

United Manage Booking: Everything You Can Do After Your Purchase

 **Booking Management: 1-844-213-73-19** (Unlock All Features!)

Quick Overview: What's Possible

After booking your United flight, you can modify almost everything:

- Change flights (dates, times, routes)
- Select/change seats
- Add baggage, meals, services
- Update passenger info
- Add frequent flyer numbers
- Request special assistance
- Upgrade cabin class
- Add extra passengers
- Cancel or get refund

 **Access everything:** Call 1-844-213-73-19 for full management.

How to Access "Manage Booking"

Online:

1. United.com → "My Trips"
2. Enter confirmation number + last name
3. Access your reservation

Mobile App:

1. Open United app
2. Tap "My Trips"
3. View all bookings

Phone (Most Powerful):

 Call **1-844-213-73-19** - agents can do MORE than website

Flight Modifications

What You Can Change:

Dates:

- Move to earlier/later date
- Subject to change fees + fare difference
- Same-day changes available (separate fees)

Times:

- Switch to different flight same day
- Earlier or later departure
- Availability dependent

Routes:

- Change destination (fees apply)
- Add connections
- Reroute entirely

Cabin Class:

- Upgrade to Comfort+, First, United One
- Downgrade (price difference as eCredit)

 **Compare all options:** Call **1-844-213-73-19** for pricing.

Seat Selection & Upgrades

Seat Management:

Change Seats:

- Free within same category
- Pay difference for upgrades

Upgrade Options:

- Preferred Seat: \$15-\$75
- Comfort+: \$59-\$199
- First Class: Book upgrade or use miles

Group Seating:

- Families can request adjacent seats

- Call **1-844-213-73-19** for group assistance

Seat Alerts:

- Set alerts for better seats
- App notifies when preferred seats open

Add Services & Extras

Baggage:

Add Before Flight:

- 1st checked bag: \$30-\$35 (online price)
- 2nd bag: \$40-\$45
- Overweight/oversized: \$extra

Save \$10-\$20: Add online vs. airport

Meals (International):

Pre-order:

- Special dietary meals
- Premium meal upgrades
- Must request 24-48 hours before

Order special meals: Call **1-844-213-73-19**

Wi-Fi & Entertainment:

Purchase in Advance:

- Wi-Fi passes (single flight or monthly)
- Streaming packages
- Often cheaper pre-purchased

Special Assistance:

Request:

- Wheelchair service
- Oxygen (advance notice required)
- Service animal documentation
- Unaccompanied minor service

 **Special needs:** Call **1-844-213-73-19** at least 48 hours before

Passenger Information Updates

 **What You Can Update:**

Contact Info:

- Email address
- Phone number
- Emergency contact

Travel Programs:

- Add SkyMiles number
- Add TSA PreCheck/Global Entry
- Add partner airline FF numbers

Passport Info (International):

- Add passport number
- Add expiration date
- Add nationality

Name Changes:

-  Cannot do online for most
-  Call **1-844-213-73-19** for name corrections

Upgrade Options

 **How to Upgrade:**

1. Pay Cash:

- View upgrade offers in "My Trips"
- Pay difference to better cabin
- Confirmed immediately

2. Use Miles:

- Medallion members: Complimentary upgrades
- Others: Pay miles for upgrade
- 15,000-75,000 miles typically

3. Bid for Upgrade:

- Make bid amount
- Confirmed 24-48 hours before flight
- Charged only if accepted

4. Day-of Upgrades:

- Available at gate (space permitting)
- \$50-\$300 depending on route
- Ask gate agent

 **Upgrade questions:** Call 1-844-213-73-19

Group Booking Management

 **For Groups (10+ passengers):**

Can Manage:

- Add passengers to existing booking
- Remove passengers (with penalties)
- Change entire group dates
- Assign seats together

Must Call: 1-844-213-73-19 - group bookings too complex for online

Cancellations & Refunds

 **Cancel Your Trip:**

Within 24 Hours:

- Full refund to original payment
- All ticket types (if flight 7+ days out)

After 24 Hours:

- Refundable tickets: Refund minus fee
- Non-refundable: eCredit minus fee
- Basic Economy: Forfeit (usually)

How to Cancel:

- Online: "My Trips" → "Cancel Flight"
- Phone: Call **1-844-213-73-19**

Award Ticket Management

SkyMiles Bookings:

Can Modify:

