics, Environmental Health, Behavioral Sciences/Health Education and Health Service Administration. The students will also learn prevention and health promotion strategies.

PUBH 203 Introduction to Global/International Health (3)

This course will examine the quality of health between underdeveloped and developed nations. It will also address the impact of social, economic and political factors on the quality of these nations' health.

PUBH 306 Environmental Health (3)

This course will analyze the dynamics of the population, air pollution, water pollution, land pollution, and the threat to human health. The specific topics covered include safe drinking water, air quality, hazardous waste disposal, environmental disease cluster and bioterrorism. Prerequisite: PUBH 201

PUBH 312 Mental Health in the African American Community (3)

This course will examine mental health problems in the African American community.

PUBH 318 Human Sexuality (3)

The course will explore sexual roles, sexual identity, sexual response, and the factors related to sexual development.

PUBH 360 Principles of Epidemiology (3)

The course examines the determinants and distribution of diseases and other health problems. Prerequisite: PUBH 201

PUBH/SOCI 362 Social Statistics (3)

This course is designed to introduce students to fundamental statistical methods. This includes knowledge of various statistical symbols, procedures and data manipulation techniques using computers. The course also introduces basic statistical tests which are frequently used to test research hypotheses. (Same as SOCI 362) Prerequisite: MATH 111/112, and PUBH 384

PUBH 380 Public Health Administration (3)

The course will examine the role of the Health Administrator in settings such as hospitals, long term care and governmental agencies. Prerequisite: PUBH 201

PUBH/SOCI 384 Research Methods (3)

This course is designed to give the student an understanding of social science research methods, skills, and techniques.

PUBH 400 Disease Prevention and Control (3)

The course will deal with the prevention methods of disease control from the perspective of public health and medicine. Prerequisite/Corequisite: PUBH 360

PUBH 401 Human Genome Issues (3)

This course will deal with the social, psychological, ethical and legal ramifications of the genome project. Prerequisite: 201 and/or permission of instructor.

PUBH 420 Minority Community Health Disparities (3)

This course will examine the health disparities in minority communities. Special emphasis will be given to African American, Hispanics and American Indians.

PUBH 450 Practicum/Field Experience (3-12)

This course will enable the student to gain work experience in hospitals, voluntary agencies, and community organizations. (Senior and/ or permission of instructor)

PUBH 451 Special Topics in Public Health (1-6)

This course is an intensive study on a selected health topic. The student may conduct a community service project. Prerequisite: PUBH 201

PUBH/SOCI 460 Capstone (3)

This course is designed to provide students with a basis for engaging in independent research by surveying literature relevant to the social sciences in general and to the student's major discipline. (Same as SOCI 460)

RELIGION COURSES

RELG 101 Introduction to the Hebrew Bible/Old Testament (3)

A survey of major texts within the Hebrew Bible/Old Testament with particular attention to methods of interpretation, theological themes, and historical developments considered in light of their ongoing significance in human life.

RELG 102 Introduction to the New Testament (3)

A survey of major texts within the New Testament with particular attention to methods of interpretation, theological themes, and historical developments considered in light of their ongoing significance in human life.

RELG 103 Introduction to Theology (3)

An introduction to major themes within Christian theology such as God, creation, sin and the problem of evil, incarnation, redemption, love and justice, with attention to how these have been addressed in different time periods and cultures, with attention to how they emerge from and influence contemporary Christian practice. As needed.

RELG 203 Life and Letters of Paul (3)

An examination of the life of Paul in relation to the Letters in the New Testament attributed to him. The Letters will be critically analyzed in light of historical context, controversies, and Paul's theological and pastoral responses with attention to insights they may continue to provide for human life today. As needed.

RELG 300 Christian Spirituality and Social Justice (3)

How is faith related to work for justice? This is the guiding question of this course. Through examination of faith-inspired people and movements for social justice and a consideration of biblical themes of justice, this course will offer students both inspiration and practical points for engagement in the work of justice. As needed.

RELG 308 Christian Ethics (3)

An examination of the major sources, methods, and insights within Christian ethics and how they guide Christian ethical understanding and practice concerning selected contemporary moral issues.

RELG 312 World Religions (3)

This course will examine the beliefs and practices of traditional African and Native American religions, along with Judaism, Islam, Buddhism, and Hinduism, with attention to their relationships with each other and with Christianity. As needed

RELG 315 History of Christianity (3)

This course examines the history of Christianity in of major theological themes and movements within their historical context. The course gives an overview of Christian history in relation to theological developments that continue to shape contemporary Christian life. As needed.

RELG 320 African American Preaching (3)

This course will explore the history, theology, and practice of African American preaching. It will examine the preparation and techniques used to create an experience that reflects the experience of the Black Church. Students will understand and articulate the power of African American preaching, the unique genre and styles attributed to the African American Church, and how to develop and preach effective sermons in that context. Pre-requisites: RELG 101, 102, and 103. As needed.

RELG 325 Religion and Theology in North America (3)

A critical survey of contemporary religious practice and theology within the context of North American church life and society with special attention to how social and cultural context both shapes and is responded to by religion and theology. Pre-Requisite: RELG103. As needed.

RELG 330 Pastoral Leadership and Administration (3)

A theological and practical examination of models of pastoral leadership and the administrative responsibilities in a pastoral or non-profit context including finance, personnel, effective meetings, and conflict resolution. It is designed to inform and educate students regarding management principles and procedures for leading churches and non-profit organizations. Pre-requisites: RELG 101, 102, 103. As needed.

RELG 335 Black and Womanist Theologies (3)

A critical survey of Black and Womanist theologies as expressions of liberationist theology that analyses politically oppressive structures, cultural habits, and race, gender, sexuality, and social class constructs, and the ways these shape experiences of faith. This course offers opportunities to engage and confront unjust and repressive theologies in ways that support greater inclusion and well-being. Pre-requisites: RELG 101, 102, 103. As needed.

RELG 340 Worship and Preaching in the Black Church (3)

This course focuses on the history and theology of worship in the Black Church in light of cultural, social, inter-generational, and denominational, and issues reflected in that worship. Attention will be paid to how leadership of worship must attend to these factors in crafting worship experiences in the Black Church today. Pre-requisites: RELG 101, 102, and 103. As needed.

RELG 345 Spiritual Formation and Faith Development (3)

A survey of the history, development, and theology of spiritual practices, with special attention to African American spirituality, and engaged practice as a primary means of shaping and growing one's faith and spiritual life. As needed.

RELG 355 Pastoral Care (3)

A critical study of the theology and practice of pastoral care. Topics covered in the course will include defining pastoral care as distinct from therapy, active listening skills, developing healthy boundaries, and working with those in crisis. Pre-Requisites: RELG 103 and PSYC 101 General Psychology I. As needed.

RELG 402 History of African American Religion (3)

This course will address the formation of African American religion within slavery as it drew upon African Traditional Religions and reconfigured Christianity as liberative rather than reinforcing oppression. Attention will also be given to the broad and diverse contours of African American religion, including Islam. The role of African American religion in resistance to racism in various forms will be examined along with contemporary theological and cultural developments within US society. As needed.

