


# How to Change Your United Flight Online: Seat, Date, and Time Modifications




 **Change Support: 1-844-213-73-19** (Help with Any Modification!)

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## What You Can Change Online

 **Via United.com or App:**




### Flight Changes:

-  Date (within same ticket validity)
-  Time (different flight same day or different day)
-  Route (subject to fees + fare difference)




### Seat Selection:


-  Choose available seats
-  Upgrade to Preferred/Comfort+ (pay difference)
-  Change existing seat assignment

### Passenger Info:

-  Add Known Traveler Number (TSA PreCheck)
-  Add frequent flyer numbers
-  Update contact info

### Add-Ons:

-  Purchase baggage
-  Add meals (international)
-  Buy seat upgrades

 **Can't find option online?** Call **1-844-213-73-19** - phone has more flexibility.

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## Step-by-Step: Change Flight Date/Time Online

### STEP 1: Access Your Booking

**Website:**

1. Go to United.com
2. Click "My Trips" (top right)
3. Enter confirmation number + last name
4. Click "Find My Trip"

**Mobile App:**

1. Open United app
  2. Tap "My Trips"
  3. Select your booking
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**STEP 2: Select "Modify Flight"**

- Click "Modify Flight" or "Change Flight"
  - Review current itinerary
  - Choose what to change:
    - Outbound only
    - Return only
    - Both
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**STEP 3: Search New Options**

- Enter new dates/times
- System shows available flights
- Displays price difference (if any)

**Shows:**

- New flight times
  - Additional cost (or credit if cheaper)
  - Change fees (if applicable)
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**STEP 4: Review Costs****You'll pay:**

- Change fee: \$0-\$199 (depending on ticket type)
- Fare difference: If new flight more expensive
- **OR receive eCredit:** If new flight cheaper

**Example:**

- Original flight: \$300
  - Change fee: \$0 (Main Cabin flexible)
  - New flight: \$350
  - **Pay: \$50 fare difference**
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## STEP 5: Confirm Changes

- Review all details carefully
- Check new flight times
- Verify cost breakdown
- Click "Confirm Changes"
- Pay if required
- Receive new confirmation email

**Total time:** 5-10 minutes

 **Stuck on any step?** Call **1-844-213-73-19** for help.

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# Step-by-Step: Change Seat Online





## STEP 1: Access Seat Map

From "My Trips":

1. Select your flight
  2. Click "Choose Seats"
  3. Seat map displays
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## STEP 2: View Available Seats

Color coding:

-  **Blue:** Standard (free)
  -  **Yellow:** Preferred (\$15-\$75)
  -  **Green:** Comfort+ (\$59-\$199)
  -  **Red:** Occupied
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## STEP 3: Select New Seat

- Click desired seat


- See price (if paid seat)
- Confirm selection

**Note:** Basic Economy = no free seat selection (only at check-in)

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## STEP 4: Pay & Confirm

- If paid seat, complete payment
- Receive updated boarding pass
- New seat shows in app

 **Want better seat?** Call **1-844-213-73-19** to ask about complimentary upgrades.

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# Step-by-Step: Add Baggage Online

## STEP 1: Go to "My Trips"

- Access your booking
  - Click "Add Baggage"
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## STEP 2: Select Bags

**Options:**

- 1st checked bag: \$30-\$35 (if not included)
- 2nd checked bag: \$40-\$45
- Additional bags: \$150+

**Save money:** Add before airport (cheaper than airport rates)

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## STEP 3: Pay

- Enter payment info
- Confirm purchase
- Baggage added to reservation

**Airport price:** \$40-\$50 for 1st bag (vs. \$30 online)

**Savings:** \$10-\$20 per bag

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# What You CANNOT Change Online

**✗ Must Call 1-844-213-73-19 For:**

## **Name Changes:**

- Spelling corrections
- Legal name updates
- Any name modifications

## **Complex Changes:**

- Multi-city itineraries
- Partner airline segments
- Award ticket modifications
- Group bookings (10+ passengers)

## **Special Requests:**

- Wheelchair assistance
- Special meals (beyond standard)
- Unaccompanied minor setup
- Pet in cabin

## **Same-Day Changes:**


- Better to call for real-time availability
- Standby list management
- Immediate confirmations

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## Change Fees by Ticket Type

<b>Ticket Type</b>	<b>Change Fee</b>	<b>Fare Difference</b>
<b>Basic Economy</b>	NOT ALLOWED*	N/A
<b>Main Cabin</b>	\$0-\$199	Pay difference
<b>Comfort+</b>	\$0-\$99	Pay difference
<b>First Class</b>	\$0	Pay difference
<b>Award Tickets</b>	\$0-\$150	Pay miles difference