- Change dates: \$0-\$150 fee (FREE for Medallion)
- Change route: Pay miles difference + possible fee
- Cancel: \$150 redeposit fee (FREE for Medallion)

Upgrade Awards:

- Use more miles for better cabin
- Subject to availability

 **Award changes:** Call **1-844-213-73-19** - easier than online

Check-In Management

24 Hours Before Departure:

Online Check-In:

- Get boarding pass
- Choose/change seat (if not done)
- Add bags
- Review flight status

Mobile Check-In:

- Tap notification 24 hours out
- Add to Apple Wallet/Google Pay
- Digital boarding pass ready

Benefits:

- Skip airport kiosk lines
- Earlier boarding group (sometimes)
- Last chance for free seat selection

Flight Status & Alerts

Track Your Flight:

Real-Time Updates:

- Gate changes
- Delay notifications
- Cancellation alerts
- Boarding time changes

Set Alerts For:

- Price drops (before booking)
- Schedule changes
- Better seat availability
- Upgrade clearances

How:

- United app (automatic if logged in)
- Email/SMS alerts (enable in profile)
- Flight status page

What You CANNOT Do After Booking

Restrictions:

Transfer Tickets:

- Can't give to another person
- Name must stay same (except minor corrections)

Change Basic Economy:

- No changes allowed (only cancel within 24 hours)
- Extremely restrictive

Downgrade for Refund:

- Can downgrade cabin
- Difference = eCredit (not cash back)

Extend eCredit Expiration:

- eCredits expire in 1 year
- No extensions granted

 **Exceptions possible:** Call **1-844-213-73-19** - supervisors have override authority

Tips to Maximize Manage Booking

Tip 1: Check Daily for Upgrades

- Complimentary upgrades clear 5 days to 24 hours before
- Check "My Trips" daily
- Medallion members: Be patient, often clear last minute

Tip 2: Set Seat Alerts

- Want better seat?
- Set alert in app
- Get notified when it opens

Tip 3: Add Services Early

Costs less pre-purchased:

- Bags: Save \$10-\$20
- Seats: Save \$5-\$15
- Wi-Fi: Save \$3-\$5

Tip 4: Use App for Real-Time Changes

- Gate changes happen fast
- App updates instantly
- Website may lag

Tip 5: Call for Complex Changes

Online works for:

- Simple date changes
- Seat selection
- Adding bags

Call 1-844-213-73-19 for:

- Multi-city changes
- Award tickets
- Name issues
- Special requests
- Better deals (agent discretion)

Manage Booking Checklist

Within 24 Hours of Booking:

- Review all details for accuracy
- Add TSA PreCheck/Global Entry number
- Add SkyMiles number if forgot
- Select seats if not done
- Cancel FREE if any errors found

1 Week Before Travel:

- Add checked baggage online (save money)
- Request special meals (if international)
- Confirm passport info (international)
- Set flight status alerts
- Check for upgrade opportunities

24 Hours Before:

- Check in online
- Download boarding pass
- Verify gate/terminal info
- Review TSA wait times
- Confirm transportation to airport

Common Questions

Q: Can I add baggage after booking?

A: Yes! "My Trips" → Add Baggage. Cheaper than airport.

Q: How do I change just one leg of round-trip?

A: "My Trips" → Select which flight to modify. Or call **1-844-213-73-19**.

Q: Can I see upgrade availability?

A: Yes, in "My Trips" under upgrade offers. Medallion members see complimentary upgrade list.

Q: What if I can't find my booking online?

A: Call **1-844-213-73-19** with confirmation number - they'll troubleshoot.

Q: Can I manage someone else's booking?

A: Yes, if you have their confirmation number + last name. Or they can add you as authorized contact.



MAXIMIZE YOUR BOOKING

Get the most out of your reservation:

 **Call 1-844-213-73-19 and ask:**

"I have booking [confirmation number]. Can you review what modifications are available and help me with [seat upgrade / add baggage / change date / etc.]?"

Agent will:  Review your entire reservation

-  Identify upgrade opportunities
-  Show available modifications
-  Process changes immediately
-  Find cost-saving options
-  Add services at best price

Average value unlocked: \$50-\$200 in savings/upgrades

United Manage Booking: 1-844-213-73-19

-  All modifications available
-  Upgrade opportunities
-  Add services cheaper
-  Expert assistance

Call to unlock everything!