RELG 425 Special Topics in Hebrew Bible (3)

Concentrated study in an area or theme of the Hebrew Bible. Possible topics include types of biblical literature such as the Pentateuch, Prophets, Wisdom Literature, or Apocalyptic or specific themes that cut across books of the Hebrew Bible such as justice, creation care, images of God, or women in the Hebrew Bible. Pre-. Pre-Requisite: RELG 101. As needed.

RELG 426 Special Topics in the New Testament (3)

Concentrated study in an area or theme of the New Testament. An area to be covered could be the Synoptic Gospels, Johannine Literature, Pastoral Letters, or Book of Revelation, or a theme to be covered could

address the Early Church in the Roman Empire, Slavery in the New Testament, or Apocalypticism. Pre-requisite: RELG 102. As needed.

RELG 452 Special Topics in Religion (3)

This course varies in relation to special topics within the field of religion and theology such as African American Spirituality, Sexuality and the Black Church, African American Art and Religion, Hip Hop Theology, Black Lives Matter and the Black Church, Islam, Eastern Religions, Judaism. As needed.

RELG 460 Senior Capstone (3)

Rooted in interdisciplinary inquiry, the Senior Capstone invites students at the end of their studies to integrate their study of religion through a substantial capstone project that demonstrates each student's ability to integrate theological reflection with practice. The centerpiece of the course is the development and completion of a project that may take the form of a traditional research thesis, community-based research, ministry initiative, or creative work. Each project must engage a significant question in religious studies and reflect the student's vocational or intellectual commitments.

SOCIOLOGY COURSES

SOCI 201 Introduction to Sociology (3)

This course is an introduction to the scientific study of society and human social behavior. The theories and methods of sociology are used to understand the social-cultural forces that shape human interaction, which include the family, religion, medicine, education, economics, politics, and other major social institutions.

SOCI 205 Social Problems (3)

This course is an analysis of the conditions and consequences of social problems in American society. Various institutional arrangements are evaluated in terms of their historical significance, value-conflicts, and political-economic structures. (As needed)

SOCI 302 Intergroup Relations (3)

This course is a study of minority group relations in America with special emphasis on problems and techniques of solution. Discussion, selected readings, lectures, and special papers constitute the method of instruction. Prerequisite: SOCI 201.

SOCI 307 Anthropology (3)

This course aims to familiarize the student with the general field of anthropology through a study of the evolution of man, the races of man, prehistoric cultures, culture in relation to heredity and environment, anthropological concepts, and the growth of world culture.

SOCI 310 Social Psychology (3)

This course is designed to present to the student some of the more significant effects of group membership upon individual behavior. Prerequisite: SOCI 201.

SOCI 312 The Family (3)

This course is a study of the development of the American family as a social institution; an analysis of dating, mating, courtship, marriage and divorce; an investigation of multiple roles of family members such as husband, wife, and children, and their relationships.

SOCI 316 Introduction to Demography (3)

This course is designed to provide students with an introduction to the principles of studying populations. Basic demographic concepts, measures and data sources will be presented. The course also surveys population dynamics and population policies at the city, national and global levels. Special attention will be given to local level population dynamics and ethnic, class, and gender issues. (Alternate semesters.)

SOCI 317 Criminology (3)

This course focuses on major theories of criminal behavior: the relationship of crime to societal values and social structure, personality and community factors in criminal behavior, prisons, penal system, probation, theories of treatment, and correctional methods. Prerequisite: SOCI 201.

SOCI 318 Social Deviance (3)

This course examines the major areas of deviant behavior in contemporary society. It gives attention to underlying historical factors that contribute to the labeling of deviance, problems of definition, and an evaluation of significant theory and research. Prerequisite: SOCI 201.

SOCI 319 Victimology (3)

This course is a study of victims and the structural constraints determining differential patterns of victimization. Special emphasis is given to victim-offender relationships, the results of victim surveys, the relationship between characteristics of victims and the administration of criminal justice, and the victimization of women and children. Prerequisite: SOCI 201.

SOCI 321 Introduction to Medical Sociology (3)

This course is designed to acquaint the student with the general field of medical sociology and its relationship to medicine and the other social sciences. This course also aims to familiarize the student with different ways in which health and illness may be viewed within a society from a cross cultural perspective. Prerequisite: SOCI 201.

SOCI 323 History of Social Thought (3)

This course is an examination of the theories and schools of European and American thinkers starting from the early nineteenth century to the first quarter of the twentieth century; social and intellectual context that prompted the development of these theories; and their contribution to the advancement of sociological theories. Prerequisite: SOCI 201. (Alternative semesters)

SOCI 327 Gender Issues in the African American Community (3)

This course examines informal and formal structures that shape gender-related roles. It prepares the student to analyze the contributions to gender-related oppression those structures have played.
Particular attention is given to gender-related issues in the African American community.

SOCI 362 Social Statistics (3)

This course is designed to introduce students to fundamental statistical methods. This includes knowledge of various statistical symbols, procedures and data manipulation techniques using computers. The course also introduces basic statistical tests, which are frequently used to test research hypotheses.

SOCI 384 Methods of Social Investigation (3)

This course is designed to give the student an understanding of social science research methods, skills and techniques.

SOCI 404 Working with Children, Families and Communities of Diverse Cultures (3)

This course is designed to develop students' knowledge about building partnerships with parents, based on the recognition that families are increasingly diverse. Examines issues on constructing environments that value and build on diverse cultural values and that avoid a mismatch between
home and school expectations. Through the examination of effective models and practices of parent involvement in schools, students will develop knowledge to build skills both in teaching diverse children and in reaching out to families and collaborations with community agencies. (15-hours of field experience are required).

SOCI 425 Stratification (3)

This course is designed to introduce the complexity of stratification in organized society. The relationship of income, prestige and power is examined with emphasis on race/ethnicity, class, and gender distinctions.

SOCI 455 Internship Sociology (3-12)

This Internship is in a local, state or national government agency or private, public social service agency, which will provide the students with experiential learning in the area of sociology. The student must have completed 65 semester hours and have a grade point average of at least 2.5.

SOCI 460 Sociology Capstone (3)

This course is designed to provide students with a basis for engaging in independent research by surveying literature relevant to the social sciences in general and to the student's major discipline. Students will participate in a multidisciplinary seminar, with writing and technology workshops, and have individual research tutorials with mentors. In addition, students will enhance their present skills in the areas of critical thinking, problem solving, analytical thinking, summarization, communication, value clarification and practical application. This process will result in a major research project, paper, and formal oral presentation. Individual research topics will be determined by mutual agreement between the student, course instructor and faculty mentor. Prerequisites: Completion of all Sociology major required courses.

SOCI 499 Sociology Co-Op Experience (3)

This course provides an opportunity for students to earn academic credit through structured work experiences complemented by an academic exercise, or, through special programs combining on- the-job training with academic projects. Students must receive approval from the advisor, instructor, and School Dean for a specific project prior to registration. Prerequisite: sophomore status and consent of instructor. (As needed)

SOCIAL STUDIES/SCIENCES COURSES

SOSI 111 Introduction to Power, Society, and the Social Sciences (3) (Core II)

This is a course designed to impart a multidisciplinary approach to the teaching of social science. Students will be introduced to basic concepts in the following disciplines: anthropology, sociology, economics, psychology, political science and history. In addition, students will be introduced to some of the pressing issues facing American society (i.e., enormous budget deficit, trade deficit, crime and violence, racism and sexism, poverty, powerlessness, and the homeless). Each will be approached from a multidisciplinary viewpoint.