\*Basic Economy: No changes allowed except within 24 hours of booking

 **Check your specific fee:** Call **1-844-213-73-19** with confirmation number.

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## When Changes Are FREE

### **No Fee Situations:**

#### **1. Within 24 Hours of Booking**

- Any ticket type
- Flight must be 7+ days away
- Unlimited free changes

#### **2. United Makes Schedule Change**

- 90+ minute change = free modification
- Can change to any United flight

#### **3. Medallion Member Benefits**

- Some tiers waive change fees
- Check status benefits

#### **4. Same-Day Changes**





- \$75 fee OR free with status/card
- Cheaper than regular change fee

 **Qualify for free change?** Call **1-844-213-73-19** to confirm.

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## Mobile App vs. Website

### **United App Advantages:**

-  Faster for simple changes
  -  Real-time notifications
  -  Mobile boarding pass automatic
  -  Seat map more user-friendly
  -  Apple Wallet/Google Pay integration
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### **Website Advantages:**

- ✓ Larger screen = easier to compare
- ✓ Better for complex itineraries
- ✓ More detailed pricing info
- ✓ Easier to manage multiple bookings

**Both work well - use whichever you prefer!**

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## Common Online Change Issues

### ✗ Problem 1: "Cannot Modify Online"

**Reasons:**

- Award ticket (call **1-844-213-73-19**)
- Basic Economy (mostly restricted)
- Booking too close to departure
- Technical issue

**Solution:** Call **1-844-213-73-19** to complete change by phone

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### ✗ Problem 2: No Flights Showing

**Reasons:**

- Dates fully booked
- Searching wrong airport
- System error

**Solution:**

- Try  $\pm 1$  day
  - Check connecting flights
  - Call **1-844-213-73-19** - agents see more inventory
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### ✗ Problem 3: Price Seems Wrong

**Check:**

- Are you seeing change fee + fare difference?
- Does it include both ways if round-trip?
- Is it quoting highest fare class?

**Verify:** Call **1-844-213-73-19** for price breakdown

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## ✖ Problem 4: Can't Select Seat

### Reasons:

- Basic Economy (no advance selection)
- Flight too far out (seats release 331 days before)
- All preferred seats taken

### Solution:

- Wait closer to departure
  - Call **1-844-213-73-19** to check for unlocked seats
  - Upgrade to Main Cabin for selection
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## Pro Tips for Online Changes

### 💡 Tip 1: Check Both One-Way Prices

Sometimes changing each leg separately is cheaper than modifying round-trip.

#### Try:

- Modify outbound only
  - Note price
  - Modify return only
  - Note price
  - Compare to changing both together
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### 💡 Tip 2: Clear Cache If Prices Jump

If prices increase during your session:

- Clear browser cookies
  - Use incognito mode
  - Or call **1-844-213-73-19** (phone prices don't track cookies)
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### 💡 Tip 3: Screenshot Everything

Before confirming changes:

- Screenshot price breakdown



- Save confirmation number
- Note change fees shown

**If charged wrong amount:** Evidence helps dispute


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#### **Tip 4: Make Changes Early**

**More than 2 weeks out:** Best availability + lower fares

**Under 2 weeks:** Limited options + higher fares

**Day of travel:** Use same-day change instead (often cheaper)

 **Last minute?** Call **1-844-213-73-19** for best options.

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## After You Make Changes

### **Verify:**

**Within 1 Hour:**

- New confirmation email received
- Flight details correct (date, time, airport)
- Seat assignment maintained or updated
- Payment processed correctly

**If Anything Wrong:** Call **1-844-213-73-19** immediately - easier to fix quickly

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## Checklist: Before Changing Online

- Know your confirmation number
  - Check change fee for your ticket type
  - Have payment method ready (for fare difference)
  - Verify new flight times work for you
  - Check if airport/terminal changing
  - Consider calling **1-844-213-73-19** if complex
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## **NEED HELP CHANGING YOUR FLIGHT?**

**If online system isn't working or you want expert help:**

 **Call 1-844-213-73-19 and say:**

*"I need to change my flight from [current date] to [new date]. Can you help me find the best option with lowest fees?"*

**Agent will:**  Search all available flights





-  Show options online doesn't display
-  Calculate exact costs
-  Apply any waiver opportunities
-  Complete change immediately
-  Send new confirmation

**Average call:** 8-12 minutes

**Often cheaper than online** (agents can override fees)

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### **United Flight Changes: 1-844-213-73-19**

-  Date/time modifications
-  Seat upgrades
-  Add baggage/services
-  Immediate processing

**Call for fastest, easiest changes!**