SOSI 320 Methods of Teaching Social Studies (3)

This course is a study of theories, modern teaching methods and techniques of teaching social studies. Students will learn how to develop instructional materials for social studies classes at the secondary and upper elementary levels. Special attention will be given to the formulation of integrated unit plans that include lessons that are culturally and developmentally appropriate. The use of computer technology in the classroom is required as well as a level II field experience. (For students seeking licensure).

SOSI 384 Methods of Social Investigation (3)

This course is designed to give the student an understanding of social research methods, skills, and techniques. Formerly SOCI 304 Prerequisite: SOCI 201.

SOSI 421 Social Studies for PreK-6 Teachers (3)

This course is required of persons expecting to teach Social Studies in elementary schools. Emphasis is placed on materials and methods in teaching Social Studies. Prerequisites: Completion of all SOCI 111, Passing or waiver of Praxis I, Passing of content knowledge and specialty examinations.

SOSI 451 Special Studies (3)

This course is frequently held in a consortium arrangement with other colleges and designed to provide flexibility of course content utilizing resources and programs not regularly available. Foreign tour programs linked with academic studies and evaluation may be one option. Student's record will indicate the exact title describing content. Foreign travel programs must be approved by the School Dean and the Provost/Vice-President of Academic Affairs.

SOSI 456 Social Science Seminar (1)

This course is designed for social science majors at the junior level or above. A variety of topics, which complement the social science curriculum, will be discussed. Prerequisites: A major in any social science. Junior status or above.

SOSI 460 Social Science Capstone (3)

This course is designed to provide students a basis for engaging in independent research by surveying literature relevant to the social sciences in general and to the student's major discipline. Students will participate in a multidisciplinary seminar, with writing and technology workshops, and have individual research tutorials with mentors. In addition, students will enhance their present skills in the areas of critical thinking, problem solving, analytical thinking, summarization, communication, value clarification and practical application. This process will result in a major research project, paper, and formal oral presentation. Individual research topics will be determined by mutual agreement of the student, course instructor and faculty mentor. Prerequisites: Completion of all Social Science major required courses.

SOCIAL WORK COURSES

SOWK 205 Introduction to Human Services (3)

This course offers a comprehensive introduction to the field of social welfare by providing a historical and conceptual framework and a working knowledge of the social welfare system and contemporary trends. Consideration will be given to the relationship between the profession of social work within the broad field of social welfare with emphasis upon changing needs, expectations, future trends, and developments. It also addresses fundamentals and interrelatedness of social legislation, social programs, social services, and the professional delivery of social welfare services. Core I and II.

SOWK 303 Social Services to Children (3)

This course reviews the various services offered by agencies concerned with the health and welfare of children and their families. It covers the processes of foster care, adoption, and aid to dependent children as well as child caring institutions, day care, and homemaker services.

SOWK 305 Social Work in Correctional Settings (3)

This course provides students with an overview of social work practice in correctional settings. It seeks to provide students with an opportunity to evaluate several programs within the area of correction in terms of purpose, limitations, and success versus failure.

SOWK 306 Social Gerontology (3)

This course will examine the aging process of the individual, the family, and society. Emphasis is placed on the physical, psychological, and sociological aspects of aging. An interdisciplinary approach is used in dealing with these aspects to enhance and enrich students' understanding of the
life process. Topics include African American elderly, nursing homes, and the long-term care industry.

SOWK 311 Social Work in the African American Community (3)

This course is a course designed to analyze the role of African Americans in the development of social welfare in this country and to examine the effects therein. The social problems of African Americans from an Afrocentric perspective will be identified. The means developed and utilized by African Americans to adapt and adjust to their community and the larger society are discussed.
Similarities and differences of the practical application of social work theories are discussed comparing the African American community with other ethnic communities.

SOWK 315 Social Policy (3)

This course provides general orientation to the field of social policy and illustrates the interrelatedness of practice and analysis. It will provide an operational understanding of social welfare programs, of legislative planning, and of the forces that shape the provision of services. Some attention will be given to the formulation of policy and to the tools used for implementation and evaluation. An analysis of legislative decisions concerning social welfare issues will be examined. Prerequisite: SOWK 205.

SOWK 321 Human Behavior and the Social Environment I (3)

This course is designed to identify, discuss and analyze social, cultural, biological, and psychological factors that affect social functioning to develop a broad knowledge base necessary for subsequent skill development. Prerequisite: PSYC 101.

SOWK 322 Human Behavior and the Social Environment II (3)

This course is a continuation of Human Behavior and the Social Environment I. This course focuses on two specific areas, selected major problems encountered in adulthood and threats to persons and the environment, i.e., racism, sexism, classism, and ageism. Prerequisite: SOWK 321.

SOWK 327 Gender Issues in the Black Community (3)

This course builds on content taught in the previous two courses. It specifically examines informal and formal structures that shape gender-related roles. It prepares the student to analyze the contributions to the gender-related oppression those structures have played. Particular attention is given to gender-related issues in the African American community. Prerequisites: SOWK 205, SOWK 321 and SOWK 322.

SOWK 350 Social Work Methods I (4)

This course is designed to provide students with generalist level knowledge, skills and a values framework for providing a wide range of services that link people and agencies with resources, services and opportunities. Students are also exposed to social work practice firsthand through fifty (50) hours of supervised observation at a social services agency. Prerequisites: SOWK 205 and SOWK 321.

SOWK 351 Social Work Methods II (4)

This course is a continuation of Social Work Methods I. This course promotes the effective utilization of service providing systems through the use of resources, services, and opportunities. It will assist students in understanding the bureaucratic structure in which agencies exist. Emphasis will be on the change process with groups, communities, organizations, and larger collectives. Prerequisite: SOWK 350.

SOWK 449 Social Work Field Practicum (12)

This course includes specialized instruction and supervised practice within a social agency that renders service to individuals, groups, and communities which is required of all social work majors. It is offered in both the concurrent and block placement models. In the block placement model, the student enrolls in the practicum for one semester, spending at least 32 hours per week for 12 1/2 weeks for a minimum of 400 hours in an agency. The block placement model is recommended for full-time students. The concurrent placement model requires enrollment during fall and spring terms. Students must spend at least 16 hours a week for 25 weeks for a minimum of 400 hours in an agency. The concurrent placement model is recommended for part-time students. Prerequisites: All Core I and II requirements, all other SOWK foundation course requirements, and all support course requirements.

SOWK 450 Social Work Field Practicum Seminar (3)

This seminar, taken concurrently with SOWK 449, is designed to give students an opportunity to discuss their social work field practicum activities, exchanging information and experiences. Special attention will be given to professional development, including self-awareness, utilizing knowledge and skills in the performance of services, making use of agency and supervisor to facilitate service to clients, and planning careers in the human services. Prerequisites: All Core I and II requirements, all other SOWK foundation course requirements, and all support course requirements.

SOWK 460 Social Work Capstone (3)

This course is designed to provide students a basis for engaging in independent research by surveying literature relevant to the social sciences in general and to the student's major discipline. Students will participate in a multidisciplinary seminar, with writing and technology workshops, and have individual research tutorials with mentors. In addition, students will enhance their present skills in the areas of critical thinking, problem solving, analytical thinking, summarization, communication, value clarification and practical application. This process will result in a major research project, paper, and formal oral presentation. Individual research topics will be determined by mutual agreement of the student, course instructor and faculty mentor. Prerequisites: Completion of all Social Work major required courses. Also, the following courses are required as a prerequisite before taking Capstone: English 111, 112, SOCI 384 and SOCI 362.

SPANISH COURSES

SPAN 101 Elementary Spanish I (3)

This course is an introduction to the sounds and the basic structures and vocabulary of Spanish and development of the four language skills: listening, reading, writing, and speaking. Extensive use of audio-visual materials.

SPAN 102 Elementary Spanish II (3)

This course is a continuation of Spanish 101. Prerequisite: SPAN 101 or equivalent.

SPAN 201 Intermediate Spanish I (3)

This course is a review of grammar and intensive oral-aural practice. Emphasis is on developing the ability to read Spanish. Extensive use of audio-visual materials. Prerequisite: SPAN 102 or equivalent. Fall. (As needed)

SPAN 202 Intermediate Spanish II (3)

This course is a continuation of Spanish 201. Prerequisite: SPAN 201 or equivalent. (Spring, as needed)

SPAN 301 Conversation and Composition in Spanish (3)

This course provides intensive oral-aural and writing practice, vocabulary building. Prerequisite: SPAN 202 or equivalent. (As needed)

SPAN 302 Introduction to Spanish Literature (3)

This course is a study of the historical development of Spanish Literature. Readings from works representative of the several genres and literary movements prior to the 20th century. Prerequisite: SPAN 202 or equivalent. (As needed)

SPAN 450 Directed Study and Travel Abroad (3)

This course is a study of Spanish literature and culture in a native environment. Before traveling abroad, the student will work with the instructor to develop a reading list and a study-travel plan. Upon completion of the program, the student will prepare a paper based on the travel-study experience. Prerequisite: SPAN 202. (As needed)

SPAN 451-452 Special Studies in Spanish (3-3)

These courses deal with subject matter not usually offered and will vary according to the student's needs and availability of faculty. Student's records will indicate the exact title describing course content. Can be repeated for credit. Prerequisite: SPAN 301 or 302. (As needed)

SPEECH COURSES

SPCH 101 Public Speaking (3)

This course is designed to introduce students to the essential principles and techniques of effective public speaking. Through a combination of theory, practice, and feedback, students will develop the skills necessary to plan, organize, and deliver compelling speeches for various audiences an purposes.

SPCH 201 Fundamentals of Speech (3)

This course focuses on the principles and practices of speech communication with emphasis on speech registers. Focus will include verbal skills (articulation, pronunciation, grammatical, lexical) and nonverbal skills. Class performance is directed toward proficiency in oral communication, including organization of ideas, clarity, fluency, and appropriate register. Prerequisites: ENGL111 and ENGL112.

SPECIAL EDUCATION COURSES

SPED 203 History and Legislation of Special Education (3)

This course is an in-depth examination and exploration of the historical, legal, and social foundations of special education. Students will explore the identification and characteristics of individuals with disabilities as well as how the law has shaped the evolution of educational services for those individuals. Emphasis will be placed on landmark legislation such as Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act, American with Disabilities Act (ADA) and the emergence of supporting students with characteristics of dyslexia. (10-hours of Fieldwork Experience required)

SPED 224 Survey of Exceptional Children (3)

This course provides a comprehensive overview of the characteristics, needs, and educational strategies for supporting children with exceptionalities. Participants will explore the diverse range of exceptionalities, including disabilities and giftedness, and examine the educational, social, and emotional implications for these students. The course emphasizes inclusion, equity, and collaboration among educators, families, and specialists to create supportive learning environments for all students. (10-hour Fieldwork hours)

SPED 300 Introduction to Autism Spectrum Disorder (3)

This course provides a concise introduction to Autism Spectrum Disorder (ASD), focusing on its characteristics, diverse presentations, and evidence-based strategies for support. Participants will learn the fundamentals of Applied Behavior Analysis (ABA) therapy, a proven approach for skill development and behavior management. The course also covers conducting Functional Behavior Assessments (FBA) and creating effective Behavior Intervention Plans (BIP) to address challenging behaviors. Designed for educators, parents, and caregivers, this course equips participants with practical tools to foster communication, inclusion, and positive outcomes for individuals with autism. (10-hour Fieldwork Hours)

SPED 302 Curriculum Development and Implementation for Exceptional Learners I (3)

This course provides a comprehensive examination of knowledge, skills, and assessments for designing and implementing effective curricula across subjects for students with exceptionalities. Emphasis will be placed on legal, ethical, and pedagogical frameworks related to Multi-tiered Systems of Support (MTSS), individualized education plan (IEP), differentiated instruction, and the utilization of data-informed instruction and evidence-based interventions that promote academic, social, and behavioral success. (10-hour Fieldwork Experience required)

SPED 304 Behavior Principles in Teaching and Learning (3)

This course is an introduction to the principles, concepts, and practices of Applied Behavior Analysis (ABA), a scientific approach to understanding and influencing human behavior. Students will explore foundational theories of behavior, key terminology, and techniques for applying Applied Behavior Analysis in the school setting. Emphasis will be placed on understanding how behavior is influenced by environmental factors and how evidence-based interventions can be designed to promote skill acquisition and positive behaviors.

SPED 305 Family, School, and Community Partnerships (3)

This course examines the characteristics, roles, and dynamics of families, schools, and communities within a diverse context in the education of exceptional learners. Emphasis is placed on the importance of collaboration and cultural competency while exploring strategies and techniques for establishing inclusive partnerships, addressing barriers to communication, differing cultural norms and expectations, and systemic inequities. Identification and access to resources and referral systems will also be examined.

SPED 320 Teaching Exceptional Learners (3)

Candidates within this course will study the modification of content of Elementary, Middle and Secondary classrooms and the methods of presentation to meet the needs of exceptional learners. Modifications and presentations will be conducted in the content areas reading, mathematics, and language arts. This course includes a sequence of direct involvement with exceptional learners in resource and inclusion classrooms.

Prerequisite: Praxis II Content Knowledge Test

SPED 404 Curriculum Development and Implementation for Exceptional Learners II (3)

This course studies curriculum methods and materials applicable to exceptional learners across diverse educational settings. Building on the foundational concepts, students will explore and implement evidence-based strategies supporting academic, social, and prevocational strategies, techniques, and implementation of appropriate instruction and collaborative practices. Emphasis is placed on inclusive practices, culturally responsive teaching, behavior management, and integration of assistive technologies to enhance learning outcomes. (15-hour Fieldwork Experience required)

SPED 406 Diagnostic & Remedial Reading Instr. (3)

This course provides foundational knowledge and practical skills necessary to diagnose and remediate reading difficulties in students. Participants will explore evidence-based assessment tools and instructional strategies designed to address diverse reading challenges, including decoding, fluency, comprehension, and vocabulary development. The course emphasizes the importance of early intervention, progress monitoring, and individualized instructional plans tailored to the unique needs of each learner.

SERVICE-LEARNING COURSES

SVLG 300 An Introduction to the Nonprofit Sector/Philanthropy (3)

This introductory level course is designed to enable the student to appreciate the historical significance of philanthropy in American society, with special emphasis on nonprofit management, career exploration and development.

SVLG 301 Fundraising Principles and Practices (3)

This course is to provide a foundation of knowledge about methods and techniques by which voluntary, nonprofit agencies plan, budget, and raise funds, control, and account for the expenditures of these funds, by exploring the theory and practice of philanthropy. Particular emphasis will be laid on risk management and program planning.

SVLG 313 Nonprofit Marketing and Management (3) (not required for Business majors)

This course provides an introduction and comprehensive overview of the practice and theory behind nonprofit marketing, and analyses key nonprofit contexts such as fundraising, volunteering, management, public/private sectors and the arena of social ideas.

SVLG 316 Nonprofit Business Institute (3) (for business students only)

This course provides a comprehensive overview of Nonprofit Business management with emphasis on marketing, accounting, business strategy, fund development, volunteer development, extramural grants and money management.

SLVG 338 Citizenship and Democracy (3)

This seminar course is designed to explore current, civic and political issues. The course is designed to allow the student to gain a better understanding of service, leadership development, citizenship, community service, community awareness, global awareness, and ethical and moral considerations involved in volunteerism in community service. Cross-listed with HIST 338 and POLS 338.

SVLG 388 Service Learning (1-12)

In this course, students will directly engage in structured community-based activities related to the discipline to enlarge their awareness of community opportunities, services and needs.
Complementary academic readings, discussion and reflective compositions will help the student place the experience within the context of the discipline and society. Some placements may require prior approval by the Service-Learning Center.

SVLG 390 Service Learning “One-plus Credit” (1)

The “One-plus Credit” is a service-learning activity that is integrated with a regular course when the instructor recognizes an educational opportunity where students will benefit from an on-site learning experience. Students register for the one additional credit and the service components are incorporated in the course. The “One-plus Credit” can be earned in any College course with the approval of the instructor and the Service-Learning coordinator.

SVLG 392 Behavioral Health and Wellness Service-Learning Project (1)

This course is offered in conjunction with grant-funded projects with UNCFSP/Learn and Serve America and Meharry Medical College (see under collaborative programs p.36). Students will engage in structured community-based research and activities related to health and wellness increasing awareness and knowledge as well as connecting students and College with community needs.
Prerequisites: Sophomore status with satisfactory academic standing; approval by Project Wellness Coordinator and/or Service-Learning Coordinator.

SVLG 394 Student and Community Leadership Initiative (3)

This course is the same as SVLG388 but is specifically for students who have been identified as participants in the Student and Community Leadership Initiative.

SVLG 396 International Service Learning (3)

This section is specifically geared to those students who participate in service learning while enrolled in any travel abroad program.

SVLG 398 President's Student Leadership Learning Community (1)

Student leaders will directly engage in structured community service and Leadership Development opportunities which enhance student development and foster civic responsibility. Grounded in ethical principles and values related to African American culture and leadership, this course is designed as a learning community with the participation of speakers to promote leadership and vision for the students. The course is also supported by and integrated with specific student leadership and development activities of the Office of Student Affairs. Prerequisites: Sophomore status with a cumulative 2.5 grade point average and at the request of the Office of Student Affairs.

SVLG 434 Internships (1-9)

Students are required to complete 300 hours of internship with one or more of LeMoyne-Owen College's nonprofit partners or any other organization that may be approved by the Service-Learning coordinator.

THEATRE COURSES

THEA 200 African American and Pan-African Theatre History (3)

This course is an overview of the development of theater by and about Black Americans. It examines the historical, social, political, and cultural context of African American Theatre. After investigating the roots of African American Theatre in African culture, performance modes, and social values, it focuses on a study of plays written by Black Americans in the 19th and 20th centuries

THEA 300 Black Musical Theatre (3)

An exploration of the history, contributions, and cultural impact of African Americans in the musical theatre genre, along with an engagement with live performance and attention to the technical requirements for a live production.

THEA 330 Performing the Black Experience I (Acting 1) (3)

Students learn and practice the fundamentals of acting, including voice and movement, through performances of short scenes and monologues from canonical Black theatre plays.

THEA 331 Performing the Black Experience II 3cr (Acting II) (3)

Audition prep, and performance of one act play drawing upon the knowledge and skills gained through Performing the Black Experience I.

THEA 340 Script Analysis in Black Theatre (3)

Students engage in methods of critically examining plays through a Black historical lens with a focus on developing understandings in dramatic structure and themes, interpreting characters, and layering historical social and political contexts within a script.

THEA 420 Stagecraft for Black Theatre (3)

Summer intensive at Hattiloo Theatre with practical experiences in performance, set design, costume design, lighting design, and stage management.

URBAN LEADERSHIP AND SOCIAL JUSTICE COURSES

ULSJ 201 American Government (3)

This course presents a short background of the American political system and process. Particular emphasis is placed on the three branches of government: legislative, executive and judiciary.

ULSJ 301 Public Administration (3)

This course is a study of the organization and operations of the executive branch, personnel management, planning and budgeting, decision-making process, bureaucracy, and the interrelationships between politics and policymaking. Prerequisite: POLS 201.

ULSJ 302 Urban Policy (3)

This course focuses on the methods and processes of urban policy making, with emphasis on planning, environment, police, welfare and housing.
Prerequisite: POLS 201.

ULSJ 315 Social Policy (3)

This course provides general orientation to the field of social policy and illustrates the interrelatedness of practice and analysis. It will provide an operational understanding of social welfare programs, of legislative planning, and of the forces that shape the provision of services. Some attention will be given to the formulation of policy and to the tools used for implementation and evaluation. An analysis of legislative decisions concerning social welfare issues will be examined.
Prerequisite: SOWK 205.

ULSJ 338 Citizenship and Democracy (3)

This seminar course is designed to explore current, civic and political issues. The course is designed to allow the student to gain a better understanding of service, leadership development, citizenship, community service, community awareness, global awareness, and ethical and moral considerations involved in volunteerism in community service.

ULSJ 359 Methods of Social Investigation (3)

This course is designed to give the student an understanding of social research methods, skills and techniques. Prerequisites: POLS 201.

ULSJ 362 Social Statistics (4)

This course is designed to introduce students to fundamental statistical methods. This includes knowledge of various statistical symbols, procedures and data manipulation techniques using computers. The course also introduces basic statistical tests, which are frequently used to test research hypotheses. Prerequisites: MATH 111, MATH 110, ULSJ 359

ULSJ 386 Qualitative Research Methods (3)

This course is designed to introduce students to the basic concepts, tools and techniques used in qualitative social and behavior research. Students in this course will be exposed to the various approaches to qualitative research design and their application. The topics to be incorporated in this course will be the formulation of the research question, techniques for data collection, and analysis in qualitative research. Other topics covered will be critiquing and evaluating qualitative research designs and finding databases, citing sources in the various disciplines. As a result of taking the course, students should be able to:(a) demonstrate their understanding of the basic principles and procedures of research methodology; and (b) critically evaluate qualitative research studies (c) design research based upon the research question and constraints. Prerequisites: Completion of Core requirements and CRJS/SOCI/POLS/ULSJ/SOSI 359 Research Methods (except for history majors); SOSI 359 Research Methods for Social Science majors; or

permission of instructor/School Dean.

ULSJ 390 Quantitative Research Methods (3)

This course is designed to introduce students to the advanced concepts, tools and techniques used to understand, evaluate, and conduct quantitative social science research. Students in this course will be exposed to various approaches and applications of quantitative research design. The topics incorporated in this course will be the selection of relevant tools for subject recruitment, design implementation, data collection and analysis, and to report findings. Additionally, this course will cover ethics in research. As a result of taking the course, students should be able to:(a) demonstrate their understanding of the basic principles and procedures of research methodology; (b) critically evaluate quantitative research studies; and, (c) design research based upon the research question and constraints of quantitative research. Prerequisites: CRJS/POLS/SOCI/SOSI/ULSJ 362 Statistics for all Social and Behavioral Sciences majors, except for History majors and selected Social Science majors (whose research is qualitative in nature); CRJS/POLS/SOCI/SOSI/ULSJ 359 Research Methods; Junior-level classification.

ULSJ 434 Public Affairs Internship (3 to 12)

This internship is in a local agency, state or national government. Prerequisites: permission of the area coordinator and at least three courses in political science. POLS 203 is required for internship.

ULSJ 460 Urban Leadership and Social Justice Capstone (3)

This course is designed to provide students a basis for engaging in independent research by surveying literature relevant to the social sciences in general and to the student's major discipline. Students will participate in a multidisciplinary seminar, with writing and technology workshops, and have individual research tutorials with mentors. In addition, students will enhance their present skills in the areas of critical thinking, problem solving, analytical thinking, summarization, communication, value clarification and practical application. This process will result in a major research project, paper, and formal oral presentation. Individual research topics will be determined by mutual agreement of the student, course instructor and faculty mentor. Prerequisites: Completion of all Urban Leadership and Social Justice major required courses.

BOARD OF TRUSTEES

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PRESIDENT'S CABINET

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Human Resources Director

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Vice President, Advancement

Dr. Gail Robinson
Executive Director of Title III & Grants

Mr. Roderick Smothers Jr.
Athletics Director

FACULTY LISTING

	Faculty Name	Rank/Title	Discipline	Degrees
1	CaShundra Jackson	Assistant Professor	Accounting	B.B.A., M.S., D.L.S., University of Memphis
2	Douglas Newson	Assistant Professor	Accounting	M.S., Keller Graduate School of Management (Accounting), DBA Accounting, Anderson University
3	Zhixin Walker	Assistant Professor	Art	B.L.S., M.F.A., University of Memphis
4	Nabil Bayakly	Associate Professor	Biology	M.S. University of Louisiana at Lafayette, Ph.D., University of Memphis
5	M.R. Uddin	Emeriti Professor	Biology	B.S., M.S., Bangladesh Agriculture University; M.S., University of Illinois; Ph.D., University of Wales
6	Ruth Washington	Assistant Professor	Biology	B.S., Stillman College, M.S. & Ph.D., Wayne State University
7	Julie Basu Ray	Professor/Dean of School of Math, Science and Technology	Biology	Ph.D., Cardiovascular Sciences, University of Toronto, Canada
8	Muhammad Anwar	Assistant Professor	Business	M.S., New Jersey Institute of Technology; M.S., State University of New York at Buffalo; Ph.D., State University of New York at Buffalo
9	Frankie Graham-Brown	Assistant Professor	Business	B.A., Indiana University; M.S. and Ph.D., Sullivan University.
10	Johnny McDonald	Assistant Professor	Business	M.B.A., American Intercontinental University, DBA, Walden University.
11	Letitia Plummer-Alexander	Assistant Professor/Dean of School of Business	Business	MA in Economics, Virginia State University
12	Kusum Singh	Associate Professor	Business	B.A., Randolph-Macon Woman's College, M.S. & Ph.D. University of Kentucky
13	Aaron Jones	Assistant Professor	Chemistry	A.S., Dyersburg State University, B.S., University of Tennessee (Martin), M.S. & Ph.D.,

	Faculty Name	Rank/Title	Discipline	Degrees
				University of Memphis
14	Ho-Jin Lee	Associate Professor	Chemistry	B.S., M.S., Ph.D., Korea University
15	Wei Ding	Professor	Computer Science and Information Technology (Cyber Defense)	B.S., Northeastern University; M.S., University of Science and Technology of China; Ph.D., Louisiana State University and A&M College.
16	Jacob Ogunlade	Assistant Professor	Computer Science and Information Technology (Cyber Defense)	B.S., M.S., University of Memphis, MBA, Dowling College, Ph.D., Information Systems Management, Walden University
17	Luke Ogweno	Assistant Professor	Computer Science and Information Technology (Cyber Defense)	B.S., Agricultural Engineering (Egerton University, Kenya) & M.S. in Soil and Water Engineering, (JKUAT, Kenya), M.S. (Geophysics, Data Science) and Ph.D., Earth Sciences, University of Memphis
18	Kent Tyler	Associate Professor	Computer Science and Information Technology (Cyber Defense)	MHIIM, UTHSC, MBA in Management Information Systems, University of Memphis, Ed. D., Vanderbilt University
19	Alexis Griggs	Assistant Professor/Dean of School of Humanities and Social Sciences	Criminal Justice	B.S., University of Tennessee (Martin), B.S. University of Memphis, M.S. Tiffin University, M.S. & Ph.D. Walden University.
20	Daphne Whitaker	Instructor	Criminal Justice (Cyber Defense)	B.A., LeMoyne-Owen College, M.S., University of Tennessee at Chattanooga
21	Shelia Kenny	Assistant Professor	Early Childhood Education	B.S., Indiana State University, M.A.T. & Ed.D., Oakland City University, DMin., Memphis Theological Seminary
22	Michalyn Easter-Thomas	Assistant Professor	Education	Specialist in Education, Arkansas State

	Faculty Name	Rank/Title	Discipline	Degrees
				University, M.A., Columbia University, Ed.D., Vanderbilt University
23	Roberto Correa	Assistant Professor	Elementary Education	M.Ed., Elementary Education, Grand Canyon University.
24	Marissa Harris	Assistant Professor/Dean of School of Education	Special Education	B.S., M.S., Mississippi State University, Ed.D., University of Memphis
25	Daryl Anderson	Assistant Professor	English	B.A., M.A., Ph.D., University of Memphis
26	Seth Davis	Assistant Professor	English	B.S., Tennessee State University; M.A., Communication Studies, Ball State University; Ph.D., Composition and Cultural Rhetoric and Certificate of Advanced Study (C.A.S.), Syracuse University.
27	Christie Harper	Assistant Professor	English	B.A., M.A., M.F.A., University of Memphis
28	Courtney Spencer	Assistant Professor	English	B.A., Dillard University, MFA, University of New Orleans
29	Linda White	Associate Professor	English	B.A., M.A., University of Memphis, Ph.D., Howard University
30	Roderick Thompson	Assistant Professor	Graphic Arts	B.S., Murray State University, BFA, University of Memphis, MFA, Full Sail University
31	Carleen Jackson	Assistant Professor	History	B.A., Stillman College, M.A., New York University, Ph.D., University of the West Indies
32	Lesia Miller	Instructor	Mathematics	B.S., LeMoyne-Owen College, M.S., Tennessee Technological University
33	Arlene Chongson	Assistant Professor	Music	B.M., University of the Philippines; M.M., Indiana University; Ph.D., University of Texas
34	Ashley Davis	Assistant Professor	Music	B.F.A., Memphis State University; M.M., University of Memphis; D.M.A., American Conservatory of Music.

	Faculty Name	Rank/Title	Discipline	Degrees
35	Lora Gubanov	Assistant Professor	Music	B.M., University of Tennessee; M.M., University of Tennessee; D.M.A, University of Memphis
36	Moniruzzaman Syed	Associate Professor	Physics	B.S. & M.S., Jahangirnagar University, M.E. & Ph.D., Kanazawa University
37	James Mock	Professor	Political Science	B.B.A., Memphis State University, M.P.A., Ph.D., University of Tennessee
38	Earle Fisher	Assistant Professor	Religion	A.A., Lake Michigan College, B.S., LeMoyne-Owen College, M.Div., Memphis Theological Seminary, Ph.D., University of Memphis
39	Peter Gathje	Professor/Interim Provost and Academic Vice President	Religion	B.A., St. John's University, M.T.S., Emory University, Ph.D., Emory University
40	Michael Robinson	Assistant Professor	Social Work	B.S.W., University of Mississippi, MSW, University of Tennessee, Memphis, D.S.W., Simmons University
41	Kenneth Perry	Assistant Professor	Social Work	MSW, University of Memphis, DSW (*In Progress*), Capella University
42	Kristie Wyatt	Assistant Professor	Sociology	B.A., Fisk University, M.A. & Ph.D., Southern Illinois University
43	Stacey Smith	Instructor/Librarian	English	B.A., LeMoyne-Owen College, M.A., (English) University of Mississippi, Information Science, University of Tennessee-Knoxville
44	Christopher Jefferson	Band Director	Music	MSE, Arkansas State University

2026-27 FULBRIGHT SCHOLARS

Ms. Ana Marinoso, School of Humanities and Social Sciences, Spanish

Ms. Sofia Parada, School of Humanities and Social Sciences, Spanish

Ms. Shu-Wei Lin, School of Humanities and Social Sciences, Chinese

ADMINISTRATIVE OFFICES AND SERVICES

President's Office
The President's Office provides executive leadership for the College and is responsible for advancing the institution's mission, strategic priorities, and overall operations. The office works collaboratively with the Board of Trustees, faculty, staff, students, alumni, and community partners to promote academic excellence, student success, institutional effectiveness, and fiscal sustainability.

Location: Brownlee Hall #10
Phone: (901) 435 1676
Email: president@loc.edu

ACADEMIC ADMINISTRATION

Office of Academic Affairs (Provost)
The Office of Academic Affairs oversees the College's academic programs, faculty, curriculum development, assessment of student learning, accreditation activities, and academic policies. The office promotes instructional excellence, supports faculty development, and ensures the quality and integrity of the institution's academic offerings.

Location: Brownlee Hall #28
Phone: (901) 435 1201
Email: provost@loc.edu

Office of the Registrar
The Office of the Registrar maintains the official academic records of all students and supports the academic mission of the College through registration services, course scheduling, transcript processing, enrollment verification, degree audits, graduation certification, transfer credit evaluation, classroom scheduling, and implementation of academic policies. The office also ensures compliance with applicable federal and institutional regulations governing student records, including the Family Educational Rights and Privacy Act (FERPA).

Location: Brownlee Hall #16
Phone: (901) 435 1701
Email: registrar@loc.edu

Hollis F. Price Library
The HFP library supports teaching, learning, scholarship, and research by providing access to print and electronic resources, research assistance, information literacy instruction, archives, study spaces, and technology resources. Librarians collaborate with faculty and students to promote information literacy and lifelong learning.

Location: 807 Walker Ave
Phone: (901) 435 1350
Email: library@loc.edu

Office of Institutional Research, Effectiveness and Compliance (IREC)
The IREC Office coordinates institutional planning, assessment of student learning, program review, strategic planning, accreditation support, and continuous improvement initiatives. The office assists academic and administrative units in using evidence to improve institutional performance and student outcomes. IREC also collects, analyzes, and reports institutional data to support planning, decision-making, accreditation, compliance, and accountability. The office prepares reports for internal stakeholders as well as federal, state, and accrediting agencies while promoting data-informed decision making across the institution.

Location: 804 Saxon Ave
Phone: (901) 435 1213/1209
Email: institutional_research@loc.edu

STUDENT AFFAIRS & CAMPUS LIFE

Office of Student Affairs
The Office of Student Affairs fosters student development and engagement by providing programs, services, and resources that enhance the educational experience outside the classroom. Areas of responsibility may include student organizations, leadership development, orientation, student conduct, wellness initiatives, campus activities, and student advocacy.

Location: Brownlee Hall #46
Phone: (901) 435 1555
Email: vpsa@loc.edu

Admissions
The Office of Admissions assists prospective students throughout the admissions process by providing information about academic programs, application requirements, campus visits, recruitment activities, and enrollment procedures. The office evaluates applications for admission and works closely with students as they transition to the College.

Location: Brownlee Hall #25
Phone: (901) 435 1500
Email: admissions@loc.edu

Adult Education
The Office of Adult Education provides flexible, student-centered educational opportunities designed to meet the unique needs of working adults and other non-traditional learners. Through virtual and hybrid course options, Credit for Prior Learning (CPL) for eligible professional, military, ministry, and workforce experience, small class sizes, and personalized academic coaching, the office supports students from enrollment through graduation. Committed to promoting access, persistence, and degree completion, the Office of Adult Education empowers adult learners to balance their educational goals with personal and professional responsibilities while preparing for career advancement, lifelong learning, and continued academic success.

Location: Brownlee Hall #26
Phone: (901) 435 1508
Email: ASAP@loc.edu

Athletics
The Department of Athletics supports the educational mission of the College by promoting academic excellence, leadership, integrity, sportsmanship, and competitive success. The department provides opportunities for student-athletes to excel academically and athletically through intercollegiate competition while fostering personal growth, teamwork, wellness, and community engagement. Athletics is committed to compliance with conference, association, and institutional policies and to creating an environment that supports student success both on and off the field of competition.

Location: Bruce Johnson Hall
Phone: (901) 435 1235
Email: athletics@loc.edu

Bookstore
The Campus Bookstore provides textbooks, instructional materials, technology products, school supplies, graduation regalia, and College merchandise. The bookstore also supports students through textbook ordering services and access to course materials.

Location: Student Center
Phone: (901) 435 1454
Email: lillian_patterson@loc.edu

Campus Safety
The Office of Campus Safety is committed to maintaining a safe and secure learning environment for the campus community. Services include emergency response, crime prevention, campus patrols, parking enforcement, safety education, emergency preparedness, and coordination with local law enforcement and emergency agencies.

Location: 831 Saxon Ave
Phone: (901) 435 1471 or (901) 301 7340
Email: campussecurity@loc.edu

Career Services
Career Services assists students and alumni in preparing for successful careers through career counseling, résumé and cover letter development, interview preparation, internship and experiential learning opportunities, graduate school planning, employer recruitment, networking events, and job search assistance.

Location: Student Center Room 203
Phone: (901) 435 1432
Email: careerservices@loc.edu

Counseling Services
Counseling Services promotes students' emotional well-being, personal development, and academic success through confidential counseling, crisis intervention, consultation, prevention programming, referrals, and wellness education.

Location: Brownlee Hall #42
Phone: (901) 435 1733
Email: counseling@loc.edu

Dining Services
Dining Services offers nutritious, affordable, and diverse dining options designed to meet the needs of students, faculty, staff, and campus visitors. The office manages meal plans, dining facilities, catering services, and food service operations while promoting health and sustainability.

Location: Student Center Lobby
Phone: (901) 453 4747
Email: jewell_williams@loc.edu

Disability Services
The Office of Disability Services coordinates reasonable accommodations for qualified students with documented disabilities in accordance with applicable federal and state laws. The office works collaboratively with students, faculty, and staff to promote equal access to educational opportunities and campus programs.

Location: Brownlee Hall #41
Phone: (901) 450 4871
Email: disabilityservices@loc.edu

Financial Aid
The Office of Financial Aid administers federal, state, institutional, and private financial assistance programs to help students finance their education. The office provides counseling on grants, scholarships, loans, work-study opportunities, financial literacy, and eligibility requirements while ensuring compliance with applicable financial aid regulations.

Location: Brownlee Hall #14
Phone: (901) 435 1551/1505
Email: financialaid@loc.edu

Residence Life and Housing
The Office of Residence Life and Housing provides safe, inclusive, and educational residential communities that support student learning and personal development. The office oversees housing assignments, residential programming, community standards, and residence hall operations.

Location: 384 Saxon Ave
Phone: (901) 435 1755
Email: housing@loc.edu

Office of Student Success and Retention (OSSR)
OSSR provides academic support services designed to promote student achievement, persistence, and graduation. Services may include tutoring, supplemental instruction, academic coaching, study skills workshops, early alert interventions, peer mentoring, and academic success programming. OSSR also partners with students (freshmen and sophomores) to develop educational plans that support timely degree completion. Advisors assist students with course selection, degree requirements, academic policies, registration planning, academic success strategies, and referrals to campus resources.

Location: GOH – 209
Phone: (901) 201 4613
Email: ossr@loc.edu

Veterans Affairs Office
Veteran's Educational Benefits are maintained in the Veterans Affairs Office, which is currently housed in the Office of Student Records. The designated "certifying official" of the College cooperates with the Veterans Administration in providing educational opportunities for veterans and eligible persons under the appropriate laws. The office is responsible for maintaining veterans' needs related to educational benefits, providing information for counseling and tutorial assistance to eligible persons on campus. Upon accepting veterans' educational assistance, the student assumes responsibility for all rules and regulations of the Veterans Administration.

Location: Brownlee Hall #16
Phone: (901) 435 1701
Email: registrar@loc.edu

Title IX Office
The Title IX Office coordinates the College's efforts to prevent and respond to discrimination, harassment, sexual misconduct, stalking, domestic violence, dating violence, and retaliation. The office provides education, resources, supportive measures, complaint resolution procedures, and compliance with applicable federal and state laws.

Location: Brownlee Hall #23
Phone: (901) 630 4244
Email: james_durant@loc.edu

BUSINESS & ADMINISTRATIVE SERVICES

Finance Office
The Finance Office is responsible for the fiscal management of the College and the stewardship of its financial resources. The office oversees budgeting, financial reporting, accounting, accounts payable and receivable, payroll, purchasing, cash management, and financial compliance. Through sound financial planning and responsible resource management, the Finance Office supports the College's mission while ensuring accountability, transparency, and compliance with applicable federal, state, and institutional regulations.

Location: Brownlee Hall #13
Phone: (901) 435 1206
Email: vpfinance@loc.edu

Bursar's Office
The Bursar's Office provides student account services by managing tuition and fee billing, payment processing, refunds, payment plans, and account balances. The office assists students and families with understanding their financial obligations, resolving account inquiries, processing authorized charges and credits, and ensuring accurate and timely administration of student financial transactions in accordance with institutional policies.

Location: Brownlee Hall #15
Phone: (901) 435 1579
Email: bursar@loc.edu

Office of Human Resources
The Office of Human Resources supports the College by administering employment services, employee benefits, payroll coordination, performance management, professional development, and compliance with employment laws and institutional policies. The office is committed to fostering a diverse, equitable, and inclusive workplace.

Location: Brownlee Hall #11
Phone: (901) 435 1450
Email: hr@loc.edu

Office of Information Technology
The Office of Information Technology provides technology infrastructure, technical support, network services, cybersecurity, enterprise systems, classroom technology, and user support for students, faculty, and staff. The office also manages institutional email, student technology accounts, software licensing, and technology training.

Location: GOH 107
Phone: (901) 435 1627
Email: vpit@loc.edu
Email: (Helpdesk Assistance): helpdesk@loc.edu

Facilities
The Facilities office is responsible for the planning, operation, maintenance, and continuous improvement of the College's physical campus to provide a safe, functional, and welcoming environment that supports teaching, learning, research, and campus life. The office oversees the maintenance and repair of buildings and grounds, custodial services, utilities, landscaping, capital improvement projects, environmental health and safety, space management, and campus sustainability initiatives. Facilities Management also leads the development and implementation of the College's Campus Master Plan, providing strategic guidance for the long-term growth, renovation, preservation, and enhancement of campus facilities and infrastructure to support the institution's mission, academic priorities, and future enrollment and programmatic needs.

Location: 804 Saxon Ave
Phone: (901) 435 1471/1433
Email: facilities@loc.edu

Office of Communications
The Office of Communications promotes the College's mission, programs, and achievements through strategic communications, public relations, marketing, branding, digital media, publications, photography, and media relations. The office supports institutional visibility and engagement with internal and external audiences.
Email: communications@loc.edu

INSTITUTIONAL ADVANCEMENT

Office of Institutional Advancement (OIA)
The Office of Institutional Advancement builds relationships with alumni, donors, corporations, foundations, and community partners to secure philanthropic support for the College. The office oversees fundraising initiatives, capital campaigns, annual giving, planned giving, donor stewardship, and institutional advancement programs.

Location: Sweeney Hall
Phone: (901) 435 1956/ (901) 201 5956
Email: OIA@loc.edu

Alumni Relations
The Office of Alumni Relations fosters lifelong relationships between the College and its graduates through alumni programs, networking opportunities, communications, volunteer engagement, reunions, and events that strengthen alumni involvement and support the institution's mission.

Location: Sweeney Hall
Phone: (901) 435 1527
Email: OIA@loc.edu